

**VENTURA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
Tuesday, March 13, 2018  
MINUTES**

**Call to Order**

The Board of Education of the Ventura Unified School District met on Tuesday, March, 13, 2018 in the City of Ventura, Council Chamber, 501 Poli Street, Ventura, California. President Walker called the meeting to order at 5:00 p.m.

President:	John Walker
Vice President:	Mary Haffner
Board Member:	Sabrena Rodriguez
Board Member:	Jackie Moran - Absent
Board Member:	Velma Lomax
Superintendent:	David Creswell - Absent
Deputy Superintendent:	Joseph Richards
Asst. Supt./Certificated HR:	Jeff Davis
General Counsel:	Anthony Ramos

**Adoption of Agenda**

It was moved by Mrs. Haffner, seconded by Mrs. Lomax and carried on a roll call vote 4 - 0 to approve the agenda as presented.

**Ayes:** Lomax, Rodriguez, Haffner, and Walker

**Noes:** None **Absent:** Moran **Abstain:** None

**Public Comment on Closed Session Items - None**

Ms. Deborah Meyer-Morris made comment to miscellaneous and part time certificated assignment employee stipend.

**Closed Session**

It was moved by Mrs. Lomax, seconded by Mrs. Rodriguez and carried on a roll call vote 4-0 that the Board adjourn to closed session to discuss public employee performance evaluation, conference with legal counsel on anticipated litigation, significant exposure to litigation, pupil matters, public employee discipline/dismissal/release, conference with labor negotiators, and public employment.

**Ayes:** Lomax, Rodriguez, Haffner, and Walker

**Noes:** None **Absent:** Moran **Abstain:** None

At 7:00 p.m., President Walker called the regular meeting to order and led the pledge of allegiance. Student Board members Izzy DePaz representing Buena High, Genevieve Werner representing El Camino High and Philip Riley representing Ventura High read the Vision, Mission and Governing Principles. Mr. Walker noted that Deputy Superintendent Mr. Richards will be filling in for Superintendent Creswell who was not feeling well and sent home.

**Moment of Silence**

Mr. Richards in memory of two employees took a moment of silence for Blanca Ortiz, Nurse and Dana Eaton, Campus Supervisor. May they rest in peace.

**Report of Actions Taken in Closed Session –**

In closed session the Board took action to approve the superintendent's recommendation to appoint Genevieve Gilmore as the new purchasing director.

Vote as follows:

**Ayes:** Lomax, Rodriguez, Haffner, and Walker

**Noes:** None **Absent:** Moran **Abstain:** None

### Good News

Mr. Richards called on ATLAS principal Mrs. Jennifer Duston who introduced student Aaron Almanza as recipient of the Jostens Renaissance National Student of the Month Award. Principal Duston took the opportunity to talk about the ATLAS Leader in Me Program which develops great student leaders like Aaron.

Mr. Richards noted that each month the City of Ventura selects a student essay from a local fifth grade class and is invited to be a Mayor for a Moment. Isabella Coleman from Sunset Elementary was selected for her essay on Respect. Today, she is present to receive the prestigious Superintendent Award.

Mr. Richards announced the 2018 Region 13 Administrator of the Year Award Recipients for Ventura Unified.

Central Office Administrator	Rene Richard	Director of Student Performance
Classified Leader	Sherry Manley	Certificated Human Resource Manager
Confidential Employee	Kristie Wallace	Administrative Specialist II
Adult Education Administrator	Jean Ellis	Assistant Principal
Retired Administrator	Steve Bailey	Former Director Classified Human Resource

Mrs. Lomax invited the community to attend the 4<sup>th</sup> Annual Robotic Competition. Many teams attending from California, Texas, Nevada to include teams from China, Switzerland and Turkey.

### Public Comments

Maria Palomino student at Ventura High School voiced concern that College Algebra and Trigonometry was going to be removed from the curriculum.

Desiree Estrada student at Ventura High School also expressed concerns that the College Algebra and Trigonometry was going to be removed from the curriculum.

Lucia Marquez representing CAUSE (Central Coast Alliance United for a Sustainable Economy) is asking that the Board support a resolution, per letter submitted by CAUSE to the Board on against gun violence.

