

**VENTURA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
Tuesday, January 9, 2018  
MINUTES**

**Call to Order**

The Board of Education of the Ventura Unified School District met on Tuesday, January 9, 2018 in the City of Ventura, Council Chamber, 501 Poli Street, Ventura, California. President Walker called the meeting to order at 5:30 p.m.

President:	John Walker
Vice President:	Mary Haffner
Board Member:	Sabrena Rodriguez
Board Member:	Jackie Moran
Board Member:	Velma Lomax
Superintendent:	David Creswell
Deputy Superintendent:	Joseph Richards
Asst. Supt./Ed. Services:	Matty Zamora
Asst. Supt./Certificated HR:	Jeff Davis
General Counsel:	Anthony Ramos

**Adoption of Agenda**

It was moved by Mrs. Haffner, seconded by Mrs. Rodriguez and carried on a roll call vote 5 - 0 to approve the agenda with a request to pull from the conference section Administrative Regulation 1313 Civility Policy. Dr. Davis explained that sections of this policy are already incorporated into those being presented tonight.

**Ayes:** Moran, Rodriguez, Haffner, Walker and Lomax  
**Noes:** None    **Absent:** None    **Abstain:** None

**Public Comment on Closed Session Items**

Ms. Deborah Meyer-Morris spoke before the Board in reference to liability claims and litigation items.  
Ms. Bailey Morris spoke before the Board regarding liability claim.

**Closed Session**

It was moved by Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote that the Board adjourn to closed session to discuss liability claims, conference with legal counsel on anticipated litigation, significant exposure to litigation, initiation of litigation, labor negotiators, public employee discipline/dismissal/release and pupil matters.

**Ayes:** Moran, Rodriguez, Haffner, Walker and Lomax  
**Noes:** None    **Absent:** None    **Abstain:** None

At 7:00 p.m., President Walker called the regular meeting to order and led the pledge of allegiance. Student Board members Isabelle De Paz representing Buena, Philip Riley representing Ventura and Sophie Nguyen representing El Camino read the Vision, Mission and Governing Principles.

**Report of Actions Taken in Closed Session - None**

**Good News**

Student Board Members had the opportunity to update the Board on various academics, sports and school club events.

Superintendent Creswell good news:

Will Rogers Student, Vivian Ryan received the Superintendent Medal Award for representing VUSD as the City Mayor for a Moment with her essay on “Understanding.”

Congratulations to Cabrillo Middle School First Lego League winners: Cadence Base, Ben Cruzen, Camden Holm, Quincy Lowder, Sam Quiroz, Burton Sessa, Scott Vreeland and Jack Rose.

**Good News Board of Education**

Mrs. Rodrigues thanked the community for their support in providing food and monetary donations to the Cheers for Children Event. Cheers for Children provided over 320 food boxes to needy families in the community.

**Public Comments (three minutes per speaker)**

Ms. Deborah Meyer-Morris spoke before the Board in support of policy revisions.

**Correspondence - None**

**Report on Board Appointed Committees**

Mrs. Haffner attended the Mental Health Committee chaired by Health Coordinator Ms. Ann Marie Bidlingmaier. The committee is comprised of VUSD staff, Ventura County Behavioral Health, National Alliance on Mental Issues, and several other agencies that work together to help provide services to students that are dealing with challenges of mental health, social and emotional challenges.

**Approval of the Board of Education Meeting Minutes for November 14, 2017**

It was moved by Mrs. Haffner, seconded by Mrs. Rodriguez and carried on a roll call vote 5 - 0 to approve the regular meeting minutes for November 14, 2017.

**Ayes:** Moran, Rodriguez, Haffner, Walker and Lomax

**Noes:** None    **Absent:** None    **Abstain:** None

**CONFERENCE**

**Presentation Regarding Conceptual Trustee Area Map Scenarios for Transition to a By-Trustee Area Election Method**

Mr. Larry Ferchaw, representing Cooperative Strategies noted the steps District must take to move from an at-large district to a By-Trustee area:

October 10, 2017	Board Meeting: Trustees adopted Resolution No. 17-22
November 14, 2017	Board Meeting: First Pre-Map Public Hearing on Trustee Areas
December 12, 2017	Board Meeting: Second Pre-Map Public Hearing on Trustee Areas
January 9, 2018	Board Meeting: First Public Hearing on Trustee Area scenarios
January 23, 2018	Board Meeting: Public Hearing on General Waiver Request Board Consideration of General Waiver Request
February 27, 2018	Board Meeting: Second Public Hearing on Trustee Area scenarios Board Selection of Trustee Area map Board Consideration of Change in Election Method
March 2018	County Committee on School District Organization conducts public hearing and considers approval of transition and map selected
November 2018	First election held utilizing by-area method of election

