



July 12, 2022

Board of Education Meeting Agenda

BOARD OF EDUCATION

Mrs. Sabrena Rodriguez– President
Dr. Jerry Dannenberg – Vice President
Mrs. Amy Callahan
Mrs. Velma Lomax
Mr. Calvin Peterson

SUPERINTENDENT & CLERK OF THE BOARD

Dr. Roger Rice

For the future of every student



AGENDA
BOARD OF EDUCATION REGULAR MEETING
VENTURA UNIFIED SCHOOL DISTRICT
Tuesday, July 12, 2022
Ventura Unified School District
Education Service Center, Board Room
255 W. Stanley Ave. Suite 100
Ventura, CA 93001

1. **OPENING PROCEDURE - ESC, Board Room 6:00 p.m.**

2. **Call to Order**

3. **Adoption of Agenda**

Moved:

Seconded:

ROLL CALL VOTE:

Peterson __, Lomax __, Callahan __, Dannenberg __, Rodriguez __

4. **Public Comment on Closed Session Items (three minutes per speaker)**

5. **Motion to go to Closed Session**

Moved:

Seconded:

ROLL CALL VOTE:

Peterson __, Lomax __, Callahan __, Dannenberg __, Rodriguez __

6. **CLOSED SESSION**

6.a Conference with Labor Negotiators, Pursuant to Government Code Section 54957.6

a. District Negotiators:

Employee Organizations:

Rebecca Chandler

Gina Wolowicz

Andrea Crouch

Ventura Unified Education Association (VUEA)

Ventura Education Support Professionals
Association (VESPA)

7. **REGULAR SESSION - ESC, Board Room 7:00 p.m.**

8. **Pledge of Allegiance**

9. **Roll Call:**

Sabrena Rodriguez, President __, Dr. Jerry Dannenberg, Vice-President __, Amy Callahan __,
Velma Lomax __, Calvin Peterson __, Dr. Roger Rice __, Superintendent

10. Report of Actions Taken in Closed Session

11. Superintendent's Report

- Good News
 - Introduction of the new Superintendent, Dr. Antonio Castro

12. Correspondence

13. Public Comments (three minutes per speaker)

Public comments are welcome and encouraged by the Board within reasonable meeting time considerations in order to conduct the District's business. During this time, the President of the Board may acknowledge visitors' requests to speak on a topic not on the regular Board agenda. Persons wishing to address the Board should complete a "speaker form" and turn it into the recording secretary. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Board shall limit the total time for public input on each item to 20 minutes. Also, speakers will not be allowed to give their time to other speakers. The Board is prohibited from taking action on any item that is not part of the printed and published agenda. Members of the public are encouraged to submit comments in writing.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 West Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000, fax (805) 653-7855.

14. ACTION ITEMS

14.a [Approval of Supplemental Novels Recommended by the Supplemental Novel Adoption Committee](#)

The Educational Services Department is requesting approval of supplemental novels. The Supplemental Novel Adoption Committee recommends these novels without reservation for the grade level(s) listed on the attachments.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson __, Lomax __, Callahan __, Dannenberg __, Rodriguez __

Dr. Antonio Castro, Assistant Superintendent, Educational Services; Dr. Greg Bayless, Executive Director, Educational Services

14.b [Consideration of Resolution #22-30, Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361.](#)

Board approval of Resolution #22-30, Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361, is attached for your consideration and approval.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson __, Lomax __, Callahan __, Dannenberg __, Rodriguez __

Mrs. Sabrena Rodriguez, Board President

15. CONFERENCE - BUSINESS SERVICES

15.a [Board Conference and Travel](#)

The Board will discuss processes, procedures, and budgets related to Board conferences and travel.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

16. CONFERENCE - HUMAN RESOURCES - Certificated

16.a [Report Regarding Williams Uniform Complaint Procedures Quarterly Report Pursuant to AR 1312.4 for Quarter Ending June 30, 2022](#)

The Superintendent or designee shall report summarized data on the nature and resolution of all Williams Uniform Complaints to the Board of Education and the County Superintendent of Schools on a quarterly basis. For the quarter ending June 30, 2022, no complaints were filed with any school in the district.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

CONSENT CALENDAR

It is recommended that the department item numbers **17 to 20** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson __, Lomax __, Callahan __, Dannenberg __, Rodriguez __

17. CONSENT - HUMAN RESOURCES - Certificated

17.a [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2021-22 and 2022-23 School Year](#)

Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

17.b [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2021-22 and 2022-23 School Year](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel listed below.

