

Board of Education  
Velma Lomax, President  
Matt Almaraz, Vice President  
Sabrena Rodriguez, Member  
Amy Callahan, Member  
Dr. Jerry Dannenberg, Member  
Dr. Roger Rice, Superintendent &  
Clerk of the Board



255 W. Stanley Avenue, Suite 100 • Ventura, California 93001-1348 • 805.641.5000

For the future of every student

**REGULAR BOARD OF EDUCATION MEETING**

**March 9, 2021**

**Closed Session: 5:30 p.m.**  
**Regular Board Meeting: 7:00 p.m.**

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

**PUBLIC ACCESS/COMMENTS**

In accordance with Governor Newsom's Executive Order N-29-20 regarding COVID-19, members of the public will continue to have the right to observe the public meeting via <http://bit.ly/TDCStudios> and submit public comment in writing at [public.comment@venturausd.org](mailto:public.comment@venturausd.org) and live public comment via the Zoom platform. Both written and live public comment requests are available for the Public Comment agenda item as well as the Public Comment on Closed Session agenda item. Public comment and live Public Comment requests will be accepted for a 24-hour period ending one hour prior to the start of the Opening Procedure of the meeting. All written public comment received via the designated email address, referenced above, will be provided to the Board of Education prior to the start of the Regular Session of the meeting for review. The written public comment will not be read or summarized, but will be made part of the minutes of the Board meeting. ANY REQUESTS RECEIVED FOR LIVE OR WRITTEN PUBLIC COMMENT BEFORE OR AFTER THE 24 HOUR PERIOD WILL NOT BE PROCESSED. A member of the public may submit a request to provide live public comment also using the above-referenced email address. The request must be received during the 24-hour period referenced above. Once received, an email with a Zoom link will be provided with directions and the procedure to provide live public comment. Community members will have 3 minutes to provide their public comment.

Any writings or documents that are public records and are provided to the majority of Board Members before the meeting regarding an open session item on the agenda are available via the district website at <https://www.venturausd.org/board/SuperintendentBoard/BoardofEducation/2019-20AgendasInformation.aspx>

**POSTING INFORMATION**

The agenda for regularly scheduled Board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)  
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)  
*This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a)*
- Ventura Adult and Continuing Education (Main Entrance) 5200 Valentine Road, Ventura, CA



**AGENDA**  
**BOARD OF EDUCATION REGULAR MEETING**  
**VENTURA UNIFIED SCHOOL DISTRICT**  
**Tuesday, March 9, 2021**  
Ventura Adult and Continuing Education  
Ron Halt Classroom Via Teleconference

**Public Access**

**Public Streaming of the Board Meeting at <http://bit.ly/TDCStudios>**

**1. OPENING PROCEDURE - Ron Halt Classroom - 5:30 p.m.**

**2. Call to Order**

**3. Adoption of Agenda**

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**4. Public Comment on Closed Session Items**

**5. Motion to go to Closed Session**

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**6. CLOSED SESSION - Ron Halt Classroom**

6.a Public Employment/Appointment, Pursuant to Government Code Section 54957 (b)

- Assistant Superintendent, Educational Services

6.b Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957(b)

6.c Public Employee Performance Evaluation, Pursuant to Government Code 54957(b)

Titles:

- Principals
- Assistant Principals

**7. REGULAR SESSION - Ron Halt Classroom - 7:00 p.m.**

**8. Pledge of Allegiance**

9. **Roll Call:**  
Velma Lomax, President \_\_\_\_, Matt Almaraz, Vice-President \_\_\_\_,  
Sabrena Rodriguez \_\_\_\_, Amy Callahan \_\_\_\_, Dr. Jerry Dannenberg \_\_\_\_, Dr. Roger Rice \_\_\_\_,  
Elizabeth Ferris (FTHS) \_\_\_\_, Carys Garvey (ELCHS) \_\_\_\_
10. **Report of Actions Taken in Closed Session**
11. **Superintendent's Report**
- Good News
  - Student Board Members:
    - Elizabeth Ferris - Foothill
    - Carys Garvey - El Camino
12. **Correspondence**
13. **Public Comments**
14. **CONFERENCE - SUPERINTENDENT**
- 14.a [California Legislative Update](#)  
The Superintendent will update the Board and lead a discussion on the recent legislative agreement between the Governor and Legislature regarding School Re-openings. An analysis of the new law's key provisions will be provided and special emphasis will be placed on the impacts on VUSD operations as they pertain to secondary schools.  
**Dr. Roger Rice, Superintendent**
- 14.b [Board Meeting Processes and Protocols](#)  
The Board President will lead a discussion around board processes and protocols to consider opportunities for increased efficiencies.  
**Dr. Roger Rice, Superintendent; Mrs. Velma Lomax, Board President**
15. **CONFERENCE - EDUCATIONAL SERVICES**
- 15.a [California State Seal of Civic Engagement and Recommendation for Resolution](#)  
Dr. Greg Bayless, Director, Secondary Curriculum and Instruction will give an update on the California State Seal of Civic Engagement and Recommendation for Resolution.  
**Dr. Greg Bayless, Director, Secondary Curriculum and Instruction; Ms. Gina Wolowicz, Director, Elementary Curriculum and Instruction**
16. **CONFERENCE - BUSINESS SERVICES**

16.a [2020-21 Second Interim Financial Report and Presentation \(Action Requested\)](#)

The Second Interim Financial Report provides the financial status of all funds in the District as of January 31, 2021, combined with projections for the balance of the year. Staff will present an overview of the Second Interim Financial Report for the General Fund, discuss the assumptions used for projections, and request the Board adopt a positive certification. A positive certification indicates the District can meet its financial obligations in the current year and subsequent two years.

