



August 9, 2022

Board of Education

Meeting Agenda

BOARD OF EDUCATION

Mrs. Sabrena Rodriguez– President
Dr. Jerry Dannenberg – Vice President
Mrs. Amy Callahan
Mrs. Velma Lomax
Mr. Calvin Peterson

SUPERINTENDENT & CLERK OF THE BOARD

Dr. Antonio Castro

WELCOME TO THE
VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

POSTING INFORMATION

The agenda for regularly scheduled Board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)
*This serves as the main posting location pursuant to the Brown Act,
Government Code §54954.2(a)*
- District Webpage: <https://www.venturausd.org/about/board-agendasminutes>
- Ventura Adult and Continuing Education (Main Entrance)
5200 Valentine Road, Ventura, CA



AGENDA
BOARD OF EDUCATION REGULAR MEETING
VENTURA UNIFIED SCHOOL DISTRICT
Tuesday, August 9, 2022
Ventura Unified School District
Education Service Center, Board Room

1. OPENING PROCEDURE - ESC, Board Room- 5:30 p.m.

2. Call to Order

3. Adoption of Agenda

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

4. Public Comment on Closed Session Items (three minutes per speaker)

5. Motion to go to Closed Session

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

6. CLOSED SESSION

6.a

Public Employment/Appointment, Pursuant to Government Code Section 54957 (b)

- District Legal Counsel

6.b Conference with Real Property Negotiators, Pursuant to Government Code Section 54956.8

Agency Negotiator: Dr. Rebecca Chandler, Assistant Superintendent, Business Services

Property: Washington School, 95 MacMillan Avenue, Ventura, CA 93001
Assessor's Parcel No. 073-0-191-130

Negotiating Party(ies) Dr. Perry Geue

Under Negotiation Price and terms of sale and/or lease

Dr. Rebecca Chandler, Assistant Superintendent, Business Services

6.c Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957(b)

6.d Conference with Labor Negotiators, Pursuant to Government Code Section 54957.6

- | | |
|--------------------------|--|
| a. District Negotiators: | Rebecca Chandler
Gina Wolowicz
Andrea Crouch |
| Employee Organizations: | Ventura Unified Education Association (VUEA)
Ventura Education Support Professionals
Association (VESPA) |

7. REGULAR SESSION - ESC, Board Room- 7:00 p.m.

8. Pledge of Allegiance

9. Moment of Silence

10. Roll Call:

**Sabrena Rodriguez, President ___, Dr. Jerry Dannenberg, Vice-President ___, Amy Callahan ___,
Velma Lomax___, Calvin Peterson___, Dr. Antonio Castro ___**

11. Report of Actions Taken in Closed Session

12. Superintendent's Report

- Good News
 - Introduction of the new Assistant Superintendent, Educational Services - Dr. Greg Bayless
 - Introduction of the new Principal, Portola Elementary - Dr. Elena Garcia-Yoshitomi
 - Gratitude Awards
 - Board Good News

13. Correspondence

14. Public Comments (three minutes per speaker)

Public comments are welcome and encouraged by the Board within reasonable meeting time considerations in order to conduct the District's business. During this time, the President of the Board may acknowledge visitors' requests to speak on a topic not on the regular Board agenda. Persons wishing to address the Board should complete a "speaker form" and turn it into the recording secretary. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Board may limit the total time for public input on each item to 20 minutes. Also, speakers will not be allowed to give their time to other speakers. The Board is prohibited from taking action on any item that is not part of the printed and published agenda. Members of the public are encouraged to submit comments in writing.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 West Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000, fax (805) 653-7855.

15. ACTION ITEMS

15.a [Certification of Signatures \(amended\)](#)

The District at its annual organizational meeting on December 14, 2022, certified the signatures of the agents authorized to sign orders, warrants, contracts, documents, etc. for submission to the County Superintendent of Schools. Staff and/or organizational changes taking place during the year must be approved at the time and submitted to the School Business and Advisory Services at the Ventura County Office of Education. It is recommended the Board certify the signature of the newly appointed Superintendent, and authorize him to sign specific documents as listed on the attached document for the period August 1, 2022 through December 31, 2022

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez __

Dr. Rebecca Chandler, Assistant Superintendent, Business Services

15.b [Consideration of Resolution #22-33, Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361.](#)

Resolution #22-33, Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361, is attached for your consideration and approval.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez __

Mrs. Sabrena Rodriguez, Board President

15.c [Request for Consideration of a New Course; CTE Con Commercial Photography \(FIRST READING\)](#)

Educational Services is requesting consideration of the attached new course.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez __

Dr. Greg Bayless, Executive Director, Educational Services

- 15.d [Request for Consideration of the following Revised Courses; String Ensemble II Honors, String Ensemble, Wind Ensemble Honors, and Wind Ensemble \(FIRST READING\)](#)
Educational Services is requesting consideration of the attached revised course.

