

**VENTURA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
Tuesday, February 27, 2018  
MINUTES**

**Call to Order**

The Board of Education of the Ventura Unified School District met on Tuesday, February 27, 2018 in the City of Ventura, Council Chamber, 501 Poli Street, Ventura, California. President Walker called the meeting to order at 5:30 p.m.

President:	John Walker
Vice President:	Mary Haffner
Board Member:	Sabrena Rodriguez
Board Member:	Jackie Moran
Board Member:	Velma Lomax - Absent
Superintendent:	David Creswell
Deputy Superintendent:	Joseph Richards
Asst. Supt./Certificated HR:	Jeff Davis
General Counsel:	Anthony Ramos

**Adoption of Agenda**

It was moved by Mrs. Rodriguez, seconded by Mrs. Moran and carried on a roll call vote 4 - 0 to approve the agenda with changes as listed:

Request to pull from the closed and action section of this agenda pupil matters #18/16 & #18/19.

Resolution #18-5 calling for Full and Fair Funding of California Public Schools and move to the March 2, 2018 Special Board meeting for approval.

Remove employee numbers 10778 and 9901 listed under Resolution #18-06 regarding non-reelection of certificated probationary employees 2018-19.

**Ayes:** Moran, Rodriguez, Haffner, and Walker  
**Noes:** None    **Absent:** Lomax    **Abstain:** None

**Public Comment on Closed Session Items**

**Closed Session**

It was moved by Mrs. Haffner, seconded by Mrs. Rodriguez and carried on a roll call vote 4-0 that the Board adjourn to closed session to discuss conference with legal counsel on anticipated litigation, pupil matters, public employee discipline/dismissal/release and conference with labor negotiators.

**Ayes:** Moran, Rodriguez, Haffner, and Walker  
**Noes:** None    **Absent:** Lomax    **Abstain:** None

At 7:00 p.m., President Walker called the regular meeting to order and led the pledge of allegiance. Student Board members Renee McIntire representing VACE and Andrew Galeana representing Pacific High read the Vision, Mission and Governing Principles.

**Report of Actions Taken in Closed Session** - None

**Good News**

The Tri-County GATE Council honored Dr. Anne Roundy-Harter, GATE coordinator with this year's Distinguished Service Award winner for Pacific Region of the California Association for the Gifted.

Student Board members shared information regarding school activities in areas of academics, community service and sports.

### **Public Comments**

Scott Farrell concern over safety of students against active shooters.

### **PUBLIC HEARING – Input Regarding Composition of Maps for Trustee Area Elections**

Mr. Walker called the public hearing to order in accordance with Elections Code section 10010 to receive and consider input regarding the composition of trustee area maps to be used in the event the Board approves a transition to by-trustee area elections pursuant to Education Code sections 5019 and 5020. The Board invites public testimony regarding this matter. Receiving no request to speak, the hearing was closed.

### **Correspondence - None**

### **Report on Board Appointed Committees - None**

### **Approval of the Board of Education Special Meeting Minutes for December 9, 2017**

It was moved by Mrs. Rodriguez, seconded by Mrs. Moran and carried on a roll call vote 4 - 0 to approve the December 9, 2017 Special Board minutes.

**Ayes:** Moran, Rodriguez, Haffner, and Walker

**Noes:** None    **Absent:** Lomax    **Abstain:** None

## **CONFERENCE AGENDA**

### **Rebranding**

Ms. Michellene Debonis, president and founder of the Zeste Consulting firm presented overview of the development and branding steps taken for Simi Valley Unified School District. Rebranding helps clarify the company/organization message to better connect with the audience. Some reasons why schools usually rebrand is new leadership, lack of awareness of school programs and opportunities, non-existing messaging, and/or no common understanding of vision and purpose.

