

**VENTURA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
Tuesday, November 12, 2019  
MINUTES**

**Call to Order**

The Board of Education of the Ventura Unified School District met on Tuesday, November 12, 2019 in the City of Ventura, Council Chamber, 501 Poli Street., Ventura, CA. President Sabrena Rodriguez called the meeting to order at 5:30 p.m.

President:	Mrs. Sabrena Rodriguez
Vice President:	Mrs. Jackie Moran
Board Member:	Mrs. Velma Lomax
Board Member:	Mr. Matt Almaraz
Board Member:	Dr. Jerry Dannenberg
Superintendent:	Dr. Roger Rice
Asst.Supt./Business	Mrs. Betsy George
Asst. Supt. /Ed. Services:	Dr. Danielle Cortes
Asst. Supt. /Certificated HR:	Dr. Jeff Davis
General Counsel:	Mr. Anthony Ramos

**Adoption of Agenda**

It was moved Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote of 4 – 1 (Absent Mr. Almaraz) to approve the agenda with request to modify the Business Service item (3a) 7-11 Advisory Committee Members for discussion only. No action will be taken by the Board.

Ayes: Dannenberg, Lomax, Moran, Rodriguez  
Noes: None. Absent: Almaraz, Abstain: None.

**Public Comment on Closed Session Items** - None

**Closed Session**

It was moved by Mrs. Moran, seconded by Mrs. Lomax and carried on a roll call vote 4 – 1 (Absent Mr. Almaraz) that the Board adjourned to closed session to discuss pupil matters, public employee discipline/dismissal/release and conference with labor negotiators.

Ayes: Dannenberg, Lomax, Moran, Rodriguez  
Noes: None. Absent: Almaraz, Abstain: None.

At 7:00 p.m., Board President Rodriguez called the regular meeting to order and led the pledge of allegiance.

**Report of Action taken in Closed Session** – None

**Approval of Special Board of Education Meeting Minutes for September 9, 2019**

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote 5 – 0 that the Board approve the special board meeting minutes for September 9, 2019.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

**Approval of Regular Board of Education Meeting Minutes for September 10, 2019**

It was moved by Mr. Almaraz, seconded by Mrs. Lomax and carried on a roll call vote 5 – 0 that the Board approve the regular meeting minutes for September 10, 2019.

**Good News**

Student Board Hayden Hickerson representing Foothill Technology High noted 1<sup>st</sup> quarter events that included a renaissance rally, pride week activities, dia de los muertos, and update to their dress code.

Student Board member Kevin Andrew from VACE was pleased to report that the Western Association of Schools presented them with a “no findings” report. The Colleges and the Council on Occupational Education also reviewed their school program and raved a positive outcome.

Pierpont Principal, Jim Sather provided a presentation regarding their school program focused on community, technology and science. He noted that Pierpont was established in 1954, and works with 11 teachers, and a supportive PTA. Mr. Sather noted the school opportunity to partner with the Bureau of Ocean Energy Management (BOEM) who provided student learning in area of ocean science.

Superintendent Rice welcomed Carol Peek, VESPA President who introduced Ms. Cathy Stallings as their new appointee to serve on the Personnel Commission Board.

Superintendent Rice was honored to announce recent VUSD award recipients, and updated the Board on current Initiatives.

**Awardees:**

- Mario Bocalli, Cabrillo Middle School Teacher, recipient of the Mayor Arts Awards.
- Eva Cherrie, Elmhurst Elementary Teacher, recipient of the Poinsettia Teacher of the Year Award from the Ventura Chamber.
- Alex Wulf, DATA Middle School Teacher, recipient of the Ventura Police Department Hero Among Us Award.

**Initiatives:**

- Buena High School vote to take place in consideration of 7-period Day.
- Chief Innovation Officer busy working to submit seven facility grant applications valued at 21 million dollars, and CIETG grants.
- Educational Options Committee working to develop alternative education program.

**Correspondence** – None

**Board Reports**

Dr. Dannenberg had the opportunity to attend and participate in various activities. He attended the Ventura Police Department Hero’s Among Us Awards, the Ventura Education Partnership Celebration of grant awards, the middle and high school concerts, and attended the Parcel Tax Oversight Committee meeting.

