

**Board of Education**  
Velma Lomax, President  
Matt Almaraz, Vice President  
Sabrena Rodriguez, Member  
Amy Callahan, Member  
Dr. Jerry Dannenberg, Member  
Dr. Roger Rice, Superintendent &  
Clerk of the Board



255 W. Stanley Avenue, Suite 100 • Ventura, California 93001-1348 • 805.641.5000

For the future of every student

**REGULAR BOARD OF EDUCATION MEETING**

**May 11, 2021**

**Closed Session: 5:00 p.m.**  
**Regular Board Meeting: 7:00 p.m.**

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

**PUBLIC ACCESS/COMMENTS**

In accordance with Governor Newsom's Executive Order N-29-20 regarding COVID-19, members of the public will continue to have the right to observe the public meeting via <http://bit.ly/TDCStudios> and submit public comment in writing at [public.comment@venturausd.org](mailto:public.comment@venturausd.org) and live public comment via the Zoom platform. Both written and live public comment requests are available for the Public Comment agenda item as well as the Public Comment on Closed Session agenda item. Public comment and live Public Comment requests will be accepted for a 24-hour period ending one hour prior to the start of the Opening Procedure of the meeting. All written public comment received via the designated email address, referenced above, will be provided to the Board of Education prior to the start of the Regular Session of the meeting for review. The written public comment will not be read or summarized, but will be made part of the minutes of the Board meeting. ANY REQUESTS RECEIVED FOR LIVE OR WRITTEN PUBLIC COMMENT BEFORE OR AFTER THE 24 HOUR PERIOD WILL NOT BE PROCESSED. A member of the public may submit a request to provide live public comment also using the above-referenced email address. The request must be received during the 24-hour period referenced above. Once received, an email with a Zoom link will be provided with directions and the procedure to provide live public comment. Community members will have 3 minutes to provide their public comment.

Any writings or documents that are public records and are provided to the majority of Board Members before the meeting regarding an open session item on the agenda are available via the district website at <https://www.venturausd.org/board/SuperintendentBoard/BoardofEducation/2019-21AgendasInformation.aspx>

**POSTING INFORMATION**

The agenda for regularly scheduled Board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)  
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)  
*This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a)*
- Ventura Adult and Continuing Education (Main Entrance) 5200 Valentine Road, Ventura, CA



**AGENDA**  
**BOARD OF EDUCATION REGULAR MEETING**  
**VENTURA UNIFIED SCHOOL DISTRICT**  
**Tuesday, May 11, 2021**  
Ventura Adult and Continuing Education  
Ron Halt Classroom Via Teleconference

**Public Access**

**Public Streaming of the Board Meeting at <http://bit.ly/TDCStudios>**

**1. OPENING PROCEDURE - Ron Halt Classroom - 5:00 p.m.**

**2. Call to Order**

**3. Adoption of Agenda**

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**4. Public Comment on Closed Session Items**

**5. Motion to go to Closed Session**

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**6. CLOSED SESSION - Ron Halt Classroom**

6.a Conference with Legal Counsel - Anticipated Litigation, Significant Exposure to Litigation, Pursuant to Government Code 54956.9(d)(2)

a. Number of cases: Two

6.b Pupil Matters, Pursuant to Education Codes 35146, 48918  
Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order, Expulsion and/or Stipulated Agreement #'s: 20/13 and 21/01

6.c Public Employment/Appointment, Pursuant to Government Code Section 54957 (b)  
• Principal, Buena High School

6.d Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957(b)

dddf

6.e Conference with Real Property Negotiators, Pursuant to Government Code Section 54956.8

Agency Negotiator: Rebecca Chandler, Assistant Superintendent, Business Services

Property: Sudden Estate, APN 086-0-020-405, 9.159 acres between Telegraph Road, Foothill Road, west of Saticoy Avenue, Ventura, CA

