



May 9, 2023

**Board of Education
Meeting Agenda**

BOARD OF EDUCATION

Mrs. Sabrena Rodriguez– President
Dr. Jerry Dannenberg – Vice President
Mrs. Amy Callahan
Mr. Calvin Peterson
Mr. James Forsythe

SUPERINTENDENT & CLERK OF THE BOARD

Dr. Antonio Castro

For the future of every student

WELCOME TO THE
VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

POSTING INFORMATION

The agenda for regularly scheduled Board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)
*This serves as the main posting location pursuant to the Brown Act,
Government Code §54954.2(a)*
- District Webpage: <https://www.venturausd.org/about/board-agendasminutes>
- Ventura Adult and Continuing Education (Main Entrance)
5200 Valentine Road, Ventura, CA



AGENDA
BOARD OF EDUCATION REGULAR MEETING
VENTURA UNIFIED SCHOOL DISTRICT
Tuesday, May 9, 2023
Ventura Unified School District
ESC - Board Room
255 W. Stanley Ave. Suite 100
Ventura, CA 93001

1. OPENING PROCEDURE - Board Room- 5:30 p.m.

Streaming at <https://www.venturausd.org/board-meetings-live>

2. Call to Order

3. Adoption of Agenda

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe____, Peterson____, Callahan ____, Dannenberg____, Rodriguez ____

4. Public Comment on Closed Session Items

5. Motion to go to Closed Session

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe____, Peterson____, Callahan ____, Dannenberg____, Rodriguez ____

6. CLOSED SESSION

6.a Conference with Legal Counsel - Pending Litigation, Government Codes 54956.9(d)(2)

- a. Ventura Unified Education Association v. Ventura Unified School District, PERB Case No. LA-CE-6740-E

6.b Public Employment/Appointment, Pursuant to Government Code Section 54957(b)

- Principal, Citrus Glen Elementary School

6.c Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957(b)

6.d Conference with Legal Counsel - Anticipated Litigation, Significant Exposure to Litigation, Pursuant to Government Codes 54956.9(d)(2)

- a. Number of cases: One

7. REGULAR SESSION - Board Room - 7:00 p.m.

8. Pledge of Allegiance

- Moment of Silence

9. Roll Call:

Sabrena Rodriguez, President ___, Dr. Jerry Dannenberg, Vice-President ___, Amy Callahan ___, Calvin Peterson ___, James Forsythe ___, Dr. Antonio Castro ___,

10. Report of Actions Taken in Closed Session

11. Superintendent's Report

- Good News
 - GRIT Recognition
 - Cabrillo Middle School Jazz Band Recognition
 - VUSD Classified School Employee of the Year Nominations
 - Gratitude Awards
 - Student Board Recognition
 - Nathan Arthur - BHS
 - Gino Caceres - PHS
 - Mateo Navarro - VHS
 - Irena Kim - ECHS
 - Holden Behrendt - ECHS
 - Kelsy Randall - FTHS
 - Alex Castro - VACE

12. Correspondence

13. Public Comments

Public comments are welcome and encouraged by the Board within reasonable meeting time considerations in order to conduct the District's business. During this time, the President of the Board may acknowledge visitors' requests to speak on a topic not on the regular Board agenda. Persons wishing to address the Board should complete a "speaker form" and turn it into the recording secretary. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Board may limit the total time for public input on each item to 20 minutes. Also, speakers will not be allowed to give their time to other speakers. The Board is prohibited from taking action on any item that is not part of the printed and published agenda. Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

14. PUBLIC HEARING(S)

14.a Notice of Public Hearing - Regarding the 2023-24 Local Control Accountability Plan (LCAP)

A public hearing to review the Local Control Accountability Plan (LCAP) will be held June 6, 2023 at 7:30 p.m. at the Ventura Unified School District Education Service Center, Board Room, 255 W. Stanley Avenue, Suite 100, Ventura CA 93001. The public hearing is being held to solicit input and comments from the public regarding the 2023-24 LCAP. Information on the LCAP, including current planning and reporting documents can be found on the District's website here: <https://www.venturausd.org/about/lcap> .

Dr. Greg Bayless, Assistant Superintendent, Educational Services

14.b [Notice of Public Hearing - Regarding 2023-2024 Proposed Budgets](#)

A public hearing will be held June 6, 2023 at 7:35 p.m. at 255 W Stanley Ave, Ventura, CA 93001 or via public streaming available at <https://www.venturausd.org/board-meetings-live>, to review the 2023-24 Proposed Budgets. The budgets will be on display for public review from June 1, 2023 to June 6, 2023 at 255 W. Stanley Ave., Ste. 100, Ventura, CA 93001 or on the District's website in the Business Services section at <https://www.venturausd.org/services/business-services/fiscal>.

