

**VENTURA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
Tuesday, July 23, 2019**

**Call to Order**

The Board of Education of the Ventura Unified School District met on Tuesday, July 23, 2019 in the City of Ventura, Council Chamber, at 501 Poli Street, Ventura, California. President Sabrena Rodriguez called the meeting to order at 5:30 p.m.

President:	Mrs. Sabrena Rodriguez (Closed session only)
Vice President:	Mrs. Jackie Moran
Board Member:	Mrs. Velma Lomax
Board Member:	Mr. Matt Almaraz
Board Member:	Dr. Jerry Dannenberg
Superintendent:	Dr. Roger Rice
Asst.Supt./Business	Mrs. Betsy George
Asst. Supt. /Ed. Services:	Dr. Danielle Cortes
Asst. Supt. /Certificated HR:	Dr. Jeff Davis
General Counsel:	Mr. Anthony Ramos

**Adoption of Agenda**

It was moved Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote of 4-0, 1/Absent Mrs. Moran to approve the agenda as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: Mrs. Moran (late), Abstain: None.

**Public Comment on Closed Session Items** - None

**Closed Session**

It was moved by Mr. Almaraz, seconded by Dr. Dannenberg and carried on a roll call vote of 5-0, that the Board adjourned to closed session to discuss public employee performance evaluation, and pupil matters.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None, Abstain: None.

At 7:00 p.m., Vice President Moran called the regular meeting to order and noted absence of Board President Rodriguez.

**Report of Action taken in Closed Session** – No action taken.

**Approval of Board of Education Meeting Minutes for May 14, 2019**

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote of 4-0, 1/Absent Mrs. Rodriguez that the Board approve the minutes as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran,

Noes: None. Absent: Rodriguez, Abstain: None.

**Approval of Board of Education Meeting Minutes for May 24 2019**

It was moved by Mr. Almaraz, seconded by Mrs. Lomax and carried on a roll call vote of 4-0, 1/Absent Mrs. Rodriguez that the Board approve the minutes as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran,

Noes: None. Absent: Rodriguez, Abstain: None.

**Good News**

Dr. Rice had the opportunity this past week to meet with Dr. Cesar Morales the new Ventura County Office of Education, Associate Superintendent to talk about Alternative Education. He also met with Ms. Kim

Hoffmans, the new Ventura Community College President to discuss collaborative efforts and dual enrollment. Dr. Rice reported that the first Community leadership meeting regarding the Long Range Facility Master Plan was held. He attended the State of the Region Report on topics that included; overall county employment, economy, education and business. Finally, a kudos to the new Chief Innovation Officer, Ms. Rebecca Chandler who was recently appointed by the Department of Education to serve on an advisory Board to develop a data system to track progress of students across the state in career education.

Dr. Rice was pleased to welcome to the VUSD family, Mr. Arie Wiberg, the new Director of Transportation and Ms. Stephane Cruz the new Assistant Principal at Foothill Technology High School.

### **Public Comments**

It was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote of 4 – 1/Absent Mrs. Rodriguez; to allow the extension of the allowable 20-minute time for public speakers.

Ayes: Dannenberg, Almaraz, Lomax, Moran,  
Noes: None. Absent: Rodriguez, Abstain: None.

Fourteen public comments were made requesting that the Board of Education consider a voter registration policy and place that item on a future Board agenda. The public speakers all represented the organization of CAUSE. They were: Desiree Estrada, Prisilla Nunez, Julissa Fernandez, Luis Peralta, Zuileima Rodriguez, Maria Palomino, Lana Tarcha, Daniela Contreras, Veronica Bernabe, Yesenia Ponce, Aldo Gonzalez, Alejandra Ayala, Alex Garcia, and Araceli Martinez

### **Board Report**

Members of the Board of Education each shared on attendance of many of the similar events. Topics included:

- Long Range Facilities Master Plan and moving forward with a voter Bond.
- Dr. Dannenberg and Mr. Almaraz attended the last of a five series of the Masters in Governance Workshop focused on the foundations of effective governance, student achievement, school finance, collective bargaining and community relations.
- Students from the Transitional Partnership Program completed their student internships that included Hotel, Retail and Hospitality. An award luncheon was sponsored by the Crown Plaza to honor the students.
- Mrs. Lomax is the CTE liaison for the Board and noted her participation at the County level. She also participates on the California State Channel Islands VC STEM Program that honors STEM programs throughout the County. As a panel reader, she was pleased to see the many VUSD program nominations.