Mr. Almaraz and Board members attended a Board special study session focused on best governance practices. Mr. Almaraz also attended various activities to include the Dia de Los Muertos at Buena, assembly member Monique Limon’s event on emergency preparedness, and the Hero Among Us Awards.

Mrs. Lomax noted participation in the VUSD Healthy and Green Schools Committee. Although the attendance was low, and lacking student representation, she stressed the importance that VUSD continue the work in environmental stewardship. As an alternate on the Mental Health Committee, Mrs. Lomax noted the importance of bring awareness to the negative stigma that is associated with mental health, and to provide parents with resources.

Mrs. Rodriguez addressed the government class students in the audience explaining the Board role and their participation in various appointed committees. Mrs. Rodriguez shared that the Education Options Committee met to explore alternative education options/models and visited the Waldorf school in Santa Barbara. She attended the Ventura Chamber Teacher of the Month honoring of Buena Teacher Ms. Nicole Rapatoni. Mrs. Rodriguez also attended the Superintendent Parent Advisory Committee and was pleased to hear that the District is moving forward with two new web platforms; Finalsite and Parent square. She had the opportunity to present at the County School Board of Supervisors regarding VUSD’s resolution regarding negative health effects of vaping and tobacco use.

**Public Comment**

Alex Garcia representing CAUSE thanked the Board for the October 8, 2019 approval of the Civic Engagement Policy; Voter Registration.

**CONFERENCE AGENDA**

**1. EDUCATIONAL SERVICES**

**a) Transition of Ventura County Office of Education Special Education Programs to Ventura Unified School District**

Mr. Marcus Konantz, Executive Director of Special Education updated the Board of Education regarding the transition of Ventura County Office of Education Moderate to Severe programs to Ventura Unified School District. Currently, some of our boundary special education students are not attending VUSD schools. The District is preparing to make arrangements to accommodate them at their home district. The goal is to increase student achievement, connectedness and to create a wider continuum of services in the least restrictive settings in a multi-tiered system of support and ensure fiscal responsibility.

**b) Online Enrollment Update**

Mr. Kurt Sowa, Chief Technology Officer and Committee members visited four other school districts in the county to review their online enrollment process, and recommended the decentralized electronic process. Staff training at the two pilot schools is currently underway in on the online decentralized pre-enrollment for Kindergarten. The district has rolled out a strong campaign to encourage parents to use Q Parent. A full online reenrollment packet targeted for 2020-2021. The Board recommendation is that the staff continue to move forward with caution with implementation of this process and remove any issues before it is fully implemented.

***Per request of Board President, the Business Service Item was moved to this section and reason numbering reflects order in which it was presented in the agenda.***

**3. BUSINESS SERVICES**

**a) Recommendation to Appoint 7-11 Advisory Committee Members (No Action will be Taken)**

**Public Speakers:** Judy Alexandre representing the Ventura Social Task Force and requested that the 7-11 Committee place in its parameters the need for housing.

Assistant Superintendent of Business Services, Ms. Betsy George made recommendation to the Board that they give the committee permission to focus on specific properties: The Avenue School, two farm plots on the east end, District Office due to excess office space at the Education Service Center and at the Adult Education Building, Anacapa Middle school field area due to request from YMCA wishing to expand their parking (property must be deemed surplus before any discussion can take place), also several school properties that have large fields that are not fully utilized that face major streets or inside of housing developments (Loma Vista, Will Rogers, ATLAS and Pacific High School). At this time, the Board wishes that the staff provide them with a list of all 45 parcels owned like the; Washington school, Sudden Estates, and Jewett Estate with their present status in order to be transparent with the community.

Board members that volunteered to attend the 7-11 committee are Board members: Dannenberg and Moran.

***Per request of Board President, returning to the Education Services item.***

**EDUCATIONAL SERVICES**

**c) Local Control and Accountability Plan (LCAP) Process Update**

Dr. Cortes, Assistant Superintendent of Educational Services noted that the Dashboard results for English Language Arts for 2017 and 2018 remained the same, in the yellow zone. The five color coded performance levels are Red (lowest), moving to Orange, moving up to Yellow, Green and

Blue which is the highest performance indicator. In 2017, for Mathematics, the color code indicator was green and in 2018 dropped to Orange, a decrease in student performance. She noted that Multi-Tiered systems of support are currently the focus of implementation to help increase student performance.

