

**VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
Tuesday, May 12, 2020,
MINUTES**

Call to Order

In accordance with Governor Newsom’s executive orders of social distancing due to the COVID-19, the regular Board of Education meeting was held on Tuesday, May 12, 2020 was held as a teleconference/video conference meeting where one or more members participated. The public had the opportunity to submit their public comment, and public comment on closed session via the public comments email address. The public streaming of the Board meeting was made available through the Ventura Adult and Continuing Education, TDC Studios YouTube Channel.

President:	Mrs. Sabrena Rodriguez
Vice President:	Mrs. Jackie Moran
Board Member:	Mrs. Velma Lomax
Board Member:	Mr. Matt Almaraz
Board Member:	Dr. Jerry Dannenberg
Superintendent:	Dr. Roger Rice
Asst.Supt./Business	Mrs. Betsy George
Asst. Supt. /Ed. Services:	Dr. Danielle Cortes
Asst. Supt. Certificated HR	Dr. Jeff Davis
General Counsel:	Mr. Anthony Ramos

Adoption of Agenda

It was moved by Mr. Almaraz, seconded by Mrs. Moran and carried on a roll call vote of 5 – 0 to approve the agenda as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

Closed Session

It was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote 5 – 0 that the Board adjourned to closed session to discuss conference with labor negotiators, and public employee performance evaluation and public employment appointment.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

At 7:00 p.m., Board President Rodriguez called the regular meeting to order and led the pledge of allegiance.

Report of Action Taken in Closed Session – None

Good News

Members of the Board and Superintendent welcomed Mr. Russell Gibbs as the new Principal of Foothill Technology High School. Mr. Gibbs is in his 12th year as a public educator, and for the past three years served as the assistant principal at Hueneme High School in the Oxnard Union High School District.

Correspondence

President Rodriguez noted receipt of information from the Ventura County Office of Education regarding student and funding information for 2018-19.

Board Reports

Mr. Almaraz attended the West Side Community council meeting and agenda topic for discussion included COVID-19, 7-11 Committee, and new ideas for the west end. He also attended his first 2020 Zoom graduation of the VCLA (Ventura County Leadership Academy).

Mrs. Lomax participated in a webinar for the Navy regarding Robotics Grants for the County from the Department of Defense. Deadline to apply for this grants will end on May 15, 2020.

Mrs. Moran continues to provide volunteer support in the distribution of Food and Nutrition Services lunches to students.

Mrs. Rodriguez, and also Mrs. Moran continue to meet with the City of Ventura and Ventura College to continue the communication and coordinate efforts related to the COVID-19 pandemic. Mrs. Rodriguez also attended the first video conference parent advisory meeting led by Superintendent Rice. She valued the parent perspective on issues related to distance learning. She also participates in the Graduation Committee where the main focus is the planning of promotion and graduation events.

Public Comments – No Public Comments

CONFERENCE AGENDA

1. SUPERINTENDENT

a. Ratification of Contract Approval of Interim Assistant Superintendent of Business Services (Action Requested)

It was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a 5-0 vote to approve the ratification of contract for Ms. Dona Rose, interim assistant superintendent of business services, beginning May 4, 2020. As reported previously by the superintendent, the current assistant superintendent of business services, Ms. Betsy George accepted a position with a neighboring district.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

b. Schools Closure Update

- The district continues to work on distance learning. The opinions of the parent community are taken seriously and have helped to make improvements.
- The district continues to receive the survey feedback from the parents and students regarding grading.
- The district continues to work on developing graduation and promotion events for K, 5th, 8th and 12 grade.
- Dr. Rice reported receipt of information regarding the state education shortfall in the amount of 54 billion. This means that district's budget around the state, to include VUSD will be hit hard and must plan for budget reductions.

c. Presentation & Approval of Resolution #20-13 "Classified School Employee Week" (Action Requested)

