



June 6, 2023

Board of Education Meeting Agenda

BOARD OF EDUCATION

Mrs. Sabrena Rodriguez– President
Dr. Jerry Dannenberg – Vice President
Mrs. Amy Callahan
Mr. Calvin Peterson
Mr. James Forsythe

SUPERINTENDENT & CLERK OF THE BOARD

Dr. Antonio Castro

For the future of every student

WELCOME TO THE
VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

POSTING INFORMATION

The agenda for regularly scheduled Board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)
This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a)
- District Webpage: <https://www.venturausd.org/about/board-agendas-minutes>
- Ventura Adult and Continuing Education (Main Entrance)
5200 Valentine Road, Ventura, CA



AGENDA
BOARD OF EDUCATION REGULAR MEETING
VENTURA UNIFIED SCHOOL DISTRICT
Tuesday, June 6, 2023
Ventura Unified School District
ESC - Board Room
255 W. Stanley Ave. Suite 100
Ventura, CA 93001

1. **OPENING PROCEDURE - Board Room- 5:30 p.m.**
Streaming at <https://www.youtube.com/@VenturaUnifiedSchoolDistrict/streams>
2. **Call to Order**
3. **Adoption of Agenda**
Moved:
Seconded:

ROLL CALL VOTE:
Forsythe____, Peterson____, Callahan ____, Dannenberg____, Rodriguez ____
4. **Public Comment on Closed Session Items**
5. **Motion to go to Closed Session**
Moved:
Seconded:

ROLL CALL VOTE:
Forsythe____, Peterson____, Callahan ____, Dannenberg____, Rodriguez ____
6. **CLOSED SESSION**
 - 6.a Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957(b)
 - 6.b Conference with Legal Counsel - Anticipated Litigation, Significant Exposure to Litigation, Pursuant to Government Codes 54956.9(d)(2)
 - a. Number of cases: One
7. **REGULAR SESSION - Board Room - 7:00 p.m.**
8. **Pledge of Allegiance**
 - Moment of Silence

9. **Roll Call:**
Sabrena Rodriguez, President ____, Dr. Jerry Dannenberg, Vice-President ____, Amy Callahan ____, Calvin Peterson ____, James Forsythe ____, Dr. Antonio Castro ____,
10. **Report of Actions Taken in Closed Session**
11. **Superintendent's Report**
- Good News
 - Introduction of the new Principal of Citrus Glen Elementary School, Ms. Lisa Abeloe.
 - Gratitude Awards
12. **Correspondence**
13. **Public Comments**
Public comments are welcome and encouraged by the Board within reasonable meeting time considerations in order to conduct the District's business. During this time, the President of the Board may acknowledge visitors' requests to speak on a topic not on the regular Board agenda. Persons wishing to address the Board should complete a "speaker form" and turn it into the recording secretary. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Board may limit the total time for public input on each item to 20 minutes. Also, speakers will not be allowed to give their time to other speakers. The Board is prohibited from taking action on any item that is not part of the printed and published agenda. Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.
14. **PUBLIC HEARING(S)**

14.a **NOTICE OF PUBLIC HEARING - Regarding the Consideration of a Possible Energy Conservation Contract Pursuant to Government Code Section 4217.10 et seq.**

Please take notice that the Board of Education of the Ventura Unified School District ("District") will hold a public hearing pursuant to Government Code section 4217.10 et seq. to allow for public comment prior to authorizing the negotiation of a contract with Empowered Solutions, LLC, a Veregy Company to conduct HVAC assessments and maintenance at various District properties funded through California's School Reopening Ventilation and Energy Efficiency Verification and Repair Program ("CalSHAPE Program").

The Board will consider information and public comment to determine whether the potential contract is in the best interests of the District and whether the anticipated cost to the District for energy or conservation services under the Contract will be less than the anticipated marginal cost to the District of the energy that would have been consumed by the District in the absence of entering into the Contract.

Testimony of all interested persons will be heard. Protests may be made orally or in writing. Any protest pertaining to the regularity or sufficiency of the proceedings shall be in writing and shall clearly set forth the irregularities and defects to which the objection is made. All written protests shall be filed with the District on or before the time set for the hearing. The District may waive any irregularities in the form or content of any written notice and at the hearing may correct minor defects in the proceedings.

The public hearing will take place on June 27, 2023 at 7:30 PM at the District's Education Service Center Board Room, located at 255 West Stanley Avenue, Suite 100 Ventura, CA 93001.

