

Board of Education
Sabrena Rodriguez, President
Dr. Jerry Dannenberg, Vice President
Amy Callahan, Member
Velma Lomax, Member
Calvin Peterson, Member
Dr. Roger Rice, Superintendent &
Clerk of the Board



255 W. Stanley Avenue, Suite 100 • Ventura, California 93001-1348
805.641.5000

For the future of every student

REGULAR BOARD OF EDUCATION MEETING
June 28, 2022

Closed Session: 6:00 p.m.
Regular Session: 7:00 p.m.

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

PUBLIC ACCESS/COMMENTS

Members of the public have the right to observe the public meeting in person at the Education Service Center, Board Room, located at 255 W. Stanley Ave., Suite 100, Ventura, CA, 93001. Public comment requests are available for Closed Session agenda items and regular session agenda items.

POSTING INFORMATION

The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)

255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)

This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a)

- Ventura Adult and Continuing Education (Main Entrance) 5200 Valentine Road, Ventura, CA



AGENDA
BOARD OF EDUCATION REGULAR MEETING
VENTURA UNIFIED SCHOOL DISTRICT
Tuesday, June 28, 2022
Ventura Unified School District
Education Service Center, Board Room

1. OPENING PROCEDURE - Board Room - 6:00 p.m.

2. Call to Order

3. Adoption of Agenda

Moved:

Seconded:

ROLL CALL VOTE:

Peterson __, Lomax __, Callahan __, Dannenberg __, Rodriguez __

4. Public Comment on Closed Session Items

5. Motion to go to Closed Session

Moved:

Seconded:

ROLL CALL VOTE:

Peterson __, Lomax __, Callahan __, Dannenberg __, Rodriguez __

6. CLOSED SESSION

6.a Public Employment/Appointment, Pursuant to Government Code Section 54957(b)

- Assistant Principal, Balboa Middle School
- Learning Director, Pacific High School

6.b Pupil Matters, Pursuant to Education Code Sections 35146, 48916, 48918

Approval for administrative recommendation regarding Student Expulsion Readmission: #22/07

6.c Conference with Labor Negotiators, Pursuant to Government Code Section 54957.6

Agency Designated Representative:

Sabrena Rodriguez, Board President

Unrepresented Employee:

Superintendent

7. REGULAR SESSION - Board Room - 7:00 p.m.

8. Pledge of Allegiance

9. **Roll Call:**
Sabrena Rodriguez, President ____, Dr. Jerry Dannenberg, Vice-President ____, Amy Callahan ____,
Velma Lomax ____, Calvin Peterson ____, Dr. Roger Rice, Superintendent ____

10. **Report of Actions Taken in Closed Session**

11. **Superintendent's Report**

- Good News
 - Introduction of the new Executive Director, Special Education - Mr. Neil Virani
 - Graduation Highlights
 - Board Good News

12. **Correspondence**

13. **Public Comments**

14. **ACTION ITEMS**

14.a [Approval/Adoption of the 2022-2023 Local Control Accountability Plan \(LCAP\)](#)

The Ventura Unified School District is requesting the adoption of the 2022-2023 Local Control Accountability Plan. A Public Hearing to solicit the recommendations and comments regarding the proposed LCAP was held on June 7, 2022. The 2022-2023 LCAP has been developed with the input from a diverse group of stakeholders. This plan will be reviewed and adjusted annually utilizing established progress indicators. District Administration recommends the Board approve the LCAP as presented.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

Dr. Antonio Castro, Assistant Superintendent, Educational Services

14.b [Administrative Recommendation for Student Expulsion Readmission](#)

Approval for administrative recommendation regarding Student Expulsion Readmission: #22/07

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

Dr. Antonio Castro, Assistant Superintendent, Educational Services; Ms. Maria Elizarraras, Director, Student Support Services

14.c [2022-2023 Original Budget Financial Report](#)

California Education Code section 42127(a) requires that the Board of Education adopt a budget on or before July 1st of each fiscal year. A Notice of Public Hearing was duly published and posted in accordance with District procedures. A public hearing was held at the June 7, 2022 Board meeting. Districts must provide certain supplemental information and review the General Fund budget in accordance with State adopted criteria and standards. If any deviations occur, a written explanation must be provided.

The Superintendent of the District will certify that such a review has been conducted. Additional information is available in the Office of Fiscal Services. The Proposed 2022-23 District Budget is based upon revenue projections reflecting information received per the Governor's May Revise budget recommendations along with the CA State Legislature's proposed adopted budget. If the State 2022-23 Fiscal Year Budget is revised by the Legislature and signed by the Governor, further discussions concerning the District's 2022-23 budget may need to take place.

