

**VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
Tuesday, February 13, 2018
MINUTES**

Call to Order

The Board of Education of the Ventura Unified School District met on Tuesday, February 13, 2018 in the City of Ventura, Council Chamber, 501 Poli Street, Ventura, California. President Walker called the meeting to order at 5:30 p.m.

President:	John Walker
Vice President:	Mary Haffner
Board Member:	Sabrena Rodriguez
Board Member:	Jackie Moran
Board Member:	Velma Lomax
Superintendent:	David Creswell
Deputy Superintendent:	Joseph Richards
Asst. Supt./Ed. Services:	Matty Zamora
Asst. Supt./Certificated HR:	Jeff Davis
General Counsel:	Anthony Ramos

Adoption of Agenda

It was moved by Mrs. Haffner, seconded by Mrs. Rodriguez and carried on a roll call vote 5 - 0 to approve the agenda with request to delete administrative recommendation for student expulsions #18/07.

Ayes: Moran, Rodriguez, Haffner, Walker and Lomax

Noes: None **Absent:** None **Abstain:** None

Public Comment on Closed Session Items

Ms. Deborah Meyer Morris spoke before the Board to express her personal feelings in regards to her daughter's case.

Closed Session

It was moved by Mrs. Rodriguez, seconded by Mrs. Lomax and carried on a roll call vote 5-0 that the Board adjourn to closed session to discuss conference with legal counsel on anticipated litigation, significant exposure to litigation, pupil matters, public employee discipline/dismissal/release and conference with labor negotiators.

Ayes: Moran, Rodriguez, Haffner, Walker and Lomax

Noes: None **Absent:** None **Abstain:** None

At 7:00 p.m., President Walker called the regular meeting to order and led the pledge of allegiance. Student Board members Hannah Perez representing Foothill, Brock Donaldson representing Ventura and Sophie Nguyen representing El Camino High School read the Vision, Mission and Governing Principles.

Report of Actions Taken in Closed Session - None

Good News

Superintendent Creswell presented the Superintendent Award Medal to Citrus Glen 5th grader Allison Cabeza. Allison's essay on Courtesy was selected by the Ventura City Council and won her the opportunity to be a Mayor for a Moment.

Mr. Creswell shared that at the recent Ventura County School Board Association meeting several Board members from the County were honored for their meritorious service and dedication. He was proud to recognize VUSD Board Members; Mr. Walker for 28 years of service, Mrs. Lomax for 24 years of service and Mrs. Haffner for 12 years of service.

Mrs. Rodriguez had the opportunity to attend and recognize the counselors for the important work they do to guide the students academically and the impact of their role to promote a positive school culture.

Mrs. Moran noted that the Thomas Fire created a lot of hardship on our schools and particularly the high school Advance Placement Classes. She commended staff and counselors for their hard work to provide students with alternative time options to take the tests.

Mrs. Lomax expressed appreciation to the working staff and supportive community during the Thomas Fire.

Mr. Creswell read the statement regarding yesterday's parent meeting held at Balboa Middle School. He was aware of a few issues of discipline and bullying at Balboa, but was not informed as to the depth that was communicated by the parents. He implemented immediate protocols: principal was placed on administrative leave, working with the Ventura Police Department to investigate racial incident, placed more supervisors on campus, will monitor behavior of all children, increase communication with parents as needed and create an environment where students feel safe. With the support of staff and the community, the District will work together to continue addressing concerns.

Public Comments (three minutes per speaker)

President Walker opened the floor to public comments.

Seventeen individuals were given the opportunity to speak to express their stories, concerns, offering of suggestions for resolution and services for improvement as it relates to the Balboa bullying incident.

Two public speakers to express issues of bullying at DATA middle school and insisted that Board comply to its Zero Tolerance policy.

One Public comment made regarding impact to student as a result of delay to establish a grade advancement policy.

President of the Ventura United Education Association expressed, on behalf of its membership, the work taken to ensure that all sites were cleaned. Also, the teachers at Balboa are committed to turn things around at Balboa Middle School.

PUBLIC HEARING – Input Regarding Composition of Maps for Trustee Area Elections

Mr. Ramos noted that this is the second to the last public hearing process that began in October. Public input has been taken into consideration in development of various draft trustee maps. The Board will select a map in March. Now is the time to conduct a public hearing in accordance with Elections Code section 10010 to receive and consider input regarding the composition of trustee area maps to be used in the event the Board approves a transition to by-trustee area elections pursuant to Education Code sections 5019 and 5020. President Walker opened the public hearing.

