



**Ventura
Unified
School
District**

**JUNE 5, 2018
BOARD OF
EDUCATION
MEETING AGENDA**

BOARD OF EDUCATION

John B. Walker
Mary Haffner
Sabrena Rodriguez
Jackie Moran
Velma Lomax

SUPERINTENDENT
& CLERK OF THE BOARD

David C. Creswell

WELCOME TO THE VENTURA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The Board of Education encourages the public to attend board meetings and they are normally held on the second and fourth Tuesdays of each month at 7:00 p.m. in the City Council Chamber, City Hall, 501 Poli Street, Ventura.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

PUBLIC COMMENTS

Public comments are welcomed and encouraged by the Board. A member of the public who would like to address the Board they will be encouraged to fill out a "Speaker Card" prior to the item being called, on the evening of the meeting. No additional speaker cards will be accepted after the item being called, on the evening of the meeting. As stated in Board Bylaw 9323, a person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. Also, speakers will not be allowed to give their time to other speakers. The Board is prohibited from taking action on any item that is not part of the published agenda.

POSTING INFORMATION

The agenda for regularly scheduled board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. All Board meetings held at City Hall, are broadcasted live on our local CAPS TV, channel 15. To view CAPS weekly program schedule for replays, go to <http://www.capstv.org> The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)
255 W. Stanley Avenue, Suite 100, Ventura, CA. (Guard shack)
This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a)
- District Webpage: <http://www.venturausd.org/superintendent/agendas.htm>
- Ventura City Hall 501 Poli Street, Ventura, CA
- Anacapa Middle School (Main entrance) 100 S. Mills Road, Ventura, CA
(Only during the school year)
- Buena High School (Main entrance) 5670 Telegraph Road, Ventura, CA
(Only during the school year)

AGENDA SUMMARY
 BOARD OF EDUCATION
 VENTURA UNIFIED SCHOOL DISTRICT
 Tuesday, June 5, 2018
 501 Poli Street Ventura, California

A. OPENING PROCEDURE

Council Chamber - 7:30 p.m.

1. Call to Order
2. Adoption of Agenda

B. REGULAR SESSION

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Vision, Mission Statement and Governing Principles
5. Good News

Superintendent:

- A. Assistant Director, Special Education – Kerry Newlee
- B. Principal, Anacapa Middle School – Mayra Vega Manriquez
- C. Assistant Superintendent of Business Services – Betsy George

Board of Education:

6. Public Comments (three minutes per speaker)
7. Correspondence
8. Report on Board Appointed Committees
9. Approval of Board Meeting Minutes

D. CONFERENCE

Agenda
Page

Enclosure

7:30 p.m. PUBLIC HEARING – Regarding Local Control Accountability Plan (LCAP)

7:35 p.m. PUBLIC HEARING – Regarding Proposed 2018-19 Budget

EDUCATIONAL SERVICES

- | | | |
|-------|---|----|
| 5 min | 1. Administrative Recommendation to Waive Board Policy 6146.1 (AR) | C1 |
| 5 min | 2. Administrative Recommendation to Waive Education Code §51241(c) (AR) | C1 |

HUMAN RESOURCES

- | | | |
|-------|--|----|
| 5 min | 1. Presentation of Ventura Unified School District (VUSD) Initial Contract Proposal to Ventura Education Support Professionals Association (VESPA) | C2 |
|-------|--|----|

BUSINESS SERVICES

- | | | |
|--------|--|-----|
| 20 min | 1. Presentation of the Proposed 2018-19 Budget | C2 |
| 5 min | 2. Presentation of 2018 Summer Nutrition Program | C2 |
| 5 min | 3. Proposed Changes to Administrative Regulation 3513.1 and Exhibit E3513.1, Cellular Phone Reimbursement | C2 |
| 5 min | 4. Appointment of the Ventura Unified School District Representative on the Ventura County Schools Self-Funding Authority (VCSSFA) Board of Directors (A.R.) | C12 |

SUPERINTENDENT/BOARD

- | | | |
|-------|---|-----|
| 5 min | 1. Ventura Unified School District School Climate | C12 |
| 5 min | 2. Call for Nominations for CSBA Officers (A.R.) | C12 |
| 3 min | 3. Assistant Superintendent, Business Service's Contract (A.R.) | C12 |

E. ACTION

- | | | |
|-------|--|----|
| 3 min | 1. Approval of Ventura High School Alumni Plaza Larry Emrich Plaque | E1 |
| 3 min | 2. Approval of a New Course – Object-Oriented Programming and Applied Design | E1 |
| 3 min | 3. Award of Bid C2-19 Kitchen Hood Fire Suppression System at Junipero Serra | E2 |