The following reports are considered to be part of the 2022-23 Budget:

| | |
|----------|---|
| Form 01 | General Fund/County School Service Fund |
| Form 11 | Adult Education Fund |
| Form 12 | Child Development Fund |
| Form 13 | Cafeteria Special Revenue Fund |
| Form 21 | Building Fund |
| Form 25 | Capital Facilities Fund |
| Form 51 | Bond Interest and Redemption Fund |
| Form 73 | Foundation Private - Purpose Trust Fund |
| Form A | Average Daily Attendance |
| Form CB | Budget Certification |
| Form CC | Workers' Compensation Certification |
| Form MVP | Multiyear Projections - General Fund |
| 01CS | Criteria and Standards Review |

Board approval of the attached 2022-23 Budget is requested.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson____, Lomax ____, Callahan ____, Dannenberg____, Rodriguez ____

Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

- 14.d [Presentation of the 2021-22 Annual Measure R Parcel Tax Oversight Committee Report and Consideration for Approval of Resolution #22-23, Requesting Board of Supervisors of Ventura County to Include the Voter-Approved Parcel Tax on the 2022-23 Tax Roll.](#)

The Parcel Tax Oversight Committee will present the 2021-22 annual report to the Board in compliance with the Parcel Tax Oversight Committee Bylaws, Section 3.2.

As a result of the Parcel Tax passage during the November 3, 2020 election, the District must comply with specific considerations listed in Resolution #22-23. Board approval of the attached resolution is requested at this time.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

- 14.e [Consideration of a Textbook \(First Reading\)](#)

The Educational Services Department is requesting consideration of the following textbook.

| | |
|---------------------------|---|
| Title: | Biology for the AP Course |
| Author: | James Morris, Domenic Castignetti, John Lepri and Rick Relyea |
| Publisher: | Bedford, Freeman and Worth |
| Copyright: | 2022 |
| Status: | Textbook |
| Course for which adopted: | AP Biology |
| Grade(s): | 11-12 |
| ISBN #: | 978-1-319-11331-5 |

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

Dr. Antonio Castro, Assistant Superintendent, Educational Services; Dr. Greg Bayless, Executive Director, Educational Services

14.f [Consideration of Supplemental Novels Recommended by the Supplemental Novel Adoption Committee \(First Reading\)](#)

The Educational Services Department is requesting consideration of supplemental novels. The Supplemental Novel Adoption Committee recommends these novels without reservation for the grade level(s) listed on the attachment.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson___, Lomax___, Callahan ___, Dannenberg___, Rodriguez ___

Dr. Antonio Castro, Assistant Superintendent, Educational Services; Dr. Greg Bayless, Executive Director, Educational Services

14.g [Contract Approval of Superintendent](#)

It is recommended that the Board of Education approve the employment contract for the incoming Superintendent, beginning August 1, 2022.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson___, Lomax___, Callahan ___, Dannenberg___, Rodriguez ___

Mrs. Sabrena Rodriguez, Board President

14.h [Consideration of Resolution #22-28, Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361.](#)

Board approval of Resolution #22-28, Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361, is attached for your consideration and approval.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson___, Lomax ___, Callahan ___, Dannenberg___, Rodriguez ___

Mrs. Sabrena Rodriguez, Board President

15. CONFERENCE - EDUCATIONAL SERVICES

15.a [Informational Update on Universal Prekindergarten \(UPK\) Planning and Implementation](#)

The Educational Services Department will provide the board and community an informational update on California's vision for Universal Prekindergarten (UPK). VUSD's planning and implementation for the transitional kindergarten (TK) expansion beginning in the 2022-23 school year will be highlighted.

Dr. Antonio Castro, Assistant Superintendent, Educational Services; Dr. Soledad Molinar, Director, Elementary Education

16. CONFERENCE - BUSINESS SERVICES

- 16.a [Healthcare Benefits Update](#)
Staff will give an update on healthcare benefits and discuss forming a new committee to examine our current healthcare benefits.
Dr. Rebecca Chandler, Assistant Superintendent, Business Services
- 16.b [Summer Projects Update](#)
Staff will present an update of summer projects underway from the Facilities Department.
Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Mr. Bill Elsenbaumer, Director, Facilities; Ms. Terri Allison, Facilities Planner
- 16.c [School Safety Update](#)
Staff will present options and considerations for fencing at VUSD sites.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services

CONSENT CALENDAR

It is recommended that the department item numbers **17 to 20** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson___, Lomax ___, Callahan ___, Dannenberg___, Rodriguez ___

17. CONSENT- EDUCATIONAL SERVICES

- 17.a [Ventura Adult and Continuing Education's 2022-23 Course Approvals and Program Fees](#)
Ventura Adult and Continuing Education is requesting approval from the Ventura Unified School District Board of Education for course offerings and fees for the 2022-23 academic year effective July 1, 2022 through June 30, 2023.
Dr. Antonio Castro, Assistant Superintendent, Educational Services; Carolyn Vang-Walker, Director/Principal, Ventura Adult and Continuing Education

17.b [Overnight, Out of the Tri-County and Ratification Field Trips](#)

Ratification of the Superintendent's approval for students from **Ventura High School boys basketball team** to travel overnight to a **team camp** on June 24-26, 2022 is requested. This event was held at the **University of California, Santa Barbara, CA**. Twelve students and two chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by district vehicles. All required paperwork was on file at the school before departure.