## **CONFERENCE AGENDA**

### **Student Assistance Program (SAP)**

Mrs. Frutos and Student Assistance Program Counselors highlighted program features in alignment with evidence-based model and shared how the program will expand for the 2019-20 school year. The SAP counselors will work with students and families, to connect them with various local community-based agencies and the services the agencies provide. Some of the areas include; school adjustment problems, school behavioral issues, trauma generated at school or at home, attendance problems and potential dropout concerns, mental health issues, physical and sexual abuse, substance abuse, gender issues, teen pregnancy and parenting. In the area of mental health, two grant partnerships have been established; The Ventura County Office of Education funded \$10 per ADA for possibly three years, and the Ventura County Behavioral competitive grant is \$60,000 to \$120,000 per year for up to three years.

### **Review of Board Policy and Administrative Regulation 5137 Positive School Climate**

Board policy and the Administrative regulation 5137 was updated to reflect changes aligned with the Ventura Unified School District's Student Assistance Program (SAP). This will be brought back for approval at the next regularly scheduled Board of Education meeting.

**State’s Dashboard for Alternative School Status Presentation**

In order to more accurately reflect Pacific High School’s graduation rate on the DASS, Dr. Greg Bayless and Kurt Sowa presented a proposal that would align VUSD’s system of coding Pacific High School students’ grade levels with the State of California’s new graduation rate calculation methods for alternative continuation high school students.

**Review of Board Policy and Administrative Regulation 6146.1 High School Graduation Requirements**

Board policy and the Administrative regulation 6146.1 was updated to reflect Ethnic and Social Justice Studies requirement and modification of the graduation requirements for specific student groups in alignment with the California School Boards Association. This item will be brought back for approval at the next regularly scheduled meeting of the Board of Education.

**Request of Adoption of a New Course, Peer Leaders**

Foothill Technology High School requested the adoption of the following course:

Title:	Peer Leaders
Length of course:	One Year
Grade level:	12
Prerequisite:	Participation in a leadership position/program
Type of Credit:	Elective
Course Description:	Peer Leaders is a self-development leadership course with a focus on improving school climate and student connection to school and peers. This class will work towards self-awareness, effective communication, and community engagement through a student-centered collaborative environment. In addition to this, students in this course will be focused on student engagement and empowerment. We will train students to facilitate forums for peers, to collect quantitative and qualitative data, to analyze said data, and to be active agents of change. Students will also learn to mentor others - including bonding activities, goal settings, work together towards challenges, increasing connection to school, working on building developmental assets and more. Students enrolled in this course are training and/or participating as peer leaders for campus programs (i.e., advisory, makerspace mentors, tutoring, Middle School Opportunity mentors, etc.). This course fits within “Education” CTE pathway.
Need:	We need formal training, and transcript recognition for that training, in peer mentoring and leadership. Our student leaders and mentors will prove more effective for having had recognized training. This course can not only help to develop future leaders and mentors but also provide a starting place for students interested in going into the education career field. This course has a different focus than the more traditional “leadership” or “activities” or “student government” courses. These peer leaders/mentors will work with targeted groups of students. They will be advising and teaching these targeted students in communication skills, advocacy skills, organizational skills, interaction skills and more.
Assessment and Evaluation:	Assessment includes short surveys, written assignments, individual and group reflections, individual and group projects, planning activities, self-evaluation, peer assessment.
Funding Sources:	School budget

This item will be brought back for approval at the next regularly scheduled Board of Education meeting.