It was moved by Mr. Almaraz, seconded by Mrs. Moran and carried on a roll call vote of 5 – 0 to approve the resolution #20-13 recognizing classified school employees

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

2. EDUCATIONAL SERVICES

a. Update on Year-End Culminating Events

Dr. Rene Rickard, Director, Assessment, Accountability & Program Evaluation, and Mr. Joe Bova, Coordinator, Career Technical Education (CTE), presented draft proposals. These proposals included that every 5 and 8th grade student will receive a certificate, printed program, and a water bottle sticker that reads VUSD 5th Grade – 2020. Certificates will be picked up by class, at the same time the students pick up other belongings to maintain social distancing protocols. Celebration for 12th grade includes distribution of lawn signs, bumper stickers, online recognition of students, pre-recorded presentation of awards, and senior virtual yearbook signing. Also, the possibility of a May 2021 reunion. The graduation committee will continue to work on logistics, collecting materials, transcripts, and working on health and safety protocols.

b. Board Resolution #20-12 Regarding Elementary Grading for 2019-2020 Closure (Action Requested)

It was moved by Mrs. Moran, seconded by Mr. Almaraz and carried on a roll call vote of 5 – 0 to approve the resolution #20-12 elementary grading for the 2019-2020 as presented. Resolution attached to official minutes.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

3. HUMAN RESOURCES

a. Declaration of Need for Fully Qualified Educators & Annual Statement of Need for 30 Day Substitute Teachers (Action Requested)

It was moved by Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote of 5 – 0 to adopt a declaration certifying that there is an insufficient number of certificated persons to meet the district’s specified employment criteria for particular positions. Declaration with the specific positions identified and the annual statement of need attached.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

b. Reduction in Classified Positions/Layoff of Classified Employees, 2020-2021 Fiscal Year (Action Requested)

Due to a lack of funds, the following positions will not be funded in the 2020-2021 fiscal year.

Location	Job Classification	Position #	Hours/Week	Calendar
Anacapa	Campus Supervisor	3850	15.00	180
Blanche Reynolds	Paraeducator*	3874	19.00	180
DATA	Parent Teacher Liaison*	2162	31.50	180
Portola	Noon Duty / Playground Supervisor*	3728	8.00	180X

These positions are currently vacant, therefore no action is required to issue layoff notices. There are no classified incumbents who will be affected as a result of the elimination of these positions. In addition due to lack of funds, the hours and/or workyear of the following positions must be reduced as indicated to be effective with the beginning of the 2020-2021 fiscal year.

Location	Job Classification	Position#	From: Hours	Calendar	To: Hours	Calendar
Blanche Reynolds	Library Technician I	3346	3.50/day	180	3.00/day	180
Mound	Library Technician I	3351	18.00/wk	180X	15.00/wk	180X
Lincoln	Noon Duty/Playground Supervisor	3731	9.00/wk	180	7.50/wk	180
Lincoln	Noon Duty/Playground Supervisor	3732	10.50/wk	180	8.50/wk	180
Lincoln	Noon Duty/Playground Supervisor	3733	10.25/wk	180	8.25/wk	180
Lincoln	Noon Duty/Playground Supervisor	3734	10.75/wk	180	8.75/wk	180
Blanche Reynolds	Office Assistant	2281	4.00/day	180	3.00/day	180
Blanche Reynolds	Paraeducator	1345	28.00/wk	180	23.75/wk	180
Lincoln	Paraeducator	2157	12.50/wk	180X	10.00/wk	180X
Lincoln	Paraeducator	2430	12.00/wk	180X	10.00/wk	180X
Lincoln	Paraeducator	2774	12.00/wk	180X	10.00/wk	180X
Montalvo	Paraeducator	1892	5.00/day	180	3.00/day	180

*These positions are currently vacant, therefore no action is required to issue layoff notices. There are no classified incumbents who will be affected as a result of the elimination of these positions.

All employees impacted will be advised of their transfer and bumping rights pursuant to the VUSD/VESPA Contract and the Personnel Commission Rules and Regulations.

