



November 8, 2022

Board of Education

Meeting Agenda

BOARD OF EDUCATION

Mrs. Sabrena Rodriguez– President
Dr. Jerry Dannenberg – Vice President
Mrs. Amy Callahan
Mrs. Velma Lomax
Mr. Calvin Peterson

SUPERINTENDENT & CLERK OF THE BOARD

Dr. Antonio Castro

For the future of every student

WELCOME TO THE
VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

POSTING INFORMATION

The agenda for regularly scheduled Board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)
This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a)
- District Webpage: <https://www.venturausd.org/about/board-agendasminutes>
- Ventura Adult and Continuing Education (Main Entrance)
5200 Valentine Road, Ventura, CA



AGENDA
BOARD OF EDUCATION REGULAR MEETING
VENTURA UNIFIED SCHOOL DISTRICT
Tuesday, November 8, 2022
Ventura Unified School District
Education Service Center, Board Room
255 W. Stanley Ave. Suite 100
Ventura, CA 93001

1. **OPENING PROCEDURE - Board Room- 5:00 p.m.**
Streaming at <https://www.youtube.com/c/VenturaUnifiedSchoolDistrict>

2. **Call to Order**

3. **Adoption of Agenda**

Moved:

Seconded:

ROLL CALL VOTE:

Peterson __, Lomax __, Callahan __, Dannenberg __, Rodriguez __

4. **ACTION**

- 4.a [Consideration of Resolution #22-43, Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361.](#)

Resolution #22-43, Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361, is attached for your consideration and approval.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson __, Lomax __, Callahan __, Dannenberg __, Rodriguez __

Ms. Sabrena Rodriguez, Board President

5. **Public Comment on Closed Session Items**

In person or via Zoom at

<https://us02web.zoom.us/j/81610768018?pwd=ZzlqUS9ESTJFbzNMSFFHTGVvaHJaZz09>

Passcode: 135908 Webinar ID: 816 1076 8018

6. Motion to go to Closed Session

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ___, Lomax ___, Callahan ___, Dannenberg ___, Rodriguez ___

7. CLOSED SESSION

7.a Pupil Matters, Pursuant to Education Code Sections 35146, 48916, 48918

Administrative Recommendation regarding a Student Expulsion with Suspended Order: #23-02

7.b Conference with Labor Negotiators, Pursuant to Government Code Section 54957.6

a. District Negotiators:	Gina Wolowicz Andrea Crouch
Employee Organizations:	Ventura Unified Education Association (VUEA) Ventura Education Support Professionals Association (VESPA)

7.c Public Employment, Pursuant to Government Code Section 54957(b)

- Title: Executive Director, Technology Services

7.d Conference with Legal Counsel - Existing Litigation Pursuant to Government Code 54956.9(d)(1)

a. Name of Case:

Ventura Unified School District v. Ventura County Christian High School, Ventura County
Superior Court Case No. 56-2022-00570299-CL-UD-VTA

8. REGULAR SESSION - Board Room - 7:00 p.m.

9. Pledge of Allegiance

10. Roll Call:

Sabrena Rodriguez, President ___, Dr. Jerry Dannenberg, Vice-President ___, Amy Callahan ___,
Velma Lomax ___, Calvin Peterson ___, Dr. Antonio Castro ___, Kelsy Randall (FTHS) ___, Holden
Behrendt (ELCHS) ___, Alex Castro (Adult Education) ___

11. Report of Actions Taken in Closed Session

12. Superintendent's Report

- Good News
 - Gratitude Awards
- Student Board Reports
 - Kelsy Randall - FTHS
 - Holden Behrendt - ELCHS
 - Alex Castro - VACE

13. Correspondence

13.a [Ventura County Office of Education 2021-22 Unaudited Actuals](#)

- Unaudited Actual Financial Report
- Letter to Board President Sabrena Rodriguez regarding the approval of the 2021-22 Unaudited Actuals

14. Public Comments

Public comments are welcome and encouraged by the Board within reasonable meeting time considerations in order to conduct the District's business. During this time, the President of the Board may acknowledge visitors' requests to speak on a topic not on the regular Board agenda. Persons wishing to address the Board should complete a "speaker form" and turn it into the recording secretary. For the November 8th meeting, public comment will also be allowed via Zoom at <https://us02web.zoom.us/j/81610768018?pwd=ZzlqUS9ESTJFbzNMSFFHTGVvaHJaZz09> Passcode: 135908 Webinar ID: 816 1076 8018. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Board may limit the total time for public input on each item to 20 minutes. Also, speakers will not be allowed to give their time to other speakers. The Board is prohibited from taking action on any item that is not part of the printed and published agenda. Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

15. ACTION ITEMS

15.a [Request for Approval of Provisional Intern Permits \(PIP\) and Waivers](#)

For the 22-23 SY, Ventura Unified has several assignment areas where we are not able to find fully credentialed candidates to fill our openings. To help meet our employment needs, the Commission on Teacher Credentialing has several alternative assignment options school districts can use to fill the assignments with qualified personnel that may not have completed all of their credentialing requirements. Attached are the candidates that Ventura Unified will be employing to fill vacant assignments under Provisional Intern Permits (PIP) or Waiver authorizations detailing the area that needs to be waived.