Ventura High School is requesting permission to send students from their **boys and girls cross country team** to travel overnight and out of the tri-county to a **cross county camp** to be held at Mammoth Lakes, CA, Mono County. The trip will take place on August 7-12, 2022. Board approval is requested to send twenty-two students and eight chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district and private vehicles. All required paperwork will be on file at the school before departure.

Buena High School is requesting permission to send students from their **girls volleyball team** to travel overnight and out of the tri-county to a volleyball tournament to be held at the **Momentous Sports Center, Irvine, CA**, Orange County. The trip will take place on August 6-7, 2022. Board approval is requested to send forty students and four chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by private vehicles. All required paperwork will be on file at the school before departure.

Dr. Antonio Castro, Assistant Superintendent, Educational Services

18. **CONSENT - HUMAN RESOURCES - Certificated**

18.a [Ratification of Administration's Approval of Assignments for 2022 Extended Year-Summer School Programs](#)

Ratification of administration's approval of the 2022 extended year - Summer School and Summer Session assignments on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.b [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2021-22 and 2022-23 School Year](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel listed below.

| Last Name | First Name | Site | Assignment | Reason | Last Work Day |
|--------------|------------|------------------|--------------------|------------------|---------------|
| Allmen | Keith | Buena HS | Teacher | Resign Personal | 06/16/2022 |
| Carey | Tomalyn | Elmhurst | Teacher | Resign-Other Pos | 07/29/2022 |
| Chapin | Skyler | Balboa MS | Teacher | Resign-Moving | 07/01/2022 |
| Reyes-Corona | Jasmin | Anacapa MS | Teacher | Resign-Other Pos | 07/01/2022 |
| Newlee | Kerry | ESC- Special Ed. | Program Specialist | Resign-Other Pos | 06/30/2022 |

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

- 18.c [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2021-22 School Year](#)
Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.
Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

19. CONSENT - BUSINESS SERVICES

- 19.a [Juanamaria Buddy Benches Mural](#)
Juanamaria Elementary School is requesting consideration to paint two murals that will be placed behind installed "Buddy Benches" that encourage support of students who may feel left out. The murals will be located behind two different benches, the first located outside of the C Building which faces the playground. The second is along the wall that faces Telegraph Road. The murals will each measure approximately 6' x 7'. This program has been coordinated with the Facilities Services Department and the project will be funded by PTA funds.
Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Mr. Michael Askay, Principal
- 19.b [ATLAS Mural Update](#)
ATLAS is requesting consideration to rebrand their existing mural at the front of the school to read "ATLAS K-8" and to add "California Distinguished School". This program has been coordinated with the Facilities Services Department and the project will be funded by K-8 Renovation funds.
Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Winslow, Principal
- 19.c [Approval of the Agricultural Career Technical Education Incentive Grant 2022-23 Application for Funding.](#)
Board approval of the attached Agricultural Career Technical Education Incentive Grant 2022-23 application for funding is requested.
Dr. Rebecca Chandler, Assistant Superintendent, Business Services.
- 19.d [County of Ventura Sheriff's Office MOU for 2022-23](#)
Ventura Adult and Continuing Education (VACE) contracts on a yearly basis with the Ventura County Sheriff's Office in order to provide academic instruction in Ventura County jails to incarcerated adults under their jurisdiction. Funding for this program is provided through the Ventura County Adult Education Consortium. This is not for Resource Officers on campus. It is for instruction with the adult students. The attached agreement is effective July 1, 2022 to June 30, 2023.
Ms. Rebecca Chandler, Assistant Superintendent, Business Services
- 19.e [The Arc of Ventura County Agreement for 2022-23](#)
Ventura Adult and Continuing Education (VACE) contracts on a yearly basis with The Arc of Ventura County in order to provide certificated instructional hours for its adults with disabilities programs. The total cost of instructional time funded by VACE will be \$75,000.00 The attached agreement is effective July 1, 2022 to June 30, 2023.
Ms. Rebecca Chandler, Assistant Superintendent, Business Services

- 19.f [Resolution #22-24, Authorization to Apply for a Grant From the California Energy Commission for the \(CalSHAPE\) Program](#)

Attached for Board consideration is Resolution #22-24: Authorization to Apply for a Grant From the California Energy Commission to Implement a California Energy Commission's California Schools Healthy Air, Plumbing, and Efficiency (CalSHAPE) Program Project.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Terri Allison, Facilities Planner

- 19.g [Resolution #22-25, Adoption of the 2022-23 Education Protection Account \(EPA\) Budget Allocation](#)

The Education Protection Account (EPA) is governed by Section 36 of Article XIII of the California Constitution, which was amended by Proposition 55 in November 2016.