Andrew Shoup student from Foothill Technology asked about specific policies geared for teachers; on teacher to student use of social media and communication. He searched and could not find any, he feels one should exist.

Dan Nelson VUEA President commented on positive minimal impact to non-reelect teachers, however he asked Board to reconsider the non-reelect of an unidentified employee.

### Correspondence

Assistant Superintendent Certificated Human Resource Jeff Davis, read a letter written by Deputy Superintendent Mr. Joseph Richards on his announcement to retire as of July 1, 2018.

### Report on Board Appointed Committees

Mrs. Rodriguez attended the Ethnic and Social Studies steering committee meeting. The Committee is working on a presentation that will be shared at a future Board meeting.

### Approval of the Board of Education Special Meeting Minutes for January 9, 2018

It was moved by Mrs. Haffner, seconded by Mrs. Rodriguez and carried on a roll call vote 4 - 0 to approve the January 9, 2018 Special Board meeting minutes.

**Ayes:** Lomax, Rodriguez, Haffner, and Walker

**Noes:** None **Absent:** Moran **Abstain:** None

### **CONFERENCE AGENDA – 7:00 p.m.**

#### **K-12 Single School Plans for Student Achievement (SPSA) for the 2017-18 School Year (ACTION REQUESTED)**

It was moved by Mrs. Rodriguez, seconded by Mrs. Lomax and carried on a roll call vote 4 - 0 to approve the K-12 Single School Plans for Student Achievement as presented.

**Ayes:** Lomax, Rodriguez, Haffner, and Walker  
**Noes:** None **Absent:** Moran **Abstain:** None

**Proposed Change to District Student Assessment System (SAS)**

Dr. Rene Rickard provided a presentation comparing the current student assessment systems; IlluminateEd and Eadams. Teachers have expressed concerns with IlluminateEd in regards to stability of data, unresponsive customer service, cumbersome reporting and inability to communicate with newly adopted curriculum data banks. In a thorough review of various student assessment systems and input from staff, they are recommending change to Eadams for the 2018-19 school year.

**Presentation of the 2017-18 Second Interim Financial Report (Action Requested)**

It was moved by Mrs. Lomax, seconded by Mrs. Haffner and carried on a roll call vote 4 - 0 to adopt a positive certification for the Second Interim Financial Report. A positive certification indicates that the District can meet its financial obligations in the current year and subsequent two years.

**Ayes:** Lomax, Rodriguez, Haffner, and Walker  
**Noes:** None **Absent:** Moran **Abstain:** None

**Discussion Regarding a Budget Committee**

Ms. Betsy George and Mr. Joseph Richards discussed with the Board a plan for the formation of a Budget Information Advisory Committee (BIAC)—the makeup, the mission/charge, and the timing of the committee.

**Presentation and approval of Resolution #18-10 Regarding Reassignment of Certificated Teacher on Special Assignment Employee(s) to 185-Day Classroom Assignment(s) for 2018-19 School Year (AR)**

It was moved by Mrs. Haffner, seconded by Mrs. Rodriguez and carried on a roll call vote 4 - 0 to approve Resolution #18-10 as presented.

**Ayes:** Lomax, Rodriguez, Haffner, and Walker  
**Noes:** None **Absent:** Moran **Abstain:** None

**Ventura Unified School District School Climate**

All schools doing well, no knew news to report regarding school climate across the district.

**ACTION AGENDA**

**Administrative Recommendation for Student Expulsion**

It was moved by Mrs. Rodriguez, seconded by Mrs. Lomax and carried on a roll call vote 4 - 0 to approve administrative recommendation regarding Student Expulsion #'(s) 18/11, 18/19, 18/20, 18/21, 18/22.

**Ayes:** Lomax, Rodriguez, Haffner, and Walker  
**Noes:** None **Absent:** Moran **Abstain:** None

**Approval to Rescind Non-Reelect Notice to Employee #10807**

It was moved by Mrs. Lomax, seconded by Mrs. Rodriguez and carried on a roll call vote 4 - 0 to approve resolution #18-06 regarding the non-reelect of employees for the 2018-2019 school year and rescind the notice for Employee #10807.

