

**VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
Tuesday, April 10, 2018
MINUTES**

Call to Order

The Board of Education of the Ventura Unified School District met on Tuesday, April 10, 2018 in the City of Ventura, Council Chamber, 501 Poli Street, Ventura, California. President Walker called the meeting to order at 5:30 p.m.

President:	John Walker
Vice President:	Mary Haffner - Absent
Board Member:	Sabrena Rodriguez
Board Member:	Jackie Moran
Board Member:	Velma Lomax
Superintendent:	David Creswell
Deputy Superintendent:	Joseph Richards
Asst. Supt./Certificated HR:	Jeff Davis
Asst. Supt./Ed. Services:	Matty Zamora

Adoption of Agenda

It was moved by Mrs. Lomax, seconded by Mrs. Rodriguez and carried on a roll call vote 3-0 to approve the agenda as presented.

Ayes: Lomax, Rodriguez, and Walker

Noes: None **Absent:** Moran, Haffner

Abstain: None

Public Comment on Closed Session Items - None

Closed Session

It was moved by Mrs. Rodriguez, seconded by Mrs. Lomax and carried on a roll call vote 3-0 that the Board adjourn to closed session to discuss conference with legal counsel on anticipated & significant exposure to litigation, public employee discipline/dismissal/release and conference with labor negotiators.

Ayes: Lomax, Rodriguez, and Walker

Noes: None **Absent:** Moran, Haffner

Abstain: None

At 7:00 p.m., President Walker called the regular meeting to order and led the pledge of allegiance. Board Member Rodriguez did not participate in regular session of agenda, ill. Student Board members Hannah Perez, representing Buena High and Philip Riley representing Ventura High read the Vision, Mission and Governing Principles.

Report of Actions Taken in Closed Session - None

Good News

Joel Levin, Buena High School teacher and students gave an example of what they do in order to compete in the The Knowledge Bowl competition which is similar to jeopardy.

Student Board members had the opportunity to update the Board on various academics, sports and school club news events.

Mrs. Moran invited the community to the 1st annual All-District Art Show. Student art will be displayed at the Ventura County Museum to include a fundraising component.

Mrs. Moran noted new Ethnic and Social Studies class to be offered at all the high schools in conjunction with Ventura College. If taken, the course will provide for 3 units of college credit.

Mr. Walker, as state commissioner attended the California Interscholastic Federation spirit awards dinner. The southern section academic awards for 2017-18 were released and in Ventura County Buena High School Football team, larger than 1500 students, received recognition for the highest GPA of 3.03. Also making the academic list was the Buena basketball team who shared the academic spotlight with Camarillo.

Mrs. Lomax, who also works for the First Robotics organization, thanked the VUSD facilities department for their assistance in transporting delivered crates to Ventura College. She thanked Mr. Creswell for his help in securing the Saint Bonaventure tarps.

Mr. Creswell introduced the new Purchasing Director, Ms. Genevieve Gilmore.

PUBLIC HEARING – Review of Developer Impact Fees Justification Report and Proposed Developer Impact Fee Increase

Mr. Walker noted time to open the public hearing regarding the Fees Justification Report prepared by Schoolhouse Services, and to propose an increase in developer impact fees. Mr. Richards noted that all the requirements for implementation of Level 1 fees per Education Code Section 17620 have been met. He also noted that the report has been on display for public review, and commented that Resolution #18-13, related to this public hearing is on the agenda for discussion. Mr. Walker closed the public hearing as no requests to speak were submitted.

Public Comments – None

Correspondence

Mr. Creswell received letter from the California School Board Association, thanking the Board for submission of resolution on full and fair funding.

Approval of the Board of Education Regular Meeting Minutes for February 13, 2018

It was moved by Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote 3-0 to approve the February 13, 2018 Regular Board minutes.

Ayes: Lomax, Moran, and Walker

Noes: None **Absent:** Rodriguez, Haffner

Abstain: None

Report on Board Appointed Committees - None

CONFERENCE AGENDA

Loma Vista Elementary School Buddy Benches

Loma Vista Elementary School requested permission to purchase and install two buddy benches. The dimensions will be 48”L x 25”H x 35”H. Each bench will be engraved with the words, “Loma Vista Elementary Buddy Bench”. One bench will be placed on the primary playground and one bench will be placed on the upper grade playground. The benches will be purchased from TreeTop Products, Batavia, Illinois. This project has been coordinated with the Facilities Services Department and is being funded by site funding. This item will be brought back for approval at the next regularly scheduled Board of Education meeting.

