VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
Tuesday, June 13, 2017

Call to Order
The Board of Education of the Ventura Unified School District met on Tuesday, June 13, 2017 in the City of Ventura, Council Chamber, 501 Poli Street, Ventura, California. President Velma Lomax called the meeting to order at 5:30 p.m.

President: Velma Lomax
Vice President: John Walker
Board Member: Mary Haffner
Board Member: Sabrena Rodriguez
Board Member: Jackie Moran
Interim Superintendent: Joseph Richards, Jr.
Asst. Supt./Cert.HR: Robert Fraisse
Asst. Supt./Ed. Services: Matty Zamora
General Counsel: Anthony Ramos

Adoption of Agenda
It was moved by Mrs. Haffner, seconded by Mrs. Rodriguez and carried on a roll call vote 4-0, 1/Absent Mr. Walker to approve the agenda

Public Comment on Closed Session Items
Ms. Deborah Meyer-Morris spoke to closed session items pertaining to her case and the need to clear family name. She welcomed any questions from the Board.

Closed Session
It was moved by Mrs. Haffer, seconded by Mrs. Rodriguez and carried on a roll call vote of 4-0, 1/Absent Mr. Walker, the Board adjourn to closed session to discuss liability claims, conference with legal counsel on anticipated litigation to significant exposure to litigation, conference with legal counsel on anticipated litigation to initiation of litigation, conference with labor negotiators, pupil matters and public employee discipline/dismissal release

At 7:15 p.m., President Lomax called the regular meeting to order and led the pledge of allegiance.

Report of Actions Taken in Closed Session - None

PUBLIC HEARING – Regarding Local Control Accountability Plan (LCAP)
At 7:30 p.m., Mrs. Lomax opened the public hearing to solicit the recommendations and comments of the public regarding the proposed LCAP. School districts and County Offices of Education are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP), beginning on July 1, 2017. The LCAP is required to identify goals and measure progress for student subgroups across multiple performance indicators. Receiving no request for public comment, the public hearing was closed.

PUBLIC HEARING – 2017-18 Proposed Budgets
At 7:35 p.m. Mrs. Lomax opened the public hearing regarding the adoption of the 2017-18 proposed final budget. Mr. Richards shared that the budget was placed on display for public review from June 8-12, 2017. Receiving no request for public comment, the public hearing was closed.

Good News
Mrs. Rodriguez attended many school events to include the over 60 senior vs the high school senior knowledge bowl competition. She attended Cabrillo middle school music concert and their chalk fair event. Ventura High School students participated in the reader’s fair and she was very impressed with student involvement. Mrs. Rodriguez also applauded Director Heidi House and students involved in the All-District COMPANY Choir and noted a phenomenal concert.
Mr. Walker had the opportunity to attend some of the high school senior awards night. He was very impressed with academic performance and awards received by students.

Mrs. Haffner along with Board Members participated in two graduations; El Camino at Ventura College and Pacific High School. Both graduations allowed for personal comments from teachers regarding their one-on-one experience with students and strength of student character to overcome struggles and challenges.

Public Comments
Mrs. Rebecca Castro representing parent’s with students in the English Language Learners program at Will Rogers School read letter from parent group asking that they be involved in the selection of the new principal.

Mr. Christopher Grall representing the Ventura United Education Association expressed views on disappointment of salary negotiations.

Mr. Rick Thayer VUSD employee voiced disappointment that district is not willing to compromise on a 2% salary increase. He noted temporary raise increase for interim superintendent Mr. Richards and salary of interim assistant superintendent Dr. Fraisse.

Mr. Michael Musser also voiced disappointment in negotiations process and district not willing to compromise on a 2% raise increase for employees.

Mr. Dan Nelson noted a hard year for certificated staff and they have endured. All have earned and deserving of a raise.

Correspondence
Mrs. Lomax received letter from students at Pacific High School thanking the Board for allowing them to go to San Francisco.

