

Board of Education
Velma Lomax, President
Matt Almaraz, Vice President
Sabrena Rodriguez, Member
Amy Callahan, Member
Dr. Jerry Dannenberg, Member
Dr. Roger Rice, Superintendent &
Clerk of the Board



255 W. Stanley Avenue, Suite 100 • Ventura, California 93001-1348 • 805.641.5000

For the future of every student

REGULAR BOARD OF EDUCATION MEETING
August 10, 2021

Closed Session: 5:30 p.m.
Regular Board Meeting: 7:00 p.m.

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

PUBLIC ACCESS/COMMENTS

In accordance with Governor Newsom's Executive Order N-29-20 regarding COVID-19, members of the public will continue to have the right to observe the public meeting via <http://bit.ly/TDCStudios> and submit public comment in writing at public.comment@venturausd.org and live public comment via the Zoom platform. Both written and live public comment requests are available for the Public Comment agenda item as well as the Public Comment on Closed Session agenda item. Public comment and live Public Comment requests will be accepted for a 24-hour period ending one hour prior to the start of the Opening Procedure of the meeting. All written public comment received via the designated email address, referenced above, will be provided to the Board of Education prior to the start of the Regular Session of the meeting for review. The written public comment will not be read or summarized, but will be made part of the minutes of the Board meeting. ANY REQUESTS RECEIVED FOR LIVE OR WRITTEN PUBLIC COMMENT BEFORE OR AFTER THE 24 HOUR PERIOD WILL NOT BE PROCESSED. A member of the public may submit a request to provide live public comment also using the above-referenced email address. The request must be received during the 24-hour period referenced above. Once received, an email with a Zoom link will be provided with directions and the procedure to provide live public comment. Community members will have 3 minutes to provide their public comment.

Any writings or documents that are public records and are provided to the majority of Board Members before the meeting regarding an open session item on the agenda are available via the district website at <https://www.venturausd.org/board/SuperintendentBoard/BoardofEducation/2019-21AgendasInformation.aspx>

POSTING INFORMATION

The agenda for regularly scheduled Board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)
This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a)
- Ventura Adult and Continuing Education (Main Entrance) 5200 Valentine Road, Ventura, CA



AGENDA
BOARD OF EDUCATION REGULAR MEETING
VENTURA UNIFIED SCHOOL DISTRICT
Tuesday, August 10, 2021
Ventura Adult and Continuing Education
Ron Halt Classroom Via Teleconference

Public Access

Public Streaming of the Board Meeting at <http://bit.ly/TDCStudios>

1. OPENING PROCEDURE - Ron Halt Classroom - 5:30 p.m.

2. Call to Order

3. Adoption of Agenda

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____, Lomax ____

4. Public Comment on Closed Session Items

5. Motion to go to Closed Session

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____, Lomax ____

6. CLOSED SESSION - Ron Halt Classroom

6.a Public Employee Performance Evaluation, Pursuant to Government Code Section 54857(b)

Titles:

- Directors
- Assistant Director of Student Support Services

6.b Conference with Labor Negotiators, Pursuant to Government Code Section 54957.6

a. District Negotiators:	Rebecca Chandler
	Brett Taylor
	Anthony Ramos
Employee Organizations:	Ventura Unified Education Association (VUEA)
	Ventura Education Support Professionals
	Association (VESPA)

7. REGULAR SESSION - Ron Halt Classroom - 7:00 p.m.

8. Pledge of Allegiance

- Moment of Silence

9. Roll Call:

**Velma Lomax, President ____, Matt Almaraz, Vice-President ____,
Sabrena Rodriguez ____, Amy Callahan ____, Dr. Jerry Dannenberg ____, Dr. Roger Rice ____**

10. Report of Actions Taken in Closed Session

11. Superintendent's Report

11.a Good News

a

12. Correspondence

13. Public Comments

14. CONFERENCE - EDUCATIONAL SERVICES

14.a [School Reopening Update](#)

Staff will present an update on the reopening of schools. The presentation will include information on Safety, Nutrition Services and Independent Study.

