



January 10, 2023

Board of Education Meeting Agenda

BOARD OF EDUCATION

Mrs. Sabrena Rodriguez– President
Dr. Jerry Dannenberg – Vice President
Mrs. Amy Callahan
Mr. Calvin Peterson
Mr. James Forsythe

SUPERINTENDENT & CLERK OF THE BOARD

Dr. Antonio Castro

For the future of every student



AGENDA
BOARD OF EDUCATION REGULAR MEETING
VENTURA UNIFIED SCHOOL DISTRICT
Tuesday, January 10, 2023
Ventura Unified School District
Education Service Center, Board Room
255 W. Stanley Ave. Suite 100
Ventura, CA 93001

1. OPENING PROCEDURE - Board Room- 6:00 p.m.

2. Call to Order

3. Adoption of Agenda

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe __, Peterson __, Callahan __, Dannenberg __, Rodriguez __

4. Public Comment on Closed Session Items

5. Motion to go to Closed Session

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe __, Peterson __, Callahan __, Dannenberg __, Rodriguez __

6. CLOSED SESSION

6.a Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957(b)

7. REGULAR SESSION - Board Room - 7:00 p.m.

8. Pledge of Allegiance

9. Roll Call:

Sabrena Rodriguez, President __, Dr. Jerry Dannenberg, Vice-President __, Amy Callahan __,
Calvin Peterson __, Mr. James Forsythe __, Dr. Antonio Castro __, Lily Shadden (FTHS) __,
Irene Kim (ECHS) __, Alex Castro (Adult Education) __

10. Report of Actions Taken in Closed Session

11. Superintendent's Report

- Good News
 - Introduction of the new Assistant Superintendent, Business Services - Mr. Ahsan Mirza
 - Introduction of the new Executive Director, Technology Services - Mr. Thomas Kranzler
 - Introduction of the new Principal of Juanamaria Elementary School - Ms. Sandy Echeveste-Corona
- Gratitude Awards
- Student Board Reports
 - Lily Shadden - FTHS
 - Irene Kim - ECHS
 - Alex Castro - VACE

12. Correspondence

13. Public Comments

Public comments are welcome and encouraged by the Board within reasonable meeting time considerations in order to conduct the District's business. During this time, the President of the Board may acknowledge visitors' requests to speak on a topic not on the regular Board agenda. Persons wishing to address the Board should complete a "speaker form" and turn it into the recording secretary. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Board may limit the total time for public input on each item to 20 minutes. Also, speakers will not be allowed to give their time to other speakers. The Board is prohibited from taking action on any item that is not part of the printed and published agenda. Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

14. ACTION ITEMS

- 14.a [Consideration of Resolution #23-01, Resolution of the Board of Education of the Ventura Unified School District Certifying to the Board of Supervisors of Ventura County All Proceedings in the November 8, 2022, General Obligation Bond Election. \(First Reading\)](#)

It is recommended the Board of Education adopt Resolution #23-01 as submitted. In November 2022, the voters of Ventura supported Measure E, a \$434.5 million general obligation bond proposition. On December 13, 2022, the District received official notice from Mark A. Lunn, Clerk-Recorder, Ventura County that Measure E passed with a 60.6% majority vote. A copy of that notice is attached to the resolution. Pursuant to Education Codes 15274 and 15242, the Board of Education must certify to the Ventura County Board of Supervisors that the proceedings associated with the Measure E election have been successfully accomplished, and deliver a copy of the proposed resolution to the Ventura County Superintendent of Schools, and request the County Superintendent in turn deliver a copy of the resolution to the Ventura County Board of Supervisors. The text of this resolution has been drafted by the law firm of Jones Hall for this purpose.

It is requested that the Board of Education approve the attached resolution.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe ___, Peterson ___, Callahan ___, Dannenberg ___, Rodriguez ___

Dr. Antonio Castro, Superintendent

14.b [Consideration of Resolution #23-02, Resolution of the Board of Education of the Ventura Unified School District Establishing the Measure E Citizens' Oversight Committee and Adopting Committee Bylaws \(First Reading\)](#)

It is recommended the Board of Education approve Resolution No. 23-02, Resolution of the Board of Education of the Ventura Unified School District Establishing the Measure E Citizens Oversight Committee and Adopting Committee Bylaws, as submitted. On November 8, 2022 the voters approved Measure E, a \$434 million general obligation bond initiative. Pursuant to Proposition 39, which established rules and regulations for 55% majority approval of school district general obligation bonds, and Education Code 15278, the District must establish a Measure E Citizens Oversight Committee. The role of the Committee is to review reports of Measure E expenditures to ensure they are consistent with the purposes set forth in Measure E, produce an Annual Report of their activities and findings, and periodically communicate with the Board of Education and the public regarding the same. The Board is also being asked to approve the Bylaws of the Committee. The Bylaws establish in great detail the composition, roles, duties and limitations of the Oversight Committee, as well as the obligations of the District to support the Committee, as set forth in Proposition 39. The text of the Resolution and the Bylaws have been written by the Jones Hall law firm for this purpose.