The Board is asked to approve the following attached Provisional Intern Permits and/or Waivers.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson___, Lomax___, Callahan ___, Dannenberg___, Rodriguez ___

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

15.b [Administrative Recommendation for Student Expulsion with Suspended Order](#)

Approval for Administrative Recommendation regarding a Student Expulsion with Suspended Order: #23-02

Moved:

Seconded:

ROLL CALL VOTE:

Peterson___, Lomax___, Callahan ___, Dannenberg___, Rodriguez ___

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Ms. Maria Elizarraras, Director, Student Support Services

15.c [Consideration of Approval of Resolution #22-42 Regarding the CalShape Grant](#)

Staff is seeking the Board's approval to apply for the CalShape grant in the amount of \$3,690,650.00. The CalShape grant will allow all site air-conditioning and heaters to be tuned up and have their filters replaced. Additionally, the Calshape grant will allow all interior faucets, toilets, and urinals to be replaced. This grant does not require matching dollars from the district.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

Dr. Antonio Castro, Superintendent; Terri Allison, Facilities Director

15.d [Ratification of ENVOLVE Agreement for 2022-23](#)

The District requests entering into an agreement with ENVOLVE in order to receive leadership trainings for Ventura Unified School District middle and high schools. The cost of this agreement is \$25,500. This initiative connects with LCAP Goal #2, "Provide a Safe and Secure Environment For All Students." The attached agreement is effective August 16, 2022 through June 30, 2023. Board approval of the attached agreement is requested.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

Dr. Greg Bayless, Assistant Superintendent, Educational Services

16. CONFERENCE - BUSINESS SERVICES

16.a [2022-23 Draft First Interim Financial Report Presentation](#)

On the agenda for the Board of Education meeting on December 13, 2022 will be the 2022-23 fiscal year First Interim Financial Report. The First Interim Report provides the financial status of all funds in the District as of October 31st, combined with projections for the balance of the year. Also included in the package are the required projections for 2023-24 and 2024-25. Staff will present a preview of the 2022-23 First Interim Financial Report to the Board, and present the report in the final form at the December 13, 2022 regular meeting for final approval.

Dr. Antonio Castro, Superintendent; Ms. Anna Campbell, Director, Fiscal Services

16.b [Future of the Education Service Center \(ESC\)](#)

Staff will discuss the future of the ESC and seek advice from the Board on next steps with the 25 acres property. The 7-11 Committee deemed the ESC surplus and the Board accepted the report from the committee over a year ago. Please see the attached document as a reference.

Dr. Antonio Castro, Superintendent

17. CONFERENCE - SUPERINTENDENT

- 17.a [Board Appointed Committees and Board Meetings Dates/Structure for 2023](#)
The Board and Superintendent will discuss perspective meeting dates and structure for the upcoming 2023 year, and will discuss Board Appointed Committees for 2023. Please see attached documents as reference.
Dr. Castro, Superintendent; Mrs. Sabrena Rodriguez, Board President

18. CONFERENCE - EDUCATIONAL SERVICES

- 18.a [Preview of VUSD's Master Schedule and Staffing for 2023-24 School Year Timeline](#)
District staff will present a summary of the timeline for staffing models for sites and for developing sites' master schedules in accordance with statutory requirements to, if needed, observe March 15th staffing reduction notification timelines. This timeline supports creating student-centered master schedules where enrollment patterns and students' needs/course requests align with staffing/credentials/course offerings.
Dr. Antonio Castro, Superintendent; Dr. Greg Bayless, Assistant Superintendent, Educational Services

CONSENT CALENDAR

It is recommended that the department item numbers **19 to 23** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson __, Lomax __, Callahan __, Dannenberg __, Rodriguez __

19. CONSENT - HUMAN RESOURCES - Certificated

- 19.a [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2022-23 School Year](#)
It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.
Ms. Gina Wolowicz, Assistant Superintendent, Human Resources
- 19.b [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2022-23 School Year](#)
Ratification of administration's approval of resignations, retirements and release for certificated personnel on the attached list.
Ms. Gina Wolowicz, Assistant Superintendent, Human Resources
- 19.c [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2022-23 School Year](#)
Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.
Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

20. CONSENT - HUMAN RESOURCES - Classified

20.a [Classified Personnel Changes](#)

The Personnel Commission approved the attached list of Classified Personnel Changes at its October 19, 2022 meeting. It is recommended that the Board of Education approve the changes at this time.

Ms. Andrea Crouch, Director of Classified Human Resources

20.b [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed; see attached list. Note: Position(s) being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change.

It is requested that the Board of Education approve the attached Classified position changes for the 2022-2023 fiscal year.

Ms. Andrea Crouch, Director of Classified Human Resources

20.c [Winter Recess Leave for Classified Employees](#)

There are some District Classified employees who are scheduled to work through the Winter Recess. Some of these employees do not have vacation or other discretionary leave time available to them.