Dr. Antonio Castro, Assistant Superintendent, Educational Services

14.b [Presentation of Proposed Changes, Deletions or Additions to Board Policies and Administrative Regulation related to Educational Services:](#)

- BP 6175 Distance Learning (Delete)
- BP/AR 6158 Independent Study (Revise)

Dr. Antonio Castro, Assistant Superintendent, Educational Services

15. CONFERENCE - BUSINESS SERVICES

15.a [Consideration for Approval of Resolution #21-20, Reconfirming Acceptance of the Advisory Committee Recommendation Regarding District Real Property; Declaring Property Surplus; Declaring Intention to Offer Property for Sale; Authorizing the Solicitation of Sale Through a Bid Process \(Action Requested\)](#)

The District Board previously appointed a Surplus Property Advisory Committee pursuant to Education Code section 17388 et seq. to advise the District's governing board in the development of district-wide policies and procedures governing the use or disposition of real property which is not needed for school purposes. Specifically, the Advisory Committee reviewed the real property located at 255 West Stanley Avenue, Suite 100, Ventura, CA 93001, known as the Education Service Center; the real property located at 2647 North Ventura Avenue, Ventura, CA 93001, known as Avenue Elementary; the real property located south of Telephone Road, north of Bristol Rd., east of Tamarin, Ventura, CA 93003, known as the Jewett Estate; and the real property located between Foothill Road and Telegraph Road, west of Saticoy Avenue, Ventura, CA 93004, known as the Sudden Estate (collectively, the "Properties").

On October 21, 2020, the Advisory Committee produced a Final Report and Recommendations ("Final Report"). As discussed in the Final Report, the Advisory Committee considered community input regarding the use of the Properties and evaluated relevant data regarding the District's current and projected real property needs. The Board formally accepted the report on November 6, 2020. The Board will now consider whether to formally declare the Properties surplus as recommended by the Report.

Board adoption of the attached Resolution #21-20 will protect the District's rights related to all legal dispositions of the properties under this process.

Moved:
Seconded:

ROLL CALL VOTE:
Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____, Lomax ____

Dr. Rebecca Chandler, Assistant Superintendent, Business Services

15.b [Permission to Declare an Emergency for Fire and Smoke Remediation, Repair Work, and Acquisition of Temporary Classrooms at Mound Elementary School \(Action Requested\)](#)

On July 22, 2021, at approximately 3 a.m. there was a fire at Mound Elementary School. The fire caused significant structural damage and destroyed the contents in rooms 6, 7, and 8. Attached is a detailed account of the incident.

Public Contract Code Section 20113 allows school districts to award contracts without formal bidding in an emergency if repairs, alterations, or work, are necessary to any public school facility to allow classes to continue, or to avoid danger. In order to carry out remediation and repair work, it is necessary for the Board, by unanimous vote, to declare an emergency situation, allowing the District to proceed with the work.

Permission is requested to unanimously declare the fire damage remediation and repair work in addition to procurement and installation of two temporary classrooms at Mound Elementary School an emergency.

Moved:
Seconded:

ROLL CALL VOTE:
Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____, Lomax ____

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Mr. Eric Reynolds, Director, Risk Management

15.c [City of San Buenaventura School Resource Officer \(SRO\) Agreement for 2021-22](#)
Ventura Unified School District will be discussing the attached agreement between the City of San Buenaventura and the Ventura Unified School District for police services at secondary school sites. The agreement will be brought back for board approval at a future board meeting.
Dr. Rebecca Chandler, Assistant Superintendent, Business Services

15.d [Disposal of Obsolete and Surplus Buses and Vehicles \(Action Requested\)](#)

Staff will discuss the attached inventory of obsolete buses and vehicles considered surplus, and ready to be advertised, sold, auctioned, disposed or donated in accordance with Board Policy 3270. Board approval to dispose of or sell is requested.

Moved:
Seconded:

ROLL CALL VOTE:
Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____, Lomax ____

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Mr. Arie Wiberg, Director, Transportation

CONSENT CALENDAR

It is recommended that the department item numbers **16 to 19** below be approved as presented. All items

listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____, Lomax ____

16. CONSENT - HUMAN RESOURCES - Certificated

16.a [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2021-22 School Year](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel listed below.

Last Name	First Name	Site	Assignment	Reason	Last Work Day
Nevison	Brittany	Ventura HS	Teacher	40% Resignation	6/11/21
Ferdolage	Tawnya	Balboa MS	Counselor	Resign-Other Pos	7/9/21
Jacobo	Andrea	Lemon Grove, Mound, Poinsettia	Counselor	Resign-Other Pos	6/10/21
McGavren	Anne	Buena HS	Teacher	Resign-Personal	6/11/21
Perizzolo	Dale	Buena HS	Teacher	Resign-Other Pos	7/30/21
Taylor	Laura	Anacapa MS	Teacher	Retire	9/24/21

Mr. Brett Taylor, Assistant Superintendent, Human Resources

16.b [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2021-22 School Year](#)

It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.