The Board was presented with four map scenarios. Mr. Ferchaw noted elements of considerations taken in development of trustee areas: 1) Each area shall contain nearly equal number of inhabitants. 2) Drawn to comply with Federal Voting Rights Act. 3) Compact and contiguous as possible. 4) Respect communities of interest as possible, Follow man-made and natural geographic features as possible. 5) Respect incumbency and other local consideration such as school boundaries, locations of school sites. Also presented was information of 2010 census demographics, and citizen voting age population estimates. Future maps may be presented based on public hearing input.

Board members had the opportunity to question the maps designs presented in regards to trustee divisions. Mrs. Rodrigues questioned area of the beach community and straddling of freeway 126 in map scenarios. Mr. Ferchaw noted importance of balancing demographic population and voting constituents. The By-Trustee areas reflect population in that area that could vote for Board Members living in that specific area. However, it is important to remember that the Board as a whole works to make decisions in the best interest of the entire school district community.

#### **PUBLIC HEARING, Input Regarding Composition of Maps for Trustee Area Elections**

In accordance with Elections Code section 10010 a public hearing was held to receive and consider public input regarding the composition of trustee area maps. President Walker opened the public hearing. Hearing no request to speak, the public hearing was closed.

#### **Schools of Choice Presentation**

Mrs. Frutos, Director of Student Support Schools noted that due to the Thomas Fire and in the best interest of students, the School of Choice application period for the 2018-19 school year was pushed back one week. The School of Choice period begins January 19, through February 2, 2018 ending at 4:00 PM. Also, the School Information Night date was changed to January 18, 2018 and held at the Ventura Adult & Continuing Education Facility in the Ron Halt Room. Applications will be available for residents of the Ventura Unified School District at each school site, the Education Service Center and Ventura Unified School Districts web site. Mrs. Frutos noted that families displaced by the Thomas Fire, may move to other areas of the City/County, and can use their original address as the place where they reside under the McKinney Vento Act.

#### **Presentation of Changes, Deletions or Additions to Board Policies (BP) /Administrative Regulations (AR) /Exhibits (E) related to Human Resources**

The list of referenced board policies, administrative regulations and exhibits have been updated to reflect California School Boards Association (CSBA) suggested changes and reviewed by various departments. Note that AR 1313 Civility Policy was pulled from the agenda. This item will be brought back for approval at the next regularly scheduled meeting of the Board.

#### **Personnel Commission 2016-17 Annual Report**

The Personnel Commission approved the 2016-17 Annual Report of the Personnel Commission at its November 15, 2017 meeting. Director Ms. Andrea Crouch, Assistant Director Ms. Vicky Balint, and Mr. Rich Kirby, Personnel Commissioner presented the report to the Board.

#### **Emergency Resolution # 18-01, to Approve Entering into Contracts for Services Related to the Needed Immediate Repair and Replacement of the Smoke and Fire Damaged Facilities at the Ventura Unified School District (Action Requested)**

On December 4, 2017, the Thomas Fire erupted in the County of Ventura causing serious smoke, fire, and/or wind fire damage to District schools, buildings, structures and business personal property. The District had to promptly contract with one or more qualified contractors to perform the necessary repairs, replacement, and remediation work necessary to prepare classrooms and structures on all District properties for the return of students and staff. Time did not allow for this work to be performed under the requirements of the formal bidding process. The Public Contract Code Section 20113 allows school districts to enter into contracts without inviting bids in an emergency when any repairs, alterations, work,

or improvement is necessary to any facility of public schools to permit the continuance of existing school classes, or to avoid danger to life or property.

It was moved by Mrs. Lomax, seconded by Mrs. Rodriguez and carried on a roll call vote of 5 – 0 the Board unanimously adopted Resolution #18-01 to declare existence of an emergency to allow the District to enter into contracts per Public Contract Code Section 20113 for the repairs, replacement, and remediation work necessary due to the Thomas Fire.