## **2. HUMAN RESOURCES**

### **a) "Sunshine" of Initial Contract Proposals from VUEA to VUSD for Collective Bargaining – (Action Requested)**

It was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote 5 – 0 that the Board approve the Ventura Unified Education Association (VUEA): Article 8 – Bargaining Unit Members Duties, Adjunct Duties, Work Year, Hours and Conditions and Article 9 – Class Size.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

## **3. BUSINESS SERVICES**

### **b) Preliminary 2019/20 First Interim Budget Presentation**

Administration provided a preliminary information on the 2019/20 First Interim budget before the First Interim Report submittal to the Board for review and certification during the next regularly scheduled board meeting. Subsequently, the District will forward the report certification recommendation to the Ventura County Superintendent of Schools

## **4. SUPERINTENDENT**

### **a) Consideration to Adopt Resolution #19-25, 2020 Census Partnership – (Action Requested)**

It was moved by Mr. Almaraz, seconded by Mrs. Moran and carried on a roll call vote 5 – 0 that the Board approve resolution #19-25, 2020 Census Partnership (resolution attached to official minutes).

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

### **b) Consideration to Approve the Board of Education Governance Handbook – (Action Requested)**

It was moved by Mrs. Lomax, seconded by Dr. Dannenberg and carried on a roll call vote 5 – 0 that the Board approve the October 16, 2019 revised Governance Handbook.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

### **c) Emergency Preparedness and Crisis Communication**

Dr. Rice provided the Board with information on crisis from VUSD and the California Department of Education. This information is used to determine when schools must be closed for reasons of emergencies to include recent Power Outages. Dr. Rice noted that at the recent County Superintendent's meeting discussion also took place regarding various topics that impact not only the schools, but the parent community and how best to balance the needs.

## **E. ACTION AGENDA**

### **1. Consideration of Administrative Recommendation for Student Expulsion, #s: 20/01 & 20/05**

It was moved by Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote 5 – 0 that the Board approve student expulsion #s 20/01 and 20/05.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

### **2. Consideration to Add Administrative Regulation 6142.3 Civic Education**

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote 5 – 0 that the Board approve AR 6142.3 Civic Education.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

**3. Approval to Revise Board Policy and Exhibit 3541.1, School-Related Trips**

It was moved by Mrs. Moran, seconded by Mr. Almaraz and carried on a roll call vote 5 – 0 that the Board approve Board Policy and Exhibit 3541.1, School-Related Trips.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

**F. CONSENT**

It was moved by Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote 5 – 0 to approve consent items #1 - #24, and #26 - #33 (Item 25 pulled separately for discussion).

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

It was moved by Dr. Dannenberg, seconded by Mrs. Moran and carried on a roll call vote 5 – 0 to approve consent item #25 as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

**1. Overnight, Out of Tri-County and Ratification Field Trips**

Buena High School requested permission to send 108 students and 12 chaperones from their Marching Band to travel out of the tri-county to the Southern California Band and Orchestra Association Championships to be held at Colony High School, San Bernardino County on November 16, 2019.

Ventura High School requested permission to send 14 students and 2 chaperones from their Girls Water Polo Team to travel overnight and out of the tri-county to the South Bay Challenge Competition to be held at El Segundo Wiseburn Aquatic Center in El Segundo, on December 13-14, 2019.

Cabrillo Middle School requested permission to send 55 students and 9 chaperones from their Music Department to travel overnight and out of the tri-county to a Spring Tour Music Camp to be held at Embassy Suites Hotel in San Diego, on March 26-29, 2020.

Ventura High School requested permission to send 80 students and 10 chaperones from their Wind and String Honors to travel overnight and out of the state to the National Adjudicators Invitational to be held at Lockport Township High School in Lockport, Illinois on April 2-5, 2020.

**2. Consideration for Disposal of Obsolete, Surplus or Unusable Books – Junipero Serra and Pierpont Elementary Schools**

Junipero Serra and Pierpont Elementary Schools have a variety of books that have become obsolete. Board approved the disposal in accordance with Education Code Section 60510.

**3. Consideration of Ventura High School Alumni Bench**

The Ventura High School graduating class of 1968 recently celebrated their 50th reunion and the Board approved the purchase and installation of a bench in the Alumni Plaza at Ventura High School. The bench will be purchased from Park Tables in Bunnell, Florida. This project has been coordinated with the Facilities Services Department and is being funded by the VHS Alumni Association.