**Request of Adoption of a New Course, Careers in Education**

Foothill Technology High School requested the adoption of the following course:

Title: Careers in Education  
Length of course: One Year  
Grade level: 12  
Prerequisite: Peer Leaders course and FIRE crew leader recommended  
Type of Credit: Elective  
Course Description: This course was designed to prepare students for a rewarding career in teaching and related fields in education. This course combines concepts from the social sciences, behavioral sciences and biological sciences. Students will learn the principles of learning and teaching and apply educational related terminology, practice classroom management techniques, lesson plan implementation and create student assessments. Under the supervision and guidance of professional personnel, students will be given opportunities to work with toddler through secondary students either in a community-based position (i.e. day care) or school setting.  
Need: This course will follow the peer leaders course and allow students the opportunity to explore careers in education while being part of the new education pathway being offered.  
Students will take this course in combination with Applied Practices (Internship course offered by VCOE) where they will participate in hands on experience at a placement of their desire.

Assessment and Evaluation: Students will complete assignments in an online classroom model. Students will be assessed on readings, reflections, portfolios and more. Students will also receive feedback from the professional they are placed with for their Applied Practice (Internship) portion.

Funding Sources: School budget

This item will be brought back for approval at the next regularly scheduled Board of Education meeting.

**Request for Adoption of a New Course, Digital Media Arts & Communication (DMAC)**

Foothill Technology High School requested the adoption of the following course:

Title: Digital Media Arts & Communication (DMAC)  
Length of course: One Year  
Grade level: 9 - 12  
Prerequisite: None  
Type of Credit: Fine Arts  
Course Description: This course is an introductory study in media arts through an emphasis of two/three dimensional design and representation through film, photography and other digital media. The class is structured around completion of digital media arts applications that synthesize and demonstrate learning from the course of study, and that incorporate themes and topics explored in other fine art courses. Introduction to Digital Media Arts & Communication emphasizes the theories and elements of art and the principles of design, and their use and application in digital mediums to inform, persuade and entertain.

Students will develop an appreciation for traditional and contemporary artistic expression as well as an understanding of the historical and contemporary role of video/film media as a means of communication in, and its influence upon, society and culture. Students will work individually and in collaborative groups to design, create, critique, and present two and three dimensional visual and digital media projects using technology and industry based software, including but not limited to Adobe Illustrator, Premier Pro, Photoshop, After Effects, Cinema 4D, Lightroom, Adobe Audition, and InDesign, all common in the professional world.

Need: Digital Media Arts & Communication is designed to meld fine-art, design, creative thinking and problem solving together into real world production. The end goal for DMAC students is creating artwork and design that is usable and visible through campus and eventually within the community. This will be the introductory course to a CTE pathway.

Assessment and Evaluation: Students are assessed by their finished designs. Assignments are broken down into the following: Projects, exercises, vocabulary, and mastery assessment. Students are assessed through rubrics, peer-review, teacher assessment and self-assessment.

Funding Sources: School budget

This item will be brought back for approval at the next regularly scheduled Board of Education meeting.

**Request of Adoption of a New Course, Advanced Digital Media and Communications (DMAC)**

Foothill Technology High School requested the adoption of the following course:

Title: Advanced Digital Media and Communications (DMAC)

Length of course: One Year

Grade level: 10 - 12

Prerequisite: Digital Media and Communication (DMAC)

Type of Credit: Applied Arts

Course

Description:

This course is an advanced study in media arts with an emphasis of two/three dimensional design and representation through film, photography and other digital media. The class is structured around completion of digital media arts applications that synthesize and demonstrate learning from the course of study, and that incorporate themes and topics explored in other fine art courses. Advanced Digital Media Arts & Communication emphasizes the theories and elements of art and the principles of design, and their use and application in digital mediums to inform, persuade and entertain. Students will develop an appreciation for traditional and contemporary artistic expression as well as an understanding of the historical and contemporary role of video/film media as a means of communication in, and its influence upon, society and culture. Students will work individually and in collaborative groups to design, create, critique, and present two and three dimensional visual and digital media projects using technology and industry based software, including but not limited to Adobe Illustrator, Adobe Photoshop, Adobe Premiere, Garage Band, and iMovie, all common in the professional world. In addition, they will develop their skills in critical thinking, problem solving, writing, analysis and presentation.

Need: Advanced DMAC is designed to further meld fine-art, design, creative thinking and problem solving together into real world production. Advanced DMAC students will continue what was started in DMAC; creating artwork and design that is usable and visible throughout campus and within the community. DMAC and Advanced DMAC is designed to allow each student to use their creativity and design knowledge to produce work that showcases these skills.

