

Board of Education
Sabrena Rodriguez, President
Jackie Moran, Vice President
Velma Lomax, Member
Dr. Jerry Dannenberg, Member
Matt Almaraz, Member
Dr. Roger Rice, Superintendent &
Clerk of the Board



255 W. Stanley Avenue, Suite 100 ♦ Ventura, California 93001-1348 ♦ 805.641.5000
For the future of every student

REGULAR BOARD OF EDUCATION MEETING

September 8, 2020

**Closed Session 5:30 p.m.
Regular Board Meeting 7:00 p.m.**

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

PUBLIC ACCESS/COMMENTS

In Accordance with Governor Newsom's Executive Orders N-29-20 in regards to the COVID-19 Virus, members of the public will continue to have the right to observe the public meeting via <http://bit.ly/TDCStudios> and submit public comment in writing at public.comment@venturausd.org. Public comment and Public Comment on Closed Session items will be accepted starting 24 hours prior to the Board meetings Opening Procedure and ending a half hour before the start of the Opening Procedure. All public comment received via the designated email address, referenced above, will be provided to the Board of Education via e-mail at the time of public comment or at the time of consideration of an agenda item as requested by the speaker. A summary of public comment received will be given by the Board president either during the public comment period, or just prior to discussing the item, if the comment is tied to an item that is up for action. The public comment will also be made part of the minutes of the Board meeting. No public comment will be read in its entirety during the meeting.

Any writings or documents that are public records and are provided to the majority of Board Members before the meeting regarding an open session item on the agenda are available via the district website at <https://www.venturausd.org/board/SuperintendentBoard/BoardofEducation/2019-20AgendasInformation.aspx>

POSTING INFORMATION

The agenda for regularly scheduled Board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)
This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a)
- Ventura Adult and Continuing Education (Main Entrance) 5200 Valentine Road, Ventura, CA



**AGENDA
BOARD OF EDUCATION REGULAR MEETING
VENTURA UNIFIED SCHOOL DISTRICT**

Tuesday, September 8, 2020

Ventura Adult and Continuing Education Via Teleconference
5200 Valentine Road
Ventura, CA 93003

Public Access

Public Streaming of the Board Meeting at <http://bit.ly/TDCStudios>

1. OPENING PROCEDURE - Ron Halt Classroom - 5:30 p.m.

2. Call to Order

3. Adoption of Agenda

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg ____, Almaraz ____, Lomax ____, Moran ____, Rodriguez ____

4. Public Comment on Closed Session Items

5. Motion to go to Closed Session

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg ____, Almaraz ____, Lomax ____, Moran ____, Rodriguez ____

6. CLOSED SESSION - Ron Halt Classroom

6.a Conference with Labor Negotiators, Pursuant to Government Code Section 54957.6

a. District Negotiators:

Dr. Jeff Davis

Employee Organizations:

Ventura Unified Education Association (VUEA)

Ventura Education Support Professionals

Association (VESPA)

6.b Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957(b)

6.c Public Employment/Appointment, Pursuant to Government Code Section 54957 (b)

- Assistant Superintendent, Business Services

7. **REGULAR SESSION - Ron Halt Classroom - 7:00 p.m.**

8. **Pledge of Allegiance**

9. **Roll Call:**

**Sabrena Rodriguez, President ____, Jackie Moran, Vice-President ____,
Velma Lomax ____, Matt Almaraz ____,
Dr. Jerry Dannenberg ____, Dr. Roger Rice ____**

10. **Report of Actions Taken in Closed Session**

11. **Superintendent's Report**

11.a **Good News**

- Ventura Unified School District's General Obligation Refunding Bonds
- Student Board Members

11.b **District Update**

- Dr. Rice will present an update on the district.