Mrs. Myer Morris expressed opinion regarding attorney communication in regards to her attendance made at a prior public hearing. She was pleased that her comments made at that time were taken into consideration and provided opinion on the draft trustee maps.

Ms. Duran is a senior and vice-president at Ventura High School. She is involved with the CAUSE organization, and voiced opinion for preference in regards to the draft trustee maps.

Ms. Espinosa, a senior at Ventura High School and involved with the CAUSE organization, and voiced opinion for preference in regards to the draft trustee maps.

Ms. Desiree, a senior at Ventura High School and involved with the CAUSE organization, and voiced opinion for preference in regards to the draft trustee maps.

Correspondence - None

Report on Board Appointed Committees

Mrs. Moran stressed the importance of community and student input in the development of the the Local Control Accountability Plan (LCAP). All meetings open to the public.

Mrs. Moran attended the Ventura Chamber of Commerce Connection Breakfast meeting. She expressed appreciation to the Business community for willingness to partner with the district; especially in the area of student internships.

Mrs. Rodriguez attended the Ethnic Studies Committee and was pleased in the manner in which they are moving forward with plans to implement in VUSD. The committee will be traveling to El Rancho High School in Pico Rivera to see their program.

Mrs. Rodriguez attended and noted the importance of the Technology Committee meeting in bringing together all stakeholders. Committee focused on the areas of importance in moving forward with technology.

Mrs. Rodriguez shared that the Arts Collaborative met and organized with the Ventura County Museum an all-district Art Show.

Mrs. Lomax and members of the Board attended the Ventura County Board Association meeting. She was very impressed with the “new” leaders in our area which includes; Ojai School District, Ventura College and Ventura Unified School District. Their presentation to the group and leadership during the Thomas Fire was impressive.

Mr. Walker is the Board representative on the California Interscholastic Federation Council. Topics discussed; 1) Changing policy on not allowing sports to play on Sundays to a day of respite. 2) Voted to approve contact sport time for Football from two 90-minute days to two 45-minute days of contact to avoid injuries. 3) Approval of students in continuation school to participate in sports within their resident neighborhood. The other topic discussed was Unified Sports.

Approval of the Board of Education Special Emergency Meeting Minutes for December 12, 2017

It was moved by Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote 5 - 0 to approve the special emergency meeting minutes for December 12, 2017.

Ayes: Moran, Rodriguez, Haffner, Walker and Lomax

Noes: None **Absent:** None **Abstain:** None

Approval of the Board of Education Special Meeting Minutes for December 12, 2017

It was moved by Mrs. Haffner, seconded by Mrs. Rodriguez and carried on a roll call vote 5 - 0 to approve the special meeting minutes for December 12, 2017.

Ayes: Moran, Rodriguez, Haffner, Walker and Lomax

Noes: None **Absent:** None **Abstain:** None

CONFERENCE AGENDA

School Accountability Report Card Public Announcement (SARC)

Dr. Zamora noted that Education Code §35256(c) states that each school district shall annually issue a School Accountability Report Card for each school. Dr. Rene Richard, Student Support Services shared the history and purpose of the SARC reports. She noted that some of the information that can be found in the school SARC reports include school profile, parent involvement, student achievement, LCAP information, facilities, classroom environment, and curriculum.

The Ventura Unified School District has issued a School Accountability Report Card for each school in the district. Notice is hereby given to parents or guardians that an updated report card was available on the internet February 1, 2018 and hard copies available upon request.

K-12 Schools' and Adult Education Comprehensive Safety Plans for 2017-18

Mrs. Frutos noted that the K-12 Schools and Adult Education Comprehensive Safety Plans for the 2017/2018 school year were submitted for review. Each plan includes the essential components outlined in Education Code §32282-32289. These safety plans were collaboratively developed by enVision Consulting Group, Inc., school site council, and input from law enforcement and community members. Comprehensive School Safety Plans are disseminated to school sites and stored in the electronic version as well as a hard copy. This item will be brought back to the next regularly scheduled Board of Education Meeting as action.

High School History-Social Science Textbook/Curriculum Pilot Update

Dr. Greg Bayless, Director, Secondary Curriculum and Instruction and Career Technical Education provided the Board and community with an update on the High School History-Social Science Textbook/Curriculum Pilot: 10th Grade World History, Culture and Geography; 11th Grade United States History and Geography; 12th Grade American Government, 12th Grade Economics. Recommendation will be presented to the Board Fall of 2018.

