

Board of Education  
Velma Lomax, President  
Matt Almaraz, Vice President  
Sabrena Rodriguez, Member  
Amy Callahan, Member  
Dr. Jerry Dannenberg, Member  
Dr. Roger Rice, Superintendent &  
Clerk of the Board



255 W. Stanley Avenue, Suite 100 • Ventura, California 93001-1348 • 805.641.5000

For the future of every student

**REGULAR BOARD OF EDUCATION MEETING**  
**January 12, 2021**

**Closed Session: 5:30 p.m.**  
**Regular Board Meeting: 7:00 p.m.**

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

**PUBLIC ACCESS/COMMENTS**

**PLEASE BE ADVISED: As a result of the recent Regional Stay at Home Order issued December 5, 2020, in-person public comment will not be available until further notice. Public comment is available as indicated below.**

In accordance with Governor Newsom's Executive Orders N-29-20 regarding COVID-19, members of the public will continue to have the right to observe the public meeting via <http://bit.ly/TDCStudios> and submit public comment in writing at [public.comment@venturausd.org](mailto:public.comment@venturausd.org). Public comment and Public Comment on Closed Session items will be accepted starting 24 hours prior to the Board meetings Opening Procedure and ending a half hour before the start of the Opening Procedure. All public comment received via the designated email address, referenced above, will be provided to the Board of Education via e-mail at the time of public comment or at the time of consideration of an agenda item as requested by the speaker. A summary of public comment received will be given by the Board president either during the public comment period, or just prior to discussing the item, if the comment is tied to an item that is up for action. The public comment will also be made part of the minutes of the Board meeting. No public comment will be read in its entirety during the meeting.

Any writings or documents that are public records and are provided to the majority of Board Members before the meeting regarding an open session item on the agenda are available via the district website at <https://www.venturausd.org/board/SuperintendentBoard/BoardofEducation/2019-20AgendasInformation.aspx>

**POSTING INFORMATION**

The agenda for regularly scheduled Board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)  
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)  
*This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a)*
- Ventura Adult and Continuing Education (Main Entrance) 5200 Valentine Road, Ventura, CA



**AGENDA**  
**BOARD OF EDUCATION REGULAR MEETING**  
**VENTURA UNIFIED SCHOOL DISTRICT**  
**Tuesday, January 12, 2021**  
Ventura Adult and Continuing Education  
Ron Halt Classroom Via Teleconference

**Public Access**

**Public Streaming of the Board Meeting at <http://bit.ly/TDCStudios>**

**1. OPENING PROCEDURE - Ron Halt Classroom - 5:30 p.m.**

**2. Call to Order**

**3. Adoption of Agenda**

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**4. Public Comment on Closed Session Items**

**5. Motion to go to Closed Session**

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**6. CLOSED SESSION - Ron Halt Classroom**

**6.a Pupil Matters, Pursuant to Education Codes 35146, 48918**

Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order, Expulsion and/or Stipulated Agreement #'s #20/08, #20/13, and #20/17

**6.b Conference with Labor Negotiators, Pursuant to Government Code Section 54957.6**

a. District Negotiators:	Dr. Jeff Davis Rebecca Chandler
Employee Organizations:	Ventura Unified Education Association (VUEA) Ventura Education Support Professionals Association (VESPA)

**7. REGULAR SESSION - Ron Halt Classroom - 7:00 p.m.**

**8. Pledge of Allegiance**

**9. Roll Call:**

**Velma Lomax, President \_\_\_\_, Matt Almaraz, Vice-President \_\_\_\_, Sabrena Rodriguez \_\_\_\_, Amy Callahan \_\_\_\_, Dr. Jerry Dannenberg \_\_\_\_, Dr. Roger Rice \_\_\_\_, Elizabeth Ferris (FTHS) \_\_\_\_, Emanuelle De Jesus (PHS) \_\_\_\_, Carys Garvey (ELCHS) \_\_\_\_**

**10. Report of Actions Taken in Closed Session**

**11. Superintendent's Report**

**11.a Good News**

- Student Board Members
  - Elizabeth Ferris - Foothill High School
  - Emanuelle De Jesus - Pacific High School
  - Carys Garvey - El Camino High School

**12. Correspondence**

**13. Public Comments**

**14. CONFERENCE - EDUCATIONAL SERVICES**

**14.a [Reopening of Schools Update with a Focus on Secondary Education](#)**

Staff will present a brief update on the reopening of schools.

**Dr. Greg Bayless, Director, Secondary Curriculum & Instruction; Ms. Gina Wolowicz, Director, Elementary Curriculum & Instruction; Ms. Cynthia Frutos, Director, Student Support Services**

**14.b [Consideration for Adoption of Science Curriculum for Grades 9-12 \(Action Requested\)](#)**

Dr. Greg Bayless, Director, Secondary Curriculum and Instruction and Bret Klopfenstein, Science Teacher Specialist will give a presentation on the recommendation for the attached Science instructional material.