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

15. ACTION ITEMS

15.a [Consideration of the agreement for Consulting Services Between Financial Crisis & Management Assistance Team \(FCMAT\) and Ventura Unified School District](#)

FCMAT provides a variety of services to local education agencies (LEAs). The district has requested that the team assign professionals to study specific aspects of the district's operations. These professionals may include staff of the team, county offices of education, the California Department of Education, school districts, or private contractors. All work shall be performed in accordance with the terms and conditions of this agreement.

Board approval of the attached agreement is requested.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe ____, Peterson ____, Callahan ____, Dannenberg ____, Rodriguez ____

Mr. Ahsan Mirza, Assistant Superintendent, Business Services

15.b [Consideration of the Community Workforce Agreement \(CWA\), by and Between Ventura Unified School District and the Tri Counties Building and Construction Trades Council \(First Reading\)](#)

The CWA, otherwise known as the Project Labor Agreement (PLA) is a critical component of the District's commitment to providing fair and equitable opportunities for our workforce. Under the terms agreed upon, measures that will ensure a significant percentage of our workforce comes from the local community will be implemented. The agreement also sets forth provisions that will require our contractors and subcontractors adhere to the same high standards that we have established for our own employees.

Board approval of the attached agreement is requested.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe ____, Peterson ____, Callahan ____, Dannenberg ____, Rodriguez ____

Mr. Ahsan Mirza, Assistant Superintendent, Business Services

15.c [Consideration of Supplemental Novels Recommended by the Supplemental Novel Adoption Committee](#)

The attached supplemental novels were eligible for Fast Track consideration by the Supplemental Novel Adoption Committee because they are approved for indicated grade levels by the California Department of Education. The committee recommends all of the novels on the attachment without reservation for the grade level(s) listed.

Moved:
Seconded:

ROLL CALL VOTE:

Forsythe____, Peterson____, Callahan ____, Dannenberg ____, Rodriguez ____

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Ms. Bobbi Powers, Director, Secondary Education

15.d [Approval of K-12 School Plans for Student Achievement \(SPSA\) for the 2022-23 School Year](#)

K-12 School Plans for Student Achievement (SPSA) for the 2022-23 school were submitted for your review at the last regularly scheduled board meeting. These school plans were collaboratively developed by enVision Consulting Group, Inc., school site council and the principal at each school, with input from other stakeholder groups, working collaboratively to develop and approve a plan to “improve the academic performance of all pupils” at each school. School Plans for Student Achievement are disseminated to school sites and will be stored in the electronic version on the VUSD website as well as a hard copy.

Moved:
Seconded:

ROLL CALL VOTE:

Forsythe____, Peterson____, Callahan ____, Dannenberg ____, Rodriguez ____

Dr. Greg Bayless, Assistant Superintendent, Educational Services

15.e [Declaration of Need for Fully Qualified Educators & Annual Statement of Need for 30 Day Substitute Teachers \(First Reading\)](#)

The Board of Education is required to adopt a declaration at a regularly scheduled Board meeting certifying that there is an insufficient number of certificated persons to meet the district's specified employment criteria for particular positions. Attached is the declaration with the specific positions identified and the Annual Statement of Need.

Moved:
Seconded:

ROLL CALL VOTE:

Forsythe____, Peterson____, Callahan ____, Dannenberg____, Rodriguez ____

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

- 15.f [Consideration of Resolution #23-16, "California Day of the Teacher" \(First Reading\)](#)
It is requested that the Board of Education approve the attached resolution recognizing May 10, 2023 as California Day of the Teacher.

Moved:
Seconded:

ROLL CALL VOTE:
Forsythe___, Peterson___, Callahan ___, Dannenberg___, Rodriguez ___

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

- 15.g [Consideration of Resolution # 23-17, "National Nurses' Day" \(First Reading\)](#)
It is requested that the Board of Education approve the attached resolution recognizing May 10, 2023 as National Nurses' Day.