High School Mathematics Textbook/Curriculum Pilot Update

Dr. Greg Bayless, Director, Secondary Curriculum and Instruction and Career Technical Education provided the Board and community with an update on the High School Mathematics Textbook/Curriculum Pilot: Mathematics Vision Project (MVP); College Preparatory Math (CPM); Interactive Mathematics Program (IMP) and Integrated Math I (SPED) McGrawHill. Recommendation will be presented to the Board March 2018.

English Learners (EL) Master Plan

Dr. Soledad Molinar, Director, Multilingual and Multicultural Education presented an overview of the process for updates and revisions to the EL Master Plan. She noted that the EL Mater Plan guides the consistent and coordinated implementation of education services for English Learners from pre-school to adult levels. It ensures best practices and legal compliance at grades TK through 12 and helps develop English Learners' optimal language, academic, and cultural proficiencies.

Presentation of Audit Report for Fiscal Year 2016-7

Ms. Betsy George shared that the annual Audit Report for fiscal year 2016-17 is posted on the district website and hard copies are available upon request. She provided an overview of the 105 page report.

Resolution #18-04, Authorization to Participate in the 2018-19 California School Cash Reserve Program

By adopting a resolution, the District will have the opportunity to participate in the Cash Reserve Program sponsored by California School Boards Association Finance Corporation. The program consistently issues Tax and Revenue Anticipation Notes (TRANS) for more than half of all California school districts, community college districts, and county offices of education that issue TRANS. The 2018-19 Program will be the 31st year of the program. Each year the program has resulted in significant benefit to participants. The District is not obligated to participate in the California Cash Reserve Program as a result of resolution adoption. The resolution basically delegates to the administration the right to decide on participation prior to the time of TRAN issuance.

Resolution #18-04 will be brought back for Board approval at the February 27, 2018 Board meeting.

Resolution #18-05, Calling for Full and Fair Funding of California's Public Schools

Mr. Richards noted that School Boards and county offices of education across California have adopted this resolution sponsored by the California School Boards Association (CSBA). Advocacy is a critical part of CSBA's efforts to raise California school funding to the national average by 2020, and to the average of the top 10 states by 2025. Ventura Unified School District joins other school districts and county offices of education in the push for full and fair funding.

Resolution 18-05 will be brought back for Board approval at the February 27, 2018 Board meeting.

ACTION AGENDA

Administrative Recommendation for Student Expulsion #18/04, 18/08, and 18/09

It was moved by Mrs. Haffner, seconded by Mrs. Moran and carried on a roll call vote 5 - 0 to approve the administrative recommendation for student expulsions #18/04, 18/08 and 18/09.

Ayes: Moran, Rodriguez, Haffner, Walker and Lomax

Noes: None **Absent:** None **Abstain:** None

Approval of the 2018-19 School Year Calendar

It was moved by Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote 5 - 0 to approve the School Year Calendar as presented.

Ayes: Moran, Rodriguez, Haffner, Walker and Lomax

Noes: None **Absent:** None **Abstain:** None

CONSENT CALENDAR

It was moved by Mrs. Lomax, seconded by Mrs. Rodriguez and carried on a roll call vote 5 - 0 to approve consent items #1 through #10 as presented

Ayes: Moran, Rodriguez, Haffner, Walker and Lomax

Noes: None **Absent:** None **Abstain:** None

1. Overnight, Out of the Tri County and Ratification Fieldtrips

Ratification of the Superintendent's approval for students from Foothill Technology High School's cross country team to travel out of the tri-county to a state championship cross country team celebration on January 29, 2018. This event was held at Disneyland in Anaheim, CA, Orange County. Thirty students and six chaperones attended.

Ratification of the Superintendent's approval for students from Foothill Technology High School's girl's water polo team to travel overnight to a water polo tournament on February 2-3, 2018. This event was held at Los Altos High School in Hacienda Heights, CA, Los Angeles County. Fourteen students and two chaperones attended.

Ratification of the Superintendent's approval for students from Foothill Technology High School's girls' basketball team to travel out of the tri-county to a basketball game on February 3, 2018. This event was held at Rosary Academy in Fullerton, CA, Orange County. Seven students and one chaperone attended.

Ratification of the Superintendent's approval for students from Anacapa Middle School's STEM (Science, Technology, Engineering and Math) class to travel out of the tri-county to a Med-Tech Manufacturing conference on February 6, 2018. This event was held at the Anaheim Convention Center in Anaheim, CA, Orange County. Ten students and two chaperones attended.