### **K-12 Single School Plans for Student Achievement (SPSA) for the 2017-18 School Year**

The Principal and School Site Council at each school, with input from other stakeholder groups, work collaboratively to develop and approve a plan to “improve the academic performance of all pupils” at the school. The K-12 Single School Plans for Student Achievement for the 2017-18 school year were submitted for Board Review. This item will be brought back for approval at the next regularly scheduled meeting of the Board of Education

### **Kinder Prep Program**

The Ventura Neighborhood for Learning (VNfL) Director, Cathy Puccetti presented information on the planned summer Kinder Prep Program that is offered July 30<sup>th</sup> through August 10<sup>th</sup> 2018. The site locations will include Citrus Glen, E.P. Foster, Junipero Serra, Lincoln and Portola Elementary. This program is for children who will be entering Kindergarten or Transitional Kindergarten and who have not attended preschool.

### **College and Career Seminar Course and Get Focused, Stay Focused Curriculum Review**

Dr. Greg Bayless, Director, Secondary Curriculum and Instruction and Career Technical Education presented the Board of Education the results of a preliminary review of the “College and Career Seminar” course, currently in its second year of implementation. The presentation highlighted survey results from parents, current and former students enrolled in the course, teachers, counselors and administrators, along with a review of other academic and school engagement indicators the course is designed to positively impact.

### **Benchmark Advance/Adelante K-5 Language Arts Curriculum Implementation Update**

Dr. Danielle Cortes, Director, Curriculum and Instruction TK-5 provided adoption timeline history of the Benchmark Advance/Adelante K-5 Language Arts Curriculum Implementation.

**Approval of Resolution #18-06 Regarding Non-Reelection of Certificated Probationary Employees for 2018-19 School Year (Action Requested)**

It was moved by Mrs. Haffner, seconded by Mrs. Rodriguez and carried on a roll call vote 4 - 0 to approve resolution #18-06 with request to remove employee numbers 10778 and 9901.

**Ayes:** Moran, Rodriguez, Haffner, and Walker  
**Noes:** None     **Absent:** Lomax     **Abstain:** None

**Approval of Resolution #18-07 Regarding Release of Certificated Temporary Employees for the 2018-19 School Year (Action Requested)**

It was moved by Mrs. Rodriguez, seconded by Mrs. Moran and carried on a roll call vote 4 - 0 to approve resolution #18-07 as presented.

**Ayes:** Moran, Rodriguez, Haffner, and Walker  
**Noes:** None     **Absent:** Lomax     **Abstain:** None

**Approval of Resolution #18-08 Regarding Reassignment of Certificated Management Employee to Lesser Management Assignment for 2018-19 School Year (Action Requested)**

It was moved by Mrs. Haffner, seconded by Mrs. Rodriguez and carried on a roll call vote 4 - 0 to approve resolution #18-08 as presented.

**Ayes:** Moran, Rodriguez, Haffner, and Walker  
**Noes:** None     **Absent:** Lomax     **Abstain:** None

**Approval of Resolution #18-09 Regarding Reassignment of Certificated Management Employee to Bargaining Unit Assignment for 2018-19 School Year (Action Requested)**

It was moved by Mrs. Rodriguez, seconded by Mrs. Moran and carried on a roll call vote 4 - 0 to approve resolution #18-09 as presented.

**Ayes:** Moran, Rodriguez, Haffner, and Walker  
**Noes:** None     **Absent:** Lomax     **Abstain:** None

**VUSD School Climate**

Mr. Creswell reported that no new issues to address at any of VUSD schools. The District continues to monitor all schools with care focused on Balboa Middle School. The second parent meeting held at Balboa recapped the short and long-term plans to address concerns at that school. Mr. Walker noted that bullying is an issue that is rampant across the state. Mr. Creswell will coordinate a committee to discuss, assess what is in place, what is or is not working, and plan a systematical curriculum program for all schools to address societal issues.

**Revision of Board Bylaw 9323-Meeting Conduct**

The Board and Superintendent reviewed and discussed the draft Bylaw 9323 regarding proposed revisions. This item will be brought back for approval at the next regular scheduled meeting of the Board.