Report on Board Appointed Committees
Mrs. Haffner attended the Healthy and Green Schools Committee meeting where they continue to move forward in areas of reducing waste/environmental education, health and wellness, integrated pest management, sustainability in construction, energy conservation and environmental preferable purchasing. She shared the positive work of Chris Massa, Farm to School Program and the cultivation of gardens at our schools, especially seeing student’s participation at the Balboa garden. She noted need for more school hydration stations at schools that have few, like Foothill Technology High School. She noted the efforts of El Camino students and efforts to address with the Ventura City Council a climate change action plan. Mrs. Haffner also mentioned that the District is moving forward with solar projects.

Approval of the April 25, 2017 Board of Education Meeting
It was moved by Mr. Walker, seconded by Mrs. Moran and carried on a roll call vote 5-0, to approve the Board meeting minutes for April 25, 2017.

Approval of the Minutes from the May 9, 2017 Special Board of Education Meeting
It was moved by Mrs. Haffner, seconded by Mrs. Rodrigues and carried on a roll call vote 5-0, to approve the Special Board meeting minutes for May 9, 2017.

Approval of the Minutes from the May 16, 2017 Special Board of Education Meeting
It was moved by Mrs. Rodriguez, seconded by Mr. Walker and carried on a roll call vote 5-0, to approve the Special Board meeting minutes for May 16, 2017.

CONFERENCE AGENDA

Ratification of Superintendent’s Recommendation for Appointment of Director of Career Technical Education and Curriculum & Instruction 6-12 (Action Requested)
It was moved by Mr. Walker, seconded by Mrs. Moran and carried on a roll call vote 5-0, to approve the appointment of Dr. Greg Bayless as the Director of Career Technical Education & Curriculum Instruction 6-12 grades. Dr. Bayless is the current principal at Nordhoff High School.

**Presentation of 2017 Summer Nutrition Program**

Food and Nutrition Services sponsors the Summer Nutrition Program. The program provides meals to families with children under the age of 18 and within the Ventura and one site in Ojai. It provides for employment VUSD food & nutrition staff that are typically off-calendar for the summer. This program is federally funded by the National School Lunch Program. VUSD plans to serve nearly 35,000 meals this summer. The program begins June 19 and ends on August 4, 2017.

**2017-18 Paid Lunch Equity Requirement – Healthy Hunger-Free Kids Act**

Under the provision of the United States Department of Agriculture National School Lunch Program, VUSD Food and Nutrition Services is required to comply with Section 205 of the Healthy Hunger-Free Kids Act of 2010 which stipulates that districts adjust paid lunch prices upward so that the difference between the federal reimbursement rate and the paid meal rate are equitable. This requirement is intended to ensure that USDA NSLP Program participants provide sufficient funds to the cafeteria fund for paid lunches. At a future meeting, the Board will be asked to approve lunch meal increase by $0.25 for elementary (new price $3.00) and $0.50 for secondary (new price $3.50) effective for the 2017-18 school year.

**Presentation of Proposed 2017-18 Budget**

Mrs. Betsy George, Director of Budget and Finance provided information on the proposed 2017-18 budget assumptions.

**Discussion Regarding Superintendent Search Process**

Mr. Walker noted that interviews for the position of superintendent will take place on June 25 and 26, 2017.

**Nomination of Officers for the California School Boards Association (CSBA) (Action Requested)**

It was moved by Mrs. Haffner, seconded by Mrs. Sabrena and carried on a roll call vote 5-0, to approve the nomination of Suzanne Kitchens, Board member from Pleasant Valley School District for the officer position with the California School Boards Association.

**ACTION AGENDA**

**Administrative Recommendation for Student Expulsion**

It was moved by Mrs. Moran, seconded by Mrs. Rodriguez and carried on a roll call vote 5-0, to approve the administrative recommendation regarding Student Expulsion: #'s 17/23, 17/24

**Administrative Recommendation for Student(s) on Expulsion / Suspended Order and/or Expulsion Who do not wish Re-Admission**

It was moved by Mr. Walker, seconded by Mrs. Haffner and carried on a roll call vote 5-0, to approve the administrative recommendation regarding Student #'s 16/08, 16/10, 16/15, 16/19, and 16/20.