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Terri Allison, Director, Facilities

14.b **PUBLIC HEARING - Regarding the 2023-24 Local Control Accountability Plan (LCAP)**

A public hearing is being conducted to solicit the recommendations and comments of the public regarding the proposed LCAP. School districts and County Offices of Education are required to develop, adopt, and annually update the Local Control and Accountability Plan (LCAP), using a template adopted by the California State Board of Education. The LCAP is required to identify goals and measure progress for student subgroups across multiple performance indicators. The Ventura Unified School District LCAP has been developed with the input from diverse groups of stakeholders. Adoption of the Ventura Unified School District LCAP is scheduled for June 27, 2023. The LCAP can be reviewed at <https://www.venturausd.org/about/lcap>.

Dr. Greg Bayless, Assistant Superintendent, Educational Services

14.c **PUBLIC HEARING - Regarding 2023-2024 Proposed Budgets**

A public hearing will be held to solicit the recommendations and comments of the public regarding the proposed 2023-24 Budget. Adoption of the Ventura Unified School District 2023-24 Original Budget is scheduled for June 27, 2023.

The budgets are on display for public review from June 1, 2023 to June 6, 2023 at 255 W. Stanley Ave, Suite 100 Ventura, CA 93001, and on the District's website in the Business Services section at: <https://www.venturausd.org/services/business-services/fiscal>

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

15. ACTION ITEMS

15.a [Consideration of the agreement for Parchment K-12 District Records Services and Ventura Unified School District \(First Reading\)](#)

Ventura Unified School District currently uses California College Guidance Initiative (CCGI) as a free state of CA-sponsored College/Career/FAFSA platform. However, it does not provide digital transcripts to private universities and out-of-state universities. Educational Services recommends that VUSD contract directly with Parchment to provide these services for students who need transcripts for private and out-of-state colleges. Implementation and training will cost \$31,960 for a 36 month term.

Board approval of the attached agreement is requested.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe ____, Peterson ____, Callahan ____, Dannenberg ____, Rodriguez ____

Dr. Greg Bayless, Assistant Superintendent, Education Services

15.b [Consideration of Purchase of Electric Vans](#)

The VUSD Transportation Department currently runs three van routes for smaller groups of students on routes that do not require a full-size school bus. These vans can also be driven by VUSD bus driver trainees, who are able to operate them with a regular driver's license. These nine-passenger vans are no longer available from any manufacturer, however, the Transportation Department was able to find electric vans that suit the District's needs and are compliant with ADA requirements.

The total cost for the purchase of three vans is \$279,226.83 and the funding source is Unrestricted Lottery Funds.

Board approval to purchase electric vans is requested.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe ____, Peterson ____, Callahan ____, Dannenberg ____, Rodriguez ____

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Mr. Arie Wiberg, Director, Transportation

- 15.c [Consideration for Review of World Language Instructional Materials \(First Reading\)](#)
District staff will give a presentation on the recommendation for World Language Instructional Materials for Spanish for Native Speakers courses.

Instructional Materials:	Galería A, B, C Textbooks, Consumables and digital resources
Publisher:	Vista Higher Learning
Copyright Date:	2020
Courses:	Spanish for Native Speakers 2P, 3P and 4P
Grade:	8-12

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ___, Dannenberg___, Rodriguez ___

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Dr. Soledad Molinar, Executive Director, Elementary Education and Multilingual/Multicultural Education

16. CONFERENCE - EDUCATIONAL SERVICES

- 16.a [VUSD's Athletic Achievements for the 2022-23 School Year](#)

Staff will present on VUSD's Athletic Achievements for the 2022-23 school year.

Dr. Greg Bayless, Assistant Superintendent; Ms. Bobbi Powers, Director, Secondary Education

- 16.b [District English Learner Advisory Committee \(DELAC\) Advisory Report](#)

Members of the District's English Learner Advisory Committee (DELAC) will present their annual advisory report to the Board in English and Spanish. This presentation will provide the Board of Education with information on Ventura Unified School District's (VUSD) progress towards DELAC goals and DELAC recommendations for Multilingual Learner programs in VUSD. The Educational Services Department uses this information for planning the 2023-2024 school year.

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Dr. Soledad Molinar, Executive Director, Elementary Education and Multilingual/Multicultural Education

- 16.c [2023-24 Local Control Accountability Plan \(LCAP\) Annual Update and Every Student Succeeds Act \(ESSA\) Federal Addendum](#)

Staff will present the Ventura Unified School District's 2023-24 Local Control Accountability Plan (LCAP) annual update, which includes the Every Student Succeeds Act (ESSA) Federal Addendum. The Federal Addendum, along with the district LCAP and Consolidated Application, serve as the Local Education Agency Plan.