**Election for California School Board Association (CSBA) Delegate Assembly (Action Requested)**

It was moved by Mrs. Rodriguez, seconded by Mrs. Haffner and carried on a roll call vote 4 - 0 that the Board cast its vote for: William "Bill" Daniels (Simi Valley USD) – Incumbent; Vianey Lopez (Hueneme ESD) – Incumbent; Veronica Robles-Solis (Oxnard SD) – Incumbent; Kelsey Stewart (Santa Paula USD).

**Ayes:** Moran, Rodriguez, Haffner, and Walker  
**Noes:** None     **Absent:** Lomax     **Abstain:** None

**ACTION AGENDA**

**Administrative Recommendation for Student Expulsion #18/07, 18/10, 18/12, 18/13, 18/17.**

It was moved by Mrs. Haffner, seconded by Mrs. Rodriguez and carried on a roll call vote 4 - 0 to approve Student Expulsion #18/07, 18/10, 18/12, 18/13, 18/17.

**Ayes:** Moran, Rodriguez, Haffner, and Walker  
**Noes:** None     **Absent:** Lomax     **Abstain:** None

**Administrative Recommendation to Revoke Suspended Order Expulsion #18-05**

No motion was made to move forward with this item; therefore, no vote taken.

**K-12 Schools' and Adult Education Comprehensive Safety Plans for 2017-18**

It was moved by Mrs. Rodriguez, seconded by Mrs. Haffner and carried on a roll call vote 4 - 0 to approve the comprehensive safety plans as presented.

**Ayes:** Moran, Rodriguez, Haffner, and Walker  
**Noes:** None    **Absent:** Lomax    **Abstain:** None

**Approval of Resolution #18-04, Authorization to Participate in the 2018-19 California School Cash Reserve Program**

It was moved by Mrs. Rodriguez, seconded by Mrs. Moran and carried on a roll call vote 4 - 0 to approve Resolution #18-04.

**Ayes:** Moran, Rodriguez, Haffner, and Walker  
**Noes:** None    **Absent:** Lomax    **Abstain:** None

**Approval of Resolution #18-05, Calling for Full and Fair Funding of California's Public Schools**

In absence of Mrs. Lomax, the Board felt important that all Board members should be present to vote. This item will be moved to the March 2, 2018 Special Board meeting where action will be taken.

**CONSENT CALENDAR**

It was moved by Mrs. Rodriguez, seconded by Mrs. Moran and carried on a roll call vote 4 - 0 to approve consent items 1 through 15 as presented.

**Ayes:** Moran, Rodriguez, Haffner, and Walker  
**Noes:** None    **Absent:** Lomax    **Abstain:** None

**1. Overnight, Out of the Tri County and Ratification Fieldtrips**

The Board approved the ratification of the superintendent's approval for students from Buena High School's girl's varsity wrestling team to travel out of the tri-county to a CIF Wrestling Tournament on February 9, 2018 and February 10<sup>th</sup>. This event was held at Eleanor Roosevelt High School, Corona, CA, Riverside County. Three students and one chaperone attended.

The Board approved the ratification of the Superintendent's approval for students from Buena High School's boy's varsity wrestling team to travel overnight and out of the tri-county to a CIF Wrestling Tournament on February 16-17, 2018. This event was held at Brea Olinda High School, Brea, CA, Orange County. Seven students and five chaperones attended.

The Board approved the ratification of the superintendent's approval for students from DeAnza Academy of Technology and the Arts (DATA) AVID (Advancement via Individual Determination) class to travel out of the tri-county to a college tour on February 27, 2018. This event was held at Soka University of America, Aliso Viejo, CA, Orange County. Fifty students and five chaperones attended.

