

**VENTURA UNIFIED SCHOOL DISTRICT**  
**BOARD OF EDUCATION REGULAR MEETING**  
**Tuesday, May 28, 2019**  
**MINUTES**

**Call to Order**

The Board of Education of the Ventura Unified School District met on Tuesday, May 28, 2019 in the City of Ventura, Council Chamber, 501 Poli Street, Ventura, California. President Rodriguez called the meeting to order at 5:30 p.m.

President:	Mrs. Sabrena Rodriguez
Vice President:	Mrs. Jackie Moran
Board Member:	Mrs. Velma Lomax
Board Member:	Mr. Matt Almaraz
Board Member:	Dr. Jerry Dannenberg
Interim Superintendent:	Dr. Roger Rice
Asst. Supt./Business:	Mrs. Betsy George
Asst. Supt./Ed. Serv.	Dr. Danielle Cortes
Asst. Supt./HR.	Dr. Jeff Davis
General Counsel:	Mr. Anthony Ramos

**Adoption of Agenda**

It was moved by Dr. Dannenberg, seconded by Mrs. Moran and carried on a roll call 5/0 to approve the agenda as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None Abstain: None.

**Public Comment on Closed Session Items** - None

**Closed Session**

It was moved by Mr. Almaraz, seconded by Mr. Dannenberg and carried on a roll call vote 5-0 that the Board adjourn to closed session to discuss conference with legal counsel, public employee discipline/dismissal/release, pupil matters and public employee employment/appointment.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

At 7:00 p.m., President Rodriguez called the regular meeting to order and led the pledge of allegiance. It was noted that due to illness, Mrs. Moran was excused from the meeting.

**Report of Actions Taken in Closed Session**

In closed session, the Board took action to appoint the following changes:

It was moved by Mr. Almaraz, seconded by Mrs. Moran and carried on a roll call vote of 5 – 0 to employ Marissa Cervantes as the new principal DATA Middle School.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

**Good News**

Student Board Member Labiba Sardar representing Buena High, Brock Donaldson representing Ventura High and Carys Garvey representing El Camino High shared club highlights to include student academic achievement, club and sports accomplishments.

The Board of Education President, Ms. Rodriguez presented plaques to the Student Board Members in appreciation of their excellent communication skills and time commitment given to represent their schools.

Superintendent Rice welcomed Buena Music Director Mr. James Rumenapp and students from the Buena Drumline. He congratulated them for their Southern California Percussion Alliance, Scholastic A gold medal award.

Superintendent Rice acknowledged Mound student Ella Dritz for her winning essay on self-control that won her the opportunity to be a Mayor for a Moment at a City council meeting. Dr. Rice presented her with the prestigious Superintendent Award Medal.

Superintendent Rice introduced and thanked Shannon Hillygus, and Stephanie Lundquist for their involvement in the Ventura Chamber of Commerce, Education Foundation teacher of the month acknowledgements. A perpetual plaque naming the 2018-2019 teacher recipients was presented to the Board and Superintendent. The plaque will be displayed on the Wall of Recognition at the Education Service Center.

Superintendent Rice welcomed Ms. Rebecca Chandler as the new Chief Innovation Officer. He acknowledged Ms. Cheryl Burns, current principal of El Camino High school for her new assignment as the Assistant Director of Student Support Services. Also, he was pleased to welcome DATA principal Mr. Hector Guerrero, for his new combined assignment as the Director of Educational Options and Principal of El Camino High School.

Superintendent Rice and the members of the Board of Education extended their warmest wishes to 53 retiring certificated and classified staff. Certificates of appreciation were given, and a short break was taken to attend a small reception in their honor.

**CORRESPONDENCE** - None

**Board Report**

Board member Dr. Dannenberg attended the Long Range Facility Master Plan (LRFMP) meeting. He noted that the last plan was created 50 years ago, and the consultants are working hard to create a new master plan with focus on student achievement.