De Anza Academy of Technology and the Arts (DATA) Welcome Mural

DATA Middle School requested permission to paint and install a Welcome Mural on their campus. The dimensions of this mural will be 43.5 feet x 5.75 feet upon completion and will be painted on the exterior wall of the cafeteria facing the front parking lot. This mural will depict the words, De Anza Academy of Technology and the Arts surrounded by a large tree with grass and orange flowers. This mural was designed to complement the adjacent Chris Prewitt Memorial “Make it a Great Day” mural. MB Hanrahan, local artist has designed and will be painting the mural. The project has been coordinated with the Facilities Services Department and the DATA ASB Pride Project funds will be used to fund this project. This item will be brought back for approval at the next regularly scheduled Board of Education meeting.

California Interscholastic Federation (CIF) Applications for Renewal of Multi-School Membership (Action Requested)

It was moved by Mrs. Moran, seconded by Mrs. Lomax and carried on a roll call vote of 3-0 to approve CIF to allow students in grades 9 – 12 at El Camino High School to participate in CIF sports at the student’s boundary school – either Buena or Ventura High School. CIF regulations require Buena and Ventura High Schools file a CIF application annually.

Ayes: Lomax, Moran, and Walker

Noes: None **Absent:** Rodriguez, Haffner **Abstain:** None

Resolution #18-12, Requesting Board of Supervisors of Ventura County to Include the Voter-Approved Parcel Tax on the 2018-19 Tax Roll

As a result of the parcel tax passage during the November 8, 2016 election, the District must comply with specific certifications listed in Resolution #18-12. Mr. Dale Scott, presented overview of the process. Board approval of attached Resolution will be requested during the April 24, 2018 Board meeting.

Resolution #18-13, Review of Developer Impact Fees Justification Report and Proposed Developer Impact Fee Increase

Staff presented and discussed the updated School Fees Justification Report prepared by Schoolhouse Services. Section 17620 of the California Education Code authorizes school districts to collect fees for mitigation of the impact of new development on enrollment. The current Level 1 Developer Impact Fees, which were set in September 2002, are \$2.14 per square foot for residential development and \$0.34 per square foot for commercial development. The proposed fees are \$3.79 per square foot for residential development and \$0.61 per square foot for commercial development. Board will be asked to adopt Resolution #18-13 to increase Ventura Unified School District developer impact fees.

Request for Proposal for Fleet Copier Lease, Graphics Production Equipment Lease and Maintenance Service Agreement

The lease for copiers and graphics production equipment and the agreement for maintenance service are up for renewal; therefore, the District wishes to pursue renewal of these agreements. The Purchasing Department would like to seek the interest of vendors via the Request for Proposal (RFP) process in lieu of a formal notice inviting bids. Board approval to initiate the RFP process will be requested during the board meeting of April 24, 2018.

Resolution #18-14 Remuneration of Board Member Mrs. Moran (Action Requested)

This item was moved to the next scheduled Board meeting for vote.

Ventura Unified School District School Climate

Mr. Creswell noted that no new issues to report at Balboa or any of the other district schools.

Transitional Kindergarten - TK Instructional Materials Adoption Recommendation

Danielle Cortes, Director of Curriculum and Instruction (TK-5) and Karin Just, Teacher on Special Assignment for TK-5 Language Arts gave a presentation on the recommendation for TK Instructional Materials as follows:

Transitional Kindergarten Core Instructional Materials

Grade Level	Subjects	Title of Textbook	Copyright Date	Publisher
TK	Language Arts, Math, Science, Social Science, Social Emotional	My Big Day	2015	Houghton Mifflin/Scholastic

**Transitional Kindergarten Supplemental Intervention Instructional Materials
Board adopted on August 28, 2012 as Core Instructional Materials**

Grade Level	Subject	Title of Textbook	Publisher
TK	Reading	Zoophonics	Zoophonics
TK	Handwriting	Handwriting Without Tears	Learning Without Tears

Request for Adoption of K-5 Supplementary Science Instructional Material

The District will be requesting the adoption of the following Foss Next Generation Science books and kits, published by Delta Education, copyright 2016.