Assessment and Evaluation: Students are assessed by their finished designs. Assignments are broken down into: Projects, exercises, vocabulary, and mastery assessment. Students are assessed through rubrics, peer-review, teacher assessment and self-assessment.

Funding Sources: School budget

This item will be brought back for approval at the next regularly scheduled Board of Education meeting.

**Request of Adoption of Revised Course, Design Technology (DTech) Survey**

Foothill Technology High School requested a revision of an existing course as follows:

Title: Design Technology (DTech) Survey

Length of course: One Year

Grade level: 10

Prerequisite: Successful completion of College and Career Seminar via Computer Literacy

Current Type of Credit: Elective. Grade will be assigned as Pass or No Pass. Students earn 5 credits upon completion of course.

Revised Type of Credit:	Elective. A letter grade will be assigned. Student will earn 10 credits upon completion of course.
Course Description:	DTech Survey is a course that offers students an opportunity to use critical thinking, design, entrepreneurship, and prototyping skills to help solve major problems in society. The course is required for all students who wish to be enrolled in the DTech Pathway. Students in the course will use modern tools and techniques used in industry to both build and sell their ideas. The methodology underpinning the class is called <i>design thinking</i> . Students will use tools like 3D printers, laser cutters, CNC machines, microcontrollers, and coding programs to solve problems generated from the <i>design thinking</i> methodology.
Need:	The Design Technology Survey course is a necessary component of the DTech pathway program at Foothill Technology High School. The students will be engaged in hands-on activities where they will learn the basics of design thinking, entrepreneurship, and prototyping. The students will also get exposed to potential career pathways in design/STEM (Science, Technology, Engineering & Math) through expert speakers and mentorships. The DTech survey course is necessary to fulfill the VC Innovates pathway requirement of three courses in a pathway.
Assessment and Evaluation:	Students will be assessed after each major project/unit. They will build a professional portfolio throughout the year that will be assessed several times a semester. They will also be accountable for attendance and class participation.
Funding Sources:	School budget

### **Budget Update – CA 2019-20 Finalized Budget**

The Governor of California signed the final 2019-20 Budget for the State. Some changes between the May Revision and the final enacted budget occurred that affect the 2019-20 VUSD Budget. A brief overview of the changes was provided. Changes to the State's education budget will be reflected in the Ventura Unified School District 1<sup>st</sup> Interim Report.

### **Resolution #19-22, VW Environmental Mitigation Settlement Electric School Bus Incentive Program Grant Application**

Ventura Unified School District staff intends to file an application for funding under the VW Environmental Mitigation Settlement, Electric School Bus Incentive Program. The application process requires a resolution in support of the application submittal. By adopting this resolution, staff can submit an application positioning the District to be in line for funding under this grant. Resolution #19-22 will be submitted for Board approval on the August 13, 2019 Board meeting.

### **ACTION AGENDA**

#### **Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order and/or Expulsion #'s: 18/16, 18/19, 18/21 & 19/05**

It was moved by Mr. Almaraz, seconded by Dr. Dannenberg and carried on a roll call vote of 4 / 1 (absent Mrs. Rodriguez) that the Board approved the administrative recommendation for students #18/16, 18/19, 18/21 & 19/05.

Ayes: Dannenberg, Almaraz, Lomax, Moran  
Noes: None. Absent: Rodriguez, Abstain: None.

#### **Approval of a Textbook, Krugman's Economics for the AP Course**

It was moved by Mrs. Lomax, seconded by Mr. Almaraz and carried on a roll call vote of 4/ 1 (absent Mrs. Rodriguez) that the Board approved the textbook as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: Rodriguez, Abstain: None.

Krugman's Economics for the AP Course

Title:  
Author: David Anderson, Margaret Ray, Paul Krugman,  
Publisher: Bedford, Freeman's Worth  
Copyright: 2019

Status: Textbook  
Course(s) for which adopted: AP Economics  
Grade(s): 12  
ISBN #: ISBN-13: 978-1-319-11327-8  
ISBN-10: 1-31-911327-3

**Approval of a Textbook, Emergency Medical Responder – First on the Scene**

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote of 4/ 1 (absent Mrs. Rodriguez) that the Board approved the textbook as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: Rodriguez, Abstain: None.