Ventura, Buena and Foothill Technology High Schools requested permission to send twenty students and two chaperones to this fieldtrip from their Robotics class to travel overnight and out of the state to the Northern Arizona Regional Robotics competition to be held at Northern Arizona University in Flagstaff, Arizona. The trip will take place on March 7-11, 2018.

Ventura High School requested permission to send thirty students and three chaperones from their Journalism class to travel overnight and out of the state to the Columbia Scholastic Press Association Spring Convention to be held at Columbia University in New York City, New York. The trip will take place on March 14-16, 2018.

Cabrillo Middle School requested permission to send fifty-one students and nine chaperones from their music, wind ensemble and string orchestra classes to travel overnight and out of the tri-county to a music festival to be held at Whitney High School in Cerritos, CA, Los Angeles County. The trip will take place on March 23-25, 2018.

Ventura High School requested permission to send sixty-five students and ten chaperones from their wind ensemble and string orchestra classes to travel overnight and out of the tri-county to a music festival to be held at Foothill College in Los Altos, CA, Santa Clara County. The trip will take place on April 13-16, 2018.

Loma Vista Elementary School requested permission to send seventy-one 5th grade students and twenty chaperones from their 5th grade class to travel overnight for an Outdoor Education fieldtrip to Catalina Island Marine Institute (CIMI) Toyon Bay, Catalina Island. The trip will take place on April 16-18, 2018.

Cabrillo Middle School requested permission to send eight students and five chaperones students from their Robotics class to travel overnight and out of the state to the First Lego League Razorback Invitational to be held at the University of Arkansas in Fayetteville, Arkansas. The trip will take place on May 17-20, 2018.

Portola Elementary School requested permission to send thirty-four students and six chaperones students from their 5th grade classes to travel overnight and out of the tri-county to the Ocean Institute in Dana Point, CA, Orange County for a science reinforcement. The trip will take place on March 5-6, 2018.

Balboa Middle School requested permission to send 105 students and twelve chaperones from their music class to travel overnight and out of the tri-county to a performance to be held at Disneyland in Anaheim, CA, Orange County. The trip will take place on May 4-5, 2018.

2. Ratification of District's Approval of Miscellaneous and Part-Time Certificated Assignments for the 2017-18 School Year

Ratification of District's approval of miscellaneous and part-time certificated assignments. See list attached to official minutes.

3. Ratification of District's Approval of Resignations & Retirements for Certificated Personnel

<u>Last Name</u>	<u>First</u>	<u>School</u>	<u>Position</u>	<u>Effective</u>	<u>Reason</u>
Cordial	Kathleen	Juanamaria	Teacher	2/2/18	Retirement
Senning	Gregory	Itinerant	Substitute	12/11/17	Resign – Other position
Zepf	Nicholas	Itinerant	Substitute	10/2/17	Resign – Other position
Geisler	Stephen	Itinerant	Substitute	8/30/17	Resign – Other position
Bergdahl	Stephen	Itinerant	Substitute	11/8/17	Resign – Personal
Robinett	Natasha	Itinerant	Substitute	10/10/17	Resign – Other position
Musick	Lauren	Itinerant	Substitute	12/21/17	Resign – Relocation
Ritchie	James	Itinerant	Substitute	11/26/17	Resign – Other position
De La Cruz	Marcela	Itinerant	Substitute	11/14/17	Resign – Other position
Mello	Micah	Itinerant	Substitute	11/5/17	Resign – Other position
Montgomery-Hart	Suzanne	Adult Ed.	Teacher	1/31/2018	Retirement
Resource Person(s):		Dr. Jeff Davis, Assistant Superintendent/Certificated Human Resources			

4. Ratification of District's Approval of Employment and Reemployment of Substitute Teachers for the 2017-18 School year

<u>Name</u>	<u>Credential Or Program</u>
Charness, Kayla	Emergency 30-Day Substitute Permit
Eckerson Perry, Mallory	Emergency 30-Day Substitute Permit
Hagel, Laura	Emergency 30-Day Substitute Permit
Karcher, Gerard	Multiple Subject Credential, Single Subject Credential: Social Science
Keller, Cody	Emergency 30-Day Substitute Permit
Kerman, Robert	Pupil Personnel Services Credential: School Counseling + CBEST
Levan, Laura	Multiple Subject Credential
Lubratich, MacKenzie	Emergency 30-Day Substitute Permit
Mackie, Krystle	Multiple Subject Credential
Nofziger, Katherine	Emergency 30-Day Substitute Permit
Rugg, Kiersten	Multiple Subject Credential
Smith, Hylas	Emergency 30-Day Substitute Permit