**4. Consideration of Buena High School Football Stadium Pressbox Sign**

The Board approved Buena High School purchase and install a Fence Factory Rentals sign on the Football Stadium Pressbox. The sign will be 40 ½" x 96" and will be yellow and brown, which are the company's colors. Vogue Signs will be the company that will provide and install the sign.

**5. Consideration of Buena High School Football Stadium Sign**

The Board approved Buena High School to replace the current sign above the scoreboard in the Buena High School Football Stadium with a sign for Cronies Sports Grill. The sign will be 96" x 108" and will have a white background with the logo using red, yellow, and black. Vogue Signs will be the company that will provide and install the sign.

**6. Consideration of Elmhurst Elementary School Mural**

The Board approved Elmhurst Elementary School to paint a mural titled, "Welcome to Elmhurst, Where Kindness Matters". The mural will be painted a variety of colors and will depict a bald eagle with her two chicks in a nest in a tree. The mural will be 20 feet 3 inches x 24 feet upon completion and will be painted on an outside wall at the front of the school facing Elmhurst Street.

**7. Consideration of DeAnza Academy of Technology and the Arts (DATA) Middle School Mural**

DATA Middle School is requesting consideration to paint a garden mural. The mural, designed by a DATA student, will be painted a variety of colors and will depict a garden. The mural will be 13 feet x 8 feet upon completion and will be painted on an electrical box in the DATA garden.

**8. Facilities Grant Buena High School Construction**

The Chief Innovation Officer will submit a grant application to support needed Career Technical Education (CTE) facility updates at Buena High School for the Construction pathway. Board approved application for the Career Technical Education Facilities grant in the amount of 3 million dollars. All grant applications were developed in collaboration with CTE staff, principals, district facilities department, and industry partners. At Buena High School the construction facilities are extremely outdated. The aim is to improve the following: heavy equipment, infrastructure, and modernize building.

**9. Facilities Grant Buena High School Culinary**

The Chief Innovation Officer will submit a grant application to support needed Career Technical Education (CTE) facility updates at Buena High School for the culinary pathway. Board approved application for the Career Technical Education Facilities grant in the amount of 3 million dollars. All grant applications were developed in collaboration with CTE staff, principals, district facilities department, and industry partners. At Buena High School the culinary facilities are extremely outdated. The aim is to improve the following: heavy equipment, infrastructure, and modernize the building.

**10. Facilities Grant Ventura High School Welding**

The Chief Innovation Officer will submit a grant application to support needed Career Technical Education (CTE) facility updates at Ventura High School for the Welding pathway. Board approved the application for the Career Technical Education Facilities grant in the amount of 3 million dollars. All grant applications were developed in collaboration with CTE staff, principals, district facilities department, and industry partners. At Ventura High School the welding facilities are extremely outdated. The aim is to improve the following: heavy equipment, infrastructure, and modernize building.

**11. Facilities Grant Ventura High School Construction**

The Chief Innovation Officer will submit a grant application to support needed Career Technical Education (CTE) facility updates at Ventura High School for the Construction pathway. Board approved the application for the Career Technical Education Facilities grant in the amount of 3 million dollars. All grant applications were developed in collaboration with CTE staff, principals, district facilities department, and industry partners. At Ventura High School the construction facilities are extremely outdated. The aim is to improve the following: heavy equipment, infrastructure, and modernize building.

**12. Facilities Grant Ventura High School Robotics**

The Chief Innovation Officer will submit a grant application to support needed Career Technical Education (CTE) facility updates at Ventura High School for the Robotics pathway. Board approved application to apply for the Career Technical Education Facilities grant in the amount of 3 million dollars. All grant applications were developed in collaboration with CTE staff, principals, district facilities department, and industry partners. At Ventura High School the robotics facilities are extremely outdated. The aim is to improve the following: heavy equipment, infrastructure, and modernize building.

**13. Facilities Grant Ventura High School Agriculture**

The Chief Innovation Officer will submit a grant application to support needed Career Technical Education (CTE) facility updates at Ventura High School for the Agriculture pathway. Board approved the application to apply for the Career Technical Education Facilities grant in the amount of 3 million dollars. All grant applications were developed in collaboration with CTE staff, principals, district facilities department, and industry partners. At Ventura High School the agriculture facilities are extremely outdated. The aim is to improve the following: heavy equipment, infrastructure, modernize building, purchase new green house, and improve land for growing.