Dr. Greg Bayless, Assistant Superintendent, Educational Services

17. CONFERENCE - BUSINESS SERVICES

- 17.a [Presentation of the Proposed 2023-24 Original Budget](#)

Staff will present the 2023-24 Original Budget preliminary presentation and discuss the proposed final 2022-23 Estimated Actuals.

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

18. CONFERENCE - HUMAN RESOURCES - Certificated

18.a [Ventura County Office of Education Quarter 2 Williams Report 2022-23 Fiscal Year](#)

The County Superintendent of Schools is required by California Education Code Section 1240 to report on a quarterly basis the results of Williams Lawsuit settlement visits to the school district governing board. Pursuant to Assembly Bill (AB) 599 (Chapter 667, Statutes of 2021) effective on January 1, 2022, the most recent criteria for schools eligible for monitoring under the Williams settlement legislation. As outlined in AB 599, schools that meet the criteria listed below are eligible for monitoring under the Williams settlement legislation:

- Eligible for Comprehensive Support and Improvement (CSI) and Additional Targeted Support and Improvement (ATSI); and
- Meet the teacher credentialing criteria

This report reflects Quarter 2 findings for the following:

- Instructional Materials - All students, in grades TK-12, have access to standards-aligned textbooks or instructional materials in the four core subject areas of English language arts, mathematics, history/social science, science and additionally in grade 9-12 foreign languages, health and appropriate science laboratory equipment.
- Facilities - All classrooms and amenities are safe, clean and functional.

This report does not include the review of teacher assignments and vacancies, audit findings related to Williams Settlement, and the annual School Accountability Report Cards (SARC). These reviews will be included in the annual report later this school year.

Attached is the memorandum from Ventura County Office of Education.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.b [Ventura County Office of Education Quarter 3 Williams Report 2022-23 Fiscal Year](#)

The County Superintendent of Schools is required by California Education Code Section 1240 to report on a quarterly basis the results of Williams Lawsuit settlement visits to the school district governing board. Pursuant to Assembly Bill (AB) 599 (Chapter 667, Statutes of 2021) effective on January 1, 2022, the most recent criteria for schools eligible for monitoring under the Williams settlement legislation. As outlined in AB 599, schools that meet the criteria listed below are eligible for monitoring under the Williams settlement legislation:

- Eligible for Comprehensive Support and Improvement (CSI) and Additional Targeted Support and Improvement (ATSI); and
- Meet the teacher credentialing criteria

This report reflects Quarter 3 findings for the following:

- Instructional Materials - All students, in grades TK-12, have access to standards-aligned textbooks or instructional materials in the four core subject areas of English language arts, mathematics, history/social science, science and additionally in grade 9-12 foreign languages, health and appropriate science laboratory equipment.
- Facilities - All classrooms and amenities are safe, clean and functional.

This report does not include the review of teacher assignments and vacancies, audit findings related to Williams Settlement, and the annual School Accountability Report Cards (SARC). These reviews will be included in the annual report later this school year.

Attached is the memorandum from Ventura County Office of Education.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

CONSENT CALENDAR

It is recommended that the department item numbers **19 to 22** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ___, Dannenberg___, Rodriguez ___

19. CONSENT- EDUCATIONAL SERVICES

19.a [2023-2024 Designation of CIF Representatives to their Respective Leagues for Buena, Ventura and Foothills](#)

In accordance with CIF regulations, individuals representing our high schools as voting members of the California Interscholastic Federation (CIF) must be appointed by Board action. Education Code 33353(a) (1) gives the governing boards of school districts specific authority to select their athletic league representatives. We recommend that the Board approve the following people to represent Ventura Unified School District. Buena High School, Dr. Audrey Asplund, Principal and Mr. Derek Rusk, Athletic Director. Ventura High School, Ms. Marissa Rodriguez, Principal and Ms. Teri Dath, Athletic Director. Foothill Technology High School, Mr. Russell Gibbs, Principal and Mr. Jamaal Brown, Athletic Director.

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Ms. Bobbi Powers, Director, Secondary Education

19.b [Overnight, Out of the Tri County and Ratification Field Trips](#)

Ratification of the Superintendent's approval for students from **Ventura High School boys tennis team** to travel out of the tri-county to a **CIF Tennis Competition** on May 3, 2023 is requested. This event was held at the **Cypress High School, Cypress, CA**, Orange County. Twenty students and one chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by district vehicles. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for a student from **Ventura High School's swim team** to travel overnight and out of the tri-county to a **CIF State Meet** on May 11-13, 2023 is requested. This event was held at the **Clovis Olympic Swim Complex at Clovis West High School, Clovis, CA**, Fresno County. One student and one chaperone attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by a private vehicle. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for students from **Ventura High School students** to travel overnight to **Santa Rosa Island** on May 17-19, 2023 is requested. Fourteen students and two chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation will be provided by private vehicles to the Ventura Harbor. Boat Transportation will be provided by Island Packers. All required paperwork was on file at the school before departure.