Title: Emergency Medical Responder – First on the Scene  
Author: Chris Le Baudour, J. David Bergeron, Keith Wesley  
Publisher: Pearson  
Copyright: 2019  
Status: Textbook  
Course(s) for which adopted: Medical Technology Honors  
Grade(s): 11 and 12  
ISBN #: ISBN-13: 978-0-13-498846-7  
ISBN-10: 0-13-498846-9

**Approval of Medical Terminology- Mastering the Basics**

It was moved by Mrs. Lomax, seconded by Dr. Dannenberg and carried on a roll call vote of 4/ 1 (absent Mrs. Rodriguez) that the Board approved the textbook as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: Rodriguez, Abstain: None.

Title: Medical Terminology – Mastering the Basics  
Author: Cindy Destafano, Fran Federman  
Publisher: Goodheart-Wilcox  
Copyright: 2020  
Status: Textbook  
Course(s) for which adopted: Medical Technology Honors  
Grade(s): 11 and 12  
ISBN #: ISBN-13: 978-1-61-960580-0  
ISBN-10: 1-61-960580-5

**CONSENT CALENDAR**

It was moved by Mrs. Lomax, seconded by Mr. Almaraz and carried on a roll call vote of 4/ 1 (absent Mrs. Rodriguez) that the Board approve consent items 1 – 28 as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: Rodriguez, Abstain: None.

**1. Overnight and Out of the Tri-County Field Trips**

Ventura High School requested permission to send 28 students and 4 chaperones from their Boy's and Girl's Cross Country team to travel overnight and out of the tri-county to the CIF Cross Country Prelims to be held at the Riverside Cross Country Course in Riverside, CA Riverside County. The trip will take place on November 15-16, 2019.

Ventura High School requested permission to send 28 students and 4 chaperones from their Boy's and Girl's Cross Country team to travel overnight and out of the tri-county to the CIF Cross Country Finals to be held at the Riverside Cross Country Course in Riverside, CA Riverside County. The trip will take place on November 22-23, 2019.

2. **Resolution #19-21, regarding Child Development Services California State Preschool Program**  
The Board of Education approved the Child Development Services California State Preschool Resolution #19-21 for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for fiscal year 2019-20. The resolution authorizes the entering into local agreement number CSPP-9674 and indicates that the Superintendent or Assistant Superintendent, Business Services are authorized to sign the transaction for the Governing Board.

3. **Disposal of Obsolete Triumph Learning: Common Core Coach English Language Arts and Common Core Coach Math Supplementary Instructional Material**

The Educational Services Division requested the following Triumph Learning Common Core Coach English Language Arts and Common Core Coach Math supplemental instructional materials be declared obsolete effective July 23, 2019, and disposed of in accordance with Education Code Section 60510. Local organizations that have expressed an interest in discarded books will be notified that the books are available. A list of titles were made available in the Educational Services Department. If no organization is interested in materials, they will be destroyed by any economical means per Education Code Section 60530.

Obsolete Curriculum	New Curriculum
Triumph Learning: Common Core Coach, English Language Arts 2012 Grades 1-5 Adopted May 12, 2015	Benchmark Education Company: Benchmark Advanced 2017 (adopted April 26, 2016)
Triumph Learning: Common Core Coach, Math 2013 Grades 8 Adopted November 10, 2015	McGraw Hill, Grades 6-8 California Math, 2015 (adopted May 10, 2016)

4. **Anacapa Middle School Island Mural**

Anacapa Middle School requested permission to paint a mural. The mural will be 48 feet wide x 10 feet high and will be painted on the outside wall of the auditorium/cafeteria building facing Mills Road. MB Hanrahan, local artist will be painting the majority of the mural and Anacapa Middle School students will paint a portion of the mural. The project has been coordinated with the Facilities Services Department and the funding source is PTA.

5. **Ratification of District's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2019-20 School Year**

The Board approved the Ratification of District's Approval of Miscellaneous and Part-Time Certificated Assignments. List attached to official minutes.