**Ayes:** Moran, Rodriguez, Haffner, Walker and Lomax

**Noes:** None    **Absent:** None    **Abstain:** None

**Resolution # 18-02, Approving City of Ventura Agreement #A98020 for Exchange of Real Property and the Filing of a Grant Deed for a Portion of Blanche Reynolds Park (Action Requested)**

The Board of Education, during a meeting held on February 10, 1998, approved a land swap between two pieces of land owned by the District and the City of Ventura. At that time, the City requested use of the land near Pacific High School for a skateboard park. The District, in return, was granted land at Blanche Reynolds Park to house a portable classroom for Las Posas Children's Center. Agreement #A98-020 for Exchange of Real Property was signed by both parties on February 20, 1998.

The exchange of school district real property is usually formalized through a resolution from the Board of Education. The final step in order to complete the transfer of properties would have been for each owner to file a grant deed with the County Recorder's Office. The City of Ventura filed and recorded the grant deed transferring property to the District, but the District did not file and record the Blanche Reynolds Park land grant deed.

In order to legally file and record the Grant Deed, it was moved by Mrs. Rodriguez, seconded by Mrs. Haffner and carried on a roll call vote of 5-0 to approve resolution #18-02.

**Ayes:** Moran, Rodriguez, Haffner, Walker and Lomax

**Noes:** None    **Absent:** None    **Abstain:** None

**Discussion Regarding the 2017 California School Board Association (CSBA) Conference**

The Superintendent and Board of Education shared highlights from their attendance and participation at the Annual California School Board Association (CSBA) Conference held in December 2017.

**ACTION AGENDA**

**Administrative Recommendation for Student Expulsion**

It was moved by Mrs. Lomax, seconded by Mrs. Haffner and carried on a roll call vote of 5 – 0 to approve the administrative recommendation for student expulsion #18/04. (Student #18/06 was pulled from the agenda).

**Ayes:** Moran, Rodriguez, Haffner, Walker and Lomax

**Noes:** None    **Absent:** None    **Abstain:** None

**Expelled Student(s) Who Do Not Wish to Return**

It was moved by Mrs. Haffner, seconded by Mrs. Rodriguez and carried on a roll call vote of 5-0 to approve the administrative recommendation for students who did not wish to return: Student #'s 17/08, 17/10, 17/12, 17/13, 17/16, 17/17, 17/23.

**Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order and or/Expulsion**

It was moved by Mrs. Moran, seconded by Mrs. Lomax and carried on a roll call vote of 5-0 to approve the administrative recommendation regarding Student Re-Admission: Student #'s 16/15 and 17/24.

**Ayes:** Moran, Rodriguez, Haffner, Walker and Lomax

**Noes:** None    **Absent:** None    **Abstain:** None

**Request for Approval of a New Course – Physics in the Universe P**

The High Schools requested approval of the following new course.

<b><u>Title:</u></b>	<b><u>Physics in the Universe P</u></b>
Length of course:	year
Grade level:	11, 12
Prerequisite:	“B” or higher grade in Chemistry in the Earth System P <b>and</b> in Math 2 or Math equivalent <b>or</b> “C” or higher grade in Chemistry Honors in the Earth System <b>and</b> Math 2 Honors or Math equivalent

It was moved by Mrs. Rodriguez, seconded by Mrs. Lomax and carried on a roll call vote of 5-0 to approve the course as presented.

**Ayes:** Moran, Rodriguez, Haffner, Walker and Lomax

**Noes:** None    **Absent:** None    **Abstain:** None

**Request for Approval of a New Course – Conceptual Physics in the Universe P**

The High Schools requested approval of the new course.

<b><u>Title:</u></b>	<b><u>Conceptual Physics in the Universe P</u></b>
Length of course:	year
Grade level:	11, 12
Prerequisite:	“C” or higher grade in Chemistry in the Earth System P <b>and</b> in Math 1 or Math equivalent
Type of Credit:	Science (Physical Science)

It was moved by Mrs. Haffner, seconded by Mrs. Moran and carried on a roll call vote of 5-0 to approve the course as presented.

**Ayes:** Moran, Rodriguez, Haffner, Walker and Lomax

**Noes:** None    **Absent:** None    **Abstain:** None

**Request for Approval of a New Course – Marine Science**

The High Schools requested approval of the following new course.

<b><u>Title:</u></b>	<b><u>Marine Science</u></b>
Length of course:	year
Grade level:	11, 12
Prerequisite:	One year of high school life science, one year of high school physical science and Math 1 or Math equivalent
Type of Credit:	Science (Biological or Physical Science)

It was moved by Mrs. Moran, seconded by Mrs. Lomax and carried on a roll call vote of 5-0 to approve the course as presented.