It is requested that the Board of Education approve the attached resolution and bylaws.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe ____, Peterson ____, Callahan ____, Dannenberg ____, Rodriguez ____

Dr. Antonio Castro, Superintendent

14.c [Approval of Restructuring Fine Arts and Applied Arts Credits](#)

Staff is requesting board approval to revise the local high school graduation requirements in the area of arts to better conform to UC/CSU A-G, improve student course of study flexibility and improve CTE pathway completion rates.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe ____, Peterson ____, Callahan ____, Dannenberg ____, Rodriguez ____

Dr. Greg Bayless, Assistant Superintendent, Educational Services

14.d [Approval of a Supplemental Novel Recommended by the Supplemental Novel Adoption Committee \(Full-Committee Review\)](#)

The Educational Services Department is requesting approval of a supplemental novel. This novel is being requested for use in VUSD's High School Ethnic & Social Justice Studies stand-alone elective course. This supplemental novel underwent a full read by the Supplemental Novel Adoption Committee.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ___, Dannenberg ___, Rodriguez ___

Dr. Greg Bayless, Assistant Superintendent, Educational Services

14.e [Request for Consideration of Two New Courses; CTE Leadership/Internship Directed Studies and CTE CAP Organic Farm to Fork \(First Reading\)](#)

Educational Services is requesting approval of the attached courses.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ___, Dannenberg ___, Rodriguez ___

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Dr. Rene Rickard, Chief Innovations Officer, Career Technical Education; Mr. Joe Bova, Principal on Special Assignment, Career Technical Education

14.f [Ratification of LEXIA Agreement for 2022-23 \(First Reading\)](#)

The District requests entering into an agreement with LEXIA in order to provide supplemental language development services for multilingual learners for Ventura Unified School District. This program was piloted during Summer and Fall 2022. The cost of this agreement is \$29,962.50. This initiative connects with LCAP Goal #1, "Increase student achievement for all students while decreasing performance gaps." The attached agreement is effective July 1, 2022 through June 30, 2024. Board approval of the attached agreement is requested.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ___, Dannenberg___, Rodriguez ___

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Dr. Soledad Molinar, Executive Director, Educational Services

14.g [Revisions to Classified Exempt Hourly Salary Schedule](#)

It is recommended that the Board of Education adopt the attached changes to the Classified Exempt Hourly Salary Schedule. Modification of wages is proposed to bring into alignment with the new increases of the Classified Represented Salary Schedule. Upon approval, rates would be effective January 1, 2023.

Moved:
Seconded:

ROLL CALL VOTE:
Forsythe____, Peterson____, Callahan ____, Dannenberg____, Rodriguez ____

Ms. Andrea Crouch, Director of Classified Human Resources

14.h [Ratification of Contract for Assistant Superintendent of Business Services](#)

It is recommended that the Board of Education ratify the attached employment contract for the Assistant Superintendent of Business Services, beginning February 6, 2023.

Moved:
Seconded:

ROLL CALL VOTE:
Forsythe____, Peterson____, Callahan____, Dannenberg____, Rodriguez____

Ms. Andrea Crouch, Director of Classified Human Resources

14.i [Consideration of Resolution #23-03 Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361](#)

Resolution #23-03 Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361, is attached for your consideration and approval.

Moved:
Seconded:

ROLL CALL VOTE:
Forsythe____ Peterson____, Callahan ____, Dannenberg____, Rodriguez ____

Dr. Antonio Castro, Superintendent

14.j [Board Representation of Board Appointed Committees](#)

The Board and Superintendent will discuss Board representation on various committees to include District, Advisory and Public Agencies for 2023. Board approval of the committees is requested.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ___, Dannenberg___, Rodriguez ___

Dr. Antonio Castro, Superintendent

15. CONFERENCE - SUPERINTENDENT

15.a [Base Level Staffing](#)

Staff will facilitate a discussion on a base level staffing proposal.

Dr. Antonio Castro, Superintendent

15.b [Surplus Property Update](#)

Based upon a recommendation from the District Surplus Property Advisory Committee, on August 10, 2021 the Board of Education took action to declare the Educational Services Center and Avenue School sites as surplus property. District staff and property consultants will provide the Board with an update on next steps in the potential disposition of these properties.

