

**Board of Education**  
Velma Lomax, President  
Matt Almaraz, Vice President  
Sabrena Rodriguez, Member  
Amy Callahan, Member  
Dr. Jerry Dannenberg, Member  
Dr. Roger Rice, Superintendent &  
Clerk of the Board



255 W. Stanley Avenue, Suite 100 • Ventura, California 93001-1348 • 805.641.5000

For the future of every student

**REGULAR BOARD OF EDUCATION MEETING**

**September 7, 2021**

**Closed Session: 5:30 p.m.**  
**Regular Board Meeting: 7:00 p.m.**

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

**PUBLIC ACCESS/COMMENTS**

In accordance with Governor Newsom's Executive Order N-29-20 regarding COVID-19, members of the public will continue to have the right to observe the public meeting via <http://bit.ly/TDCStudios> and submit public comment in writing at [public.comment@venturausd.org](mailto:public.comment@venturausd.org) and live public comment via the Zoom platform. Both written and live public comment requests are available for the Public Comment agenda item as well as the Public Comment on Closed Session agenda item. Public comment and live Public Comment requests will be accepted for a 24-hour period ending one hour prior to the start of the Opening Procedure of the meeting. All written public comment received via the designated email address, referenced above, will be provided to the Board of Education prior to the start of the Regular Session of the meeting for review. The written public comment will not be read or summarized, but will be made part of the minutes of the Board meeting. ANY REQUESTS RECEIVED FOR LIVE OR WRITTEN PUBLIC COMMENT BEFORE OR AFTER THE 24 HOUR PERIOD WILL NOT BE PROCESSED. A member of the public may submit a request to provide live public comment also using the above-referenced email address. The request must be received during the 24-hour period referenced above. Once received, an email with a Zoom link will be provided with directions and the procedure to provide live public comment. Community members will have 3 minutes to provide their public comment.

Any writings or documents that are public records and are provided to the majority of Board Members before the meeting regarding an open session item on the agenda are available via the district website at <https://www.venturausd.org/board/SuperintendentBoard/BoardofEducation/2019-21AgendasInformation.aspx>

**POSTING INFORMATION**

The agenda for regularly scheduled Board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)  
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)  
*This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a)*
- Ventura Adult and Continuing Education (Main Entrance) 5200 Valentine Road, Ventura, CA



**AGENDA**  
**BOARD OF EDUCATION REGULAR MEETING**  
**VENTURA UNIFIED SCHOOL DISTRICT**  
**Tuesday, September 7, 2021**  
Ventura Adult and Continuing Education  
Ron Halt Classroom Via Teleconference

**Public Access**

**Public Streaming of the Board Meeting at <http://bit.ly/TDCStudios>**

**1. OPENING PROCEDURE - Ron Halt Classroom - 5:30 p.m.**

**2. Call to Order**

**3. Adoption of Agenda**

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**4. Public Comment on Closed Session Items**

**5. Motion to go to Closed Session**

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**6. CLOSED SESSION - Ron Halt Classroom**

6.a Pupil Matters, Pursuant to Education Code Sections 35146, 48916, 48918  
Administrative recommendation for student expulsion #22-02

6.b Conference with Legal Counsel - Anticipated Litigation, Significant Exposure to Litigation,  
Pursuant to Government Code 54956.9(d)(2) a.  
Number of cases: One

**7. REGULAR SESSION - Ron Halt Classroom - 7:00 p.m.**

**8. Pledge of Allegiance**

**9. Roll Call:**

**Velma Lomax, President \_\_\_\_, Matt Almaraz, Vice-President \_\_\_\_, Sabrena Rodriguez \_\_\_\_, Amy Callahan \_\_\_\_, Dr. Jerry Dannenberg \_\_\_\_, Dr. Roger Rice \_\_\_\_, Ella Haas (BHS) \_\_\_\_, Logan Bobis (VHS) \_\_\_\_**