Negotiating Parties: James Finch, Finch Farms LLC

Under Negotiation: Price and terms of payment

**7. REGULAR SESSION - Ron Halt Classroom - 7:00 p.m.**

**8. Pledge of Allegiance**

**9. Roll Call:**

**Velma Lomax, President \_\_\_\_, Matt Almaraz, Vice-President \_\_\_\_, Sabrena Rodriguez \_\_\_\_, Amy Callahan \_\_\_\_, Dr. Jerry Dannenberg \_\_\_\_, Dr. Roger Rice \_\_\_\_, Elizabeth Ferris (FTHS) \_\_\_\_, Emanuelle De Jesus (PHS) \_\_\_\_, Carys Garvey (ELCHS)\_\_\_**

**10. Report of Actions Taken in Closed Session**

**11. Superintendent's Report**

11.a Good News

- VUSD
  - Introduction of the new Assistant Superintendent, Human Resources - Mr. Brett Taylor
  - Introduction of the new Principal, E.P. Foster Elementary - Mr. Pavel Escobedo Garcia
  - VACE
  - Recognitions
- Student Board Members:
  - Elizabeth Ferris - FTHS
  - Emanuelle De Jesus - PHS
  - Carys Garvey - ELCHS

**12. Correspondence**

12.a [Sunrise Optimist Club of Ventura](#)

- Day of the Teacher 2021

**13. Public Comments**

**14. CONFERENCE - SUPERINTENDENT**

**15. CONFERENCE - EDUCATIONAL SERVICES**

15.a [Expanded Learning Opportunities Grant Update](#)

Staff will provide a brief update on the development of the Expanded Learning Opportunities Grant process.

**Dr. Antonio Castro, Assistant Superintendent, Educational Services**

- 15.b [Planned 2021 End-of-Year Student Celebrations Update](#)  
Staff will provide an update on planned 2021 end-of-year student celebrations in the Ventura Unified School District.  
**Dr. Rene Rickard, Chief Innovation Officer; Mr. Joe Bova, Principal on Special Assignment, Career Technical Education**

- 15.c [2021 Planned Summer Program Offerings Update](#)  
Staff will provide an update on planned 2021 summer program offerings in the Ventura Unified School District.  
**Dr. Rene Rickard, Chief Innovation Officer**

**16. CONFERENCE - HUMAN RESOURCES - Certificated**

- 16.a [Presentation & Approval of Resolution #21-09 "California Day of the Teacher" \(Action Requested\)](#)

It is requested that the Board of Education approve the attached resolution # 21-09 recognizing May 12, 2021 as "California Day of the Teacher".

Moved:  
Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

- 16.b [Declaration of Need for Fully Qualified Educators & Annual Statement of Need for 30 Day Substitute Teachers \(Action Requested\)](#)

The Board of Education is required to adopt a declaration at a regularly scheduled Board meeting certifying that there is an insufficient number of certificated persons to meet the district's specified employment criteria for particular positions. Attached is the declaration with the specific positions identified and the Annual Statement of Need.

Moved:  
Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

**17. CONFERENCE - HUMAN RESOURCES - Classified**

17.a [Presentation & Approval of Resolution #21-11 Classified School Employee Week \(Action Requested\)](#)

Education Code Section 45460 sets aside the third full week in May to honor the Classified School Employees of California.

It is requested that the Board of Education approve the attached resolution recognizing Classified School Employee Week (May 16 - 22, 2021) and the invaluable services provided by the Classified employees of the Ventura Unified School District.

Moved:  
Seconded:

ROLL CALL VOTE:  
Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Ms. Andrea Crouch, Director of Classified Human Resources**

**18. ACTION ITEMS**

18.a [Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order](#)  
Approval for Administrative Recommendation regarding Student Re-Admission Student #'s: #20/13 and #21/01

Moved:  
Seconded:

ROLL CALL VOTE:  
Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Dr. Antonio Castro, Assistant Superintendent, Educational Services; Ms. Cynthia Frutos, Director, Student Support Services**

18.b [Ratification of Contract for Assistant Superintendent of Human Resources](#)

It is recommended that the Board of Education ratify the attached employment contract for the Assistant Superintendent of Human Resources, beginning June 7, 2021.