6. **Ratification of District's Approval of Resignation & Retirements for Certificated Personnel**

Last Name	First Name	School	Position	Effective	Last Work Day	Reason
Everett	Kelci	Poinsettia	Teacher	6/30/19	6/13/19	REV 60% Resignation
Ulfers	Linda	Ventura HS	Teacher	6/15/19	6/14/19	Retirement
Zero	Meghan	Ventura HS	Teacher	7/8/19	6/14/19	Resign-Other pos
Montes Sotelo	Martin	Itinerant	Substitute	7/8/19	7/23/19	Resign-Relocation

7. **Ratification of District's Approval of Employment and Reemployment of Substitute Teachers for the 2019-20 School Year**

The Board approved the ratification of District's approval of Employment and Reemployment of substitute teachers listed below for the 2018-19 School Year:

Name	Credential Or Program	Ref /Date
Peterson, Rebecca	Emergency 30-Day Substitute Permit	7/23/2019



**8. Ratification of District’s Approval of Assignments Through Various Education Codes**

Current statutes and regulations recognize that there may be situations of a temporary nature in which a teacher with the appropriate credential is not available to the School District or the assignment is part-time and not conducive for recruitment. Senate Bill 435 has made it possible to assign staff with their permission per Education Code 44256(b), 44258.2, 44258.7(b), 44263, 44831, 44861

**9. Ratification of District’s Approval of Employment and Reemployment of Certificated Personnel for the 2019-20 School Year**

The Board approved the district’s approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.

**10. Ratification of District’s Approval of Reemployment of Adult Education Teachers & Substitutes**

The Board approved the individuals for the Adult Education Programs (list attached to official minutes).

**11. Classified Personnel Changes**

The Personnel Commission approved the list of Classified Personnel Changes at its June 19, 2019 meeting. The Board of Education approved the changes at this time.

**12. Decrease in Time Base of Classified Position**

The Board of Education ratified the decrease in time base of the following Classified position:

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>	<u>Funding</u>
Noon Duty / Playground Supervisor Site (3728)	Portola	<b>From:</b> 9.00 Hrs per Week / 180 Calendar* (*4 days/week)	Supplemental - Funds
		<b>To:</b> 8.00 Hrs per Week / 180 Calendar* (*4 days/week)	

**13. Establishment of Classified Positions**

The Board of Education approved the establishment of the following Classified positions:

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>	<u>Funding</u>
Family Liaison	Ventura High	4.00 Hrs / 180 Days	Supplemental
Paraeducator (3824)	Junipero Serra	16.00 Hrs per Week / 180 Days* (*4 days/week)	Supplemental – Site Funds
Paraeducator – Special Education (3778)	Balboa	28.75 Hrs per Week / 181 Days	Federal Spec Ed
Paraeducator – Special Education (3777)	Loma Vista	3.50 Hrs / 181 Days	Federal Spec Ed

**14. Increase in Time Base of Classified Positions**

The Board of Education ratified the increase in time base of the following classified positions:

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>	<u>Funding</u>
Campus Supervisor (3624)	DATA	<b>From:</b> 22.50 Hrs per Week / 180 Calendar <b>To:</b> 33.25 Hrs per Week / 180 Calendar	Site Funds & Title I
Noon Duty / Playground Supervisor (3687)	ATLAS	<b>From:</b> 6.50 Hrs per Week / 180 Calendar <b>To:</b> 9.25 Hrs per Week / 180 Calendar	Supplemental – Site Funds
Noon Duty / Playground Supervisor (3686)	ATLAS	<b>From:</b> 1.50 Hrs per Week / 180 Calendar* (*3 days/week) <b>To:</b> 2.75 Hrs per Week / 180 Calendar* (*3 days/week)	Supplemental – Site Funds
Noon Duty / Playground Supervisor (3762)	Loma Vista	<b>From:</b> 4.50 Hrs per Week / 180 Calendar <b>To:</b> 7.25 Hrs per Week / 180 Calendar	Supplemental – Site Funds
Paraeducator (1240)	Ventura High	<b>From:</b> 3.00 Hrs / 180 Calendar <b>To:</b> 4.00 Hrs / 180 Calendar	Supplemental

**15. Reduction in Classified Positions**

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following positions are no longer needed for the 2019-2020 fiscal year.