The following reports are considered part of the Second Interim Financial Report:

010	General Fund/County School Service Fund
110	Adult Education Fund
120	Child Development Fund
130	Cafeteria Special Revenue Fund
210	Building Fund
250	Capital Facilities Fund
510	Bond Interest and Redemption Fund
730	Foundation Private Purpose Trust Fund
A	Average Daily Attendance
CASH	Actual and Projected Monthly Cashflow Worksheet
MYPI	Multiyear Projections - General Fund
01	CSI Criteria and Standards Review
CI	Interim Certification

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Budget and Finance**

**17. CONFERENCE - HUMAN RESOURCES - Certificated**

17.a [Presentation/Approval of Resolution #21-04 Regarding Release of Certificated Temporary Employees for the 2021-2022 School Year \(Action Requested\)](#)

Please see attached resolution.

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

**CONSENT CALENDAR**

It is recommended that the department item numbers **18 to 22** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:  
Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_, Callahan \_\_\_, Rodriguez \_\_\_, Almaraz \_\_\_, Lomax \_\_\_

**18. CONSENT- EDUCATIONAL SERVICES**

18.a [Consideration for Disposal of Obsolete High School Science Curriculum](#)

The Educational Services Department is requesting consideration for disposal of obsolete high school science curriculum. It is recommended that the curriculum be disposed of in accordance with Education Code Section 60510. Due to Education Code, we are obligated to donate or sell “usable” books. The Business Services Department is currently storing obsolete books until they can make appropriate accommodations for recycling.

**Dr. Greg Bayless, Director, Secondary Curriculum and Instruction; Ms. Gina Wolowicz, Director, Elementary Curriculum and Instruction**

**19. CONSENT - HUMAN RESOURCES - Certificated**

19.a [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2020-21 School Year](#)

Ratification of administration’s approval of miscellaneous and part-time certificated assignments on the attached list.

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

19.b [Ratification of Administration's Approval of Employment and Reemployment of Substitute Teachers for the 2020-21 School Year](#)

It is recommended that the Board of Education ratify the administration’s approval of employment of substitute teachers listed below.

Name	Credential Or Program
Hedegard, William	Single Subject Credential: Social Science
Bednar-Stanley, Monica	Multiple Subject Credential; Single Subject Credential: Math
Serrato, Marilu	Emergency 30-Day Substitute Permit
Wilde, Karen	Emergency 30-Day Substitute Permit

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

- 19.c [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2020-21 School Year](#)

Ratification of administration's approval for leave of absence for certificated personnel listed below:

Last Name	First Name	Position	Site	Lv FTE	Lv Begin	Lv End	Reason
McGavren	Anne	Teacher	BHS	.20	8/20/21	6/17/22	Child Rearing
Salcedo	Leah	Teacher	ATLAS	1.00	2/26/21	3/12/21	Parental

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

- 19.d [Resolution Pursuant to Education Code Section 44951. - Certificated Management](#)  
Please see attached resolution #21-05.

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

## 20. CONSENT - HUMAN RESOURCES - Classified

- 20.a [Classified Personnel Changes](#)

The Personnel Commission approved the attached list of Classified Personnel Changes at its February 17, 2021 meeting. It is recommended that the Board of Education approve the changes at this time.

**Ms. Andrea Crouch, Director of Classified Human Resources**

- 20.b [Classified Position Change](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the attached position change is needed. Note: Position being reduced or abolished is currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of this change.

It is requested that the Board of Education approve the Classified position change for the 2020-2021 fiscal year.

**Ms. Andrea Crouch, Director of Classified Human Resources**

- 20.c [Release of Probationary Classified Employee](#)

It is requested that the Board of Education approve the release of the following probationary Classified employee during the initial probationary period:

Action ID Number: 110

**Ms. Andrea Crouch, Director of Classified Human Resources**

## 21. CONSENT - BUSINESS SERVICES

21.a [Document Tracking Services 21-22](#)

The District entered into a licensing agreement with Document Tracking Services for services related to the Local Control and Accountability Plan and the Annual Update . The agreement is in effect January 15, 2021 through January 15, 2022. Board ratification of the attached agreement is requested.

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services**

21.b [Ratification of Final Settlement Agreement and Release of All Claims No. SG202102](#)

An agreement was reached regarding Case No. SG202102. Board approval of this agreement is requested. The agreement is attached for review.

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Mr. Marcus Konantz, Executive Director, Special Education-Pupil Services**

21.c [Checks for February 2021](#)

Board ratification of checks for the month of February 2021 is requested. The checks list is attached for review.

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Budget and Finance**

21.d [Ratification of Purchase Orders \(February 12, 2021 to February 23, 2021\)](#)

Approval of the following purchase orders and change orders is requested. An attached list is available for review.

145 Purchase Orders	=	\$249,348.29
PO Changes	=	5,050.81
<b>GRAND TOTAL</b>	=	<b>\$254,399.10</b>

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Genevieve Gilmore, Director, Purchasing**

**22. CONSENT - SUPERINTENDENT**

22.a [Consideration of Board Meeting Minutes](#)

- Regular Board of Education Meeting Minutes for February 9, 2021
- Regular Board of Education Meeting Minutes for February 23, 2021
- Special Board of Education Meeting Minutes for February 18, 2021

**23. BOARD REPORTS**

**24. COMING EVENTS**

**25. FUTURE BOARD ITEMS**

- Board Policies Update - March/April
- Mental Health and Counseling Services - March 23
- Distance Learning Protocols - March 23
- Human Resources Update - May
- Student Learning Loss -TBD

**26. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)**

**27. CLOSED SESSION**

**28. ADJOURNMENT**

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_, Callahan \_\_, Rodriguez \_\_, Almaraz \_\_, Lomax \_\_