12. **Correspondence**

13. **Public Comments**

14. **PUBLIC HEARING(S)**

14.a [Public Hearing Regarding the Presentation of Ventura Unified School District's 2020-2021 Learning Continuity and Attendance Plan](#)

A public hearing will be held tonight, September 8, 2020 at 7:30 p.m. via video conference at <http://bit.ly/TDCStudios> to review the district's 2020-2021 Learning Continuity and Attendance Plan. Authorized by SB98, the Learning Continuity and Attendance Plan replaces the Local Control and Accountability Plan (LCAP) for the 2020–2021 school year. The Learning Continuity and Attendance Plan addresses the following: gaps in learning; conducting meaningful stakeholder engagement; maintaining transparency; addressing the needs of unduplicated pupils, students with unique needs, and students experiencing homelessness; providing access to necessary devices and connectivity for distance learning; providing resources and supports to address student and staff mental health and social emotional well-being, and continuing to provide school meals for students. SB 98 requires that, prior to its adoption, the Learning Continuity and Attendance Plan shall be presented at a public hearing of the Governing Board of the District for review and comment by members of the public. The draft Learning Continuity and Attendance Plan will be available for public review from September 1, 2020 to September 8, 2020 on the District's website in the Educational Services section at <https://www.venturausd.org/edserv/EducationalServices.aspx>

Dr. Rene Rickard, Interim Director, Multilingual and Multicultural Education; Dr. Danielle Cortes, Assistant Superintendent, Educational Services

14.b [Notice of Public Hearing Regarding Sufficiency of Textbooks or Instructional Materials or both for the 2020-21 School Year](#)

Education Code 60119 requires the Governing Board hold an annual public hearing regarding the sufficiency of textbooks or instructional materials or both that are aligned to the content standards adopted by the state board and determine through a resolution whether each student has sufficient instructional materials.

Therefore, a public hearing will be held on September 22, 2020 at 7:30 p.m., at Ventura Adult and Continuing Education Via Teleconference, 5200 Valentine Road, Ventura, CA after which approval of a resolution of sufficiency of textbooks or instructional materials, or both that are aligned to the content standards will be requested.

Dr. Danielle Cortes, Assistant Superintendent, Educational Services

15. CONFERENCE - SUPERINTENDENT

- Public Comment Process and Protocol

16. CONFERENCE - EDUCATIONAL SERVICES

16.a [Reopening of Schools Update](#)

Educational Services will present an update on the opening of schools in Distance Learning. The presentation will include information on Attendance and Special Education.

Dr. Danielle Cortes, Assistant Superintendent, Educational Services

16.b [Presentation of Ventura Unified School District's 2020-2021 Learning Continuity and Attendance Plan](#)

Staff will present the 2020-2021 Learning Continuity and Attendance Plan. Authorized by SB98, the Learning Continuity and Attendance Plan replaces the Local Control and Accountability Plan (LCAP) for the 2020–2021 school year. The Learning Continuity and Attendance Plan addresses the following: gaps in learning; conducting meaningful stakeholder engagement; maintaining transparency; addressing the needs of unduplicated pupils, students with unique needs, and students experiencing homelessness; providing access to necessary devices and connectivity for distance learning; providing resources and supports to address student and staff mental health and social emotional well-being, and continuing to provide school meals for students. The draft Learning Continuity and Attendance Plan is available for public review through September 8, 2020 on the District's website in the Educational Services section at <https://www.venturausd.org/edserv/EducationalServices.aspx> This item will be brought back for approval at the next regularly scheduled Board of Education meeting on September 22, 2020.

Dr. Rene Rickard, Interim Director, Multilingual and Multicultural Education, Dr. Danielle Cortes, Assistant Superintendent, Educational Services

17. CONFERENCE - BUSINESS SERVICES

17.a [2019-20 Unaudited Actual Financial Report \(Action Requested\)](#)

The Unaudited Actuals Reports are being submitted and will provide the financial status of all funds in the District at the end of the previous fiscal year. This report was prepared in accordance with Education Code section 41010. The Superintendent must certify to the Superintendent of County Schools that the following documents were presented to the Governing Board. Board approval of the 2019-20 Unaudited Actual Financial Report is requested.