**Ayes:** Lomax, Rodriguez, Haffner, and Walker  
**Noes:** None **Absent:** Moran **Abstain:** None

**Approval of Board Bylaw 9323-meeting Conduct – No Action Taken**

This item was tabled for future discussion.

**CONSENT CALENDAR**

It was moved by Mrs. Haffner, seconded by Mrs. Rodriguez and carried on a roll call vote 4 - 0 to approve Resolution #18-10 as presented.

**Ayes:** Lomax, Rodriguez, Haffner, and Walker  
**Noes:** None **Absent:** Moran **Abstain:** None

**1. Overnight, Out of the Tri County and Ratification Fieldtrips**

The Board approved the ratification of the superintendent's approval for students from Buena High School's Varsity Wrestling team to travel overnight and out of the tri-county to a CIF Masters Tournament on February 22-24, 2018. This event was held at Temecula Valley High School in Temecula, CA, Riverside County. Four students and three chaperones attended.

The Board approved the ratification of the superintendent's approval for students from Ventura High School's Girls Soccer team to travel overnight and out of the tri-county to a CIF Semi Final game on February 26-27, 2018. This event was held at La Quinta High School in La Quinta, CA, Riverside County. Twenty-one students and three chaperones attended.

The Board approved Ventura High School's request to send students from their Track and Field team to travel overnight and out of the tri-county to the Trabuco Hills Invitational to be held at Trabuco Hills High School in Mission Viejo, CA, Orange County. The trip will take place on March 30-31, 2018. Board approved request to send 48 students and 6 chaperones to this fieldtrip.

The Board approved Mound Elementary School's request to send 90 5th grade students and eighteen chaperones to travel overnight for an Outdoor Education fieldtrip to Catalina Island Marine Institute (CIMI) Camp Fox, Catalina Island. The trip will take place on March 26-28, 2018.

The Board approved Ventura High School's request to send fourteen German exchange students and three chaperones from the German Exchange Program to an overnight and out of the tri-county to San Diego, CA. The trip will take place on March 31 – April 3, 2018.

The Board approved Buena High School's request to send 50 students and five chaperones from their AP Calculus classes to travel overnight and out of the tri-county to Camp Three Falls in Frazier Park, Kern County, CA. The trip will take place on April 12-15, 2018.

The following fieldtrip was approved by the Board on January 23, 2018. This fieldtrip was resubmitted to the Board for approval because the location was changed as follows: Pierpont Elementary School to send 49 5th grade students and eight chaperones from their 5th grade classes to travel overnight for an Outdoor Education fieldtrip to Catalina Island Marine Institute (CIMI) Cherry Cove, on Catalina Island. The trip will take place on March 14-16, 2018

**2. Ratification of District's Approval of Miscellaneous and Part-Time Certificated Assignments for the 2017-18 School Year**

Ratification of District's approval of miscellaneous and part-time certificated assignments list attached to official minutes.

**3. Ratification of District's Approval of Resignations & Retirements for Certificated Personnel**

Last Name	First	School	Position	Effective	Reason
Brenner	Suzanne	Mound	Teacher	06/14/2018	Retirement
Diaz	Sandra	Sheridan Way	Teacher	06/14/2018	Retirement
Smith	LuAnn	ATLAS	Teacher	06/19/2018	Retirement
Fitz-Patrick	Edward	Project Secure	Teacher	06/15/2018	Retirement
Fluke	Julie	DATA	Teacher	2/9/18 (Rev)	Resignation
Davidson	Marjorie	EIC	Teacher	08/01/2018	Retirement

**4. Ratification of District's Approval for Leave of Absence for Certificated Personnel**

Last	First	Position	Site	Lv FTE	Lv Begin	Lv End	Reason

Shelburne	Jennifer	Teacher	Sheridan Way	1.00	02/20/18	05/21/18	REVISED: Maternity/FMLA
Urenda	Esmeralda	Teacher	Poinsettia	.40	8/16/18	6/13/19	Child Rearing

5. **Ratification of District's Approval of Employment and Reemployment of Substitute Teachers for the 2017-18 School year**