5. Ratification of District's Approval of Assignments Through Various Education Codes

Current statutes and regulations recognize that there may be situations of a temporary nature in which a teacher with the appropriate credential is not available to the School District or the assignment is part-time and not conducive for recruitment. Senate Bill 435 has made it possible to assign staff with their permission to these areas in several ways:

Education Code 44256(b) states that the holder of a self-contained type credential may be assigned, with his or her consent, teach any subject in departmentalized classes, below grade 9, in which the teacher has 12 semester hours of coursework in the subject area.

Education Code 44258.2 authorizes holders of secondary-type credential to be assigned to teach classes in middle school, grade 5-8; Requires 12 semester units or 6 upper division units and teacher's consent. The Board approved the individuals listed below as per the Education Code noted.

<u>Last Name</u>	<u>First Name</u>	<u>Site</u>	<u>Subject</u>	<u>Ed Code</u>	<u>Units</u>
DeHuff	Kimberly	BMS	Math	442586(b)	12+
Lapper	Jaime	AMS	English	44258.2	12

6. Classified Personnel Changes

The Personnel Commission approved the list of Classified Personnel Changes at its January 25, 2018 meeting. It is recommended that the Board of Education approve the changes at this time. A copy of the list can be found on the Ventura Unified School District website under Superintendent/Board of Education tab.

7. Decrease in Time Base of Classified Position

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>	<u>Funding</u>
Paraeducator After School Program (3505)	Blanche Reynolds	From: 11.25 Hrs per Week/180 Calendar To: 10.00 Hrs per Week/180 Calendar	Donation

This position is currently vacant, therefore no action is required to issue layoff notices. A Classified incumbent will not be affected as a result of the decrease in this position.

8. Increase in Time Base of Classified Positions

The Board of Education ratified the increase in time base of the following Classified position:

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>	<u>Funding</u>
Child Nutrition Manager – Secondary (1579)	Pacific HS	From: 6.50 Hrs / 184 Calendar To: 8.00 Hrs / 184 Calendar	General Child Nutrition

9. Checks for January 2018

Board approved the ratification of checks for the month of January 2018. A list was made available for review.

10. Ratification of Purchase Orders

The Board approved the purchase orders and change orders as listed. A list was made available for review.

<u>January 10 - 30, 2018</u>			
268 Purchase Orders	=	\$3,013,779.76	
PO Changes	=	14,976.06	
GRAND TOTAL	=	<u>\$3,028,755.82</u>	

COMING EVENTS

March 30 & 31, 2018 - First Regional Robotics at Ventura College

FUTURE BOARD ITEMS

Mrs. Haffner would like the district to look into potential partnerships regarding solar and feasibility study. Mr. Richards noted that topic has been addressed in the Healthy Greens Schools Committee and moving forward on this recommendation.

Mrs. Rodriguez suggested discussion regarding voter registration opportunity at the high schools. Also, at the Balboa parent meeting parents noted that they were not informed of student incidences. Mrs. Rodriguez requesting conversation regarding parent notification process, and the opportunity for students to speak out.

BOARD/SUPERINTENDENT COMMENTS

Mr. Creswell shared that at last night's Balboa parent meeting, he communicated with parents regarding the plans that he implemented immediately and outlook for the future. He allowed parent opportunity to input and spent over two hours listening carefully on their past experiences that happened prior to his arrival as superintendent. He noted plans to hold another meeting with the Balboa parents and once again address the short and long range plans for Balboa Middle School.

Comments from the Board included: There is a need to review current practices and implement new procedures as needed at all VUSD schools. This is the opportunity to do something positive for the long term. Systems need to be changed in terms of impersonal environments at the middle schools. The Board is aware that the conversations regarding Ethnic Studies are being held and implementation plans are moving forward. It was noted the importance of educating students beginning in the Elementary level. President Walker, with consensus of the Board, indicated that the topic of school climate must be added as a placeholder to all future agendas.

CLOSED SESSION - None

ADJOURNMENT

At 10:45 p.m. it was moved by Mrs. Haffner, seconded by Mrs. Moran and carried on a roll call vote 5-0 to adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, February 27, 2018.

Ayes: Moran, Rodriguez, Haffner, Walker and Lomax

Noes: None **Absent:** None **Abstain:** None

APPROVED

_____ President

_____ Secretary