Moved:
Seconded:

ROLL CALL VOTE:

Peterson___, Lomax___, Callahan ___, Dannenberg___, Rodriguez ___

Dr. Greg Bayless, Executive Director, Educational Services

- 15.e [Equal Opportunity Schools Collaboration Agreement](#)
Board approval of the attached Equal Opportunity Schools Collaboration agreement is requested. These services are designed to accomplish the following outcomes in Advanced Placement course access and course completion: support student success and performance, cultivate positive experience and belonging, and close racial and socioeconomic participation rates. The total cost of the agreement is \$271,200.00 and supports criteria specified in the A-G Improvement Grant previously approved by the Board. The agreement is effective July 1, 2022 to June 30, 2026.

Moved:
Seconded:

ROLL CALL VOTE:

Peterson___, Lomax___, Callahan ___, Dannenberg___, Rodriguez ___

Dr. Greg Bayless, Executive Director, Educational Services

- 15.f [Northwest Evaluation Association \(NWEA\) Services Agreement](#)
The District has negotiated the attached agreement with Northwest Evaluation Association (NWEA) which provides growth assessments utilized for common areas of academic need, data for targeted intervention, insight into which students are experiencing varying degrees of academic growth. The total cost of the agreement is \$124, 670.00 The agreement is effective March 1, 2022 to June 30, 2024. Board approval of the attached NWEA Services Agreement is requested.

Moved:
Seconded:

ROLL CALL VOTE:

Peterson___, Lomax___, Callahan ___, Dannenberg___, Rodriguez ___

Dr. Greg Bayless, Executive Director, Educational Services; Dr. Soledad Molinar, Director, Elementary Education

15.g [Ratification of Contract for Assistant Superintendent of Educational Services](#)

It is recommended that the Board of Education ratify the attached employment contract for the Assistant Superintendent of Educational Services, beginning August 1, 2022.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

Dr. Antonio Castro, Superintendent

15.h [Consideration of Approval of Increasing the Daily Rate of Certificated Substitute Salary Schedule](#)

To continue to be competitive in recruiting substitute teachers, Ventura Unified is proposing a rate change in our substitute pay, from \$180 to \$200, effective August 24, 2022. Board approval for increasing the Daily Rate of Certificated Substitute Salary Schedule is requested.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

15.i [Substitute Teacher Incentive Rate](#)

Staff is proposing to continue paying substitute teachers the new rate of \$200 per day (if approved) for the first 10 days. If a substitute teacher works 10 consecutive days for VUSD, regardless of assignment, they will be placed at \$225 per day for the remainder of the 2022-23 school year. Staff is asking the Board's permission to approve this increase.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

15.j [Request for Board Approval of Proposed Changes, Deletions or Additions to Board Policy, Administrative Regulation and Exhibit related to Educational Services \(First Reading\):](#)

- BP/AR 6158 Independent Study (Revised)
- E 6158 Independent Study (New)

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

Dr. Greg Bayless, Executive Director, Educational Services

15.k [2022-23 Adopted Budget Revisions - 45 Day Update](#)

A 45-day revision to the Adopted Budget is being submitted to amend the Adopted Original 2022-23 Budget. This report was prepared in accordance with Education Code Section 41010.

The Superintendent must certify to the Superintendent of County Schools that the following documents were presented to the Governing Board. Board approval of the attached 2022-23 Adopted Budget Revisions – 45 Day Updated Financial Report is requested.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

16. CONFERENCE - BUSINESS SERVICES

16.a [Architect Fencing RFP](#)

Ed Code requires bond projects over \$1 million, that districts obtain an RFP for the architect that will be designing the job. Since the fencing is so complex and covers most sites it is essential that the design be safe and aesthetically pleasing. The architect will design all fencing and assist with the RFP development for the contractor to complete the fencing. Staff is requesting Board approval to open an RFP.

Dr. Rebecca Chandler, Assistant Superintendent of Business Services

16.b [Joint Educational Technology \(JET\) Review Results](#)

Staff has received the result of the JET review and would like to discuss the findings with the Board. The JET review examined all IT in the district. This included site support, ESC support, network efficiency, and the structure of the IT department. One suggestion that was made was to hire an Executive Director of IT to lead the changes within the department. There were multiple findings within the review that would make our IT support appropriate for a district with one -to- one devices.