**10. Report of Actions Taken in Closed Session**

**11. Superintendent's Report**

- Good News
- Student Board Members:
  - Ella Haas - Buena
  - Logan Bobis - Ventura

**12. Correspondence**

**13. Public Comments**

**14. NOTICE OF PUBLIC HEARING**

14.a [Notice of Public Hearing Regarding Sufficiency of Textbooks or Instructional Materials or both for the 2021-22 School Year](#)

Education Code 60119 requires the Governing Board hold an annual public hearing regarding the sufficiency of textbooks or instructional materials or both that are aligned to the content standards adopted by the state board and determine through a resolution whether each student has sufficient instructional materials.

Therefore, a public hearing will be held on September 21, 2021 at 7:30 p.m., at Ventura Adult and Continuing Education Via Teleconference, 5200 Valentine Road, Ventura, CA after which approval of a resolution of sufficiency of textbooks or instructional materials, or both that are aligned to the content standards will be requested.

**Dr. Antonio Castro, Assistant Superintendent, Educational Services**

**15. CONFERENCE - EDUCATIONAL SERVICES**

15.a [Student Voice](#)

Staff will facilitate a Board discussion focused on strategies for increasing student engagement and advocacy at the district level.

**Dr. Antonio Castro, Assistant Superintendent, Educational Services**

15.b [Review of Board Policy and Administrative Regulation related to Educational Services](#)

Staff will review key elements of Ventura Unified School District's BP/AR 1240 Volunteer Assistance and seek input from the Board.

**Dr. Antonio Castro, Assistant Superintendent, Educational Services**

15.c [Teaching and Learning through COVID Conditions](#)

Staff will present an overview of flexible approaches to teaching and learning during the 2021-22 school year with a focus on continuity of education.

**Dr. Antonio Castro, Assistant Superintendent, Educational Services**

**16. CONFERENCE - BUSINESS SERVICES**

16.a [2020-21 Unaudited Actuals Financial Report and Annual GANN Limit Resolution 21-23 \(Action Requested\)](#)

The Unaudited Actuals Report is being submitted for review and approval and provides the financial status of all funds in the District at the end of the previous fiscal year. These financial statements will then undergo a detailed external audit and the results of the audit will be presented to the Board once complete in December 2021. The information contained in Unaudited Actuals Report is a final accounting of the Estimated Actuals Report that was presented to the Board in June 2021. These reports do not contain revised budgets, but rather

an accounting of the actual revenues and expenditures of the District as the final step in the process for the 2020-21 fiscal year. Along with the Unaudited Actuals, Resolution 21-23 adopting a new GANN limit is included to update the District's portion of the state appropriations limitations per Government Code 7910, Chapter 1205 (GANN).

The Unaudited Actuals Report was prepared in accordance with Education Code section 41010. The Superintendent must certify to the Superintendent of County Schools that the following documents were presented to the Governing Board:

01	General Fund
11	Adult Education Fund
12	Child Development
21	Building Fund
25	Capital Facilities Fund
51	Bond Interest and Redemption Fund
73	Foundation Private-Purpose Trust Fund
A	Average Daily Attendance
ASSET	Schedule of Capital Assets
CA	Unaudited Actuals Certification
CAT	Schedule for Categorical
CEA	Current Expense Formula/Minimum Classroom Comp. - Actuals
DEBT	Schedule of Long-Term Liabilities
GANN	Appropriations Limit Calculations
ICR	Indirect Cost Rate Worksheet
L	Lottery Report
ESMOE	Every Student Succeeds Act Maintenance of Effort
PCR	Program Cost Report
PCRAF	Program Cost Report Schedule of Allocation Factors
SEMA	Special Education Maintenance of Effort (Actual)
SEMB	Special Education Maintenance of Effort (Budget)
SIAA	Summary of Interfund Activities - Actuals

Approval of the 2020-21 Unaudited Actuals Financial Report and the Adoption of the Appropriations (GANN) limit Resolution 21-23 is requested at this time. The approved documents will be submitted to VCOE for review and then undergo an external audit.