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Dr. Greg Bayless, Director, Secondary Curriculum and Instruction; Mr. Bret Klopfenstein, Science Teacher Specialist**

**15. CONFERENCE - BUSINESS SERVICES**

15.a [Allovue, Inc. Software Proposal](#)

District staff have been researching financial tools to support staff and administrators, as well as provide general oversight. Business Services is bringing forward a proposal to purchase software called Allovue which is designed to support district transparency and real-time financial monitoring (see attachment). The Allovue product has various modules--the District would like to bring forward the budget management feature. This feature allows staff and administrators the ability to view, track, and monitor spending in real time. District financial data is translated into a user-friendly format which provides the ability to parse and filter financial data to analyze spending by year, fund, category, and program. Sites and programs can easily monitor their transactions and purchases, as well as create custom reports that can be shared with other District or team members. The first three-year agreement cost is \$78,800.00, which includes the product, implementation, and ongoing support.

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Budget and Finance**

15.b [Facilitron Software Proposal](#)

District staff have been researching software systems to support staff with work orders management. The current work order system (SPMMS) is outdated and does not meet the needs of the District. Additionally, the software has a facilities reservations module that the District may consider. Business Services is working on a proposal to purchase software called Facilitron. The software is designed to be user-friendly for school site and facilities staff, and has the capability to be used on any device (smart phone, iPad, PC, etc.). Recommendation to approve the proposal will be requested during the next regularly scheduled meeting.

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Mr. Bill Elsenbaumer, Director, Facilities Services**

15.c [Award of Bid C10-21, Ventura High School Cabling Project \(Action Requested\)](#)

The bid opened on December 18, 2020. Bids were received from four (4) contractors. A recapitulation is provided below. Permission is requested to award the bid, including alternate, for C10-21 Ventura High School Cabling Project to the lowest responsive, responsible bidder, Pacific Low Voltage, in the amount of \$636,000.00.

BIDDER	BASE BID	ALTERNATE
PCC Network Solutions	\$582,354.24	\$347,547.26
Empire Cabling, Inc.	\$452,871.64	\$194,633.31
<b>Pacific Low Voltage</b>	<b>\$440,500.00</b>	<b>\$195,500.00</b>
Digital Networks Group, Inc.	\$459,988.21	\$206,424.78

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Genevieve Gilmore, Director, Purchasing**

**16. CONFERENCE - HUMAN RESOURCES - Certificated**

- 16.a [Report Regarding Williams Uniform Complaint Procedures Quarterly Report Pursuant to AR 1312.4 for Quarter Ending December, 31, 2020.](#)

The Superintendent or designee shall report summarized data on the nature and resolution of all Williams Uniform Complaints to the Board of Education and the County Superintendent of Schools on a quarterly basis. For the quarter ending December 31, 2020, no complaints were filed with any school in the district.

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

## **17. ACTION ITEMS**

- 17.a [Resolution #21-01, Authorization to Participate in the 2020-21 California School Cash Reserve Program \(Action Requested\)](#)

By adopting this resolution, the District will have the opportunity to participate in the Cash Reserve Program sponsored by California School Boards Association Finance Corporation. The program consistently issues Tax and Revenue Anticipation Notes (TRAN) for more than half of all California school districts, community college districts, and county offices of education. Due to the pending Local Control Funding Formula (LCFF) revenue cash deferrals issued in the 2020-21 State budget, the District projects a need to participate in the program.

The District is not obligated to participate in the California Cash Reserve Program as result of resolution adoption. The resolution delegates to administration the right to decide on participation prior to the time of TRAN issuance. Board approval of Resolution #21-01 is attached for your review, and Board approval is requested.

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_, Callahan \_\_, Rodriguez \_\_, Almaraz \_\_, Lomax \_\_

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Budget and Finance**

- 17.b [Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order, Expulsion and/or Stipulated Agreement](#)

Approval for Administrative Recommendation regarding Student Re-Admission Student #'s: #20/08, #20/13, and #20/17

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_, Callahan \_\_, Rodriguez \_\_, Almaraz \_\_, Lomax \_\_

**Dr. Greg Bayless, Director, Secondary Curriculum and Instruction; Ms. Gina Wolowicz, Director, Elementary Curriculum and Instruction; Ms. Cynthia Frutos, Director, Student Support Services**

## CONSENT CALENDAR

It is recommended that the department item numbers **18 to 22** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_, Callahan \_\_, Rodriguez \_\_, Almaraz \_\_, Lomax \_\_

### 18. CONSENT- EDUCATIONAL SERVICES

18.a [Consideration for Disposal of Obsolete, Surplus or Unusable Books: DATA Middle School and Buena High School](#)

DATA Middle School and Buena High School have a variety of books that have become obsolete. It is recommended that they be disposed of in accordance with Education Code Section 60510. Due to Education Code, we are obligated to donate or sell "usable" books. The Business Services Department is currently storing obsolete books until they can make appropriate accommodations for recycling. A list of titles is available in the Educational Services Department.