GRADE	FOSS NEXT GENERATION	ISBN
K	Materials and Motion	978-1-62571-427-5
	Trees and Weather	978-1-62571-435-0
	Animals Two by Two	978-1-62571-415-2
1	Sound and Light	978-1-62571-277-6
	Air and Weather	978-1-62571-441-1
	Plants and Animals	978-1-62571-284-4
2	Solids and Liquids	978-1-62571-305-6
	Pebbles, Sand and Silt	978-1-62571-298-1
	Insects and Plants	978-1-60902-055-2
3	Motion and Matter	978-1-62571-312-4
	Water and Climate	978-1-62571-324-7
	Structures of Life	978-1-62571-318-6
4	Energy	978-1-62571-330-8
	Soils, Rocks and Landforms	978-1-62571-348-3
	Environments	978-1-62571-336-0
5	Mixtures and Solutions	978-1-62571-360-5
	Earth and Sun	978-1-62571-372-8
	Living Systems	978-1-62571-354-4

ACTION AGENDA

Approval of Ventura Unified Education Association (VUEA) Initial Contract Proposal to Ventura Unified School District's (VUSD)

It was moved by Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote of 3-0 to approve all initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, and shall be presented at a public meeting of the public school employer and thereafter shall be public record. Ventura Unified Education Association (VUEA) presented the following initial contract proposals:

Article 11 Assignments and Transfers
Article 35 VUEA's President's Release Time

Ayes: Lomax, Moran, and Walker
Noes: None **Absent:** Rodriguez, Haffner **Abstain:** None

Cabrillo Middle School Sailing to Excellence Mural

It was moved by Mrs. Moran, seconded by Mrs. Lomax and carried on a roll call vote of 3-0 to approve the Cabrillo Middle School Sailing to Excellence Mural.

Ayes: Lomax, Moran, and Walker
Noes: None **Absent:** Rodriguez, Haffner **Abstain:** None

CONSENT CALENDAR - 15 minutes

It was moved by Mrs. Moran, seconded by Mrs. Lomax and carried on a roll vote of 3-0 to approve consent items 1 through 11 as presented

Ayes: Lomax, Moran, and Walker
Noes: None **Absent:** Rodriguez, Haffner **Abstain:** None

Overnight, Out of the Tri-County and Ratification Fieldtrips

The Board approved ratification of the Superintendent's approval for students from Foothill Technology High School's Track and Field team to travel out of the tri-county to a Track and Field Meet on March 30, 2018. This event was held at Trabuco Hills High School in Mission Viejo, CA, Orange County. Five students and one chaperone attended.

The Board approved ratification of the Superintendent's approval for students from Buena High School's Track team to travel overnight and out of the tri-county to a Track Invitational on March 30-31, 2018. This event was held at Stanford University, Palo Alto, CA, Santa Clara County. Five students and three chaperones attended.

The Board approved ratification of the Superintendent's approval for students from Buena High School's Track and Field team to travel out of the tri-county to a Track and Field Meet on March 23 and 24, 2018. This event was held at Huntington Beach High School in Huntington Beach, CA, Orange County. Sixty students and three chaperones attended.

The Board approved ratification of the Superintendent's approval for students from Buena High School's Softball team to travel overnight and out of the tri-county to a Softball Tournament on April 5-7, 2018. This event was held at Peralta Park in Anaheim, CA in Orange County. Fourteen students and four chaperones attended.

The Board approved Ventura High School's request to send students from their Dance class to travel out of the tri-county to expose dancers to one of the most influential dance companies (Alvin Ailey) held at Segerstrom Center for the Arts in Costa Mesa, CA, Orange County. The trip took place on April 19, 2018. The Board approved request to send 99 students and nine chaperones to this fieldtrip.

The Board approved Ventura High School's request to send students from their Agriculture class to travel overnight and out of the tri-county to a California State Future Farmers of America Convention held at the Anaheim Convention Center in Anaheim, CA, Orange County. The trip took place on April 22-25, 2018. The Board approved request to send five students and one chaperone to this fieldtrip.