Dr. Rebecca Chandler, Assistant Superintendent of Business Services

CONSENT CALENDAR

It is recommended that the department item numbers **17 to 21** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

17. CONSENT- EDUCATIONAL SERVICES

17.a [Overnight, Out of the Tri-County and Ratification Field Trips](#)

Ratification of the Superintendent's approval for students from **Ventura High Schools cheerleading squad** to travel overnight and out of the tri-county to a training camp on August 4-7, 2022 is requested. This event was held at the **Renaissance Esmeralda Indian Wells, Indian Wells, CA**, Riverside County. Forty students and four chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by private vehicles. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for students from **Foothill Technology High Schools cross-country team** to travel overnight and out of the tri-county to a **running camp** on August 6-11, 2022 is requested. This event was held at **Mountainback Condominiums, Mammoth, CA**, Mono County. Twenty students and three chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by district vehicles. All required paperwork was on file at the school before departure.

Dr. Greg Bayless, Executive Director, Educational Services

18. **CONSENT - HUMAN RESOURCES - Certificated**

18.a [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2021-22 and 2022-23 School Years](#)

Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.b [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2021-22 and 2022-23 School Years](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel listed below.

Last Name	First Name	Site	Assignment	Reason	Last Work Day
Riddle	Aaron	Itinerant	Substitute	Resign-Other Pos	06/09/2022
Bogdanich	Stephen	Ventura HS	Teacher	Retire	06/17/2022
Galaviz	Loretta	Ed. Services ESC	Coordinator	Retire	09/30/2022
McAtee	Brandy	DATA MS	Teacher	Resign	07/29/2022
Miller	Sheryl	Ed. Services ESC	TOSA	Resign-Other Pos	07/31/2022
Sapien	Erika	EP Foster	Counselor	Resign-Personal	07/20/2022
WalkerMartinez	Elizabeth	EP Foster	Teacher	Revised Retire Date	07/26/2022
Branstetter	Jennifer	Buena HS	Teacher	Resign-Other Pos	07/29/22
Dracula	Matilda	Homestead	Teacher	Resign-Other Pos	08/16/2022
Ferraiolo	Karissa	PHS/SPED	Teacher	Resign-Other Pos	06/17/2022

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.c [Ratification of Administration's Approval of Employment and Reemployment of Substitute Teachers for the 2022-23 School Year](#)

It is recommended that the Board of Education ratify the administration's approval of employment of substitute teachers on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.d [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2022-23 School Year](#)

Ratification of administration's approval for leave of absence for certificated personnel listed below.

Name	Site	Position	Lv FTE	Lv Begin-End	Reason
Morrison, Denielle	Juanamaria	Counselor	.60	09/14/22-12/09/22	Parental Leave
Morrison, Denielle	Juanamaria	Counselor	.60	12/10/22-06/15/23	Child Rearing
Vosper, Theresa	Itinerant	Speech Therapist	1.00	08/15/22-06/30/22	Medical

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.e [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2022-23 School Year](#)

It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.f [Approval of Variable Term Waiver for BCLAD Spanish Permit](#)

Due to the shortage of Bilingual Spanish Elementary School Teachers the district has employed the following individual. Nathalia Bernardo holds a Multiple Subject Credential with an English Language Learner Authorization. She is a fluent Spanish Speaker and is willing to get the BCLAD Spanish Authorization. Therefore, the Board is asked to approve the Variable Term Waiver for:

Name: Nathalia Bernardo
Credential Type: BCLAD Spanish Certificate
School: Sheridan Way Elementary
Class: Teacher
Waving: EC44253.3 – Certificate or Credential to provide instruction to Limited English Proficient (LEP) Students

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.g [Approval of Variable Term Waiver for CLAD Authorization](#)

Ms. Claire Hansen has completed a successful year at Buena High School as the Culinary Teacher. She is currently in the Ventura County Office of Education Career Technical Education Program and will earn her English Language Learner Authorization on completion of the program in the 2022-2023 school year. Therefore, the Board is asked to approve the Variable Term Waiver for:

Name:	Claire Hansen
Credential Type:	CTE: Hospitality, Tourism, and Recreation
School:	Buena High School
Class:	Culinary Arts
Waving:	44253.3 Certificate to provide instruction for LEP Students

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.h

[Ratification of Administration's Approval of Assignments Through Various Education Codes](#)

Current statutes and regulations recognize that there may be situations of a temporary nature in which a teacher with the appropriate credential is not available to the School District or the assignment is part-time and not conducive for recruitment. Senate Bill 435 has made it possible to assign staff with their permission to these areas in several ways:

Education Code 44256(b) states that the holder of a self-contained type credential may be assigned, with his or her consent, teach any subject in departmentalized classes, below grade 9, in which the teacher has 12 semester hours of coursework in the subject area.

Education Code 44258.2 authorizes holders of secondary-type credential to be assigned to teach classes in middle school, grade 5-8; Requires 12 semester units or 6 upper division units and teacher's consent.