**Expelled Student(s) Who Did Not Meet the Terms for their Expulsion/Suspended Order and/or Expulsion Agreement**

It was moved by Mrs. Rodriguez, seconded by Mrs. Moran and carried on a roll call vote 5-0, to approve the administrative recommendation regarding Student #'s 16/18.

**Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order and/or Expulsion**

It was moved by Mrs. Haffner, seconded by Mr. Walker and carried on a roll call vote 5-0, to approve the administrative recommendation regarding Student # 17/A01.

**Reduction in Classified Positions/Layoff of Classified Employees, 2017-18 Fiscal Year**

It was moved by Mrs. Rodriguez, seconded by Mrs. Moran and carried on a roll call vote 5-0, to approve the reduction in classified positions/layoff of classified employees as listed
In addition, due to lack of funds/lack of work, the hours and/or workyear of the following positions must be reduced as indicated, effective with the beginning of the 2017-18 school year.

<table>
<thead>
<tr>
<th>Classification</th>
<th>Location</th>
<th>Time Base</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Liaison (3006)</td>
<td>E.P. Foster</td>
<td>2.00 Hrs / 180 Calendar</td>
</tr>
<tr>
<td>Family Liaison * (3011)</td>
<td>Will Rogers</td>
<td>3.00 Hrs / 180 Calendar</td>
</tr>
<tr>
<td>Library Technician * (2209)</td>
<td>Elmhurst</td>
<td>2.00 Hrs / 180 Calendar <em>(7 days/week)</em></td>
</tr>
<tr>
<td>Library Technician * (2894)</td>
<td>Poinsettia</td>
<td>10.00 Hrs per Week / 180 Calendar</td>
</tr>
<tr>
<td>Office Assistant (3417)</td>
<td>Montalvo</td>
<td>2.00 Hrs / 180 Calendar</td>
</tr>
<tr>
<td>Paraeducator (2011)</td>
<td>E.P. Foster</td>
<td>3.00 Hrs / 180 Calendar</td>
</tr>
<tr>
<td>Paraeducator (3420)</td>
<td>Montalvo</td>
<td>3.00 Hrs / 180 Calendar</td>
</tr>
<tr>
<td>Paraeducator After School Program * (3067)</td>
<td>PHS</td>
<td>2.00 Hrs / 180 Calendar</td>
</tr>
<tr>
<td>Paraeducator After School Program (3069)</td>
<td>PHS</td>
<td>3.00 Hrs / 180 Calendar</td>
</tr>
<tr>
<td>Paraeducator After School Program (3071)</td>
<td>VHS</td>
<td>3.00 Hrs / 180 Calendar</td>
</tr>
</tbody>
</table>

Reject All Bids for C1-18, Foothill Athletics Field at Balboa Middle School

It was moved by Mrs. Rodriguez, seconded by Mrs. Haffner and carried on a roll call vote 5-0, to approve
permission to reject all bids received for Bid C1-18 Foothill Athletics Field at Balboa Middle School, and to rebid the project with revised plans and specifications. All bids received were significantly higher than the original cost estimate and budget for the project.

CONSENT CALENDAR

It was moved by Mr. Walker, seconded by Mrs. Rodriguez and carried on a roll call vote 5-0, to approve consent items 1 – 20 as presented.

1. **Resolution #17-16, regarding Child Development Services California State Preschool Program**
The Board of Education approved the attached Child Development Services California State Preschool Resolution #17-16 for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for fiscal year 2017-18. This resolution authorizes entering into local agreement number C3PP-7671-00 and indicates that the Superintendent or Deputy Superintendent, Business Services Division are authorized to sign the transaction for the Governing Board.

2. **Overnight and Out of the Tri-County and Ratification Fieldtrips**
The Board approved the ratification of the superintendent's approval for four students and two chaperones from Ventura High School’s Track team to travel overnight and out of the tri-county to a State Championship Meet on June 1 – 3, 2017. This event was held at Buchanan High School in Clovis, Fresno County, CA.