It has been the District's practice to have the Board of Education provide for these few individuals to take leave without pay during the Winter Recess, but not lose pay for the holidays (December 23, 26, 27, 30 and January 2) due to the fact they are not in paid status the day before or the day after a holiday. Although there could be an estimated cost of \$6,000, there is also the potential for cost savings, due to the fact that these employees could take days off without pay.

It is recommended that the Board of Education provide this opportunity to Classified employees again for the 2022-2023 Winter Recess with the understanding that any leave time must be approved in advance by the employee's supervisor.

Ms. Andrea Crouch, Director of Classified Human Resources

21. CONSENT - BUSINESS SERVICES

21.a [Mound Elementary Mural](#)

Mound Elementary School is requesting consideration to paint a mural that will be placed at the entrance of the school. The mural will feature the school mascot and the words "Love", "Courage", "Respect", and "Kindness". This program has been coordinated with the Facilities Services Department and the project will be funded by PTO funds.

Dr. Antonio Castro, Superintendent; Ms. Bobbi Powers, Principal

21.b [Ratification of Change Order](#)

The following change order is related to current or continuing projects throughout the District. Additional details for each change order request are attached.

Ratification of the listed change order is requested at this time.

Project	C/O #	Vendor	Total Additional Cost	Total Project Cost
HVAC at Various Sites (Junipero Serra)	2	Waisman Construction	(\$10,928.68)	\$1,994,214.09
Mound Fire Reconstruction	3	Ardalan Construction	\$6,580.41	\$1,413,77.31
ATLAS K-8 Conversion	3	Tomar Construction	\$11,948.31	\$909,348.21

Dr. Antonio Castro, Superintendent; Ms. Terri Allison, Director, Facilities

21.c [Ratification of Purchase Orders and Contracts](#)

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued.

New contracts are issued under action items before issuing and creating ratification item per Board request. Ratification of the attached purchase orders and changes is requested.

Period: October 5, 2022 to November 1, 2022

Purchase Orders:	\$2,449,905.64
Change Orders:	\$383,919.91
Grand Total:	\$2,833,825.55

Dr. Antonio Castro, Superintendent; Ms. Anna Campbell, Director, Fiscal Services

21.d [Ratification of Check Payments](#)

Check payments are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Check payments have been processed and approved in accordance with applicable regulations, processed against previously ratified purchase orders and/or appropriate accounting processes. Any payment item that reaches audit thresholds undergoes additional review and approval by VCOE before any payments can be processed. Ratification of the attached check payment list is requested.

Period: October 5, 2022 to November 1, 2022

Dr. Antonio Castro, Superintendent; Ms. Anna Campbell, Director, Fiscal Services

21.e [Ratification of Purchase Orders, Contracts, and Checks - Limited](#)

For the following period, the items attached are part of the limited consent items and will be pulled as a separate item to allow board members to abstain from voting on these items per request. All reasonable effort has been made to ensure that the attached list is complete per request.

Period: September 6, 2022 to November 1, 2022

Purchase Orders:	\$1,599.00
Change Orders:	\$0.00
Grand Total:	\$1,599.00

Period: September 6, 2022 to November 1, 2022

Checks:	\$0.00
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Dr. Antonio Castro, Superintendent; Ms. Anna Campbell, Director, Fiscal Services

22. CONSENT- EDUCATIONAL SERVICES

22.a [Ratification and Out of the Tri-County Field Trips](#)

Ratification of the Superintendent's approval for one student from **Cabrillo Middle School** to travel overnight and out of the tri-county for receiving the ACSA (Association of California School Administrators) Every Student Succeeding Program award. The purpose of this award is to honor students at all grade levels who have succeeded, against all odds, and beyond expectations. This trip will take place on November 2-3, 2022 at **Sea World, San Diego, CA**, San Diego County. One student and three chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by a district vehicle. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for students from **Buena High School** Varsity Football team to travel out of the tri-county to a **CIF Playoff game** on November 4, 2022 is requested. This event was held at the **Western High School, Anaheim, CA**, Orange County. Sixty students and four chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by district vehicles. All required paperwork was on file at the school before departure.

Ventura High School is requesting permission to send students from their **wrestling team** to travel out of the tri-county to a competition to be held at **Ontario High School, Ontario, CA**, San Bernardino County. The trip will take place on January 7, 2023. Board approval is requested to send thirty-five students and one chaperone to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Ventura High School is requesting permission to send students from their **wrestling team** to travel out of the tri-county to a competition to be held at **Castle Park, Riverside, CA**, Riverside County. The trip will take place on January 21, 2023. Board approval is requested to send fourteen students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Dr. Greg Bayless, Assistant Superintendent, Educational Services

23. CONSENT - SUPERINTENDENT

23.a [Consideration of Board Meeting Minutes](#)

- Regular Board of Education Meeting Minutes for October 11, 2022

24. BOARD REPORTS

25. COMING EVENTS

26. FUTURE BOARD ITEMS

- Board Travel & Expenses - Jan/Feb
- Emergency Preparedness - TBD

27. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)

28. CLOSED SESSION

29. ADJOURNMENT

Moved:

Seconded:

ROLL CALL VOTE:

Peterson __, Lomax __, Callahan __, Dannenberg __, Rodriguez __