The Board approved Buena High School's request to send students from their German Exchange Club to travel out of the tri-county to Disneyland, CA, Orange County to chaperone/host German exchange students on a cultural exchange trip. The trip will take place on March 28, 2018. Two Buena High students, twelve German exchange students and four chaperones will attend.

The Board approved Foothill Technology High School's request to send students from their Visual Art, AP Art and Photography classes to travel overnight and out of the tri-county to an Art Exhibit to be held at Balboa Park in San Diego, CA, San Diego County. The trip will take place on March 22-23, 2018. Twenty-four students and three chaperones will attend.

The Board approved Foothill Technology High School’s request to send students from their Drama class to travel overnight and out of the tri-county to compete in a theater competition against other high schools at Fullerton College in Fullerton, CA, Orange County. The trip will take place on March 23-24, 2018. Nine students and three chaperones will attend. Transportation will be provided by private vehicles. All required paperwork will be on file at the school before departure.

The Board approved Ventura High School’s request to send their Advancement via Individual Determination (AVID) students to travel overnight and out of the tri-county to visit the following colleges: Cal State Sacramento (Sacramento County), University of California, Davis (Yolo County), Santa Clara University, Santa Clara (Santa Clara County), and San Jose State (Santa Clara County). The trip will take place on April 4-5, 2018. Forty-five students and five chaperones will attend.

The Board approved Buena High School’s request to send their Advancement via Individual Determination (AVID) students to travel out of the tri-county to visit the following colleges: University of California Irvine (Orange County) and Soka University (Orange County). The trip will take place on April 19, 2018. Forty-five students and five chaperones will attend.

The Board approved Foothill Technology High School’s request to send students from their Speech and Debate team to travel overnight and out of the tri-county to the California State Speech Tournament to be held at Mountain House, CA, San Joaquin County. The trip will take place on April 19-23, 2018. Two students and one chaperone will attend.

The Board approved Balboa Middle School’s request to send students from their Music class to travel overnight and out of the tri-county to a music festival to be held at Disneyland in Anaheim, CA, Orange County. The trip will take place on May 4-5, 2018. One-Hundred and five students and 12 chaperones to attend.

The following fieldtrip was approved by the Board on December 12, 2017. This fieldtrip is being brought back to the Board for approval because the date of the trip was changed. Foothill Technology High School is resubmitting request to send students from their Biotechnology class to travel overnight to Santa Rosa Island for a research/data collection field trip. The trip will take place on June 27-30, 2018. The previous board approved date was May 28-31, 2018. Thirty students and three chaperones will attend.

The following fieldtrip was approved by the Board on October 10, 2017. This fieldtrip is being brought back to the Board for approval because the location has changed. Ventura High School is resubmitting request to send students from their Wind Ensemble Honors class to travel overnight and out of the state a National Adjudicator Invitational to be held at the Boston Conservatory in Boston, Massachusetts. The previous board approved location was Rochester, New York. The trip will take place on March 22-25, 2018. Forty-five students and nine chaperones will attend.

2. **Ratification of District’s Approval of Miscellaneous and Part-Time Certificated Assignments for the 2017-18 School Year**

Ratification of District’s approval of miscellaneous and part-time certificated assignments (list attached to official minutes).

3. **Ratification of District’s Approval of Resignations & Retirements for Certificated Personnel**

Last Name	First	School	Position	Effective	Reason
Strauss	Elizabeth	Itinerant	Substitute	12/07/2017	Resign – Relocation
Erlenborn	Christine	Health Services	Nurse	01/08/2018	Resign-Other position
Fluke	Julie	DATA	Teacher	05/09/2018	Resign
Rubow	Linda	Cabrillo	Teacher	06/14/2018	Retirement
Hewer	Heather	Cabrillo	Teacher	06/14/2018	Retirement
Creech	Tera	Foothill Tech	Teacher	02/13/2018	Resign-Other position

4. **Ratification of District's Approval for Leave of Absence for Certificated Personnel**