Board member Mr. Almaraz attended several meetings and school activities. They included the Harmony Project Performance at Sheridan Way, Lincoln Career day, and the Ventura vs Buena Football Powder Puff games. He also attended the Green Schools Committee meeting where topics discussed included pool covers, energy lighting upgrades, ATLAS watershed award and plastic utensils.

Board member Lomax noted that she attended the Mental Health Committee meeting. It was shared that 996 homeless students live with other families as they do not have homes of their own. Also discussed was opportunity to provide parenting classes on various topics such as mental illness. As the Career Technical Education liaison, she noted the many positive relationship building and student academic benefits of Robotics. She noted awareness of many grant opportunities and glad that VUSD now has a Chief Innovation Officer.

Board President Rodriguez attended the Buena College Day and many students were honored for meeting the A-G curriculum requirements. She was also pleased with the different career paths and diversity in job offerings. She also attended the Foothill Technology High School first-ever student minority panel. It was very impactful to hear their stories and hardships they feel are faced at their school. Ms. Rodriguez also attended the Violent Prevention Task Force meeting lead by Mrs. Cynthia Frutos, Director of Student Support Services.

**Public Comments**

Ken Victorino, Mandy Rodriguez, Isabella Rodriguez, Adrianna Rodriguez spoke regarding the positive revisions applied to families of twins and multiples in Board Policy 5116.1 – Intradistrict Open Enrollment (School of Choice Lottery).

Shealyn Massey, Paulina Hensley, and Vanessa Luna, spoke regarding issues that they feel need addressing at the Middle School Opportunity School: No space for P.E., no Library, no opportunity for promotion nor are they recognized by school of origin and lack of counselor to effectively serve students.

Student Dolores Castillo presented proposal to rename Blanche Reynolds Elementary school.

**CONFERENCE AGENDA**

**Review of Board Policy 5116.1 Intradistrict Open Enrollment (School of Choice Lottery)**

The major change in Board Policy 5116.1 states that twins or other multiple birth sibling will be issued a single lottery entry so that all or none of the twin or multiple birth siblings will be accepted.

**State of the District Report**

As stipulated in the superintendent contract, Dr. Rice presented the current state of the district. The overall presentation included: Implementation of professional development in leadership capacity. Focus of Local Control Accountability Plan. The development of a Long Range Facility Master Plan with oversight by PBK to determine the facilities need and financial cost with exploration of a tax bond. Improve and promote all district levels of communication with recent hire of a communication coordinator. Develop educational programs to compete with Charters and private schools. And provide for high school summer session with more course offerings and increase staffing with core and elective teachers.

**Local Control and Accountability Plan (LCAP) Process Update**

The Education Services Division noted that the LCAP advisory Committee meets on a regular basis with stakeholders, presents at various parent advisory meetings and conducts surveys, and public hearings in order to gather information in development of the LCAP goals. The goals are: 1) Increase Student Achievement, 2) Student Connections to Schools and 3) Family Involvement. The staff committee members will provide continued updates to the Board on progress made in these areas.

**Notice of Public Hearing Regarding Local Control and Accountability Plan (LCAP)**

The Board of Trustees of the Ventura Unified School District provided notice of a public hearing to review the Local Control Accountability Plan (LCAP). The public hearing will be held at a regularly scheduled Board of Education Meeting on June 11, 2019 at 7:30 p.m., Ventura City Hall, 501 Poli Street, Ventura, CA. This public hearing is being held to solicit the recommendations and comments of the public regarding the proposed LCAP.

**Reduction in Classified Positions/Layoff of Classified Employees, 2019-20 Fiscal Year –  
(Action Requested)**

It was moved by Mrs. Lomax, seconded by Mr. Almaraz and carried on a roll call vote of 4 /1 absent to approve the staff recommendation to reduce or layoff classified positions for the 2019-2020 school year due to lack of funds.

Ayes: Dannenberg, Almaraz, Lomax, Rodriguez  
Noes: None. Absent: Moran, Abstain: None.