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>
Paraeducator (3300)	ATLAS	3.75 Hrs / 180 Calendar* (*4 days/week)
Paraeducator (1884)	Pacific High	3.00 Hrs / 180 Calendar
Paraeducator Special Education (3792)	Junipero Serra	28.75 Hrs Per Week / 181 Calendar
Parent Teacher Liaison (2022)	Ventura High	3.00 Hrs / 180 Calendar
Parent Teacher Liaison (2112)	Ventura High	2.00 Hrs / 180 Calendar

**16. Boswell, Penfield, and Ventura Charter Schools Meal Service Contracts 2019-20**

The Board approved the Food and Nutrition Services request to continue meal service at Boswell, Penfield and Ventura Charter Schools for the 2019-20 school year. Agreements are effective July 1, 2019 through June 30, 2020.

**17. Budget and Finance Document Destruction**

The Board of Education approved the shredding and pulping of Class 3 items that have been stored for the required legal retention periods according to the California Code of Regulations, Article 2, Sections 16023-16028. Records include fiscal year 2014-15 and prior, excluding any items required for audit purposes.

Payroll	Class 3 - Timesheets/Timecards
Accounts Payable	Class 3 – Invoices

Accounts Receivable	Class 3 – Invoices/Receipts
Accounting	Class 3 – Journal Entries
Purchasing	Class 3 – Purchasing Orders/Requisitions Related to Accounts Payable

**18. Food Safety Systems Services Agreement 2019-20**

The Board approved the Food and Nutrition Services consulting services agreement with Food Safety Systems Services. They are providing services for implementation of a sustainable food safety and sanitation system to Food and Nutrition Services. The agreement is effective July 1, 2019 through June 30, 2020.

**19. Interface Children and Family Services Agreement 2019-20**

The District entered into lease agreements with Interface Children and Family Services for space at Sheridan Way and Will Rogers. The term of the agreements is effective July 1, 2019 through June 30, 2020.

**20. Student Teaching and Practicum Agreements**

The District enters into agreements with universities and/or agencies for student teaching experience, and internships for teachers, counselors, psychologists, occupational therapists, physical therapists and speech therapists. The District credentials analyst assigns students to District schools. The Board approved the ratification of the agreements listed below.

University/Agency	Experience	Term
CA Lutheran University	Teacher Internship	August 1, 2019 – June 30, 2024
Emerson College	Speech Language Pathology	July 1, 2019 – June 30, 2022
National University	Various Credentials	May 16, 2019 – June 30, 2024

**21. Ventura County Children and Families First Commission Agreement 2019-20**

The Board approved the Ventura County Children and Families First Commission, also known as First 5 Ventura County Preschool Program at Academy of Technology and Leadership at Saticoy Elementary School. The term of this agreement is July 1, 2019 to June 30, 2020.

**22. Ventura County Office of Education (VCOE) Various Agreements 2019-20**

The District annually enters into agreements with VCOE for various services.

Agreement Services	VCOE Department	Term
Educator Support & Effectiveness Pgm.	Educator Support & Effective	July 1, 2019 – June 30, 2021
Escape Financial & Payroll/Personnel System	School Business Advisory Services	July 1, 2019 – June 30, 2020
Migrant Education Program – Region 17	Special Populations	July 1, 2019 – June 30, 2020
Quality Rating & Improvement System #C19-00182 Addendum #1	Early Childhood Programs	October 2018 – September 2019
Strong Workforce Program	Career Education	July 1, 2019 – June 30, 2020
Ventura County Education Network (bundled internet access)	Technology Services	July 1, 2019 – June 30, 2022

**23. Ratification of Change Order #1, C6-20 Buena High School Site Improvements**

1.	Provide and install hardwired irrigation controller	\$3,428.55
2.	Correct and repair existing and planned drainage in planter area west of cafeteria. Credit received for unused curb and gutter. Install (3) new catch basins and 75 LF of drainpipe. Regrade area for positive water flow to new catch basins	\$4,660.65