Last	First	Position	Site	Lv FTE	Lv Begin	Lv End	Reason
Loughman	Katherine	Teacher	Buena	.20	02/12/18	06/15/18	Child Rearing
Brenner	Suzanne	Teacher	Mound	1.00	08/16/18	06/14/19	Personal

5. **Ratification of District's Approval of Employment and Reemployment of Substitute Teachers for the 2017-18 School year**

Name	Credential Or Program	Ref /Date
Ensminger, Molly	Single Subject Credential: English	2/27/2018
Goerisch, Hayley	Emergency 30-Day Substitute Permit	2/27/2018
Gomez, Candice	Multiple Subject Credential	2/27/2018
Lanning, Rusty	Emergency 30-Day Substitute Permit	2/27/2018
Mallinson, James	Emergency 30-Day Substitute Permit	2/27/2018
Sattler, Allison	Emergency 30-Day Substitute Permit	2/27/2018

6. **Ratification of District's Approval of Employment of Adult Education Teachers**

Name	Assignment	Credential	Date taken to Board
Locken, Laura	Substitute	DS AE: Basic & Secondary Basic Skills, & Social Science	02/27/18
Borkowski, Monica	Substitute	DS AE: Elementary & Secondary Basic Skills, Social Science, English & English as a second Language	02/27/18

7. **Reduction in Classified Positions**

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following positions are no longer needed for the 2017-2018 fiscal year.

Classification	Location	Time Base
Inclusion Assistant (2457)	Special Ed Dept. / ESC	6.00 Hrs / 181 Calendar
Paraeducator Special Ed (3483)	Buena High	5.75 Hrs / 181 Calendar
Technology Specialist (0784)	Technology Department	8.00 Hrs / 12 Months

It is recommended that the Board of Education approved the elimination of the identified positions. These positions are currently vacant, therefore no action is required to issue a layoff notice. Because these positions are vacant, there are no classified incumbents who will be affected as a result of the elimination of these positions.

8. **Establishment of Classified Position**

Classification	Location	Time Base	Funding
Network and Systems Specialist	Technology Department/ESC	8.00 Hrs /12 Months	General Fund

9. **2017-18 City of San Buenaventura & All City Management Crossing Guard Agreement, First Amendment**

Ventura Unified School District renewed the agreement with All City Management Services contracted by the City of San Buenaventura to provide crossing guard services at District schools. Board approved this agreement effective July 1, 2017 to June 30, 2018.