The Board approved Ventura and Pacific High Schools' request to send students from their After School Safety and Enrichment for Teens (ASSETs) class to travel overnight to an ASSETs Leadership Camping Trip held at El Capitan Beach Campground in Goleta, CA. The trip took place on April 26, 2018. The Board approved request to send twenty-four students and five chaperones to this fieldtrip.

The Board approved Ventura High School's request to send students from their Model UN Club to travel out of the tri-county to a Model UN Conference held at Huntington Beach High School in Huntington Beach, CA, Orange County. The trip took place on April 28, 2018. The Board approved request to send fifteen students and three chaperone to this fieldtrip.

The Board approved Montalvo Elementary School's request to send students from their 5th grade classes to travel overnight to an Outdoor Education fieldtrip to be held at Brandeis WOLF Summer Camp in Simi Valley, CA. The trip will take place on May 22-25, 2018. The Board approved request to send 72 students and two chaperones to this fieldtrip.

The Board approved Will Rogers Elementary School's request to send students from their 5th grade classes to travel overnight to travel for an educational focus life science trip to be held at the Santa Barbara Zoo in Santa Barbara, CA. The trip will take place on May 31, 2018. The Board approved request to send 75 students and 15 chaperones to this fieldtrip.

The Board approved Blanche Reynolds Open Classroom rooms 16 and 19's request to send students to travel overnight to travel for an outdoor learning community building trip to be held at Camp Arnaz in Ventura, CA. The trip will take place on June 1-3, 2018. The Board approved request to send 40 students and five chaperones to this fieldtrip.

The Board approved Ventura High School's request permission to send students from their After School Safety and Enrichment for Teens (ASSETs) class to travel overnight for a senior college trip to tour the University of Southern California (USC), attend the Museum of Tolerance, and attend a play at the Orpheum Theatre in Los Angeles, CA. The trip will take place on May 6-8, 2018. Board approval is requested to send seven students and one chaperone to this fieldtrip.

Ratification of District's Approval of Miscellaneous and Part-Time Certificated Assignments for the 2017-18 School Year

The Board approved the Ratification of District's Approval of Miscellaneous and Part-Time Certificated Assignments. List attached to official minutes.

Ratification of District's Approval of Resignations & Retirements for Certificated Personnel

Last Name	First	School	Position	Effective	Reason
Marshall-DuBois	Linda	ESC-Special Ed	Director	5/10/18	Retirement
Bird	Heather	Pierpont LOA	Teacher	6/15/18	Resignation-Moving
Takeda	Ben	BHS	Teacher	6/16/18	Retirement
deWitt	Amanda	WRogers LOA	Teacher	6/15/18	Resignation-Personal
Mattesich	Erica	Itinerant SPED	Speech Therapist	6/15/18	Resignation-Moving
Jenkins	Theresa	Anacapa	Teacher	6/15/18	Retirement
Banning	Kristy (Sandra)	Poinsettia	Teacher	6-15-18	Retirement
Smith	LuAnn	ATLAS	Teacher	6-15-18	Retirement (Revised)

Ratification of District's Approval for Leave of Absence for Certificated Personnel

Last	First	Position	Site	Lv FTE	Lv Begin	Lv End	Reason
Huizenga	Jennifer	Teacher	Mound	.20	8/16/18	6/13/19	Personal
Escamilla	Sonia	Teacher	Will Rogers	.20	8/16/18	6/13/19	Child Rearing
Jacobs	Robin	Teacher	Will Rogers	.20	8/16/18	6/13/19	Personal
Peoples	Shauna	Teacher	Will Rogers	.20	8/16/18	6/13/19	Child Rearing
Reyes	Dianne	Teacher	BMS LOA	1.00	8/16/18	6/13/19	Child Rearing
McGavren	Anne	Teacher	BHS	.40	8/17/18	6/14/19	Personal
Schneider	Sharon	Teacher	CMS	.33	8/16/18	6/13/19	Personal
Miyata	Heather	Teacher	VHS	.20	8/17/18	6/14/19	Child Rearing
Bundy	Jennifer	Teacher	B. Reynolds	.40	8/16/18	6/13/19	Child Rearing
Ross	Stacy	Teacher	Portola	.40	8/16/18	6/13/19	Child Rearing
CovaultLipscomb	Collette	Teacher	Loma Vista	.20	8/16/18	6/13/19	Personal
Muthukaruppan	Catherine	Teacher	VHS	1.00	8/17/18	6/14/19	Child Rearing
Duffy	Sean	Teacher	Balboa LOA	1.00	8/16/18	6/13/19	Child Rearing