The revenues generated from Section 36 of Article XIII of the California Constitution are deposited into a state account called the Education Protection Account. Of the funds in the account, 89 percent is provided to K-12 education and 11 percent to community colleges.

School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount, which includes charter school general purpose funding. A corresponding reduction is made to an LEA's revenue limit or charter school general purpose state aid equal to the amount of their EPA entitlement. Proposition 55 specifies that LEAs may not use EPA funds for salaries or benefits of administrators or any other administrative costs.

Proposition 55 requires all districts, counties, and charter schools to report on their websites an accounting of how much money was received from the EPA and how that money was spent. A public hearing for the 2022-23 Adopted Budget and the Education Protection Account was held on June 7, 2022.

Resolution #22-25 is attached for your review and approval.

Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

- 19.h [2022-23 Annual Fiscal Resolution Adoptions - Business Services](#)

Resolution# 22-26: Appropriation Transfers for Fiscal Year 2022-2023

Each year the District adopts a resolution to allow the staff to make appropriation transfers as permitted to meet the obligations of the District. Approval of the attached resolution is requested.

Resolution# 22-27: Temporary Loans between District Funds for Fiscal Year 2022-23

Each year the District adopts a resolution to allow staff to initiate temporary transfers as allowed by Education Code Section 42603. Approval of the attached resolution requested.

Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

19.i [2022-23 Annual Approval of Civic Center Facilities Use Rates](#)

Presented is the annual adoption of the District facility use fees for the 2022-2023 school year. The Ventura Unified Facility Use Fee Schedule will be adopted annually and the pricing updates will be reflected in the District facility use software Facilitron.

Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

19.j [Annual Request to Board for Budget and Finance Documents Destruction](#)

Fiscal Services has the following Class 3 items that have been held for the required retention periods according to the California Code of Regulations. Permission is requested to destroy the documents listed below.

Fiscal Year **17-18** and prior as needed excluding any items required for audit purposes:

| | |
|---------------------|--|
| Accounting | Journal Entries |
| Accounts Payable | Invoices |
| Accounts Receivable | Invoices/Receipts |
| Payroll | Timesheets/Timecards |
| Purchasing | Purchase Orders/Requisitions related to Accounts Payable |

These records have been retained for the legal period per Article 2, Sections 16023-16028 of Title 5, California Code of Regulations. There is no further need to retain them for use in the District. Records will be properly destroyed through shredding and pulping to ensure complete destruction and to prevent any reconstruction of the records. Permission to destroy the documents listed is requested.

California Code of Regulations – Title 5, Sections 16020-16030:

Permanent Records (as listed in Section 16023): the original, or one exact
Class 1 copy, unless microfilmed, shall be retained indefinitely.

Class 2 Optional Records: not required by law be retained permanently, but deemed worthy of further preservation as specified in Section 16024.

Class 3 Disposable Records: required retention periods and procedures for destruction or transfer of records as specified in Section 16025.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

19.k [Ratification of Purchase Orders and Contracts](#)

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued.

New contracts are issued under action items before issuing and creating ratification item per Board request. Ratification of the attached purchase orders and changes is requested.

Period: June 3, 2022 to June 22, 2022

| | |
|---------------------|-----------------------|
| Purchase Orders: | \$4,031,252.69 |
| Change Orders: | \$348,707.28 |
| Grand Total: | \$4,379,959.97 |

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

19.l [Ratification of Check Payments](#)

Check payments are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Check payments have been processed and approved in accordance with applicable regulations, processed against previously ratified purchase orders and/or appropriate accounting processes. Any payment item that reaches audit thresholds undergoes additional review and approval by VCOE before any payments can be processed. Ratification of the attached check payment list is requested.

Period: June 3, 2022 - June 22, 2022

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

20. CONSENT - SUPERINTENDENT

20.a [Consideration of Board Meeting Minutes](#)

- Regular Board Meeting Minutes for May 24, 2022
- Special Board Meeting Minutes for June 9, 2022
- Special Board Meeting Minutes for June 21, 2022

21. BOARD REPORTS

22. COMING EVENTS

23. FUTURE BOARD ITEMS

- Board Travel & Conference: July 12
- IT Program Audit Report – July
- Board Self-Evaluation - August 9
- New Beginning's Workshop - August 30

24. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)

25. CLOSED SESSION

26. ADJOURNMENT

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____