**Report on 2019-20 May Revise and the Ventura Unified School District Budget**

Anna Campbell, Director of Budget and Finance provided a presentation to the Board that included an overview of budget development steps and timelines. The presentation also included information on preliminary revenues and expenditures, enrollment projections, staffing allocations, and budget alignment with the Local Control Accountability.

**Notice of Public Hearing Regarding 2019-20 Proposed Budget**

A public hearing will be held on June 11, 2019 at 7:35 p.m., City Hall, 501 Poli Street, Ventura, California. The budgets will be on display for public review from June 6, 2019 to June 25, 2019 at 255 W. Stanley Avenue, Suite 100, Ventura, California 93001 and on the District's website.

**Request to Submit Form J13-A, Allowance of Attendance Due to Emergency Conditions**

Five Ventura Unified School District schools were closed for one day (January 15, 2019) due to emergency conditions due to threat of mudslides and flooding in the Thomas fire burned areas. Education Code Sections 41422 and 46392 allow the State Superintendent of Public Instruction (SSPI) to grant normal apportionment credit to districts in instances when one or more schools must be closed because of extraordinary conditions and when there is a material decrease in attendance during an emergency.

The District can claim average daily attendance (ADA) and instructional time credit for days on which schools were closed. Attendance credit for school closures and material decreases in attendance may be obtained by submitting Form J-13A to the Ventura County Office of Education (VCOE) and the California Department of Education (CDE). If allowance of attendance is approved, the District shall receive the same apportionment from the State School Fund as it would have received had schools been able to operate the full 180 days. The Board will be asked for authorization to submit Form J13-A at the next board meeting to be held on June 11, 2019.

**ACTION AGENDA**

**Administrative Recommendation for Student Expulsion, #'s: 19/18 and 19/19**

It was moved by Mr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote of 4 /1 absent to approve the student expulsion #s 19/18 and 19/19.

Ayes: Dannenberg, Almaraz, Lomax, Rodriguez  
Noes: None. Absent: Moran, Abstain: None.

**Approval of Administrative Recommendation to Waive Education Code § 51241(c)**

It was moved by Mr. Almaraz, seconded by Mrs. Lomax and carried on a roll call vote of 4 /1 absent to waive the physical education requirement for Student #'s 501820778, 501809740, 501809746, 501802217, 501806073.

Ayes: Dannenberg, Almaraz, Lomax, Rodriguez  
Noes: None. Absent: Moran, Abstain: None.

**Approval of Administrative Recommendation to Waive Board Policy 6146.1**

It was moved by Mrs. Lomax, seconded by Dr. Dannenberg, and carried on a roll call vote of 4 /1 absent to waive Board Policy 6146.1 and approve the issuance of a High School Diploma for Student #'s 501820778, 501809740, 501809746, 501812000, 501802217, 450032908 501806073.

Ayes: Dannenberg, Almaraz, Lomax, Rodriguez  
Noes: None. Absent: Moran, Abstain: None.

**Presentation of Declaration of Need for Fully Qualified Educators & Annual Statement of Need for 30 Day Substitute Teachers**

It was moved by Mr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote of 4 /1 absent to approve the adoption of the declaration of need for fully qualified educators and the annual statement for 30 day substitute teachers.

Ayes: Dannenberg, Almaraz, Lomax, Rodriguez  
Noes: None. Absent: Moran, Abstain: None.

**Award Bid C2-20, Ventura Charter Relocatable & Site Improvements**

It was moved by Mr. Almaraz, seconded by Dr. Dannenberg and carried on a roll call vote of 4 /1 absent to approve permission to award the bid for C2-20, Ventura Charter Relocatable and Site Improvements to the lowest responsive, responsible bidder, SBS Corporation in the amount of \$389,500.00.