Ratification of District's Approval of Employment and Reemployment of Substitute Teachers for the 2017-18 School Year

Name	Credential Or Program	Ref /Date
Chagollan, Natalie	Emergency 30-Day Substitute Permit	4/10/2018
Connally, Kathleen	Education Specialist Credential: Learning Handicapped	4/10/2018
Crowder, Kathleen	Standard Elementary Credential Education Specialist Credential: Reading	4/10/2018
Gardner, Jessica	Emergency 30-Day Substitute Permit	4/10/2018
Kolar, Sarah	Emergency 30-Day Substitute Permit	4/10/2018
Levitz, Joel	Emergency 30-Day Substitute Permit	4/10/2018
Lurie, Colleen	Emergency 30-Day Substitute Permit	4/10/2018

Manjarrez, Adriana	Multiple Subject Credential	4/10/2018
Parker, Chelsea	Emergency 30-Day Substitute Permit	4/10/2018
San Jose, Gisell	Emergency 30-Day Substitute Permit	4/10/2018
Shull, Autumn	Emergency 30-Day Substitute Permit	4/10/2018

Decrease in Time Base of Classified Position

Classification	Location	Time Base	Funding
Parent Teacher Liaison (2158)	Multilingual Multicultural Department / ESC	From: 8.00 Hrs/ 191 Calendar To: 6.00 Hrs/ 191 Calendar	Migrant Ed

Increase in Time Base of Classified Positions

The Board of Education approved the increase in time base of the following Classified positions:

Classification	Location	Time Base	Funding
Family Resource Center Specialist (2335)	Sheridan Way	From: 8.00 Hrs / 195 Calendar To: 8.00 Hrs / 199 Calendar	VNfL
Health Technician (1492)	El Camino / Foothill	From: 6.00 Hrs / 182 Calendar To: 8.00 Hrs / 182 Calendar	General Fund

Reduction in Classified Position

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position is no longer needed for the 2017-2018 fiscal year.

Classification	Location	Time Base
Health Technician (2355)	El Camino	1.00 Hr / 180 Calendar* (*3 days/week)

Board of Education approved the elimination of the identified position. This position is currently vacant, therefore no action is required to issue a layoff notice. Because this position is vacant, there are no classified incumbents who will be affected as a result of the elimination of this position.

2018-21 School Innovations & Achievement Attention 2Attendance (A2A) Agreement

The District renewed the agreement with School Innovations & Achievement agreement for A2A attendance management software and analysis services. The three-year agreement is effective July 1, 2018 through June 30, 2021.

Checks for March 2018

Board ratification of checks for the month of March 2018. A list was made available upon request.

Ratification of Purchase Orders (March 14, 2018 – March 27, 2018)

The Board approved the following purchase orders and change orders. A list was made available for review, as an attachment, on the **District Superintendent/Board webpage**.

218 Purchase Orders	=	\$459,484.85
PO Changes	=	90,112.26
GRAND TOTAL	=	\$549,579.11

COMING EVENTS

Parents are invited to attend the next Local Control Accountability Plan Meeting.

FUTURE BOARD ITEMS - None

BOARD/SUPERINTENDENT COMMENTS

Mr. Creswell attended the PIQUE program held at Buena High School. Seventy-one parents graduated and committed in supporting educational growth to their students.

CLOSED SESSION - None

ADJOURNMENT

At 9:00 p.m. it was moved by Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote 3-0 to adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, April 24, 2018.

Ayes: Lomax, Moran, and Walker

Noes: None **Absent:** Rodriguez, Haffner **Abstain:** None

APPROVED


_____ President


_____ Secretary