F. CONSENT CALENDAR (15 minutes)

- | | | |
|--|-----|------|
| 1. Request for Disposal of Obsolete, Surplus, or Unusable Books-High School Math | F1 | |
| 2. Request for Disposal of Obsolete, Surplus, or Unusable Books-Citrus Glen | F1 | |
| 3. Overnight, Out of the Tri-County and Ratification Fieldtrips | F1 | |
| 4. Ratification of District's Approval of Miscellaneous and Part-Time Certificated Assignments for the 2017-18 School Year | F2 | F3-7 |
| 5. Ratification of District's Approval of Resignations & Retirements for Certificated Personnel | F2 | |
| 6. Ratification of District's Approval for Leave of Absence for Certificated Personnel | F2 | |
| 7. Ratification of District's Approval of Employment and Reemployment of Substitute Teachers for the 2017-18 School Year | F2 | |
| 8. Ratification of District's Approval of Assignments for 2018 Extended Year/Summer School Programs | F2 | |
| 9. Establishment of Classified Positions | F8 | |
| 10. Reduction in Classified Position | F8 | |
| 11. 2017-18 School Services of California, Inc. Agreement | F8 | |
| 12. 2018-21 enVision Consulting Group, Inc. Agreement | F8 | |
| 13. Permission to Utilize Piggyback & California Department of General Services (DGS) Contracts for Fiscal Year 2018-19 | F9 | |
| 14. Renewal of Contract/Bid FNS3-17, Produce Products, to The Berry Man for 2018-19 | F9 | |
| 15. Ratification of Final Settlement Agreement and Release of all Claims Case No. JWDC2018030045 | F9 | |
| 16. Resolution #18-19 for Approval of Temporary Loans Between District Funds | F9 | F10 |
| 17. Resolution #18-20 for Approval for Appropriation Transfers | F9 | F11 |
| 18. Resolution #18-21 for Authority for the Board of Education to Adjust Compensation for Certain Categories of Employees After July 1, 2018 | F12 | F13 |
| 19. Checks for May 2018 | F12 | |
| 20. Ratification of Purchase Orders (May 9, 2018 – May 22, 2018) | F12 | |

G. COMING EVENTS

H. FUTURE BOARD ITEMS

I. BOARD/SUPERINTENDENT COMMENTS – (No official action will be taken)

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

K. Motion to go to CLOSED SESSION

Council Conference Room

1. Conference with Legal Counsel – Anticipated Litigation, Significant Exposure to Litigation, Pursuant to Gov. Code § 54956.9(d)(2)
 - A. Number of cases: One
2. Pupil Matters, Pursuant to Education Code §35146, §48918
 - A. Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order and/or Expulsion: #'(s) 18/01, 18/02, 18/03, 18/04, 18/05, 18/09
3. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957(b)
4. Conference with Labor Negotiators, Pursuant to Government Code Section 54957.6
 - A. District Negotiator: Joseph Richards Jr. and Jeff Davis
Employee Organization: Ventura Unified Education Association (VUEA)

L. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

M. ADJOURNMENT

AGENDA
BOARD OF EDUCATION
VENTURA UNIFIED SCHOOL DISTRICT
Tuesday, June 5, 2018
501 Poli Street Ventura, California

A. OPENING PROCEDURE

Council Chamber – 7:30 p.m.

1. Call to Order

2. Adoption of Agenda

Moved by _____ Seconded by _____

Velma Lomax: _____

Mary Haffner: _____

Jackie Moran: _____

John Walker: _____

Sabrina Rodriguez: _____

B. REGULAR SESSION

1. Pledge of Allegiance

2. Moment of Silence

3. Roll Call

Board Members:

John Walker, President _____

Mary Haffner, Vice-President _____

Sabrina Rodriguez _____

Jackie Moran _____

Velma Lomax _____

Superintendent:

David C. Creswell _____

4. Vision, Mission Statement and Governing Principles

5. Good News

Superintendent:

A. Assistant Director, Special Education – Kerry Newlee

B. Principal, Anacapa Middle School – Mayra Vega Manriquez

C. Assistant Superintendent of Business Services – Betsy George

Board of Education:

6. Public Comments (three minutes per speaker)

Public comments are welcome and encouraged by the Board within reasonable meeting time considerations in order to conduct the District's business. During this time, the President of the Board may acknowledge visitors' requests to speak on a topic not on the regular Board agenda. Persons wishing to address the Board should complete a "speaker form" and turn it into the recording secretary. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Board shall limit the total time for public input on each item to 20 minutes. The Board is prohibited from taking action on any item that is not part of the printed and published agenda. Members of the public are encouraged to submit comments in writing.

7. Correspondence

8. Report on Board Appointed Committees

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 West Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000, fax (805) 653-7855.