01	General Fund
11	Adult Education Fund
12	Child Development
13	Cafeteria Special Revenue Fund
14	Deferred Maintenance Fund
21	Building Fund
25	Capital Facilities Fund
35	County School Facilities Fund
51	Bond Interest and Redemption Fund
73	Foundation Private-Purpose Trust Fund
A	Average Daily Attendance
ASSET	Schedule of Capital Assets
CA	Unaudited Actuals Certification
CAT	Schedule for Categorical
CEA	Current Expense Formula/Minimum Classroom Comp. - Actuals
DEBT	Schedule of Long-Term Liabilities
GANN	Appropriations Limit Calculations
ICR	Indirect Cost Rate Worksheet
L	Lottery Report
ESMOE	Every Student Succeeds Act Maintenance of Effort
PCR	Program Cost Report
PCRAF	Program Cost Report Schedule of Allocation Factors
SEMA	Special Education Maintenance of Effort (Actual)
SEMB	Special Education Maintenance of Effort (Budget)
SIAA	Summary of Interfund Activities - Actuals

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg ____, Almaraz ____, Lomax ____, Moran ____, Rodriguez ____

Ms. Anna Campbell, Director, Budget and Finance

18. ACTION ITEMS

18.a [Approval of Tyler Technologies Software Service Agreement 2020-23](#)

Business Services staff submitted the Traversa transportation routing software systems agreement for the Board's consideration during the August 25, 2020 board meeting. Board approval of the attached agreement with Tyler Technologies is requested in order to purchase the Traversa Software system.

Moved:
Seconded:

ROLL CALL VOTE:

Dannenberg ____, Almaraz ____, Lomax ____, Moran ____, Rodriguez ____

Ms. Genevieve Gilmore, Director, Purchasing; Mr. Arie Wiberg, Director Transportation

CONSENT CALENDAR

It is recommended that the department item numbers **19 to 22** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:
Seconded:

ROLL CALL VOTE:

Dannenberg ____, Almaraz ____, Lomax ____, Moran ____, Rodriguez ____

19. CONSENT - EDUCATIONAL SERVICES

19.a [Consideration for Adoption of a Textbook - The Practice of Statistics 6th Edition](#)

Ventura High School is requesting the adoption of the following textbook. This textbook will replace an earlier edition of the same book.

Title: The Practice of Statistics 6th Edition
Author: Starnes and Tabor
Publisher: BFW
Copyright: 2018
Status: Textbook
Course for which adopted: AP Statistics
Grade: 11-12
ISBN #: 978-1-319-11333-9

Dr. Greg Bayless, Director, Curriculum & Instruction 6-12; Dr. Danielle Cortes, Assistant Superintendent, Educational Services

19.b [Consideration of Poinsettia Elementary School Tile Project](#)

The staff at Poinsettia Elementary School is requesting permission to place individual tiles on an outside wall of the F building. Poinsettia students hand painted 6" x 6" tiles. Each tile portrays a student's self portrait. Upon completion the tile project will be 6 feet x 13 feet. The Poinsettia PTO has funded this project and the project has been coordinated with the Facilities Services Department.

Dr. Danielle Cortes, Assistant Superintendent, Educational Services

20. CONSENT - HUMAN RESOURCES - Certificated

20.a [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2020-21 School Year](#)

It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.

Dr. Jeff Davis, Assistant Superintendent, Human Resources

20.b [Ratification of Administration's Approval of Employment and Reemployment of Substitute Teachers for the 2020-21 School Year](#)

It is recommended that the Board of Education ratify the administration's approval of employment of substitute teachers listed below.

Name	Credential Or Program	Ref/Date
Lapper, Jaime	Single Subject Credential: English	9/8/2020
Garcia, Clarissa	Multiple Subject Credential	9/8/2020
Grigsby, Joshua	Emergency 30-Day Substitute Permit	9/8/2020
Morrish, Christopher	Emergency 30-Day Substitute Permit	9/8/2020

Dr. Jeff Davis, Assistant Superintendent, Human Resources

20.c [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2020-21 School Year](#)

Ratification of administration's approval for leave of absence for certificated personnel listed below:

Last Name	First	Position	Site	Lv FTE	Lv Begin	Lv End	Reason
Calisto	Arturo	Teacher	DATA	1.00	9/16/2020	6/11/2021	Personal LOA
Garza	Mariko	Psychologist	SPED	1.00	8/6/2020	11/08/2020	Parental Leave
Garza	Mariko	Psychologist	SPED	1.00	11/09/2020	01/22/2021	Child Rearing
Golden	April	Teacher	Cabrillo	1.00	11/02/2020	01/22/2021	Parental Leave