Moved:  
Seconded:

ROLL CALL VOTE:  
Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Dr. Roger Rice, Superintendent**

**CONSENT CALENDAR**

It is recommended that the department item numbers **19 to 23** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:  
Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**19. CONSENT- EDUCATIONAL SERVICES**

19.a [Administrative Recommendation to Waive Board Policy 6146.1](#)

It is recommended that the Governing Board waive Board Policy 6146.1 (High School Graduation Requirements) and approve the issuance of a High School Diploma for student #20-K.

**Dr. Antonio Castro, Assistant Superintendent, Educational Services; Dr. Greg Bayless, Director, Curriculum and Instruction, Secondary**

19.b [Consideration of Elmhurst Elementary School Butterfly Garden Mural](#)

Elmhurst Elementary School is requesting consideration to paint a mural. The mural will depict a large butterfly and will be painted on a block wall on the east side of the school near the kindergarten classroom. It will be 9 feet 2 inches x 5 feet 2 inches upon completion. The project has been coordinated with the Facilities Services Department and the funding source is site funds.

**Dr. Antonio Castro, Assistant Superintendent, Educational Services; Ms. Deana Baczek, Principal, Elmhurst Elementary School**

19.c [California Interscholastic Federation \(CIF\) Applications for Renewal of Multi-School Membership](#)

Ventura Unified School District is seeking approval of the CIF to allow students in grades 9 – 12 at El Camino High School to participate in CIF sports at the student’s boundary school – either Buena or Ventura High School. CIF regulations require Buena and Ventura High Schools file a CIF application annually. Approval is requested at this time.

**Dr. Antonio Castro, Assistant Superintendent, Educational Services; Dr. Greg Bayless, Director, Curriculum and Instruction, Secondary**

**20. CONSENT - HUMAN RESOURCES - Certificated**

20.a [Ratification of Administration's Approval of Employment and Reemployment of Substitute Teachers for the 2020-21 School Year](#)

It is recommended that the Board of Education ratify the administration’s approval of employment of substitute teachers listed below.

Name	Credential Or Program
Martinez, Annie	Emergency 30-Day Substitute Permit
Murillo, Yael	Emergency 30-Day Substitute Permit
Kim, John	Emergency 30-Day Substitute Permit

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

20.b [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2020-21 School Year](#)

Ratification of administration's approval for leave of absence for certificated personnel listed below:

Last Name	First Name	Assignment	Site	Lv FTE	Lv Begin	Lv End	Reason
DoanDavis	Suzanne	SLP	J. Serra/EIC	1.00	5/12/21	6/10/21	FMLA
Pimentel	Stefanie	Teacher	Ventura HS	.20	8/20/21	6/17/22	Childrearing

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

20.c [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2020-21 School Year](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel listed below:

Last Name	First Name	Site	Assignment	Reason	Last Work Day
Reich	Benjamin	Itinerant	Substitute	Other Reason	4/19/21
Akkerman	Karl	Adult Ed	Instructor	Retirement	Rev 4/1/21
Ward	Sharon	J. Serra	Teacher	Retirement	7/30/21
Mastroianni	Scott	EP Foster	Principal	Resign-Moving	6/22/21
Mastroianni	Daisy	Buena HS	Teacher	Resign-Moving	6/11/21

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

20.d [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2020-21 School Year](#)

Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

20.e [Certification of Temporary Athletic Team Coaches](#)

The Board of Education is required to approve all temporary Athletic Team Coaches and certify that the provisions of Title 5, Code of Regulations Section 5590 (attached) have been met. An audit of all athletic coach assignments for the 2021-22 school year has determined that the provisions of Title 5, Code of Regulations Section 5592 (attached) have been met.