The Board approved Foothill Technology High School’s request to send ten students and two chaperones from their Girls Basketball team to travel overnight and out of the state to the End of the Trail National Showcase Basketball Tournament to be held at the following schools in Oregon City, Oregon: Baker Prairie Middle; Canby High School, Clackamas High School; Gladstone High School, Happy Valley Middle School, Lakeridge High School, Old Oregon City High School, Oregon City High School, Putnam High School, and West Linn High School. The trip will take place on July 5 – 8, 2017.

The Board approved Ventura High School’s request to send eight students and one chaperone from their German Foreign Language class to travel overnight and out of the country to Luhe, Germany. The trip will take place on July 17 – August 13, 2017. The trip will provide students with a cultural understanding, language skills, and history. Transportation to LAX will be provided by private vehicles. United Airlines will provide arrival flight and Lufthansa Airlines for the return flight.

3. **Ratification of District’s Approval of Miscellaneous and Part-Time Certificated Assignments for the 2016-17 School Year**
Ratification of District’s approval of miscellaneous and part-time certificated assignments on the list attached to official minutes..

4. **Ratification of District’s Approval of Employment and Reemployment of Substitute Teachers for the 2016-17 School Year**
Ratification of District’s approval of employment and reemployment of the substitute teachers listed below for the 2016-17 School Year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Credential Or Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wilson, Anne</td>
<td>Multiple Subject Credential</td>
</tr>
</tbody>
</table>

5. **Ratification of District’s Approval of Resignations & Retirements for Certificated Personnel**

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>School</th>
<th>Position</th>
<th>Effective Date</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>Egelhoff</td>
<td>Sharon</td>
<td>Itinerant</td>
<td>Substitute</td>
<td>5/8/2017</td>
<td>Personal</td>
</tr>
<tr>
<td>Locken</td>
<td>Kenneth</td>
<td>Adult Education</td>
<td>Teacher</td>
<td>6/16/2017</td>
<td>Retirement</td>
</tr>
<tr>
<td>Locken</td>
<td>Laura</td>
<td>Adult Education</td>
<td>Teacher</td>
<td>6/16/2017</td>
<td>Retirement</td>
</tr>
<tr>
<td>Coates</td>
<td>Andrew</td>
<td>Itinerant</td>
<td>Substitute</td>
<td>5/22/2017</td>
<td>Personal</td>
</tr>
<tr>
<td>Genack</td>
<td>Chelsea</td>
<td>Elmhurst</td>
<td>Teacher</td>
<td>6/15/2017</td>
<td>Other position</td>
</tr>
</tbody>
</table>
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GarciaDiaz Gladis Montalvo Teacher 6/15/2017 Moving from area
Bann Twyla Will Rogers Teacher 6/15/2017 Retirement

6. Ratification of District’s Approval for Leave of Absence for Certificated Personnel

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Position</th>
<th>Site</th>
<th>FTE</th>
<th>Begin</th>
<th>End</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>MacLeod</td>
<td>Lisa</td>
<td>Teacher</td>
<td>Mound</td>
<td>.20</td>
<td>8-17-17</td>
<td>6-14-18</td>
<td>Personal</td>
</tr>
<tr>
<td>Rodriguez</td>
<td>Cara</td>
<td>Speech Therapist</td>
<td>Itinerant-SPED</td>
<td>.20</td>
<td>8-17-17</td>
<td>6-14-18</td>
<td>Personal</td>
</tr>
<tr>
<td>Miller</td>
<td>Kara</td>
<td>Teacher</td>
<td>Citrus Glen</td>
<td>.50 REV</td>
<td>8-17-17</td>
<td>6-14-18</td>
<td>Personal</td>
</tr>
<tr>
<td>Boyd</td>
<td>Jane</td>
<td>Teacher</td>
<td>B. Reynolds</td>
<td>.20</td>
<td>8-17-17</td>
<td>6-14-18</td>
<td>Personal</td>
</tr>
<tr>
<td>Sovich</td>
<td>Schatzi</td>
<td>Teacher</td>
<td>Ventura High</td>
<td>.20</td>
<td>8-18-17</td>
<td>6-15-18</td>
<td>Child Rearing</td>
</tr>
<tr>
<td>Linscheid</td>
<td>Elizabeth</td>
<td>Teacher</td>
<td>DATA</td>
<td>1.00</td>
<td>8-17-17</td>
<td>5-14-18</td>
<td>Child Rearing</td>
</tr>
</tbody>
</table>