3.	Install 840 SF of pavers not included on original scope of work. Includes removal of existing soils, re-compaction, provide 4" compacted base, 1" leveling and cobbled pavers.	\$14,195.00
	<b>Total for Change Order #1</b>	<b>\$22,284.20</b>

**24. Ratification of Change Order #1, C7-20 Pacific High School Plumbing Infrastructure**

The change order to Kiwitt's General Building consists of the following:

1.	Discovered irrigation main is tied to domestic water during demolition. Install new code compliant irrigation backflow, main branch lines to classroom wings, valve boxes and control wires.	
	<b>Total for Change Order #1</b>	<b>\$44,423.50</b>

The Board approved the change order #1 in the amount of \$44,423.50 for C7-20 Pacific HS Plumbing Infrastructure for a total contract of \$593,780.50.

**25. Ratification of Change Order #1, C9-20 Pierpont Elementary School Quad Improvements**

The change order to Hughes General Building consists of the following:

1.	Deduct electrical scope from project, install (6) additional skate stoppers at platform, chamfer platform edges for skate stoppers, remove and patch back additional 140 SF of concrete and asphalt to allow District staff to repair corroded water line.	\$2,500.00
2.	Remove and replace additional 340 SF of concrete and asphalt to allow District staff to repair corroded water line	\$5,899.41
3.	Soil under existing asphalt was unusable. Remove additional 150 tons of soil and install 150 tons of appropriate soil for new planting and paving	\$4,066.26
	<b>Total for Change Order #1</b>	<b>\$12,465.67</b>

The Board approved the change order #1 in the amount of \$12,465.67 for C9-20 Pierpont Quad Improvement, for a total contract of \$257,215.67.

**26. Gifts to School District**

DONOR	GIFT	LOCATION	VALUE
Ashwood Dental Office	Cash	DATA	\$1,000.00
CVS Pharmacy	Backpacks	E.P. Foster	\$600.00
Juanamaria PTA	Cash	Juanamaria	\$2,632.14
Timothy & Karyn Lackey	Cash	Cabrillo	\$400.00
Optimist Club of East Ventura	Cash	Cabrillo	\$1,600.00
Truist	Cash	Cabrillo	\$188.00
Ventura Music Festival	Tickets	VUSD	\$3,750.00

**27. Checks for June 2019**

The Board approved the ratification of checks for the month of June 2019. The list was made available for review.

**28. Ratification of Purchase Orders (June 12, 2019 – July 9, 2019)**

The Board approved the following purchase orders and change orders. A list was made available for review.

375 Purchase Orders	=	\$6,992,198.61
PO Changes	=	<u>10,436.91</u>
GRAND TOTAL	=	\$7,002,635.52

**COMING EVENTS**

All Staff Welcome-Back Event August 20, 2019 at 8 a.m. at Ventura High School Auditorium.

**FUTURE BOARD ITEMS**

Mr. Almaraz thanked the student public speakers from CAUSE who voiced their support for a voter registration policy. Mr. Almaraz and the Board came to consensus to move forward and explore voter registration policy for VUSD students.

Mrs. Moran expressed concerns over the increased use of tobacco and nicotine products by students. Mrs. Lomax noted that the City is working to update their city ordinance to implement stronger penalties to retail stores that sell these products to minors. The Board came to a consensus to agendize this topic on a future Board meeting.

Dr. Dannenberg noted positive evaluation of Dr. Rice and would like the superintendent to bring forth his contract to a future meeting to discuss extension.

**BOARD/SUPERINTENDENT COMMENTS**

Dr. Rice reported out on a very successful and robust evaluation process of employee performance evaluations.

Mrs. Moran would like to request future presentation on this year's Summer School Session.

**CLOSED SESSION - None**

**ADJOURNMENT**

At 9:30 p.m. it was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote of 4 -1/Absent Mrs. Rodriguez that the Board adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, August 13, 2019.

Ayes: Dannenberg, Almaraz, Lomax, Moran  
Noes: None. Absent: Rodriguez, Abstain: None.

APPROVED \_\_\_\_\_ President

\_\_\_\_\_ Secretary