10. **2017-18 City of San Buenaventura School Resource Officer Agreement #2016-00409, First Amendment**  
Ventura Unified School District renewed the agreement with the City of San Buenaventura to provide the services of Ventura Police Department school resource officers at District schools. Board approved this agreement effective July 1, 2017 to June 30, 2018..
11. **2018-20 Orange County Superintendent of Schools Agreement No. 45681**  
Ventura Unified School District entered into an agreement with the Orange County Superintendent of Schools to receive funding through the California SUMS Initiative (Scaling Up Multi-Tiered System of Support) statewide grant in order to address barriers to learning and re-engage disconnected students. Board approved this agreement effective January 1, 2018 to June 30, 2020.
12. **Permission to Solicit Bids for Asphalt at Various Sites**  
The project will consist of asphalt work at various sites that may include Buena High School and Lincoln Elementary School. Funds will be derived from Routine Restricted Maintenance.
13. **Permission to Solicit Bids for Foothill Athletics Baseball Field DATA**  
The Board approved permission to solicit bids for the installation of a baseball field at DATA, to serve as the primary home field for the Foothill Technology High School athletics program. Funds will be derived from Building Fund.
14. **Gifts to Schools**
- | <u>DONOR</u>                              | <u>GIFT</u>         | <u>LOCATION</u> | <u>VALUE</u> |
|---|---------------------|-----------------|--------------|
| Laura Alston                              | Cello               | Anacapa         | 354.29       |
| Laurin & William Boland                   | Musical Instruments | Cabrillo        | 500.00       |
| Robert & Sally A. Boughton Education Fund | Cash                | Will Rogers     | 20,000.00    |
| Buena PTSA                                | Cash                | Buena           | 1495.85      |
| Chevron Matching Employee Funds           | Cash                | Juanamaria      | 500.00       |
| Cornerstone Photography                   | Cash                | Cabrillo        | 998.44       |
| Cornerstone Photography                   | Cash                | Elmhurst        | 435.42       |
| Cornerstone Photography                   | Cash                | Juanamaria      | 564.57       |
| Cornerstone Photography                   | Cash                | Mound           | 915.12       |
| Cornerstone Photography                   | Cash                | Pierpont        | 387.45       |
| John Davidson                             | Printer & Toner     | Ventura HS      | 2,541.24     |
| Drum Workshop, Inc.                       | Cajon Drum          | Junipero Serra  | 200.00       |
| Edison International                      | Cash                | Junipero Serra  | 600.00       |
| Exxonmobil Foundation                     | Cash                | ATLAS           | 500.00       |
| Garden Club of Ventura                    | Cash                | Loma Vista      | 240.00       |
| Kris Hansen                               | Saxophone           | Buena           | 800.00       |
| Junipero Serra PTA                        | Cash                | Junipero Serra  | 14,000.00    |
| Timothy & Karyn Lackey                    | Cash                | Cabrillo        | 100.00       |
| Jenny & Patrick Marek                     | Cash                | Junipero Serra  | 515.80       |
| Joanne Marshall                           | Cash                | Juanamaria      | 65.00        |
| Kerri Morton                              | Cash                | Cabrillo        | 100.00       |
| Maureen C. Paulson                        | Vehicle             | Ventura HS      | 4,000.00     |
| Van Pfetzing                              | Vehicle             | Ventura HS      | 3,500.00     |
| Pizza Man Dan                             | Pizzas              | DATA            | 100.00       |
| Portola PFFO                              | Cash                | Portola         | 10,000.00    |
| Premier America Credit Union              | Cash                | Mound           | 250.00       |
| Southern Poverty Law Center               | Cash                | Buena           | 2,100.00     |
| Ventura Downtown Lions Club               | Cash                | Loma Vista      | 400.00       |

15. **Ratification of Purchase Orders**

The Board approved the listed purchase orders and change orders for the period of January 31, 2018 – February 13, 2018.

277 Purchase Orders	=	\$738,180.13
PO Changes	=	<u>-204,000.15</u>
GRAND TOTAL	=	\$534,179.98

**COMING EVENTS**

- March 1, 2018 – Montalvo Elementary; Ventura Police Department Curbside Coffee
- March 2, 2018 – Cabrillo Middle School; Battle of the Books
- March 2, 2018 – Special Board Meeting

**FUTURE BOARD ITEMS - None**

**BOARD/SUPERINTENDENT COMMENTS**

Mr. Walker highlighted the event at Juanamaria School hosted by West Coast Symphony who brought in instruments for the students to experience. He complimented Balboa Band Teacher Mr. Clinton Cody and students for their participation to teach elementary students about the instruments.

Mr. Creswell noted that due to the recent Florida shootings in Parkland School, VUSD is very aware on the importance to continue to work with the Ventura Police Department and other agencies on School Safety, school access and active shooter training for our district.

Mr. Creswell has been at Balboa middle school and very reassuring to hear the positive feed back from staff, parents, and students.

**CLOSED SESSION**

**ADJOURNMENT**

At 10:00 p.m. it was moved by Mrs. Rodriguez, seconded by Mrs. Haffner and carried on a roll call vote 4-0 to adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, March 13, 2018.

**Ayes:** Moran, Rodriguez, Haffner, and Walker

**Noes:** None     **Absent:** Lomax     **Abstain:** None

APPROVED

\_\_\_\_\_ President

\_\_\_\_\_ Secretary