Buena High School is requesting permission to send students from their **boys basketball team** to travel overnight and out of the tri-county to a **Basketball Tournament** to be held at **Woodbridge High School, Irvine, CA**, Orange County. The trip will take place on June 16-18, 2023. Board approval is requested to send twelve students and three chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Foothill Technology High School is requesting permission to send students to travel overnight to **Santa Rosa Island**. The trip will take place on September 11-13, 2023. Board approval is requested to send thirty-two students and four chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by personal vehicles to the Ventura Harbor. Boat Transportation will be provided by Island Packers. All required paperwork will be on file at the school before departure.

Dr. Greg Bayless, Assistant Superintendent, Educational Services

20. **CONSENT - HUMAN RESOURCES - Certificated**

20.a [Ratification of Administration's Approval of Employment of Adult Education Teachers](#)

Ratification of administration's approval for the individuals on the attached list for the Adult Education Programs.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

- 20.b [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2022-23 and/or 2023/24 School Year\(s\)](#)
Ratification of administration's approval for leave of absence for certificated personnel on the attached list.
Ms. Gina Wolowicz, Assistant Superintendent, Human Resources
- 20.c [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2022-23 School Year](#)
Ratification of administration's approval of resignations, retirements and release for certificated personnel on the attached list.
Ms. Gina Wolowicz, Assistant Superintendent, Human Resources
- 20.d [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2022-23 School Year](#)
Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.
Ms. Gina Wolowicz, Assistant Superintendent, Human Resources
- 20.e [Ratification of Administration's Approval of Assignments Through Various Education Codes](#)
Current statutes and regulations recognize that there may be situations of a temporary nature in which a teacher with the appropriate credential is not available to the School District or the assignment is part-time and not conducive for recruitment. Senate Bill 435 has made it possible to assign staff with their permission to these areas in several ways:
- **Education Code 44258.2** authorizes holders of secondary-type credential to be assigned to teach classes in middle school, grade 5-8; Requires 12 semester units or 6 upper division units and teacher's consent.
 - **Education Code 44258.7(c) & (d) (COA)** allows a full-time teacher with special skills and preparation outside of his or her credential authorization to be assigned to teach in the area.
 - **Education Code 44263** authorizes that the holder of a teaching credential may be assigned, with his or her consent, to teach any single subject class in which the teacher has 18 semester hours of coursework in subject area being taught or a self-contained classroom with 60 semester hours distributed among four of the following subjects: language studies, literature, mathematics, science, social science, history, humanities, the arts, physical education, and human development.
- The board is asked to approve the individuals on the attached list per the Education Code noted.
- Ms. Gina Wolowicz, Assistant Superintendent, Human Resources**
- 20.f [Ratification of Administration's Approval of Assignments for 2023 Summer School and Extended School Year Assignments](#)
Ratification of administration's approval of the 2023 Summer School and Extended School Year Assigns on the attached list.
Ms. Gina Wolowicz, Assistant Superintendent, Human Resources
- 20.g [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2022-23 and 2023-24 School Year\(s\)](#)
It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.
Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

21. CONSENT - HUMAN RESOURCES - Classified

21.a [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed; see attached list. Note: Position(s) being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change. It is requested that the Board of Education approve the attached Classified position changes for the 2022-2023 fiscal year and upcoming 2023-2034 fiscal year.

Ms. Andrea Crouch, Director, Classified Human Resources

21.b [Classified Personnel Changes](#)

The Personnel Commission approved the attached list of Classified Personnel Changes at its May 17, 2023 meeting. It is recommended that the Board of Education approve the changes at this time.

Ms. Andrea Crouch, Director of Classified Human Resources

22. CONSENT - BUSINESS SERVICES

22.a [Award of Bid C3-24 Pacific HS Site Work for Temporary Portables](#)

The bid opened on May 18, 2023. A bid was received from three (3) contractors. A recapitulation is provided below:

Hughes General Engineering \$84,000.00

Ardalan Construction \$127,750.00

JTECH \$132,000.00

Approval is requested to award C3-24 Pacific HS Site Work for Temporary Portables to the lowest responsive, responsible bidder, Hughes General Engineering, in the amount of \$84,000.00; funding will come from the Building Fund and Developer Fees.