Dr. Antonio Castro, Superintendent

16. CONFERENCE - BUSINESS SERVICES

16.a [Ventura Unified Conference and Travel](#)

The staff will present processes, procedures, and budgets related to Board and staff conferences and travel.

Dr. Antonio Castro, Superintendent; Ms. Anna Campbell, Director, Fiscal Services

16.b [Bond Facilities Projects Updates](#)

Staff will present information on the Ventura Unified School District Facilities Master Plan, recommended 2023-24 bond projects and considerations for obtaining stakeholder input on Bond facilities projects.

Dr. Antonio Castro, Superintendent; Ms. Terri Allison, Director, Facilities

17. CONFERENCE - HUMAN RESOURCES - Certificated

17.a [Report Regarding Williams Uniform Complaint Procedures Quarterly Report Pursuant to AR 1312.4 for Quarter Ending December 31, 2022.](#)

The Superintendent or designee shall report summarized data on the nature and resolution of all Williams Uniform Complaints to the Board of Education and the County Superintendent of Schools on a quarterly basis. For the quarter ending December 31, 2022, no complaints were filed with any school in the district.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18. CONFERENCE - HUMAN RESOURCES - Classified

18.a [Personnel Commission 2021-2022 Annual Report](#)

The Personnel Commission approved the 2021-2022 Annual Report of the Personnel Commission at its November 16, 2022 meeting and presents it to the Board of Education for their information.

Ms. Andrea Crouch, Director of Classified Human Resources

CONSENT CALENDAR

It is recommended that the department item numbers **19 to 22** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ___, Dannenberg___, Rodriguez ___

19. CONSENT- EDUCATIONAL SERVICES

19.a [Administrative Recommendation to Waive Education Code Section 51241 \(Permanent Exemption from Physical Education\) and Administrative Recommendation to Waive Board Policy 6146.1\(High School Graduation Requirement\)](#)

Staff is requesting the Governing Board waive Education Code Section 51241 (Permanent Exemption from Physical Education) and approve the issuance of a High School Diploma for student #'s: 21-N, 22-A, 22-B, 22-C, 22-D, 22-E.

Staff is requesting the Governing Board waive Board Policy 6146.1 (High School Graduation Requirement) and student's outstanding credits needed to meet Ventura Unified School District's local graduation requirements and approve the issuance of a High School Diploma for student #'s: AA22-A, AA22-B, AA22-C, AA22-D, AA22-E, AA22-F, AA22-G, AA22-H, AA22-I, AA22-J, and AA22-K. The local graduation requirements are above and beyond the state's requirements and this waiver will not reduce the overall number of credits required for graduation.

Dr. Greg Bayless, Assistant Superintendent, Educational Services

19.b [Overnight, Out of the Tri-County and Ratification Field Trips](#)

Ratification of the Superintendent's approval for students from **Ventura High School girls wrestling team** to travel overnight and out of the tri-county to a **wrestling competition** on December 29-30, 2022 is requested. This event was held at the **Rinks Corona Inline, Corona, CA**, Riverside County. Fourteen students and two chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by district vehicles. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for students from **Ventura High School** to travel overnight to the **Hack-a-thon by the Sea** event on January 6, 2023 is requested. This event was held at the **Ventura County Office of Education, Camarillo, CA**. Seven students and one chaperone attended. **At least one teacher or other certificated personnel accompanied**

students on this trip according to Administrative Regulation 6153. Transportation was provided by district vehicles. All required paperwork was on file at the school before departure.

Ventura High School is requesting permission to send students from their **varsity girls waterpolo team** to travel overnight to a **competition** at **Diamond Bar High School, Los Angeles, CA**. The trip will take place on January 13-14, 2023. Board approval is requested to send fifteen students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Buena High School is requesting permission to send students from their **varsity girls waterpolo team** to travel overnight to a **competition** at **Diamond Bar High School, Los Angeles, CA**. The trip will take place on January 13-14, 2023. Board approval is requested to send fifteen students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Buena High School is requesting permission to send students from their **junior varsity girls waterpolo team** to travel overnight to a **competition** at **Diamond Bar High School, Los Angeles, CA**. The trip will take place on January 27-28, 2023. Board approval is requested to send fourteen students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Poinsettia Elementary School is requesting permission to send students from their **5th grade class** to travel overnight for an **Outdoor Education field trip** to **Camp Whittier in Santa Barbara, CA**. The trip will take place on January 31-February 3, 2023. Board approval is requested to send seventy students and eight chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Foothill Technology High School is requesting permission to send students from their **Advancement Via Individual Determination (AVID) class** to travel overnight and out of the tri-county to visit the following colleges: **California State University Fresno** (Fresno County), **University of California Merced** (Merced County), **San Jose State University** (Santa Clara County), **Santa Clara University** (Santa Clara County), **University of California Santa Cruz**, (Santa Cruz County), and **California State University Monterey Bay** (Monterey County). The trip will take place on February 22-24, 2023. Board approval is requested to send forty-four students and five chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Buena High School is requesting permission to send students from their **Advancement Via Individual Determination (AVID) class** to travel overnight and out of the tri-county to visit the following colleges: **Loyola Marymount University** (Los Angeles County), **California State University Los Angeles** (Los Angeles County), **University of San Diego** (San Diego County), **San Diego State University** (San Diego County), **University of California San Diego** (San