**14. Facilities Grant Career Technical Education Agriculture**

The Chief Innovation Officer will submit a grant application to support needed Career Technical Education (CTE) facility updates for various district Agriculture pathways that will be accessible to all students K-12. Board approved the application to apply for the Career Technical Education Facilities grant in the amount of 3 million dollars. All grant applications were developed in collaboration with CTE staff, principals, district facilities department, and industry partners. The aim is to develop a district farm with the following: a portable, green house, farming equipment, and row crops. This farm would allow project based teaching of plant and soil science, environmental studies, food and nutrition, while connecting our students to one of the largest industries in Ventura.

**15. Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2019-20 School Year**

Ratification of Administration's Approval of Miscellaneous and Part-Time Certificated Assignments a list attached to official minutes.

**16. Ratification of Administration's Approval for Leave of Absence for Certificated Personnel**

Last	First	Position	Site	Lv FTE	Lv Begin	Lv End	Reason
Duval	Ashley	Psychologist	EP/J. Serra	.90	12/3/19	2/3/20	Parental 7 weeks
Duval	Ashley	Psychologist	EP Foster	.30	2/4/20	5/8/20	Child Rearing
Duval	Ashley	Psychologist	EP Foster	.30	5/11/20	6/15/20	Parental 5 weeks
Maires	Allison	Teacher	Cabrillo MS	.33	4/4/20	6/11/20	Personal
McCown	Jessica	Teacher	Pacific HS	1.00	10/22/19	01/26/20	Parental
Kwast	Jennifer	Teacher	Buena HS	1.00	12/02/19	01/26/20	Parental
McNelis Schroeder	Kelly	Psychologist	SPED	1.00	12/02/19	03/08/20	Parental

**17. Ratification of Administration's Approval Resignations & Retirements for Certificated Personnel for the 2019-20 School Year**

Last Name	First	School	Position	Effective	Last Work Day	Reason
Ahl	Keleigh	Health Services	Nurse/TUPE Coord	9/27/19	9/27/19	Resign-Personal
Resler	Deborah	Adult Ed.	Teacher	11/1/2019	10/31/2019	Retired

**18. Ratification of Administration's Approval of Employment and Reemployment of Substitute Teachers for 2019-20 School Year**

Name	Credential Or Program	Ref /Date
Adams, Michael	Emergency 30-Day Substitute Permit	11/12/2019
Amaro, Sandra	Emergency 30-Day Substitute Permit	11/12/2019
Barber, Trey	Emergency 30-Day Substitute Permit	11/12/2019
Besanceney, Trisha	Multiple Subject Credential	11/12/2019
Davis, Alvianna	Emergency 30-Day Substitute Permit	11/12/2019
Hillblom-Helgeson, Lindsay	Emergency 30-Day Substitute Permit	11/12/2019
Izuno, Ondine	Emergency 30-Day Substitute Permit	11/12/2019
Macias, Mary	Multiple Subject Credential	11/12/2019
Merry, Donna	Standard Elementary Credential	11/12/2019

	Standard Secondary Credentials: History and Sociology	
Mitchell, Katie	Emergency 30-Day Substitute Permit	11/12/2019
Newlee, Allison	Emergency 30-Day Substitute Permit	11/12/2019
Nicholls, Michael	Multiple Subject Credential	11/12/2019
Ochs, Amanda	Multiple Subject Credential	11/12/2019
Patterson, Jared	Emergency 30-Day Substitute Permit	11/12/2019
Paul, Alexa	Emergency 30-Day Substitute Permit	11/12/2019
Schneider, Aliyah	Emergency 30-Day Substitute Permit	11/12/2019
Sobrepera, Adriana	Emergency 30-Day Substitute Permit	11/12/2019
Wypyszynski, Marc	Emergency 30-Day Substitute Permit	11/12/2019

**19. Decrease in Time Base of Classified Positions**

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>	<u>Funding</u>
Bus Driver (1444)	Transportation	<b>From:</b> 5.25 Hrs /181 Calendar <b>To:</b> 4.75 Hrs /181 Calendar	General Fund
Bus Driver (1083)	Transportation	<b>From:</b> 5.25 Hrs /181 Calendar <b>To:</b> 4.50 Hrs /181 Calendar	General Fund
Noon Duty / Playground Supervisor (3728)	Portola	<b>From:</b> 9.00 Hrs per Week /180 Calendar <b>To:</b> 6.00 Hrs per Week /180 Calendar	Supplemental