**Award of Bid C3-20, Mound Relocatable & Site Improvements**

It was moved by Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote of 4 /1 absent to approve permission to award the bid for C3-20, Mound Relocatable and Site Improvements to the lowest responsive, responsible bidder, Kiwitt General Building in the amount of \$495,000.00.

**Award Bid C4-20, Prop 39 Phase II Energy Upgrades – Lighting at Various Sites**

It was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote of 4 /1 absent to approve permission to award the bid for Prop 39 Phase II Energy Upgrades – Lighting at Various Sites to the lowest responsive, responsible bidder, Clear Blue Energy Corp. in the amount of \$726,249.00.

**Award of Bid C6-20, Buena High School Site Improvements**

It was moved by Mr. Almaraz, seconded by Mrs. Lomax and carried on a roll call vote of 4 /1 absent to approve permission to award the bid for C6-20, Buena High School Site Improvements to the lowest responsive, responsible bidder, Hughes General Engineering, Inc. in the amount of \$244,700.00.

**Award of Bid C7-20, Pacific Plumbing Infrastructure**

It was moved by Mrs. Lomax, seconded by Dr. Dannenberg and carried on a roll call vote of 4 /1 absent to approve permission to award the bid for C7-20, Pacific Plumbing Infrastructure to the lowest responsive, responsible bidder, Kiwitt General Building in the amount of \$549,357.00.

**Award of Bid, C8-20, Asphalt at Various Sites**

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote of 4 /1 absent to approve permission to award the bid for C8-20, Asphalt at Various Sites, Elmhurst location only, to the lowest responsive, responsible bidder, BC Rincon in the amount of \$200,864.00.

**Award of Bid C10-20, Prop 39 Phase II Energy Upgrades – HVAC at Buena High School**

It was moved by Mr. Almaraz, seconded by Mrs. Lomax, and carried on a roll call vote of 4 /1 absent to approve permission to award the bid for C10-20, Prop 39 Phase II Energy Upgrades – HVAC at Buena High School to the lowest responsive, responsible bidder, for Base Bid plus Alternate, Mesa Energy Systems, Inc. in the amount of \$597,900.00.

**Award of Bid C11-20, Prop 39 Phase II Energy Upgrades – HVAC at Ventura Charter School**

It was moved by Mrs. Lomax, seconded by Dr. Dannenberg and carried on a roll call vote of 4 /1 absent to approve permission to award the bid for C11-20 Prop 39 Phase II Energy Upgrades – HVAC at Ventura Charter School to the lowest responsive, responsible bidder, Smith Electric in the amount of \$100,958.

**CONSENT CALENDAR**

It was moved by Mrs. Lomax, seconded by Dr. Dannenberg, and carried on a roll call vote of 4 /1 absent to approve consent items number 1 through 14 as presented

**1. Overnight and Out of the Tri-county Field Trips**

- a. **Buena High School** requested permission to send 12 students and two chaperones from their **Boys Basketball team** to travel overnight and out of the tri-county to a **team camp** to be held at the **University of California San Diego in La Jolla, CA**, San Diego County. The trip will take place on June 28-30, 2019.
- b. **Pacific High School** requested permission to send 20 students and three chaperones from their **After-School Safety and Enrichment for Teens (ASSETS)** program to travel overnight to a

**leadership activity/outdoor experience** to be held at **El Capitan State Park Canyon in Santa Barbara, CA**, Santa Barbara County. The trip will take place on May 29-31, 2019.

**2. Approval of Montalvo Arts Academy Murals**

The Board approved permission for Montalvo School to paint six murals around the school campus. Each mural will contain a drawing with an inspirational quote. The width and length of each mural will be approximately 5 feet x 3 feet. There will be one mural on a wall next to the Kindergarten classrooms, one mural next to first, second, third, fourth and fifth grade classrooms. Each mural will contain a unique drawing with a unique quote.