Moved:
Seconded:

ROLL CALL VOTE:
Forsythe___, Peterson___, Callahan ___, Dannenberg___, Rodriguez ___

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources; Ms. Ann Marie Bidlingmaier, R.N., Coordinator, Health Services & Prevention Programs

- 15.h [Consideration of Resolution #23-18, "Classified School Employee Week" \(First Reading\)](#)
Education Code Section 45460 sets aside the third full week in May to honor Classified School Employee Week in California. It is requested that the Board of Education approve the attached resolution recognizing Classified School Employee Week (May 21 - 27, 2023) and the invaluable services provided by the Classified employees of the Ventura Unified School District.

Moved:
Seconded:

ROLL CALL VOTE:
Forsythe___, Peterson___, Callahan ___, Dannenberg___, Rodriguez ___

Ms. Andrea Crouch, Director, Classified Human Resources

- 15.i [Request for Board Approval of Proposed Changes, Deletions or Additions to Board Policies, Administrative Regulations, and Exhibits related to Educational Services, Human Resources, Business Services, and the Superintendent's Office.](#)

Attached are the revised board policies for each department. Individual departments have reviewed and updated these policies and have made the changes to meet the needs of our district. Board approval of the attached board policies is requested at this time.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe____, Peterson____, Callahan ____, Dannenberg____, Rodriguez ____

Dr. Antonio Castro, Superintendent

16. CONFERENCE - EDUCATIONAL SERVICES

- 16.a [Alternate Pathway to a High School Diploma for Students with Significant Cognitive Disabilities](#)
Staff will present information about an alternate pathway to a High School Diploma for students with significant cognitive disabilities.

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Mr. Neil Virani, Executive Director, Special Education

17. CONFERENCE - BUSINESS SERVICES

- 17.a [VUSD Emergency Preparedness](#)

VUSD staff will present on various aspects of VUSD emergency preparedness and how the requirements, components, training and drills are designed to keep students and staff safe. Discussion items will include: comprehensive school site safety plans, evacuation, earthquake and lockdown drills, communications, community agency partnerships and staff training. The discussion will also include possible next steps and a recent example of inter-agency communication and cooperation.

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Mr. Eric Reynolds, Director, Risk Management; Ms. Maria Elizarraras, Director, Student Support Services

18. CONFERENCE - HUMAN RESOURCES - Certificated

- 18.a [Discussion of Ventura Unified School District 2024-2025 School Year Calendar](#)

Staff will seek input specific to the 2024-2025 School Year Calendar.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

19. CONFERENCE - SUPERINTENDENT

- 19.a [Summary of California School Board Association \(CSBA\) Educator Workforce Housing \(EWH\)](#)

CSBA EWH participants will provide an update to the Board regarding the EWH process.

Dr. Antonio Castro, Superintendent

CONSENT CALENDAR

It is recommended that the department item numbers **20 to 23** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda

upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe____, Peterson____, Callahan ____, Dannenberg____, Rodriguez ____

20. CONSENT- EDUCATIONAL SERVICES

- 20.a [Administrative Recommendation for Education Code Section 51241 \(Permanent Exemption from Physical Education\) and Administrative Recommendation to Waive Board Policy 6146.1 VUSD Local Graduation Requirements](#)

Staff is recommending Education Code Section 51241 (Permanent Exemption from Physical Education) and the approval of the issuance of a High School Diploma for student #'s: 22-F, 22-G, 22-H, 22-I, 22-J, 22-K, 22-L, and 22-M.

Staff is requesting the Governing Board waive Board Policy 6146.1 (High School Graduation Requirement) and student's outstanding credits needed to meet Ventura Unified School District's local graduation requirements and approve the issuance of a High School Diploma for student #'s: AA22-L, AA22-M, AA22-N, AA22-O, AA22-P, and AA22-Q. The local graduation requirements are above and beyond the state's requirements and this waiver will not reduce the overall number of credits required for graduation.

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Ms. Bobbi Powers, Director, Secondary Education

- 20.b [Overnight, Out of the Tri-County and Ratification Field Trips](#)
- Ratification of the Superintendent's approval for 5th grade students from **Loma Vista Elementary School** to travel overnight to an **Outdoor Education field trip** on April 17-19, 2023 is requested. This field trip was held at the **Catalina Island Marine Institute (CIMI), Catalina Island**. Sixty-two students and twelve chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation to the Long Beach Harbor was provided by district vehicles and transportation to Catalina Island was provided by Catalina Classic Cruises. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for students from **Buena High School's drumline** to travel out of the tri-county to a **drumline finals** competition on April 15, 2023 is requested. This event was held at **Toyota Arena, Ontario, CA**, San Bernardino County. Thirty-six students and four chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by a district vehicle. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for students from **Buena High School's swim team** to travel overnight and out of the tri-county to the **CIF Prelims and Finals** on May 2-6, 2023 is requested. This event was held at the **Riverside Aquatic Complex, Riverside, CA**, Riverside County. Seven students and one chaperone attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by a district vehicle. All required paperwork was

on file at the school before departure.