**20. Establishment of Classified Positions**

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>	<u>Funding</u>
Administrative Specialist (3865)	Food & Nutrition Services / ESC	8.00 Hrs / 185 Calendar	General Child Nutrition
Administrative Specialist	Innovations Office / ESC	8.00 Hrs / 12 Months	General Fund
Administrative Specialist	Special Education / ESC	8.00 Hrs / 12 Months	Federal Spec Ed
Bus Driver (0249)	Transportation	2.50 Hrs / 181 Calendar	General Fund
Campus Supervisor (3866)	DATA	4.00 Hrs / 180 Calendar	Title I
Human Resources Specialist	Classified Human Resources / ESC	8.00 Hrs / 12 Months	Personnel Commission
Language Assessment Specialist	Ed Services / ESC	8.00 Hrs / 200 Calendar	Supplemental Fund

**21. Increase in Time Base of Classified Positions**

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>	<u>Funding</u>
Bus Driver (0241)	Transportation	<b>From:</b> 6.50 Hrs / 181 Calendar <b>To:</b> 6.75 Hrs / 181 Calendar	General Fund
Bus Driver (0566)	Transportation	<b>From:</b> 5.00 Hrs / 181 Calendar <b>To:</b> 6.00 Hrs / 181 Calendar	General Fund
Bus Driver (0770)	Transportation	<b>From:</b> 4.50 Hrs / 181 Calendar <b>To:</b> 4.75 Hrs / 181 Calendar	General Fund
Bus Driver (0775)	Transportation	<b>From:</b> 4.75 Hrs / 181 Calendar <b>To:</b> 5.50 Hrs / 181 Calendar	General Fund
Bus Driver (0982)	Transportation	<b>From:</b> 5.25 Hrs / 181 Calendar <b>To:</b> 6.50 Hrs / 181 Calendar	General Fund
Bus Driver	Transportation	<b>From:</b> 5.00 Hrs / 181 Calendar	General Fund



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(1163) Bus Driver	Transportation	<b>To:</b> 5.75 Hrs / 181 Calendar <b>From:</b> 5.00 Hrs / 181 Calendar	General Fund
(1192) Bus Driver	Transportation	<b>To:</b> 7.25 Hrs / 181 Calendar <b>From:</b> 4.25 Hrs / 181 Calendar	General Fund
(1683) Bus Driver	Transportation	<b>To:</b> 5.75 Hrs / 181 Calendar <b>From:</b> 6.25 Hrs / 181 Calendar	General Fund
(1813) Bus Driver	Transportation	<b>To:</b> 7.00 Hrs / 181 Calendar <b>From:</b> 6.00 Hrs / 181 Calendar	General Fund
(1949) Bus Driver	Transportation	<b>To:</b> 6.25 Hrs / 181 Calendar <b>From:</b> 5.00 Hrs / 181 Calendar	General Fund
(3177) Bus Driver	Transportation	<b>To:</b> 5.50 Hrs / 181 Calendar <b>From:</b> 5.25 Hrs / 181 Calendar	General Fund
(3273) Bus Driver	Transportation	<b>To:</b> 6.50 Hrs / 181 Calendar <b>From:</b> 5.25 Hrs / 181 Calendar	General Fund
(3842) Child Nutrition Assistant I (0131)	Foothill High	<b>To:</b> 7.00 Hrs / 181 Calendar <b>From:</b> 3.50 Hrs / 180 Calendar	General Child Nutrition
Child Nutrition Assistant I (0091)	Foothill High	<b>To:</b> 5.50 Hrs / 180 Calendar <b>From:</b> 5.50 Hrs / 181 Calendar	General Child Nutrition
Noon Duty / Playground Supervisor (3699)	Juanamaria	<b>To:</b> 6.50 Hrs / 181 Calendar <b>From:</b> 13.25 Hrs per Week / 180 Calendar	Supplemental
Noon Duty / Playground Supervisor (3725)	Portola	<b>To:</b> 14.50 Hrs per Week / 180 Calendar <b>From:</b> 15.00 Hrs per Week / 180 Calendar	Supplemental
Noon Duty / Playground Supervisor (3727)	Portola	<b>To:</b> 18.00 Hrs per Week / 180 Calendar <b>From:</b> 15.00 Hrs per Week / 180 Calendar	Supplemental
School Administrative Assistant II (1407)	El Camino	<b>To:</b> 17.50 Hrs per Week / 180 Calendar <b>From:</b> 8.00 Hrs / 205 Calendar	General Fund
		<b>To:</b> 8.00 Hrs / 12 Months	

**22. Reduction in Classified Positions**

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following positions are no longer needed for the 2019-2020 fiscal year.