**3. Approval of Buena High School Plaques**

The staff at Buena High School requested permission to place eleven plaques in recognition of donors who fundraised for the Bulldog Stadium prior to creation and construction. The original stadium committee had plans to see this project through, but disbanded some years ago. A committee has been assembled and the installation of plaques will be on the backrests of aluminum benches, and an exterior wall of a portable restroom at the stadium. Three plaques are 6" wide x 3" long; three plaques are 6" wide x 3.5" long; three plaques are 4" wide x 2.5" long; one plaque is 12" wide x 6" long and one plaque is 20" wide x 16" long. The project has been coordinated with the Facilities Department.

**4. Ratification of District's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2018-19 School Year**

Ratification of District's Approval of Miscellaneous and Part-Time Certificated Assignments attached to official minutes.

**5. Ratification of District's Approval of Resignation & Retirements for Certificated Personnel**

Last Name	First	School	Position	Effective	Last Work Day	Reason
Lockwood	Madison	Itinerant	Substitute	5-8-19		Other Position
Gleisberg	Carolyn	Pierpont	Teacher	6-14-19	6-13-19	Retirement
Williams	Craig	Buena HS	Teacher	6-15-19	6-14-19	Retirement
Tomb	Joanne	Buena HS	Teacher	6-15-19	6-14-19	Retirement
Buffon	Kathy	Balboa MS	Speech Therapist	6-14-19	6-13-19	Revised Retirement Date
Wallace	David	Foothill HS	Teacher	6-14-19	6-14-19	Resign/Moving

**6. Ratification of District's Approval for Leave of Absence for Certificated Personnel**

Last	First	Position	Site	Lv FTE	Lv Begin	Lv End	Reason
Bruns	Katherine	Teacher	Anacapa	1.00	4/17/19	6/13/19	FMLA
Myers	Nancy	Teacher	Cabrillo	.83	4/17/19	6/13/19	FMLA

**7. Ratification of District's Approval of Employment and Reemployment of Substitute Teachers for the 2018-19 School Year**

Ratification of District's approval of employment and reemployment of substitute teachers listed below for the 2018-19 School Year:

Name	Credential Or Program	Ref /Date
Blackwell, Karen	Standard Secondary Credentials: English, Psychology	5/28/2019
Grochowski, Emily	Emergency 30-Day Substitute Permit	5/28/2019

**8. Ratification of District's Approval of Assignments Through Various Education Codes**

**Education Code 44256(b)** states that the holder of a self-contained type credential may be assigned, with his or her consent, teach any subject in departmentalized classes, below grade 9, in

which the teacher has 12 semester hours of coursework in the subject area. The Board approved the individuals listed below as per the Education Code noted:

Last Name	First Name	Site	Subject	Ed Code	Units	Date taken to board
Calisto	Arturo	DATA	English (SS)	44256(b)	12+	5/28/2019
Edgar	Amanda	AMS	Math (SS)	44256(b)	12+	5/28/2019
Hubert	Brian	DATA	English (SS)	44256(b)	12+	5/28/2019
Lewis	Edyn	AMS	English (SS)	44256(b)	12+	5/28/2019
LynchThorpe	Amanda	DATA	English (SS)	44256(b)	12+	5/28/2019
McAtee	Brandy	DATA	English (SS)	44256(b)	12+	5/28/2019
McCullough	Petra	DATA	Math (SS)	44256(b)	12+	5/28/2019
Mohr	Tina	AMS	English	44263	18+	5/28/2019
Roth	Steve	AMS	Math (SS)	44256(b)	12+	5/28/2019
Schreiner	Crystal	AMS	English (SS)	44256(b)	12+	5/28/2019
Smith	Laurene	DATA	Math (SS)	44256(b)	12+	5/28/2019
Taylor	Laura	AMS	Science (SS)	44256(b)	12+	5/28/2019

**9. NAI Capital, Inc. Real Property Listing Agreement**

The District renewed the agreement with NAI Capital, Inc., for exclusive listing services regarding real property totaling approximately 37,000 square feet located on the north portion of the ground floor and part of the second floor at 255 West Stanley Avenue, Ventura, California. The agreement extends to October 31, 2019.