Ratification of the Superintendent's approval for students from **Ventura High School's girls swim team** to travel overnight and out of the tri-county to the **CIF Championship** on May 2-3, 2023 is requested. This event was held at the **Riverside Aquatic Complex, Riverside, CA**, Riverside County. Seven students and one chaperone attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by a district vehicle. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for students from **Ventura High School's boys swim team** to travel overnight and out of the tri-county to the **CIF Prelims** on May 3-4, 2023 is requested. This event was held at the **Riverside Aquatic Complex, Riverside, CA**, Riverside County. Seven students and one chaperone attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by a district vehicle. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for students from **Ventura High School's boys swim team** to travel overnight and out of the tri-county to the **CIF Championship** on May 5-6, 2023 is requested. This event was held at the **Riverside Aquatic Complex, Riverside, CA**, Riverside County. Seven students and one chaperone attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by a district vehicle. All required paperwork was on file at the school before departure.

DATA Middle School is requesting permission to send students to travel out of the tri-county to the **Riverside Art Museum, Riverside, CA**, Riverside County. The trip will take place on May 22, 2023. Board approval is requested to send eighty-five students and nine chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Dr. Greg Bayless, Assistant Superintendent, Educational Services

21. CONSENT - HUMAN RESOURCES - Certificated

21.a [**Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2022-23 School Year**](#)

Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

21.b [**Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2022-23 School Year**](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

- 21.c [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2022-23 School Year](#)
Ratification of administration's approval for leave of absence for certificated personnel on the attached list.
Ms. Gina Wolowicz, Assistant Superintendent, Human Resources
- 21.d [Certification of Temporary Athletic Team Coaches](#)
The Board of Education is required to approve all temporary Athletic Team Coaches and certify that the provisions of Title 5, Code of Regulations Section 5590 (attached) have been met. An audit of all athletic coach assignments for the 2023-24 school year has determined that the provisions of Title 5, Code of Regulations Section 5592 (attached) have been met.
Ms. Gina Wolowicz, Assistant Superintendent, Human Resources
- 21.e [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2022-23 School Year](#)
It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.
Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

22. CONSENT - HUMAN RESOURCES - Classified

- 22.a [Classified Personnel Changes](#)
The Personnel Commission approved the attached list of Classified Personnel Changes at its April 19, 2023 meeting. It is recommended that the Board of Education approve the changes at this time.
Ms. Andrea Crouch, Director of Classified Human Resources
- 22.b [Classified Position Changes](#)
Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed; see attached list. Note: Position(s) being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change. It is requested that the Board of Education approve the attached Classified position changes for the 2022-2023 fiscal year.

Ms. Andrea Crouch, Director, Classified Human Resources

23. CONSENT - BUSINESS SERVICES

23.a [Ratification of Purchase Orders and Contracts](#)

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued.

New contracts are issued under action items before issuing and creating ratification item per Board request. Ratification of the attached purchase orders and changes is requested.

Period: April 6 to May 3, 2023

Purchase Orders:	\$2,901,785.67
Change Orders:	\$244,129.23
Grand Total:	\$2,926,214.90

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

23.b [Ratification of Check Payments](#)

Check payments are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Check payments have been processed and approved in accordance with applicable regulations, processed against previously ratified purchase orders and/or appropriate accounting processes. Any payment item that reaches audit thresholds undergoes additional review and approval by VCOE before any payments can be processed. Ratification of the attached check payment list is requested.

Period: April 6 to May 2, 2023

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

23.c [Donations to Ventura Unified School District and Schools](#)

Donations received by the District from external entities and individuals are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Donations must be reviewed and approved by the appropriate school site or receiving department to ensure that the District can meet any compliance or reporting requirements that may be associated with a donation. It is recommended that the Board accept the attached donations on behalf of the District at this time. **Period:** February 1st - May 2nd 2023

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

24. BOARD REPORTS

25. COMING EVENTS

26. FUTURE BOARD ITEMS

- Public Hearing - LCAP
- Public Hearing -Budget
- LCAP
- Budget Adoption

27. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)

28. CLOSED SESSION

29. ADJOURNMENT

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe ____, Peterson ____, Callahan ____, Dannenberg ____, Rodriguez ____