7. Ratification of District’s Approval of Assignments for 2017 Extended Year/ Summer School Programs

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>SS Site</th>
<th>Assignment</th>
<th>Assign. Dates</th>
<th>Pay Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ellison, Clinton</td>
<td>High School</td>
<td>Buena HS</td>
<td>PE</td>
<td>Semester 2</td>
<td>72% Daily Rate</td>
</tr>
<tr>
<td>Wantz, Meghan</td>
<td>Elementary</td>
<td>Elem TBD</td>
<td>Intervention</td>
<td>6/19-7/14/17</td>
<td>72% Daily Rate</td>
</tr>
<tr>
<td>Ippel, Peter</td>
<td>High School</td>
<td>Pacific HS</td>
<td>Elect-Arts, Media, etc.</td>
<td>Semester 1</td>
<td>72% Daily Rate</td>
</tr>
</tbody>
</table>

8. Ratification of District’s Approval of Reemployment of Adult Education Teachers & Substitutes

   The Board approved the individuals on the list attached to official minutes for the Adult Education Programs.

9. Classified Personnel Changes

   The Personnel Commission approved the list of Classified Personnel Changes at its May 24, 2017 meeting. The Board of Education also approved the changes at this time.

10. Decrease in Time Base of Classified Position

<table>
<thead>
<tr>
<th>Classification</th>
<th>Location</th>
<th>Time Base</th>
<th>Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child Nutrition Manager – Secondary (1579)</td>
<td>Pacific High</td>
<td>From: 7.50 Hrs / 184 Calendar To: 6.50 Hrs / 184 Calendar</td>
<td>General Child Nutrition</td>
</tr>
</tbody>
</table>

11. Establishment of Classified Position

<table>
<thead>
<tr>
<th>Classification</th>
<th>Location</th>
<th>Time Base</th>
<th>Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Specialist I (3494)</td>
<td>Midtown Family Center @ Will Rogers</td>
<td>5.00 Hrs / 185 Calendar</td>
<td>VNfL</td>
</tr>
</tbody>
</table>

12. Reduction in Classified Positions

   Based on staffing needed to best meet the needs of our students and the services provided by the District, the following positions are no longer needed for the 2017-18 fiscal year.

<table>
<thead>
<tr>
<th>Classification</th>
<th>Location</th>
<th>Time Base</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Assistant (3393)</td>
<td>VNfL – Various Sites</td>
<td>4.00 Hrs / 180 Calendar</td>
</tr>
<tr>
<td>Paraeducator Special Ed (3372)</td>
<td>DATA</td>
<td>28.75 Hrs per Week / 181 Calendar</td>
</tr>
</tbody>
</table>

13. Increase in Time Base of Classified Position

<table>
<thead>
<tr>
<th>Classification</th>
<th>Location</th>
<th>Time Base</th>
<th>Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Liaison (3009)</td>
<td>ATLAS</td>
<td>From: 2.00 Hrs / 180 Calendar To: 3.00 Hrs / 180 Calendar</td>
<td>Title I</td>
</tr>
</tbody>
</table>

14. Gold Coast Joint Benefits Trust Participation Agreements

   The District entered into participation agreements with Gold Coast Join Benefits Trust regarding benefit plans for District management (employees in a non-collective bargaining unit), Ventura Education Support Professionals Association (VESPA) (employees in a collective bargaining unit), and Ventura Unified
Education Association (VUEA) (employees in a collective bargaining Unit). The agreements are effective May 1, 2017, and continue in effect until terminated.