**10. Resolution #19-17, Approval for Appropriation Transfers**

The Ventura Unified School District may have a need during the fiscal year to make appropriation transfers to permit the payment of obligations of the District incurred during the 2019-20 school year. Board approved the appropriation transfers.

**11. Resolution #19-18, Authority for the Board of Education to Improve Compensation for Certain Categories of Employees After July 1, 2019**

Compensation for next year (2019-20) will not be set by June 30, 2019. Therefore, the Board of Education adopted the attached Resolution that declares the 2018-19 salaries indefinite and allows them to provide confidential, supervisory, or management positions salary improvements on or after July 1, 2019, and to set the amounts and effective date of any such improvements. This action is not necessary for represented employees because salary provisions are covered within the collective bargaining agreement.

**12. Resolution #19-19, Approval of Temporary Loans Between District Funds**

Revenues from Federal, State and local sources are not always timely, which may cause cash flow deficiencies in District funds. The Board of Education authorized the temporary transfer of cash between District funds for the 2019-20 school year, which will be reimbursed when appropriations are received by the District.

**13. Gifts to School District**

<u>DONOR</u>	<u>GIFT</u>	<u>LOCATION</u>	<u>VALUE</u>
Timothy & Alison Bryant	Cash	Ventura	\$500.00
Channel Islands Wood Turners	Tools/safety equipment	Cabrillo	\$441.71
DaVega, Fisher, Mechtenberg, LLP	Cash	Cabrillo	\$150.00

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E.P. Foster PTA	Refrigerator	E.P. Foster	\$1,299.00
F.C. Juice Partners CA, LLC	Cash	Blanche Reynolds	\$48.80
Scott Fickerson	Cash	Ventura	\$100.00
Kathleen Garcia	Cash	Poinsettia	\$10.00
Al Geller	Tools/safety equipment	Cabrillo	\$530.93
Kelly & Richard Hill	Cash	Cabrillo	\$100.00
Jason Hofer, M.D., Inc.	Cash	Cabrillo	\$100.00
Nicandro & Elizabeth Juarez	Cash	Ventura	\$250.00
Karen Kwan-Holt	Cash	Cabrillo	\$100.00
Mound PTO	Cash	Mound	\$500.00
Dean Ryan & Leslie-Lynn Pawson	Cash	Ventura	\$100.00
Benjamin & Banks Pecht	Cash	Cabrillo	\$100.00
Pizza Man Dan's	Cash	Blanche Reynolds	\$41.20
Katherine Sredl	Cash	Ventura	\$250.00
Truist.com	Cash	Cabrillo	\$200.93
Richard & Beverly Weingart	Cash	Cabrillo	\$200.00

**14. Ratification of Purchase Orders (May 1 – May 14, 2019)**

Approval of the following purchase orders and change orders.

142 Purchase Orders	=	<b>\$561,603.84</b>
PO Changes	=	<b>- 5,342.59</b>
GRAND TOTAL	=	<b>\$556,261.25</b>

**COMING EVENTS**

A list of 8<sup>th</sup> grade promotions and high school graduation dates were provided to the Board.

**FUTURE BOARD ITEMS**

- Requesting that staff provide Board with information on the Middle School Opportunity program.
- Requesting that staff provide a report on the purchasing department process, timeline, and staff training opportunity regarding the current system.

**BOARD/SUPERINTENDENT COMMENTS – none**

**CLOSED SESSION**

**ADJOURNMENT**

At 11:25 p.m. it was moved by Mr. Almaraz, seconded by Dr. Dannenberg and carried on a roll call vote of 4/ 1 Absent to adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, June 11, 2019.

Ayes: Dannenberg, Almaraz, Lomax, Rodriguez  
Noes: None. Absent: Moran, Abstain: None.

APPROVED

\_\_\_\_\_ President

\_\_\_\_\_ Secretary