Diego County), and **California State University Long Beach** (Los Angeles County). The trip will take place on March 8-10, 2023. Board approval is requested to send forty students and four chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Dr. Greg Bayless, Assistant Superintendent, Educational Services

20. CONSENT - HUMAN RESOURCES - Certificated

20.a [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2022-23 School Year](#)

Ratification of administration's approval for leave of absence for certificated personnel on attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

20.b [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2022-23 School Year](#)

It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

20.c [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2022-23 School Year](#)

Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

21. CONSENT - HUMAN RESOURCES - Classified

21.a [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed; see attached list. Note: Position(s) being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change.

It is requested that the Board of Education approve the attached Classified position changes for the 2022-2023 fiscal year.

Ms. Andrea Crouch, Director of Classified Human Resources

21.b [Classified Personnel Changes](#)

The Personnel Commission approved the attached list of Classified Personnel Changes at its December 14, 2022 meeting. It is recommended that the Board of Education approve the changes at this time.

Ms. Andrea Crouch, Director of Classified Human Resources

22. CONSENT - BUSINESS SERVICES

22.a [Legal Services Agreement By and Between Ventura Unified School District and Jones Hall](#)

It is recommended the Board of Education approve a Legal Services Agreement with Jones Hall for Bond Counsel and Disclosure Counsel Services. The law firm of Jones Hall has been providing the District with public financing legal services since the 1997 general obligation bond election. They provided services for several of the 1997 bond issuances as well as several bond re-finance issues. In addition, they have provided legal services associated with several District parcel tax elections. As Bond Counsel, Jones Hall would provide technical support including drafts of all necessary Board Resolutions, and all legal documents associated with the issuance, sale and delivery of bonds to investors, including the Bond Opinion. As Disclosure Counsel, Jones Hall would prepare the Official Statement that is reviewed by potential investors, and legal and disclosure documents required for the successful sale of the bonds. Jones Hall has provided capable services to the District the past two decades, and to many other school districts in Ventura County, and their fees are within accepted standards for their services.

Staff requests the Board of Education approve the attached Legal Services Agreement.

Dr. Antonio Castro, Superintendent

22.b [Ratification of Purchase Orders and Contracts](#)

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued.

New contracts are issued under action items before issuing and creating ratification item per Board request. Ratification of the attached purchase orders and changes is requested.

Period: December 7, 2022 to December 31, 2022

Purchase Orders:	\$1,673,554.47
Change Orders:	\$166,185.53
Grand Total:	\$1,839,740.00

Dr. Antonio Castro, Superintendent; Ms. Anna Campbell, Director, Fiscal Services

22.c [Ratification of Check Payments](#)

Check payments are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Check payments have been processed and approved in accordance with applicable regulations, processed against previously ratified purchase orders and/or appropriate accounting processes. Any payment item that reaches audit thresholds undergoes additional review and approval by VCOE before any payments can be processed. Ratification of the attached check payment list is requested.

Period: December 7, 2022 to December 31, 2022

Dr. Antonio Castro, Superintendent; Ms. Anna Campbell, Director, Fiscal Services

22.d [Donations to Ventura Unified School District and Schools](#)

Donations received by the District from external entities and individuals are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Donations must be reviewed and approved by the appropriate school site or receiving department to ensure that the District can meet any compliance or reporting requirements that may be associated with a donation.

It is recommended that the Board accept the attached donations on behalf of the District at this time. **Period:** November 2022 to December 2022

Dr. Antonio Castro, Superintendent; Ms. Anna Campbell, Director, Fiscal Services

23. BOARD REPORTS

24. COMING EVENTS

25. FUTURE BOARD ITEMS

- Emergency Preparedness, March 14

26. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)

27. CLOSED SESSION

28. ADJOURNMENT

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe____, Peterson____, Callahan ____, Dannenberg____, Rodriguez ____