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Terri Allison, Director, Facilities

22.b [Award of Bids for FNS 2023-24 Request for Proposals](#)

Federal procurement regulations require school districts to follow a competitive negotiation process every three years for Child Nutrition Products. Competitive negotiation includes preparing a Request for Proposals (RFP) which is then submitted to an adequate number of qualified sources permitting reasonable competition consistent with the nature and requirement of the procurement.

Ventura Unified is required to bid for the upcoming 2023-24 school year and completed the competitive process as follows. All materials are available on the Ventura Unified website at <https://www.venturausd.org/services/business-services/purchasing>.

Submissions

- FNS1-24 Commercial Grocery & Processed Commodities received two proposals.
- FNS2-24 Dairy Products received one proposal.
- FNS3-24 Fresh Bakery Products received three proposals, one of which could not provide all items listed on the product list; this vendor was disqualified.
- FNS4-24 Fresh Produce received two proposals.

Recommendation

The recommendation of the Committee is as follows:

- | | |
|--|------------------|
| • FNS1-24 Commercial Grocery & Processed Commodities | Sysco Ventura |
| • FNS2-24 Dairy Products | Driftwood Dairy |
| • FNS3-24 Fresh Bakery Products | Tri County Bread |
| • FNS4-24 Fresh Produce | The Berry Man |

Permission is requested to award the bid contract for FNS1-24, FNS2-24, FNS3-24, and FNS4-24 to each responsible bidder as indicated above commencing July 1, 2023 to June 30, 2024. Funding is from the Cafeteria Fund and is funded through student meal reimbursement.

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Kara Muniz, Director, Food and Nutrition Services

22.c [2023-2024 Annual Fiscal Resolution Adoptions - Business Services](#)

Resolution# 23-21: Appropriation Transfers for Fiscal Year 2023-2024

Each year the District adopts a resolution to allow the staff to make appropriation transfers as permitted to meet the obligations of the District. Approval of the attached resolution is requested.

Resolution# 23-22: Temporary Loans between District Funds for Fiscal Year 2023-2024

Each year the District adopts a resolution to allow staff to initiate temporary transfers as allowed by Education Code Section 42603. Approval of the attached resolution requested.

Resolution #23-23, Board Authority to Improve Compensation - Fiscal Year 2023-24

Each year the District adopts a resolution to provide for the authority of the Board of Education to improve compensation for non-bargaining members of staff. Approval of the attached resolution is requested.

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

22.d [Ratification of Purchase Orders and Contracts](#)

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued.

New contracts are issued under action items before issuing and creating ratification item per Board request. Ratification of the attached purchase orders and changes is requested.

Period: May 4 to May 31, 2023

Purchase Orders:	\$10,469,855.15
Change Orders:	\$341,216.64
Grand Total:	\$10,811,071.79

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

22.e [Ratification of Purchase Orders, Contracts, and Checks - Limited](#)

For the following period, the items attached are part of the limited consent items and will be pulled as a separate item to allow board members to abstain from voting on these items per request. All reasonable effort has been made to ensure that the attached list is complete per request.

Period: February 23, 2023 to May 31, 2023

Purchase Orders:	\$12,277.03
Change Orders:	\$0.00
Grand Total:	\$12,277.03

Check Period: February 23, 2023 to May 31, 2023

Check Total:	\$1,395.00
---------------------	-------------------

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

22.f [Ratification of Check Payments](#)

Check payments are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Check payments have been processed and approved in accordance with applicable regulations, processed against previously ratified purchase orders and/or appropriate accounting processes. Any payment item that reaches audit thresholds undergoes additional review and approval by VCOE before any payments can be processed. Ratification of the attached check payment list is requested.

Period: May 3 to May 31, 2023

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

22.g [Donations to Ventura Unified School District and Schools](#)

Donations received by the District from external entities and individuals are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Donations must be reviewed and approved by the appropriate school site or receiving department to ensure that the District can meet any compliance or reporting requirements that may be associated with a donation. It is recommended that the Board accept the attached donations on behalf of the District at this time.

Period: May 3rd - May 31st, 2023

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

23. BOARD REPORTS

24. COMING EVENTS

25. FUTURE BOARD ITEMS

- LCAP Approval - June 27
- Budget Adoption - June 27
- EWH - June 27
- Opioid Antagonist Protocols - August 8

26. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)

27. CLOSED SESSION

28. ADJOURNMENT

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe ____, Peterson ____, Callahan ____, Dannenberg ____, Rodriguez ____