C. CONFERENCE AGENDA – 7:30 p.m.

Conference items are those appearing on the Board agenda, usually for the first time, to recognize people and programs, provide reports, request operational actions, discuss proposals and make recommendations. The Board, at its discretion, may wish to comment, provide further direction or take necessary action. Generally, items requiring Board action are placed on a following Board meeting agenda under the action section to provide time for public awareness and final Board consideration. Superintendent presents the following items:

7:30 p.m. PUBLIC HEARING –Public Hearing Regarding Local Control Accountability Plan (LCAP)

This is the time, 7:30 p.m., that a public hearing will be conducted to solicit the recommendations and comments of the public regarding the proposed LCAP. School districts and County Offices of Education are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP), beginning on July 1, 2017, using a template adopted by the California State Board of Education. The LCAP is required to identify goals and measure progress for student subgroups across multiple performance indicators. The Ventura Unified School District LCAP has been developed with the input from diverse groups of stakeholders. Adoption of the Ventura Unified School District LCAP is scheduled for June 26, 2018. The LCAP can be reviewed at <http://www.venturausd.org/edserv/EducationalServices/LocalControlAccountabilityPlan.aspx>

7:35p.m. PUBLIC HEARING – Regarding Proposed 2018-19 Budget

The 2018-19 Proposed Final Budget was placed on display for public review from June 1, 2018 to June 25, 2018. This is the time, 7:35 p.m., and place set for the public hearing on the adoption of the District’s 2018-19 Budget. Questions or comments from the public are welcomed and will be addressed at this time.

EDUCATIONAL SERVICES

1. Administrative Recommendation to Waive Board Policy 6146.1 (ACTION REQUESTED)

It is recommended that the Governing Board waive Board Policy 6146.1 and approve the issuance of a High School Diploma for Student #501805972. As of this date, the student has received more than the required 230 credits to graduate. Approval of the above item is requested at this time.

5 min Resource Person(s): **Greg Bayless, Director Secondary Curriculum & Instruction CTE**
Matty Zamora, Assistant Superintendent, Educational Services

Moved by _____ Seconded by _____

Velma Lomax: _____ Mary Haffner: _____
Jackie Moran: _____ John Walker: _____
Sabrena Rodriguez: _____

2. Administrative Recommendation to Waive Education Code §51241(c) (ACTION REQUESTED)

It is recommended that the Governing Board waive the physical education requirement for Student # 501805972 (12th grader) who has not passed the Fitness Test (FITNESSGRAM®) in grade ten or subsequent grades. Education Code §51241(c) allows the governing board of a school district to grant a permanent exemption from courses in physical education if the student (1) is 16 years of age or older and has been enrolled in the tenth grade for one academic year or longer and (2) is not attending fewer total hours of courses and classes if he or she elects not to enroll in a physical education course. Approval of the above item is requested at this time.

5 min Resource Person(s): **Greg Bayless, Director Secondary Curriculum & Instruction CTE**
Matty Zamora, Assistant Superintendent, Educational Services

Moved by _____ Seconded by _____

Velma Lomax: _____ Mary Haffner: _____
Jackie Moran: _____ John Walker: _____
Sabrena Rodriguez: _____

HUMAN RESOURCES

1. **Presentation of Ventura Unified School District (VUSD) Initial Contract Proposal to Ventura Education Support Professionals Association (VESPA)**

Pursuant to Government Code 3547-3547.5, all initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public record. Ventura Unified is presenting the following initial contract proposals:

The VESPA/VUSD Agreement expires June 30, 2018, therefore, the entire Agreement is up for renewal. VUSD will be reviewing the following articles for potential changes:

- Article 4 Association Rights
- Article 12 Overtime/Compensatory Time off
- Article 13 Transportation
- Article 18 Working out of Classification
- Article 20 Total Compensation
- Article 27 Sick Leave
- Article 32 Maternity Leave
- Article 43 Professional Courtesy
- Article 44 Charter Schools
- Article 47 Term
- Appendix C
- Appendix E
- Appendix G

This item will be brought back for approval at the next regularly scheduled meeting of the Board of Education.

5 min Resource Person(s): Jeff Davis, Assistant Superintendent, Human Resources

BUSINESS SERVICES

1. **Presentation of the Proposed 2018-19 Budget**

Staff will present the 2018-19 budget assumptions and discuss the Proposed 2018-19 Budget.

20 min Resource Person(s): Betsy George, Director/Budget & Finance
Joseph Richards Jr., Deputy Superintendent/Business Services

2. **Presentation of 2018 Summer Nutrition Program**

Food and Nutrition Services sponsors the Summer Nutrition Program. An overview of the program will be presented to the Board of Education

5 min Resource Person(s): Katherine Martin, Assistant Director/Food and Nutrition Services
Joseph Richards Jr., Deputy Superintendent/Business Services

3. **Proposed Changes to Administrative Regulation 3513.1 and Exhibit E3513.1, Cellular Phone Reimbursement**

The following is a brief synopsis of changes to AR 3513.1 and E 3513.1 an. Individual departments have reviewed the revisions and how they affect District policy and have made changes to meet the needs of the District.

<u>Policy</u>	<u>Action</u>	<u>Comments</u>
AR 3513.1 & E 3513.1 Cellular Phone Reimbursement	Revise	The administrative regulation and exhibit have been revised to reflect changes in public records requests related to cell phones.

Copies of the revisions are attached for review. This item will be brought back for approval at the next regularly scheduled Board of Education meeting.

5 min Resource Person(s): Joseph Richards Jr., Deputy Superintendent/Business Services