Name	Credential Or Program
Costa, Patrick	Emergency 30-Day Substitute Permit
Flores Jr., Marco	Emergency 30-Day Substitute Permit
Kamm, Eric	Single Subject Credential: Social Science
Minichiello, Elise	Emergency 30-Day Substitute Permit
Moloney Reddington, Kathleen	Multiple Subject Credential
Poteracke, Brianna	Emergency 30-Day Substitute Permit
Rollins, Ryan	Emergency 30-Day Substitute Permit
Sather, Diane	Multiple Subject Credential
Schobert, Kristofer	Emergency 30-Day Substitute Permit
Tarkany, Edyn	Emergency 30-Day Substitute Permit
Wightman, Kendall	Emergency 30-Day Substitute Permit
Wittwer, Kelly	Emergency 30-Day Substitute Permit

6. **Classified Personnel Changes**

The Personnel Commission approved the list of Classified Personnel Changes at its February 26, 2018 meeting. The Board of Education also approved those changes at this time. A copy was made available upon request.

7. **Increase in Time Base of Classified Positions**

The Board of Education approved the increase in time base of the following Classified positions.

8. **Reduction in Classified Position**

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position is no longer needed for the 2017-2018 fiscal year.

Classification	Location	Time Base
Paraeducator Computer Lab (2074)	Sheridan Way	2.00 Hrs / 180 Calendar

9. **2017-18 Briggs Elementary School District and VACE Memorandum of Understanding**

The District entered into an agreement with the Briggs School District (BESD) for educational services (classes) Ventura Adult and Continuing Education (VACE) will be providing to BESD parents (adult students) at BESD facilities. The term of this agreement is from November 2, 2017 to June 5, 2018.

10. **2017-18 Butte County Office of Educations and California Mini Corps Memorandum of Understanding**

The District renewed the agreement with the California Mini Corps through the support of Butte County Office of Education, in order to provide services to migrant students. The agreement is effective July 1, 2017 to June 30, 2018.

11. **Checks for February 2018**

Board approved the ratification of checks for the month of February 2018.

12. **Ratification of Purchase Orders (February 14, 2018 – February 27, 2018)**

The Board approval the ratification purchase orders and change orders as listed.

162 Purchase Orders	=	\$314,390.68
PO Changes	=	<u>-33,565.81</u>
GRAND TOTAL	=	\$280,824.87

**COMING EVENTS**

March 15, 2018 – VPD Curbside Café at Anacapa Middle School  
March 21, 2018 – Local Control Accountability Plan Meeting at the Education Service Center  
March 24, 2018 – Festival of Talent Show at Ventura High School

**FUTURE BOARD ITEMS**

Dr. Zamora was not aware of plans to eliminate the math courses as indicated by students in public comment. Mr. Bayless, Director of High School Curriculum and Instruction noted that statements made by students is incorrect. He will speak to staff at Ventura High School to correct rumors.

Mr. Walker would like staff to prepare a report on percentage of students receiving D’s & F’s in Math 1, 2 & 3 compared to previous Math courses.

Mrs. Haffner noted that in regards to letter received regarding the Parkland School shooting in Florida, and if Board agrees, is requesting that staff prepare a draft resolution on gun violence.

In response to question asked by Board regarding a student walkout in protest of the Parkland shooting: Mr. Davis responded that protocols and procedures were sent to all the high school Principals. Best practice is to supervise, keep students safe, and if the walkout occurs provide an orderly and systematic process for students to have a voice. The Ventura Police Department resource officers have been made aware and working with the District to supervise areas of the high schools.

**BOARD/SUPERINTENDENT COMMENTS**

Mr. Walker received correspondence from former Ventura High School basketball player, council member Mike Tracy asking Board to consider naming the floor of the Ventura Boy’s Gym in memory of Bob Swanson.

**CLOSED SESSION - None**

**ADJOURNMENT**

At 10:00 p.m. it was moved by Mrs. Lomax, seconded by Mrs. Rodriguez and carried on a roll call vote 4-0 to adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, March 27, 2018.

**Ayes:** Lomax, Rodriguez, Haffner, and Walker  
**Noes:** None    **Absent:** Moran    **Abstain:** None

APPROVED

\_\_\_\_\_ President  
\_\_\_\_\_ Secretary