**Dr. Jeff Davis, Assistant Superintendent, Human Resources**

**21. CONSENT - HUMAN RESOURCES - Classified**

21.a [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed.

Note: Position(s) being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of this change.

It is requested that the Board of Education approve the attached Classified position changes for the 2020-2021 fiscal year:

**Ms. Andrea Crouch, Director of Classified Human Resources**

**22. CONSENT - BUSINESS SERVICES**

22.a [Aurora Vista Del Mar Memorandum of Understanding \(MOU\) 2021-22](#)

The District renewed the MOU with Aurora Vista Del Mar for coordination of instructional services to District students hospitalized at Aurora Vista Del Mar. The term of this MOU is effective March 1, 2021 through February 28, 2022. Board ratification of the attached agreement is requested.

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services**

22.b [Student Enrichment and Credit Recovery \(Learn 4 Life\) 2021 Summer Program Agreements](#)

The District renewed the agreement with Antelope Valley Learning Academy, Inc. and Antelope Valley Learning Academy for the delivery of the District's 2021 K-8 student enrichment and credit recovery program (Learn 4 Life). The program will operate from July 6, 2021 through July 30, 2021. The agreement with Vista Real Public Charter, Inc. and Vista Real Public Charter was also renewed in order to deliver the 2021 high school student enrichment and credit recovery program which will also run July 6, 2021 through July 30, 2021. Ratification of the attached agreements is requested.

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Dr. Rene Rickard, Chief Innovation Officer**

22.c [Ratification of Final Settlement Agreement and Release of All Claims Case No. NT202104](#)

An agreement was reached regarding Case No. NT202104. Board approval of this agreement is requested. The agreement is attached for review.

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Mr. Marcus Konantz, Executive Director, Special Education-Pupil Services**



22.d [Award of Bid C1-22 Lemon Grove \(Blanche Reynolds\) Classroom Conversion](#)

The bid opened on April 29, 2021. Bids were received from two (2) contractors. A recapitulation is provided below:

<b>BIDDER</b>	<b>BASE BID</b>	<b>ALTERNATE</b>
SBS Corporation	\$490,000.00	\$ 51,000.00
<b>Tomar Construction, Inc.</b>	<b>\$362,600.00</b>	\$103,735.00

Approval is requested to award the base bid only, omitting the alternate, for C1-22 Lemon Grove (Blanche Reynolds) Classroom Conversion project to the lowest responsive, responsible bidder, Tomar Construction, Inc. in the amount of \$362,600.00.

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Genevieve Gilmore, Director, Purchasing**

22.e Reject All Bids for C3-22 Sa'aliyas Ranch at Pacific High School

The bid opened on May 4, 2021. Two bids were received as shown in the recapitulation below:

<b>CONTRACTOR</b>	Staples Construction Company, Inc.	SBS Corporation
<b>Base Bid</b>	\$1,091,831.00	\$1,375,000.00
<b>Alternate 1</b>	\$ 167,233.00	\$ 202,763.25
<b>Alternate 2</b>	\$ 21,386.00	\$ 41,500.00
<b>Alternate 3</b>	\$ 40,891.00	\$ 70,672.00

All bids received were significantly higher than the original cost estimate and budget for this project. Staff will review the project plans and specifications with input from the architect, reestablish a suitable budget, and include contractor prequalification procedures. Permission is requested to reject all bids for C3-22 Sa'aliyas Ranch at Pacific High School project, and to rebid the project with revised plans, specifications, and prequalification of contractors.