Moved:  
Seconded:

ROLL CALL VOTE:  
Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Budget and Finance**

16.b [Revised 2021-24 Local Control and Accountability Plan Annual Update and Budget Overview for Parents \(Action Requested\)](#)

The 2021-24 Local Control and Accountability Plan Annual Update and Budget Overview for Parents is being revised to reflect the final updated revenue and expenditures, as well as formatting changes to address VCOE feedback and technical assistance. Action is requested at this time to update the District's LCAP to incorporate these changes.

Moved:  
Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services,; Ms. Anna Campbell, Director, Budget and Finance,; Dr. Antonio Castro, Assistant Superintendent, Educational Services**

**17. ACTION ITEMS**

17.a [Administrative Recommendation for Student Expulsion](#)

Administrative recommendation regarding Student Expulsion #22-02

Moved:  
Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Dr. Antonio Castro, Assistant Superintendent, Educational Services; Ms. Cheryl Burns, Interim Director, Student Support Services**

**CONSENT CALENDAR**

It is recommended that the department item numbers **18 to 21** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:  
Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**18. CONSENT- EDUCATIONAL SERVICES**

18.a [Out of the Tri-County Field Trip](#)

Buena High School is requesting permission to send students from their Girls Volleyball team to travel out of the tri-county to a Volleyball Tournament to be held at San Luis Obispo High School in San Luis Obispo, CA, San Luis Obispo County. The trip will take place on September 10 and 11, 2021. Board approval is requested to send fourteen students and two chaperones to this field trip. At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153. Transportation will be provided by Buena vans. All required paperwork will be on file at the school before departure. No student will be excluded due to lack of funds.

**Dr. Antonio Castro, Assistant Superintendent, Educational Services**

**19. CONSENT - HUMAN RESOURCES - Certificated**

19.a [Approval of Variable Term Waiver for BCLAD Spanish Permit](#)

Due to the shortage of Bilingual Spanish Elementary School Teachers the district has employed the following individual. Nancy Claire is a native Spanish Speaker and is willing to serve in our bilingual program at Montalvo Elementary and work towards the BCLAD authorization. Therefore, the Board is asked to approve the Variable Term Waiver for:

Name: Nancy Claire  
Credential Type: BCLAD Spanish Certificate  
School: Montalvo Elementary  
Class: Teacher  
Waving: EC44253.3 – Certificate or Credential to provide instruction to Limited English Proficient (LEP) Students

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

19.b [Approval of Variable Term Waiver for CLAD Authorization](#)

Brent Safranski holds a Preliminary CTE: Building and Construction Trades Credential and will begin the VCOE CTE Program this fall. He will earn his English Language Learner authorization (CLAD) while in the CTE program. Therefore, the Board is asked to approve the Variable Term Waiver for:

Name: Brent Safranski  
Credential Type: CTE: Building and Construction Trades Credential  
School: Anacapa Middle School  
Class: Wood Shop  
Waving: 44253.3 Certificate to provide instruction for LEP Students

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

19.c [Approval of Variable Term Waiver for SS: French Credential](#)

Due to the lack of French teachers, the district has employed the following individual, Oliver Cougard is a native speaker and is currently in a credential program due to complete program in December 2021. Therefore, the Board is asked to approve the Variable Term Waiver for:

Name: Olivier Cougard  
Credential Type: SS: French  
School: Ventura High School  
Class: French  
Waving: T5 80021.1 Requirements for Initial Issuance of the Provisional Intern Permit

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

19.d [Approval of Variable Term Waiver for SS: Chemistry Credential](#)

Due to the lack of Science Teachers, the district has employed the following individual. Tylour Mullaney holds a BA in Biology and is currently in a credential program. Therefore, the Board is asked to approve the Variable Term Waiver for:

Name: Tylour Mullaney  
Credential Type: SS: Chemistry  
School: Buena High School  
Class: Chemistry  
Waving: T5 80021.1 Requirements for Initial Issuance of the Provisional Intern Permit

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

19.e [Ratification of Administration's Approval of Assignments Through Various Education Codes](#)

Current statutes and regulations recognize that there may be situations of a temporary nature in which a teacher with the appropriate credential is not available to the School District or the assignment is part-time and not conducive for recruitment. Senate Bill 435 has made it possible to assign staff with their permission to these areas in several ways:

**Education Code 44263** states that the holder may be assigned, with his or her consent, to teach any single subject class in which the teacher has 18 semester hours of coursework or a self contained classroom with 60 semester hours distributed among four of the following subjects: language studies, literature, mathematics, science, social science, history, humanities, the arts, physical education, and human development.

**Education Code 44256(b)** states that the holder of a self-contained type credential may be assigned, with his or her consent, teach any subject in departmentalized classes, below grade 9, in which the teacher has 12 semester hours of coursework in the subject area

The board is asked to approve the individuals on the list below per the Education Code noted.

Last Name	First Name	SS#	Site	Credential(s)	Board Approval Subject	Ed Code	Units
Sena	Janine	1537	Portola	SS: English	Multiple Subject	44263	60+
Farnoosh	Farshad	8157	Buena HS	Multiple Subject w/ Supp: Math	Math	44263	18+
Zgliniec	Emily	9464	Balboa MS	Multiple Subject	Social Science	44256(b)	12+
Zgliniec	Emily	9464	Balboa MS	Multiple Subject	English	44256(b)	12+

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

19.f [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2021-22 School Year](#)

Ratification of administration's approval for leave of absence for certificated personnel listed below:

Last Name	First Name	Site	Assignment	Lv FTE	Lv Begin	Lv End	Reason
DeAlba	Brittany	Ventura HS	Teacher	1.00	8/23/21	11/19/21	Parental Leave
Rodriguez	Allyson	Lemon Grove	Teacher	1.00	8/23/21	11/23/21	Parental Leave
Blanchard	Mireille	Buena HS	Teacher	1.00	8/20/21	9/15/21	FMLA
Myers	Dana	DATA MS	Teacher	1.00	8/19/21	11/17/21	Parental Leave
Domenech	Julia	Buena HS	Teacher	1.00	8/20/21	9/23/21	Parental Leave
Bock	Tawny	Balboa MS	Teacher	1.00	8/19/21	11/23/21	Parental Leave

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

19.g [Ratification of Administration's Approval of Employment and Reemployment of Substitute Teachers for the 2021-22 School Year](#)

It is recommended that the Board of Education ratify the administration's approval of employment of substitute teachers on the attached list.

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

19.h [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2021-22 School Year](#)

It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

19.i [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2021-22 School Year](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel listed below.

Last Name	First Name	Site	Assignment	Reason	Last Work Day
Petree	Douglas	Itinerant	Substitute	Other Position	6/10/21
Dincognito	Andrew	Itinerant	Substitute	Personal	4/13/21
Phillips	Shannon	Itinerant	Substitute	Other Position	6/11/21
Malone	Colleen	Itinerant	Substitute	Other Position	12/1/20
Pacheco	Jolena	Itinerant	Substitute	Personal	5/28/21
Strickland	Patricia	Itinerant	Substitute	Other Position	6/10/21

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

19.j [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2021-22 School Year](#)

Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

**20. CONSENT - HUMAN RESOURCES - Classified**

20.a [Classified Personnel Changes](#)

The Personnel Commission approved the attached list of Classified Personnel Changes at its August 18, 2021 meeting. It is recommended that the Board of Education approve the changes at this time.

**Ms. Andrea Crouch, Director of Classified Human Resources**

20.b [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed; see attached list.

Note: Positions being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change. It is requested that the Board of Education approve the attached Classified position changes for the 2021-2022 fiscal year.