**Ayes:** Moran, Rodriguez, Haffner, Walker and Lomax

**Noes:** None    **Absent:** None    **Abstain:** None

**Request for Approval of a Revised Course – AP Environmental Science**

The High Schools requested approval to revise the prerequisite of an existing course as follows.

<b><u>Title:</u></b>	<b><u>AP Environmental Science</u></b>
Length of course:	One year
Grade level:	11, 12
Current Prerequisite:	Algebra 1 (required) and Life/Biological Science and Physical/Chemistry Science (desired)
Revised Prerequisite:	“C” or higher grade in any life science course and in any physical science course <b>or</b> teacher/counselor approval
Type of Credit:	Science (Biological or Physical Science)

It was moved by Mrs. Rodriguez, seconded by Mrs. Haffner and carried on a roll call vote of 5-0 to approve the course as presented.

**Ayes:** Moran, Rodriguez, Haffner, Walker and Lomax  
**Noes:** None    **Absent:** None    **Abstain:** None

**Approval of Changes, Deletion, or Addition to an Administrative Regulation – AR 6146.1 High School Graduation Requirements**

<b><u>Policy # and Title</u></b>	<b><u>Comments</u></b>	<b><u>Action</u></b>
AR 6146.1 High School Graduation Requirements	Regulation updated to add two additional methods for students to meet English Language proficiency to receive the Multilingual Recognition Seal and updated to reflect changes in Assembly Bill 1142 for students to be eligible for the California State Seal of Biliteracy.	Revise

It was moved by Mrs. Haffner, seconded by Mrs. Lomax and carried on a roll call vote of 5-0 to approve the revised policy as presented.

**Ayes:** Moran, Rodriguez, Haffner, Walker and Lomax  
**Noes:** None    **Absent:** None    **Abstain:** None

**Administrative Recommendation to Waive Education Code §51241(c)**

It was moved by Mrs. Moran, seconded by Mrs. Rodriguez and carried on a roll call vote of 5-0 to waive the physical education requirement for Student #'s 501820778 and 501803805 who have not passed the Fitness Test (FITNESSGRAM®) in grade ten or subsequent grades.

**Ayes:** Moran, Rodriguez, Haffner, Walker and Lomax  
**Noes:** None    **Absent:** None    **Abstain:** None

**Administrative Recommendation to Waive Board Policy 6146.1**

It was moved by Mrs. Rodriguez, seconded by Mrs. Moran and carried on a roll call vote of 5-0 to waive Board Policy 6146.1 and approve the issuance of a High School Diploma for Students #501820778 and 501803805.

**Ayes:** Moran, Rodriguez, Haffner, Walker and Lomax  
**Noes:** None    **Absent:** None    **Abstain:** None

**CONSENT CALENDAR**

It was moved by Mrs. Lomax, seconded by Mrs. Haffner and carried on a roll call vote of 5-0 to approve consent items 1 through 9 as presented.

**Ayes:** Moran, Rodriguez, Haffner, Walker and Lomax  
**Noes:** None    **Absent:** None    **Abstain:** None

**1. Ratification of District's Approval of Miscellaneous and Part-Time Certificated Assignments for the 2017-18 School Year**

Ratification of District's approval of miscellaneous and part-time certificated assignments. List attached to official minutes.

**2. Ratification of District's Approval of Resignations & Retirements for Certificated Personnel**

<b><u>Last Name</u></b>	<b><u>First</u></b>	<b><u>School</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>	<b><u>Reason</u></b>
Cohen	Annelisa	Itinerant	Substitute	10-31-17	Resign – Other position
Lopez	Lacy	Itinerant	Substitute	9-6-17	Resign – Other position
Lynch	Kendall	Itinerant	Substitute	8-30-17	Resign – Other position
Murillo	Osiris	Itinerant	Substitute	8-30-17	Resign - Personal
Sharp	Katherine	Itinerant	Substitute	8-27-17	Resign – Other position

**3. Ratification of District's Approval of Employment of Adult Education Teachers**

<u>Name</u>	<u>Assignment</u>	<u>Credential</u>
Tamiian, Sarah	Substitute	DS AE: ESL, Basic & Secondary Basic Skills, English & Social Science
Cheek, Wesley	Substitute	30 day sub permit

**4. Ratification of District's Approval of Employment and Reemployment of Substitute Teachers for the 2017-18 School Year**