Dr. Jeff Davis, Assistant Superintendent, Human Resources

20.d [Ratification of Administration's Approval of Resignations & Retirements for Certificated Personnel for the 2020-21 School Year](#)

Ratification of administration's approval of resignations & retirements for certificated personnel listed below:

Last Name	First	Site	Assignment	Reason	Last Work Day	Effective
Kamm	Eric	Itinerant	Substitute	Resign	n/a	8/6/2020
Boyd	Carolyn	Itinerant	Substitute	Resign	n/a	8/17/2020
Garnett	Gabriel	Cabrillo	Teacher	Reduce to 57%	n/a	8/13/2020
Gallagher	Liam	Itinerant	Substitute	Resign	n/a	8/26/2020
Aragon	Amanda	FTHS	Teacher	Resign	8/21/2020	8/21/2020
Elrod	Diane	BHS	Teacher	Retire	9/4/2020	9/5/2020
McKay	Sarah	Balboa	Teacher	Resign	8/14/2020	8/14/2020

Dr. Jeff Davis, Assistant Superintendent, Human Resources

20.e [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2020-21 School Year](#)

Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.

Dr. Jeff Davis, Assistant Superintendent, Human Resources

20.f

Ratification of Administration's Approval of Assignments Through Various Education Codes

Current statutes and regulations recognize that there may be situations of a temporary nature in which a teacher with the appropriate credential is not available to the school district or the assignment is part-time and not conducive for recruitment. Senate Bill 435 has made it possible to assign staff with their permission to these areas in several ways:

Education Code 44256(b) states that the holder of a self-contained type credential may be assigned, with his or her consent, teach any subject in departmentalized classes, below grade 9, in which the teacher has 12 semester hours of coursework in the subject area.

Education Code 44258.2 authorizes holders of secondary-type credential to be assigned to teach classes in middle school, grade 5-8; Requires 12 semester units or 6 upper division units and teacher’s consent.

Education Code 44258.7(b) allows full-time teacher who holds a credential in a subject other than physical education to coach a competitive sport for which the students receive physical education credit for one period a day.

Education Code 44263 states that the holder may be assigned, with his or her consent, to teach any single subject class in which the teacher has 18 semester hours of coursework or a self contained classroom with 60 semester hours distributed among four of the following subjects: language studies, literature, mathematics, science, social science, history, humanities, the arts, physical education, and human development.

Education Code Section 44831 allows an individual who holds a master’s degree in communication disorders; meets the basic skills requirement; has a valid license from the Speech-Language Pathology and Audiology Board; and has the criminal record summary according to EC §44332.6 to provide speech and language services.

Education Code 44258.7(c) & (d) (COA) allows a full-time teacher with special skills and preparation outside of his or her credential authorization to be assigned to teach in the area.

It is recommended that the Board of Education approve the individuals listed below as per the California Education Code noted.

Last Name	First Name	Site	Credential(s)	Board Approval Subject	Ed Code	Units
Easter	Jennifer	CMS	Multiple Subject	Social Science	44256(b)	12
Perry	Kelly	ESC	SLP License	Speech Therapist	44831	n/a
Sena	Janine	Portola	SS: English	Multiple Subject	44263	60+
Saltzman	Michael	VHS	SS: English	Film Making	44258.7(c) & (d)	n/a
Jones	Alexandria	AMS	Multiple Subject	Math	44256(b)	12+

Dr. Jeff Davis, Assistant Superintendent, Human Resources

20.g [Approval of Variable Term Waiver for Speech - Language Credential](#)

Due to the shortage of Speech Pathologists the district has employed the following individual, who is currently enrolled in the Master's Speech & Language Programs. Therefore, the Board is asked to approve the Variable Term Waiver for:

Name: Daniela Navarro

Credential Type: Speech -Language Pathology Service Credential

School: Itinerant

Class: Speech & Language Pathologist

Waving: EC44265.3 – Professional Preparation Program for the Speech-Language Pathology Services Credential

Dr. Jeff Davis, Assistant Superintendent, Human Resources

20.h [Approval of Variable Term Waiver for CBEST Test & CLAD Authorization](#)