Mr. Brett Taylor, Assistant Superintendent, Human Resources

16.c [Ratification of Administration's Approval of Assignments for 2021 Extended Year - Summer School Programs](#)

Ratification of Administration's Approval of the 2021 Extended Year - Summer School and Summer Session assignments on the attached list.

Mr. Brett Taylor, Assistant Superintendent, Human Resources

16.d [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2021-22 School Year](#)

Ratification of administration's approval for leave of absence for certificated personnel listed below:

Last Name	First Name	Site	Assignment	Lv FTE	Lv Begin	Lv End	Reason
Duffy	Khara	DATA MS	83% Teacher	1.00	8/19/21	6/16/22	Personal
Locher	Jay	Ventura HS	Teacher	.20	8/20/21	6/17/22	Personal
Golden	April	Cabrillo MS	Teacher	1.00	8/19/21	6/16/22	Child Rearing
Ramos	Teresa	Will Rogers	Teacher	1.00	8/19/21	6/16/22	Child Rearing
Bojar	Megan	Mound	Teacher	1.00	8/30/21-Rev.	11/30/21	Parental/FMLA
Bojar	Megan	Mound	Teacher	1.00	1/1/22-Rev.	1/28/22	Child Rearing
Bojar	Megan	Mound	Teacher	.20	1/29/22-Rev.	6/16/22	Child Rearing

Mr. Brett Taylor, Assistant Superintendent, Human Resources

16.e [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2021-22 School Year](#)

Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.

Mr. Brett Taylor, Assistant Superintendent, Human Resources

17. CONSENT - HUMAN RESOURCES - Classified

17.a [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed; see attached list.

Note: Positions being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change. It is requested that the Board of Education approve the attached Classified position changes for the 2021-2022 fiscal year.

Ms. Andrea Crouch, Director of Classified Human Resources

18. CONSENT - BUSINESS SERVICES

18.a [CORE Districts Agreement for 2021-23](#)

The District requests entering into an agreement with CORE Districts and its subcontractor Educational Analytics in order to receive professional and peer learning services, and participation in the CORE Policy Analysis for California Education (PACE) research collaborative. The attached agreement is effective August 10, 2021 through June 30, 2023. Approval of the attached agreement is requested.

Dr. Rebecca Chandler, Assistant Superintendent, Business; Dr. Antonio Castro, Assistant Superintendent, Educational Services

18.b [Moorpark Unified School District Library Support Services Agreement for 2021-22](#)

Ventura County Office of Education (VCOE) used to offer library support services to several smaller districts, but will no longer be doing this. Moorpark Unified School District asked VCOE if we would be willing to offer support. Consequently, the District has entered into an agreement with Moorpark USD for library support services. VUSD will provide a Library Services Specialist throughout the year for 4.5 days mutually agreed upon by both parties. The attached agreement is effective July 1, 2021 through June 30, 2022. Approval of the attached agreement is requested.

Dr. Rebecca Chandler, Assistant Superintendent, Business; Dr. Greg Bayless, Director, Curriculum and Instruction 6-12

18.c [Student Teaching and Practicum Agreements](#)

The District enters into agreements with universities and/or agencies for student teaching experience, and, internships for teachers, counselors, nurses, psychologists, occupational therapists, physical therapists and speech therapists. The District credentials analyst assigns student teachers to District schools, with the approval of the Assistant Superintendent of Human Resources. Board ratification of the agreements listed below is requested. Agreements are attached for review.

University/Agency	Experience	Term
Baylor University	Speech-Language Pathology	October 20, 2020 - October 19, 2025
CA Lutheran University	Student Teacher	August 1, 2020 - July 31, 2025
CA State University, Northridge	Student Teacher	May 27, 2021 - May 26, 2026
Nova Southeastern University	Speech-Language Pathology	August 1, 2021 - July 31, 2026
TEACH-NOW Graduate School of Education	Student Teacher	September 10, 2020 - September 9, 2025
University of Southern CA	Student Teacher/School Counselor	September 24, 2020 - September 23, 2025

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Mr. Brett Taylor, Assistant Superintendent, Human Resources

18.d [Ratification of Change Order #1, C1-22 Lemon Grove Classroom Conversion Project](#)

The change order to Tomar Construction consists of the following:

1.	Add additional cabinetry to new Lab east wall. This change was part of a larger add alternate that was not taken at the time of bid.	\$29,550.00
2.	Unknown conduit and wiring feeding the exterior breezeway lights was discovered in a soffit that was being reframed. This cost is to relocate the conduit and wiring and provide a new 120V outlet that was previously housed within a removed data raceway.	\$1,111.00
3.	CREDITS for slab moisture barrier, (4) marker boards and (4) bottle filling stations. Slab moisture test shows an additional moisture barrier is not necessary. Marker boards and bottle fillers were provided by the District to mitigate long lead times on these materials.	(\$23,847.00)
4.	Cost for additional framing at Lab soffit. Existing soffit was reduced in size when HVAC system was moved to attic. Scope includes removing more of the existing framing and sheathing and extra drywall patch/paint.	\$2,416.65
5.	Remove (2) fresh air intake grills at exterior walls for the HVAC system. Patch wall and plaster and repaint. New HVAC fresh air make up install by District at roof.	\$1,010.61
6.	Cost to add framing to (4) existing walls to accommodate new bottle fillers. This was not discovered until the wall was opened up for construction.	\$580.70
7.	Additional cost to abate glue following removal of acoustic tiles from soffit access doors at (2) classrooms.	\$1,031.36
8.	Cost to infill (2) in slab penetrations with concrete at new Lab. Penetrations were not discovered until existing wall was removed between classrooms.	\$216,33
	Total for Change Order #1	\$12,069.65

It is recommended that the Board ratify change order #1 in the amount of \$12,069.65 for C1-22 Lemon Grove Classroom Conversion, for a total contract of \$374,069.65. Approval of the change order is requested.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Terri Allison, Facilities Manager

18.e [Ratification of Change Order #1, C4-22 Ventura HS and Buena HS Pool Deck Repairs](#)

The change order to California Commercial Pools consists of the following:

Buena HS - additional cost to replace (8) additional waterline and depth marker tiles that were found to be chipped or cracked and (4) No Diving graphics that could not be rejuvenated to meet Ventura County Health Department requirements. Cost includes saw cut removal of old tile and providing and installing new tile and grout.	\$1,840.00
Ventura HS - additional concrete spalling was realized during the process of repairing the deck. An additional 3,560 S.F. of deck required treatment, prep and coating in order to meet Ventura County Health Department requirements. Note that the contractor provided a significant discount to the district for this additional work.	\$29,800.00
Total for Change Order #1	\$31,640.00

It is recommended the Board ratify change order #1 in the amount of \$31,640.00 for C4-22 Ventura HS and Buena HS Pool Deck Repairs, for a total contract of \$540,640.00. Approval of the change order is requested.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Terri Allison, Facilities Manager

18.f [Notice of Completion for C4-22 Ventura HS and Buena HS Pool Deck Repairs](#)

This contract was awarded to California Commercial Pools in the amount of \$509,000. Change orders have increased this amount to \$540,640.00. This contract has been completed, inspected and found satisfactory. It is recommended the Board approve the filing of the above notice of completion with the County Superintendent of Schools. Approval to submit the Notice of Completion is requested.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Budget and Finance

18.g [Disposal of Obsolete and Surplus Equipment](#)

Board Policy 3270 requires Board approval for disposal of district-owned personal property that has become obsolete or surplus. Attached you will find a list of items that became obsolete or surplus May-July, 2021. Some items listed have become unserviceable and/or cost more to repair than they are worth. Electronic waste items will be disposed of using a certified electronic waste hauler and recycler. Some items have sale value and will be auctioned for sale electronically. Unless otherwise directed, any proceeds from sale of items will be deposited to the general fund.

It is recommended the Board approve the attached list of obsolete and surplus district-owned personal property, and authorize the Purchasing Supervisor to advertise, sell, auction, dispose or donate the listed items as indicated and in accordance with Board Policy 3270.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services

18.h [Checks for July 2021](#)

Board ratification of checks for the month of July 2021 is requested. The checks list is attached for review.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Budget and Finance

18.i [Ratification of Purchase Orders \(July 7, 2021 to July 27, 2021\)](#)

Approval of the following purchase orders and change orders is requested. An attached list is available for review.

343 Purchase Orders	=	\$7,766,252.93
PO Changes	=	_____ .00
GRAND TOTAL	=	\$7,766,252.93

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Budget and Finance

19. CONSENT - SUPERINTENDENT

19.a [Consideration of Board Meeting Minutes](#)

- Regular Board of Education Minutes for July 20, 2021

20. BOARD REPORTS

21. COMING EVENTS

22. FUTURE BOARD ITEMS

- HR Updates - August 24
- Chaperone Policy/Overnight Fieldtrips - September
- Redistricting - October

23. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)

24. CLOSED SESSION

25. ADJOURNMENT

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____, Lomax ____