Education Code 44258.7(b) allows full-time teacher who holds a credential in a subject other than physical education to coach a competitive sport for which the students receive physical education credit for one period a day.

Education Code 44258.7(c) & (d) (COA) allows a full-time teacher with special skills and preparation outside of his or her credential authorization to be assigned to teach in the area.

Education Code 44263 Authorizes that the holder of a teaching credential may be assigned, with his or her consent, to teach any single subject class in which the teacher has 18 semester hours of coursework in subject area being taught or a self contained classroom with 60 semester hours distributed among four of the following subjects: language studies, literature, mathematics, science, social science, history, humanities, the arts, physical education, and human development.

Education Code Section 80053(b) (1) provides a method for holders of teaching credentials based upon a bachelor's degree who are pursuing library media teacher services certification to serve in the role of library media teacher if the teacher is being trained by a credentialed library media service teacher. This is a bridge by which a credentialed teacher may provide library media teacher services while enrolling in a Library Media Teacher Services Credential program and beginning the required course work for that credential.

Education Code Section 44831 allows an individual who holds a master's degree in communication disorders; meets the basic skills requirement; has a valid license from the Speech-Language Pathology and Audiology Board; and has the criminal record summary according to EC §44332.6 to provide speech and language services.

The board is asked to approve the individuals on attached list per the Education Code noted.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.i

[Approval of Variable Term Waiver for Speech - Language Credential](#)

Due to the shortage of Speech Pathologists, the district has employed the following individual, who is currently enrolled in a Master's Speech & Language Program. Therefore, the Board is asked to approve the Variable Term Waiver for:

Name:	Marivel Garza
Credential Type:	Speech -Language Pathology Service Credential
School:	Itinerant
Class:	Speech & Language Pathologist
Waving:	EC44265.3 – Professional Preparation Program for the Speech-Language Pathology Services Credential & 44252(B) CBEST

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.j [Approval of Variable Term Waiver for Administrative Credential](#)

Mr. Juan Elias has completed an out of State Administrative Program and is waiting on his final test results required for the recommendation of his Arizona Credential. Once he receives his Arizona Credential he will be eligible to apply for the California Administrative Credential. Therefore, the Board is asked to approve the Variable Term Waiver for:

Name: Juan M. Elias
Credential Type: Administrative Services Credential
School: Balboa Middle School
Class: Administration
Waving: EC4444270 - Preliminary Administrative Services Credential

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

19. CONSENT - HUMAN RESOURCES - Classified

19.a [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed; see attached list.

Note: Position(s) being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change.

It is requested that the Board of Education approve the attached Classified position changes for the 2022-2023 fiscal year.

Ms. Andrea Crouch, Director of Classified Human Resources

19.b [Classified Personnel Changes](#)

The Personnel Commission approved the attached list of Classified Personnel Changes at its July 27, 2022 meeting. It is recommended that the Board of Education approve the changes at this time.

Ms. Andrea Crouch, Director of Classified Human Resources

20. CONSENT - BUSINESS SERVICES

20.a [Resolution #22-32, Authorization to Apply for a Grant From the California Energy Commission for the \(CalSHAPE\) Program](#)

Attached for Board consideration is Resolution #22-32: Authorization to Apply for a Grant From the California Energy Commission to Implement a California Energy Commission's California Schools Healthy Air, Plumbing, and Efficiency (CalSHAPE) Program Project. This resolution is required for the plumbing portion of the grant.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Terri Allison, Director, Facilities

20.b [Ratification of Change Order](#)

The following change orders are related to current or continuing projects throughout the District. Additional details for each change order request are attached.

Project	C/O #	Vendor	Total Additional Cost	Total Project Cost
C1-23; Mound Fire Construction	1	Ardalan Construction	\$32,012.98	\$1,389,012.90

Ratification of the listed change orders is requested at this time.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Terri Allison, Director, Facilities

20.c [Ratification of Purchase Orders and Contracts](#)

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued.

New contracts are issued under action items before issuing and creating ratification item per Board request. Ratification of the attached purchase orders and changes is requested.

Period: June 23, 2022 to July 6, 2022

Purchase Orders:	\$4,619,742.16
Change Orders:	\$18,771.93
Grand Total:	\$4,638,514.09

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

21. CONSENT - SUPERINTENDENT

21.a [Consideration of Board Meeting Minutes](#)

- Regular Board of Education Meeting Minutes for June 28, 2022
- Regular Board of Education Meeting Minutes for July 12, 2022

22. BOARD REPORTS

23. COMING EVENTS

24. FUTURE BOARD ITEMS

- Good Beginning's Workshop - August 30
- Grant Writer & CTE Update - September 13
- Board Conference and Travel - TBD

25. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)

26. CLOSED SESSION

27. ADJOURNMENT

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____