Classification	Location	Time Base
Child Nutrition Assistant I (1590)	Foothill High	3.00 Hrs / 180 Calendar
Food & Nutrition Services – Operations Specialist (2825)	Food & Nutrition Services / ESC	8.00 Hrs / 205 Calendar
Human Resources Technician (0736)	Classified Human Resources / ESC	8.00 Hrs / 12 Months
LEA/MAA Specialist (1606)	Special Education Dept. / ESC	8.00 Hrs / 12 Months
Noon Duty / Playground Supervisor (3749)	Blanche Reynolds	10.75 Hrs per Week / 180 Calendar

Noon Duty / Playground Supervisor (3698)	Juanamaria	6.25 Hrs per Week / 180 Calendar
Senior Office Assistant (0829)	Student Support Services / ESC	8.00 Hrs / 12 Months

**23. Revisions to Exempt Salary Schedule**

The Board of Education approved the attached changes to the Exempt salary schedule. Effective January 1, 2020 the State of California has mandated an increase in the minimum wage. The minimum wage will increase from \$12.00 to \$13.00 per hour. Therefore, it is necessary that the Exempt Salary schedule reflect this change. In addition, obsolete titles are being deleted, new titles are being added and some hourly rates are being adjusted to accommodate current exempt needs. These changes will take effect immediately and the minimum wage increase will take effect January 1, 2020.

**24. Winter Recess Leave for Classified Employees**

There are some District Classified employees who are scheduled to work through the Winter Recess. Some of these employees do not have vacation or other discretionary leave time available to them.

It has been a practice for these few individuals to take leave without pay during the Winter Recess, but not lose pay for the holidays (December 23, 27 and 30 and January 2 and 3) due to the fact they are not in paid status the day before or the day after a holiday. This has the potential of cost savings to the District but does not deprive the employee of credit for the holidays.

The Board of Education provided this opportunity to Classified employees again for the 2019-2020 Winter Recess with the understanding that any leave time must be approved in advance by the employee's supervisor.

**25. City of San Buenaventura School Resource Officer (SRO) Agreement No. 2019-086.3, Third Amendment and All City Management Crossing Guard Agreement No. 2019-106.3, Third Amendment for 2019-20**

Ventura Unified School District renewed agreements with the City of San Buenaventura to provide the services of Ventura Police Department school resource officers at District schools, and with All City Management Services contracted by the City of San Buenaventura to provide crossing guard services for District schools. The Board discussed the SRO salary cost to the district. Board approved both agreements, which are effective July 1, 2019 to June 30, 2020.

**26. Student Teaching and Practicum Agreements**

The District enters into agreements with universities and/or agencies for student teaching experience, and internships for teachers, counselors, psychologists, occupational therapists, physical therapists and speech therapists. The District credentials analyst assigns students to District schools. Board approved the ratification of the agreements listed.

University/Agency	Experience	Term
Brandman University	Student Teacher	January 1, 2020 – December 31, 2023
Western Governors University	Student Teacher	November 2019 – October 2022

**27. VACE Educational Services Agreements 2019-20**

The District renewed agreements with the listed agencies/facilities for educational services (classes) Ventura Adult and Continuing Education (VACE) will be providing to the community at the sites listed. The term of these agreements is July 1, 2019 to June 30, 2020.

**AGENCY/FACILITY**

- Chapel Lane Senior Apartments (Ventura Housing Authority of the City of San Buenaventura)
- Silvercrest Residences
- Ventura Avenue Adult Center (City of San Buenaventura)
- Ventura County Area Agency on Aging

**28. Ratification of Final Settlement Agreement and Release of All Claims Case No. 090292**

The Board approved the agreement reached regarding Case No. 090292.