Due to the Corona Virus and the cancellation of all credentialing tests. We are in need of requesting a Waiver for the CBEST Test and CLAD Authorization for James Amacher. James holds a Preliminary Education Specialist Mild/Moderate Credential based on an Out of State Credential, which required him to take and pass the CBEST Test within the first year of teaching in California, which expired on 7/16/2020. He also is required to acquire the CLAD Certificate to clear the California Credential. He was registered to take the test by the end of the 2020-21 school year. Therefore, the Board is asked to approve the Variable Term Waiver for:

Name: James Amacher

Credential Type: Education Specialist Mild/Moderate Teacher

School: Foothill Technology High School

Class: Special Education Teacher

Waving: EC44252(b) –California Basic Skills Test & 44253.3 Certificate to provide instruction for LEP Students

Dr. Jeff Davis, Assistant Superintendent, Human Resources

21. CONSENT - HUMAN RESOURCES - Classified

21.a [Classified Personnel Changes](#)

The Personnel Commission approved the attached list of Classified Personnel Changes at its August 26, 2020 meeting. It is recommended that the Board of Education approve the changes at this time.

Mrs. Andrea Crouch, Director of Classified Human Resources

21.b [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed.

Note: Position being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of this change.

It is requested that the Board of Education approve the Classified position changes for the 2020-2021 fiscal year:

Job Classification	Location	Time Base	Funding	Change to Position
Paraeducator I	Buena High	From: 3.00 hours / 180 calendar To: 5.00 hours / 180 calendar	Supplemental	Increase in hours

Mrs. Andrea Crouch, Director of Classified Human Resources

22. CONSENT - BUSINESS SERVICES

22.a [Ratification of Change Order #2, C6-21 Blanche Reynolds Plumbing and Infrastructure](#)

The change order to Kiwitt's General Building consists of the following:

1.	Gas leaks found at internal piping in classroom wings A-D. Piping was not in original scope of work. Repair leaking gas weld at vault and repipe and/or repair to address all leaks.	\$22,347.29
Total for Changer Order #2		\$22,347.29

It is recommended that the Board ratify change order #2 in the amount of \$22,347.29 for C6-21 Blanche Reynolds plumbing and infrastructure, for a total of \$423,306.29.

Ms. Genevieve Gilmore, Director, Purchasing

22.b [Notice of Completion for C6-21 Blanche Reynolds Plumbing and Infrastructure](#)

This contract was awarded to Kiwitt's General Building in the amount of \$375,000.00. Change orders have increased the project amount to \$423,306.29. This contract has been completed, inspected and found satisfactory. It is recommended the Board approve the filing of the Notice of Completion with the County Superintendent of Schools. Approval of the Notice of Completion is requested at this time.

Ms. Genevieve Gilmore, Director, Purchasing

22.c [Resolution #20-23, Adoption of the GANN Limit](#)

Each year, per Government Code 7910, Chapter 1205 (GANN), the Governing Body of each local jurisdiction shall, on or before September 15th, by resolution, establish its appropriations limit for the fiscal year. The attached resolution meets this requirement. Board approval of Resolution #20-23 is requested at this time.

Ms. Anna Campbell, Director, Budget and Finance

22.d [Gifts to School District](#)

Listed below are donations made to Ventura Unified School District.

DONOR	GIFT	LOCATION	VALUE
United Way c/o Front Stream	Cash	Cabrillo	\$1,294.15
Your Cause (YourCause.com)	Cash	Will Rogers	\$10.00

Ms. Anna Campbell, Director, Budget and Finance

22.e [Checks for August 2020](#)

Board ratification of checks for the month of August 2020 is requested. The checks list is available for review as an attachment.

Ms. Anna Campbell, Director, Budget and Finance

22.f [Ratification of Purchase Orders \(August 12, 2020 to August 26, 2020\)](#)

Approval of the following purchase orders and change orders is requested. A list is available for review, as an attachment.

154 Purchase Orders	=	\$3,239,703.23
PO Changes	=	18,973.87
GRAND TOTAL	=	\$3,258,766.10

Ms. Genevieve Gilmore, Director, Purchasing

23. BOARD REPORTS

24. COMING EVENTS

25. FUTURE BOARD ITEMS

- 7-11 Committee

26. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)

27. CLOSED SESSION

28. ADJOURNMENT

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg ____, Almaraz ____, Lomax ____, Moran ____, Rodriguez ____