Last Name	First Name	Site	Assignment	Reason	Last Work Day
Garcia	Jessica	Balboa MS	Counselor	Resign-Other Pos	06/16/2022
Haidet	Kristen	Early Intervention Center	Coordinator	Resign-Other Pos	06/30/2022
Riddle	Aaron	Itinerant	Substitute	Resign-Other Pos	06/09/2022

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

17.c [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2022-23 School Year](#)

Ratification of administration's approval for leave of absence for certificated personnel listed below.

Name	Site	Position	Lv FTE	Lv Begin-End	Reason
Rodriguez, Karen	Buena HS	Teacher	.20	8/19/22-6/16/23	Personal
Domenech, Julia	LOA-Buena HS	Teacher	1.00	8/19/22-6/16/23	Child Rearing

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

17.d [Ratification of Administration's Approval of Assignments for 2022 Extended Year-Summer School Programs](#)

Ratification of administration's approval of the 2022 extended year - Summer School and Summer Session assignments on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

17.e [Ratification of Administration's Approval of Summer School Substitutes for 2022 Extended Year-Summer School Programs](#)

Ratification of administration's approval of the 2022 extended year - Summer School Substitutes on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

17.f [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2022-23 School Year](#)

It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18. CONSENT - HUMAN RESOURCES - Classified

18.a [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed; see attached list.

Note: Position(s) being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change.

It is requested that the Board of Education approve the attached Classified position changes for the 2022-2023 fiscal year.

Ms. Andrea Crouch, Director of Classified Human Resources

18.b [Classified Personnel Changes](#)

The Personnel Commission approved the attached list of Classified Personnel Changes at its May 18, 2022 meeting. It is recommended that the Board of Education approve the changes at this time.

Ms. Andrea Crouch, Director of Classified Human Resources

19. CONSENT - BUSINESS SERVICES

19.a [Ratification of Board Appointed Committee for Healthcare](#)

Ratification of Board representatives appointed to the Healthcare Committee: Mr. Calvin Peterson and Dr. Jerry Dannenberg.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services

19.b [Notice of Completion for C8-22 Rebid Greenhouse at Sa'aliyas Ranch](#)

This contract was awarded to Staples Construction in the amount of \$289,900. Change orders have increased this amount to \$307,334.51. This contract has been completed, inspected and found satisfactory. It is recommended that the Board approve the filing of the Notice of Completion for this project with the County Superintendent of Schools.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Terri Allison, Facilities Manager

19.c [Ratification of Change Orders](#)

The following change orders are related to current or continuing projects throughout the District. Additional details for each change order request are attached.

Project	C/O #	Vendor	Total Additional Cost	Total Project Cost
C8-22; Rebid Greenhouse at Sa'aliyas Ranch	1	G2K Construction	\$17,434.51	\$307,334.51

Ratification of the listed change orders is requested at this time.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Terri Allison, Facilities Manager

19.d [Resolution #22-31, Board Authority to Improve Compensation - Fiscal Year 2022-23](#)

Each year the District adopts a resolution to provide for the authority of the Board of Education to improve compensation for non-bargaining members of staff. Approval of the attached resolution is requested.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

19.e [Ratification of Purchase Orders and Contracts](#)

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued.

New contracts are issued under action items before issuing and creating ratification item per Board request. Ratification of the attached purchase orders and changes is requested.

Period: June 23, 2022 to July 6, 2022

Purchase Orders:	\$4,619,742.16
Change Orders:	\$18,771.93
Grand Total:	\$4,638,514.09

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

20. CONSENT - SUPERINTENDENT

20.a [Consideration of Board Meeting Minutes](#)

- Regular Board Meeting Minutes for June 7, 2022
- Special Board of Education Meeting Minutes for July 1, 2022

21. BOARD REPORTS

22. COMING EVENTS

23. FUTURE BOARD ITEMS

- IT Program Audit Report - August 9
- Board Self-Evaluation - August 9
- New Beginning's Workshop - August 30
- Grant Writer & CTE Update - TBD

24. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)

25. CLOSED SESSION

26. ADJOURNMENT

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____