<u>Name</u>	<u>Credential Or Program</u>
Diskin, Jacqueline	Emergency 30-Day Substitute Permit
Garcia, Jacinta	Emergency 30-Day Substitute Permit
Harris, Laura	Multiple Subject Credential
Krebsbach, Mayla	Emergency 30-Day Substitute Permit
Montes Sotelo, Martin	Emergency 30-Day Substitute Permit
Renger, Marilyn	Standard Secondary Teaching Credential: History, Supplemental: English
Solomon, Benjamin	Multiple Subject Credential, Education Specialist Credential: Visual Impairments
Stark, Tiffany	Multiple Subject Credential
Urrutia, Dides	Emergency 30-Day Substitute Permit

**5. Ratification of District's Approval of Employment Status Changes for the 2017-18 School Year**

<u>Emp Id</u>	<u>Credential</u>	<u>FTE</u>	<u>New Status</u>	<u>Site</u>
648	Multiple Subject w/ELL	1.00	Prob 2	Sheridan Way
9345	Multiple Subject w/ELL	1.00	Prob 2	Portola
9775	Multiple Subject w/ELL	1.00	Prob 2	Blanche Reynolds OC Program
9310	Multiple Subject w/ELL	1.00	Prob 2	Junipero Sierra
9322	Multiple Subject w/ELL	1.00	Prob 2	Elmhurst
9901	Single Subject Found Math	1.00	Prob 2	Anacapa
9309	Multiple Subject w/ELL	1.00	Prob 2	EP Foster
9503	Multiple Subject w/ELL	1.00	Prob 2	Sheridan Way
9940	Multiple Subject w/BCLAD	1.00	Prob 2	Will Rogers
10743	School Nurse	.60	Prob 1	Health Services
10826	Clinical Rehab-Speech & Lang.	1.00	Prob 1	Special Education
10854	Multiple Subject w/BCLAD	1.00	Prob 1	Sheridan Way
2373	Pupil Personnel Services	.80	Prob 2	Loma Vista, Mound, Poinsettia, Pierpont

**6. Increase in Time Base of Classified Postions**

The Board of Education ratified the increase in time base of the classified positions (list attached to official minutes).

**7. 2017-18 Ventura Avenue Adult Center**

The Board approved the agreement with the Ventura Avenue Adult Center for educational services (classes) to the community by Ventura Adult and Continuing Education (VACE) at Adult Center location. The term of this agreement is July 1, 2017 to June 30, 2018.

**8. Checks for December 2017**

The Board approved the ratification of checks for the month of December 2017.

**9. Ratification of Purchase Orders**

The Board approved the following purchase orders and change orders.

<b><u>November 29, 2017 – December 21, 2017</u></b>		
<b>116 Purchase Orders</b>	<b>=</b>	<b>\$405,096.13</b>
<b>PO Changes</b>	<b>=</b>	<b>23,657.59</b>
<b>Grand Total</b>	<b>=</b>	<b>\$428,753.72</b>

**COMING EVENTS:**

- High schools will be hosting 8<sup>th</sup> grade information nights.
- School of Choice Information Night.

**FUTURE BOARD ITEMS:**

Mrs. Haffner would like to receive more information about our Homeless and Foster youth. The specific areas include: How are we identifying these students. CSBA sample policy that address education for homeless and foster youth. Also, the LCAP and how it addresses the needs and the goals for these students.

Mrs. Lomax would also like to ensure that the staff at the schools have the knowledge and necessary resources/programs to assist the homeless and foster youth students.

Mrs. Rodriguez reminded staff of the October request for special meeting to discuss budget and calendar adoption process.

Mrs. Rodriguez also mentioned Board benefits to have a pre-budget presentation before budget is adopted.

**BOARD/SUPERINTENDENT COMMENTS**

Superintendent Creswell noted that he is thrilled to have students and staff back after the Thomas Fire School Day closures. Mrs. Lomax thanked Superintendent Creswell and all the staff who helped make decisions in the best interest of students and families during this difficult time.

**CLOSED SESSION – None**

**ADJOURNMENT**

At 10:20 p.m. it was moved by Mrs. Rodriguez, seconded by Mrs. Lomax and carried on a roll call vote 5-0 to adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, January 23, 2018.

**Ayes:** Moran, Rodriguez, Haffner, Walker and Lomax  
**Noes:** None    **Absent:** None    **Abstain:** None

APPROVED

\_\_\_\_\_ President

\_\_\_\_\_ Secretary