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_, Callahan \_\_, Rodriguez \_\_, Almaraz \_\_, Lomax \_\_

**Dr. Greg Bayless, Director, Secondary Curriculum and Instruction**

### 19. CONSENT - HUMAN RESOURCES - Certificated

19.a [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2020-21 School Year](#)

It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

19.b [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2020-21 School Year](#)

Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

19.c [Ratification of Administration's Approval of Employment and Reemployment of Substitute Teachers for the 2020-21 School Year](#)

It is recommended that the Board of Education ratify the administration's approval of employment of substitute teachers listed below.

Name	Credential Or Program
Melczer, Ross	30-Day Emergency Substitute Permit
Starr, Tarah	30-Day Emergency Substitute Permit
Alvarez, Maricela	Multiple Subject Credential
Strickland, Patricia	Single Subject Credential: English
Biggerstaff, Catalina	30-Day Emergency Substitute Permit
Barnes, Anthony	30-Day Emergency Substitute Permit

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

19.d [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2020-21 School Year](#)

Ratification of administration's approval for leave of absence for certificated personnel listed below:

Last Name	First Name	Position	Site	Lv FTE	Lv Begin	Lv End	Reason
Garza	Mariko	Psychologist	BHS	.80	11/9/2020	1/25/2021	Personal
Kircher-Isreal	Carolyn	Teacher	Elmhurst	1.00	1/5/2021	1/24/2021	Personal (rev)

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

19.e [Ratification of Administration's Approval of Resignations for Certificated Personnel for the 2020-21 School Year](#)

Ratification of administration's approval of resignations for certificated personnel listed below:

Last Name	First Name	Site	Assignment	Reason	Last Work Day	Effective
Glass	Jessica	Will Rogers	Teacher	Other position	1/5/2021	1/5/2021
McNelis-Schroeder	Kelly	EIC	Program Specialist - EIC	Other	1/18/2021	1/18/2021

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

- 19.f [Approval of Variable Term Waiver for Speech - Language Credential](#)  
Due to the shortage of Speech Pathologists the district has employed the following individual, who is currently enrolled in a Master's Speech & Language Program. Therefore, the Board is asked to approve the Variable Term Waiver for:
- Name: Megan K. Vereb  
Credential Type: Speech -Language Pathology Service Credential  
School: Itinerant  
Class: Speech & Language Pathologist  
Waving: EC44265.3 – Professional Preparation Program for the Speech-Language Pathology Services Credential

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

**20. CONSENT - HUMAN RESOURCES - Classified**

- 20.a [Classified Personnel Changes](#)  
The Personnel Commission approved the attached list of Classified Personnel Changes at its December 16, 2020 meeting. It is recommended that the Board of Education approve the changes at this time.  
**Ms. Andrea Crouch, Director, Classified Human Resources**
- 20.b [Classified Position Changes](#)  
Based on staffing needed to best meet the needs of our students and the services provided by the District, position changes are needed.

Note: Positions being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of this change.

It is requested that the Board of Education approve the attached list of Classified position changes for the 2020-2021 fiscal year.

**Ms. Andrea Crouch, Director, Classified Human Resources**

**21. CONSENT - BUSINESS SERVICES**

- 21.a [City of San Buenaventura and All City Management Crossing Guard Agreement No. 2019-106.4, Fourth Amendment for 2020-21](#)  
The District renewed the agreement with All City Management Services contracted by the City of San Buenaventura to provide crossing guard services for District schools. Terms of the agreement: November 30, 2020 to June 30, 2021. Board approval is requested of the attached agreement.  
**Ms. Rebecca Chandler, Assistant Superintendent, Business Services**
- 21.b [Checks for December 2020](#)  
Board ratification of checks for the month of December 2020 is requested. The checks list is available for review as an attachment.  
**Ms. Anna Campbell, Director, Budget and Finance**



21.c [Ratification of Purchase Orders \(December 2, 2020 to December 17, 2020\)](#)

Approval of the following purchase orders and change orders is requested. A list is available for review, as attachment.

187 Purchase Orders	=	\$2,267,689.60
PO Changes	=	113,706.33
<b>GRAND TOTAL</b>	=	<b>\$2,381,395.93</b>

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Genevieve Gilmore, Director, Purchasing**

**22. CONSENT - SUPERINTENDENT**

22.a [Consideration of Board Meeting Minutes](#)

- Regular Board of Education Meeting Minutes for November 10, 2020
- Regular Board of Education Meeting Minutes for December 15, 2020

**23. BOARD REPORTS**

**24. COMING EVENTS**

**25. FUTURE BOARD ITEMS**

- Board Policies Update
- Learning Continuity Plan

**26. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)**

**27. CLOSED SESSION**

**28. ADJOURNMENT**

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg\_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_