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Genevieve Gilmore, Director, Purchasing**

22.f [Ratification of Change Order #2, C10-21 Ventura High School Cabling Project](#)

The change order to Pacific Low Voltage consists of the following:

<p>Install a total of (22) wireless access points throughout the campus. These will be installed either as a new installation, a replacement of an an existing access point, or a move from a temporary to a permanent location:</p> <ul style="list-style-type: none"> <li>• Auditorium - install (3) new installations</li> <li>• Library - move (1) from temporary to permanent location</li> <li>• 20's wing - move (1) from temporary to permanent location</li> <li>• 30's wing - (3) new installations and (1) relocation</li> <li>• 60's wing - move (4) from temporary to permanent location</li> <li>• 80's wing - move (1) from temporary to permanent location</li> <li>• 90's wing - move (3) from temporary to permanent location</li> <li>• Portables - move (3) from temporary to permanent locations and replace (1)</li> <li>• Field - replace (1)</li> </ul>
<p>Install CAT 6a cabling to the following camera locations:</p> <ul style="list-style-type: none"> <li>• 50's wing - (1) camera overlooking quad</li> <li>• 60's wing - (2) adjacent camera locations will be condensed into (1)</li> <li>• 90's wing - (1) camera location added overlooking the faculty parking lot</li> </ul>
<p>Furnish (2) Panduit PTZWE12 wireless access point enclosures at the gym</p>
<p>Install 125' of 3/4" EMT conduit at the 70's building for an existing exterior camera location that is currently using plastic raceway</p>
<p>New conduit installed will be painted to match wall color</p>
<p><b>Total for Change Order #2</b> <b>\$13,507.42</b></p>

It is recommended that the Board ratify change order #2 in the amount of \$13,507.42 for C10-21 Ventura High School cabling, for a total contract of \$674,652.82. Approval of the change order is requested.

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Genevieve Gilmore, Director, Purchasing**

22.g [Disposal of Obsolete and Surplus Equipment](#)

Board Policy 3270 requires Board approval for disposal of district-owned personal property that has become obsolete or surplus. Listed below are items that became obsolete or surplus April 2021. Some items listed became unserviceable and/or cost more to repair than they are worth. Electronic waste items will be disposed of using a certified electronic waste hauler and recycler. Some items have sale value and will be auctioned for sale electronically. Unless otherwise directed, any proceeds from sale of items will be deposited to the general fund

It is recommended the Board approve the disposal of obsolete and surplus district-owned personal property, and authorize the Director of Purchasing to advertise, sell, auction, dispose or donate the listed items as indicated and in accordance with Board Policy 3270.

<u>Quantity/Unit</u>	<u>Description</u>	<u>Dispose</u>	<u>Donate</u>
2 E-Waste Pick-ups	ESC & VACE on April 13, 2021 (items identified as e-waste by Tech Dept.)	X	
1,345	Single student desks		X
88	Tables	X	
299	Student desks	X	
28	File cabinets	X	
158	Student chairs	X	
2	Metal shelves	X	
1	Metal teacher's desk	X	
7	Stoves		X
1	Audiovisual cart	X	
2	Wooden bookcases	X	

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Genevieve Gilmore, Director, Purchasing**

22.h [Checks for April 2021](#)

Board ratification of checks for the month of April 2021 is requested. The checks list is attached for review.

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Budget and Finance**

22.i [Ratification of Purchase Orders \(April 14, 2021 to April 27, 2021\)](#)

Approval of the following purchase orders and change orders is requested. An attached list is available for review.

203 Purchase Orders	=	\$568,429.45
PO Changes	=	<u>77,288.60</u>
<b>GRAND TOTAL</b>	=	<b>\$645,718.05</b>

**Ms. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Genevieve Gilmore, Director, Purchasing**

23. CONSENT - SUPERINTENDENT

23.a [Consideration of Board Meeting Minutes](#)

- Regular Board of Education Meeting Minutes for April 27, 2021

**24. BOARD REPORTS**

**25. COMING EVENTS**

**26. FUTURE BOARD ITEMS**

- *Human Resources Update - May 25*
- *Study Session on Learning Loss – May 13*
- *Fall Reopening – TBD*
- *Study Session on District Properties - July*
- *Facilities Update – July*
- *Reviewing Board Policy-Naming of Facilities – July*

**27. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)**

**28. CLOSED SESSION**

**29. ADJOURNMENT**

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_