**29. Ratification of Change Order #1, C2-20 Ventura Charter Relocatable and Site Improvements**

The change order to SBS Corporation consists of the following:

1. Install additional 1,200 SF. of concrete at valley gutter and additional 90 SF of concrete at playground	\$6,566.76
2. Cut back artificial turf and excavate soils underneath, and install 112 LF of header board to accommodate new sidewalk next to ramp	\$2,239.04
3. CREDIT: unused pull boxes for fire alarm	-\$166.68
4. Install additional 13' x 4' of valley gutter	\$1,177.49
5. Install curb 6" higher than plan to retain mulch on steep slope	\$1,467.33
6. CREDIT: reduced length of trenching and conduit due to finding a spare conduit pathway	-\$2,555.42
7. CREDIT: deletion of asphalt sealcoat under new building	-\$2,176.00
<b>Total for Change Order #1</b>	<b><u>\$6,552.52</u></b>

The Board approved the ratification of change order #1 in the amount of \$ \$6,552.52 for C2-20 Ventura Charter Relocatable and Site Improvements, for a total contract of \$389,052.52.

**30. Ratification of Change Order #5, C4-20 Prop 39 Phase II Energy Upgrades, Lighting at Various Sites**

The change order to Clear Blue Energy Corp consists of the following:

1. Provide and install ballasts at all fixtures that received new LED lamps at Juanamaria, Junipero Serra, Elmhurst, EP Foster, Citrus Glen and Blanche Reynolds	\$71,300.00
<b>Total for Change Order #5</b>	<b><u>\$71,300.00</u></b>

The Board approved the ratification of change order #5 in the amount of \$ \$71,300.00 for C4-20 Prop 39 Phase II Energy Upgrades – Lighting at Various Sites, for a total contract of \$1,086,978.00

**31. Checks for October 2019**

Board approved the ratification of checks for the month of October 2019.

**32. Gifts to School District**

<u>DONOR</u>	<u>GIFT</u>	<u>LOCATION</u>	<u>VALUE</u>
Sajid Ali & Ambreen Sajid	Cash	Cabrillo	\$100.00
Alejandro & Tania Andrade	Supplies	Will Rogers	\$66.44
John Beery	Music Equipment	Cabrillo	\$40.00
Blenders in the Grass	Gift Cards	Cabrillo	\$200.00
Sherilene Catanach/Sea Things	Cash	Cabrillo	\$500.00
Cornerstone Photography	Cash	Various	\$1,226.30
James Ennis	Sports Equipment	Sheridan Way	\$1,000.00
Mathew & Joy Hammel	Cash	Cabrillo	\$200.00
Jaclyn Ibarra	Cash	Cabrillo	\$100.00
Jeffery & Patricia Jirkovsky	Cash	Cabrillo	\$500.00
Kroger	Cash	Blanche Reynolds	\$22.28
Kimberlee & David Lindee	Cash	Cabrillo	\$100.00
Jeff & Colette Lipscomb	Cash	Cabrillo	\$100.00
Brian & Jessica Mahoney	Drum Set	Cabrillo	\$400.00
Barbara R. Menke Trust	Cash	VHS	\$5,000.00
Cynthia Nustad & Sheila Franzen	Cash	Cabrillo	\$100.00

Ben & Claudia Stepan	Cash	Cabrillo	\$200.00
Sunrise Optimist Club of Ventura	Cash	Poinsettia	\$300.00
Johnny Tennison, Jr.	Cash	Cabrillo	\$100.00

**33. Ratification of Purchase Orders (September 25, 2019 – October 22, 2019)**

Approval of the following purchase orders and change orders.

395 Purchase Orders	=	<b>\$2,072,130.93</b>
PO Changes	=	<b>165,195.39</b>
GRAND TOTAL	=	<b>\$2,237.326.32</b>

**G. COMING EVENTS**

- High School Drama Productions
- Local Control Accountability Plan
- Cheers for Children

**H. FUTURE BOARD ITEMS:**

- Schedule a Special Board Meeting on Budget Study Session.
- Define practice of honoring the memory of deceased employees in the Board agenda.

**I. BOARD/SUPERINTENDENT COMMENTS – None**

**J. CLOSED SESSION - None**

**K. ADJOURNMENT**

At 10:45 p.m. it was moved by Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote of 5 - 0 that the Board adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, December 10, 2019.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
 Noes: None. Absent: None. Abstain: None

APPROVED \_\_\_\_\_ President

\_\_\_\_\_ Secretary