**Ms. Andrea Crouch, Director of Classified Human Resources**

**21. CONSENT - BUSINESS SERVICES**

21.a [Ventura Charter School Food and Nutrition Program Agreement for 2021-22](#)

The District renewed the agreement with the Ventura Charter School for the purpose of providing students with breakfast and/or lunch under the National School Lunch Program. This agreement is effective July 1, 2021 through June 30, 2022. Approval of the attached agreement is requested.

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services**

21.b [Ventura County Community College District \(VCCCD\) College and Career Pathways Agreement for 2021-25](#)

The District wishes to partner with the VCCCD with the goal of developing pathways from high school to community college for career technical education, preparation for transfer, improving high school graduation rates, and helping high school students achieve college and career readiness, for the purpose of offering or expanding dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education. This five-year agreement is effective January 1, 2021 through December 31, 2025. Approval of the attached agreement is requested.

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Dr. Antonio Castro, Assistant Superintendent, Educational Services**

21.c [Ventura County Office of Education \(VCOE\) Various Agreements](#)

The District annually enters into agreements with VCOE for various services. Board ratification is requested of the agreements listed below. Copies of these agreements are attached.

<b>Agreement Services</b>	<b>VCOE Department</b>	<b>Term</b>
Boswell School (school lunch program) #SPED22-012	Internal Business Services	July 1, 2021 - June 30, 2022
Educator Support/Effectiveness Program #ESE22-007	Educator Support/Effectiveness	July 1, 2021 - June 30, 2023
Escape Financial/Payroll/Personnel System	Internal Business Services	July 2, 2021 - June 30, 2022
Migrant Ed Region 17	Special Populations	July 1, 2021 - June 30, 2022
Penfield School (school lunch program) #SPED22-013	Internal Business Services	July 1, 2021 - June 30, 2022
Prof. Learning - Culturally Responsive Teaching #CI22-001	Curriculum & Instruction	July 1, 2021 - June 30, 2022
Q-Student Information System (SIS) Hosting	Technology Services	July 1, 2021 - June 30, 2022

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services**

21.d [Disposition of Obsolete and Surplus Items](#)

Board approval for disposal of district-owned personal property that has become obsolete or surplus is required under Board Policy 3270. Attached is the list of items that became obsolete or surplus during the period of August 2021.

Any items considered obsolete or surplus will go through a disposition process which may include resale, donation, reuse by other public entities, recycling, e-waste certified recycling, or disposal. All reasonable and appropriate effort is made to reallocate surplus items across the district before entering the disposition process. Unless otherwise directed, any proceeds from the sale of items will be deposited to the general fund.

It is recommended the Board approve the attached list of obsolete and surplus district-owned property, and authorize the District to advertise, sell, auction, dispose or donate the listed items as indicated.

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Budget and Finance**

21.e **Ratification of Check Payments**

Check payments are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Check payments have been processed and approved in accordance with applicable regulations, processed against previously ratified purchase orders and/or appropriate accounting processes. Any payment item that reaches audit thresholds undergoes additional review and approval by VCOE before any payments can be processed. Ratification of the attached check payment list is requested.

**Period:** August 1, 2021 - August 30, 2021

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Budget and Finance**

21.f **Ratification of Purchase Orders**

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued. Ratification of the attached purchase orders and changes is requested.

Period: August 18, 2021 to August 30, 2021

Purchase Orders:	\$4,679,837.63
Change Orders:	+ 2,999.99
<b>GRAND TOTAL:</b>	<b>\$4,682,837.62</b>

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Budget and Finance**

**22. BOARD REPORTS**

**23. COMING EVENTS**

**24. FUTURE BOARD ITEMS**

- Summer School Update - September
- Student Achievement - September
- Redistricting - October
- ESSER III Plan - October

**25. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)**

**26. CLOSED SESSION**

**27. ADJOURNMENT**

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_