15. **Permission to Utilize Piggyback and California DGS Contracts for Fiscal Year 2017-18**
A school district may purchase from another government agency without soliciting bids when it is in the District’s best interest to do so, per Government Code Section 6500 et. seq. and Public Contract Code Section 20118. Districts throughout California and other states may include a piggyback clause in their bid documents and contracts with vendors. This allows other districts to bypass their own bid process and purchase goods or services that have already been bid by another agency. Public school districts are also allowed to participate in various leveraged procurement contracts through the California Department of General Services (DGS), including the California Multiple Award Schedule Program (CMAS), the Western States Contracting Alliance (WSCA), and other statewide commodity contracts.

The Board approved the participation in the programs and approval to enter into contracts throughout the 2017-18 fiscal year when they become available and are determined to be in the District’s best interest.

16. **Ratification of Change Order #2, C11-16B HVAC Energy Efficiency Improvements at Various Sites**
The change order to Brannon Inc. dba Smith Electric Service consists of the following:
1. Delete/Credit for self-closer at Foothill walk-in ($828.00)
2. Delete/Credit for labor on (5) motion detection sensors ($93.11)
3. Provide and install circulation pump, loop, filter and (2) expansion tanks to serve BHS Girls locker room new tankless water heaters $17,350.39
4. Provide and install filtration device, (2) expansion tanks, time clock and regulator spring at new tankless water heaters circulation loop $9,504.90
5. Repair drywall for mold abatement at heater closet $2,254.79

**Total for Change Order #2**

$28,188.97

The Board approved the ratification of change order #2 in the amount of $28,188.97 for HVAC Energy Efficiency Improvements at Various Sites, for a total contract of $1,571,538.97 for Contract #C11-16B. Approval of the change order is requested at this time.

17. **Renewal of Contract/Bid FNS2-17, Bread Products, to Puritan Bakery for 2017-18**
On May 24, 2016, award of Bid FNS2-17, Bread Products, was approved to Puritan Bakery. The contract allows for the renewal of the award for two additional one-year periods. The terms and conditions for the fiscal year 2017-2018 of the contract will remain the same. The Board approved the renewal of Contract/Bid FNS2-17, Bread Products, to Puritan Bakery for fiscal year 2017-18.

18. **Renewal of Contract/Bid FNS3-17, Produce Products, to The Berry Man for 2017-18**
On May 24, 2016, award of Bid FNS3-17, Produce Products, was approved to The Berry Man. The contract allows for the renewal of the award for two additional one-year periods. The terms and conditions for the fiscal year 2017-2018 of the contract will remain the same. The Board approved the renewal of Contract/Bid FNS3-17, Produce Products, to The Berry Man for fiscal year 2017-18.

19. **Checks for May 2017**
The Board approved the ratification of checks for the month of May 2017.

20. **Ratification of Purchase Orders**
The Board approved the following purchase orders and change orders:

<table>
<thead>
<tr>
<th>May 10 - 30, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>246 Purchase Orders = $2,675,332.66</td>
</tr>
<tr>
<td>PO Changes = $69,212.61</td>
</tr>
<tr>
<td>GRAND TOTAL = $2,744,545.27</td>
</tr>
</tbody>
</table>
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Ventura Unified School District

BOARD UPDATE - None

COMING EVENTS
- Mrs. Lomax reminded parents and students that tickets are on sale for the senior Gran Night event and the staff invited to the BRAVO event all to be held at the Ventura Fairgrounds.
- Mr. Richards provided dates of the upcoming high school graduations.

FUTURE BOARD ITEMS
Mrs. Moran would like future discussion regarding no summer school options for students with poor grades in common core Math 1, 2, 3 honors.

Mr. Walker would also like a presentation from staff regarding statistics on Math grades, especially in area of D’s and F’s regarding new Math (MVP). Is Math 1, 2, 3 state mandated?

Mrs. Lomax, mentioned request for presentation from the Ventura Adult and Continuing Education regarding the new course offerings to include career technical education.

BOARD/SUPERINTENDENT COMMENTS - None

CLOSED SESSION – None

ADJOURNMENT
At 9:30 p.m. it was moved by Mr. Walker, seconded by Mrs. Rodrigues and carried on a roll call vote of 5-0; to adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, July, 2017.

APPROVED

__________________________________ President

__________________________________ Secretary