It was moved by Mr. Almaraz, seconded by Mrs. Moran and carried on a roll call vote of 5 – 0 to approve the reductions of the identified positions and authorize the issuance of layoff notices

for the Classified incumbents, pursuant to applicable sections of the VUSD/VESPA Contract, the Personnel Commission Rules and Regulations, and the California Education Code.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

c. Establishment of Classified Positions (Action Requested)

It was moved by Mrs. Lomax, seconded by Mr. Dannenberg and carried on a roll call vote of 5 – 0 to approve the establishment of the following Classified positions, effective for the 2020-2021 fiscal year as listed below.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

Classification	Location	Time Base	Funding
Accounting Lead	Budget & Finance / ESC	8.00 Hrs / 12 Months	General Fund
Administrative Specialist	Educational Services / ESC	8.00 Hrs / 12 Months	General Fund

d. Reduction in Classified Positions (Action Requested)

It was moved by Mrs. Moran, seconded by Mr. Almaraz and carried on a roll call vote of 5 – 0 to approve the reduction of the following vacant Classified positions, effective for the 2020-2021 fiscal year as listed below.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

Classification	Location	Time Base
Payroll Coordinator (3338)	Budget & Finance / ESC	8.00 Hrs / 12 Months
Senior Office Assistant (1187)	Education Services / ESC	8.00 Hrs / 12 Months

CONSENT CALENDAR

It was moved by Mr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote of 5 – 0 to approve consent items 1 through 11 as listed below.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

1. Consideration of Career Technical Education (CTE) Course Name Changes

Per the request of counselors, teachers, and several administrative staff, the Board approved the CTE Course name changes. The new naming convention will identify the course as CTE at the beginning of the name. Then it will identify whether the course is Intro (introduction), Con (concentrator), and Cap (capstone). The naming convention will assist with counselors scheduling courses, principals creating master schedules, and allow students to know what level they are in, in said pathway.

Also, several Regional Occupational Program (ROP) courses that were adopted in prior years. Since these will not be offered as ROP courses next year, names changed to suit VUSD's naming convention. All name changes once approved will also be changed in the A-G course list.

2. Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2019-20 School Year

The Board approved the ratification of administration's approval of miscellaneous and part-time Certificated Assignments. List attached to official minutes.

3. Ratification of Administration's Approval of Resignations & Retirements for Certificated Personnel for the 2019-20 School Year

Last Name	First	Site	Assignment	Reason	Last Work Day	Effective
Angelo	Marilyn	Itinerant	Substitute	Resign		4/20/20
Freeman	Debra	Foothill HS	Counselor	Retire	7/29/20	7/30/20
Harvey	Michael	Elmhurst	Teacher	Resign	6/11/20	6/11/20
PoloDixon	Angela	Ventura HS	Teacher	Retire	6/12/20	REV 6/13/20
Strauss	Debra	J. Serra	Teacher	Retire	6/11/20	6/12/20

4. Ratification of Administration's Approval for Leave of Absence for Certificated Personnel the 2019-20 School Year

Last	First	Position	Site	Lv FTE	Lv Begin	Lv End	Reason
Molinar	Soledad	Director	Ed Services	1.00	6/18/20	6/30/20	FMLA
Cromie	Robyn	Teacher	LOA EP Foster	1.00	8/13/20	6/10/21	Child Rearing
PrincePotwora	Roanne	Teacher	Juanamaria	1.00	5/19/20	6/11/20	FMLA

5. Approval of Variable Term Waiver for Speech - Language Pathology Service Credential

Due to the shortage of Speech Pathologists the district reemployed the following individuals, who are currently enrolled in the Master's Speech & Language Programs and will complete their clinical hours in the 2020-21 school year.

Name: Sara Serota

Credential Type: Speech -Language Pathology Service Credential

School: Itinerant

Class: Speech & Language Pathologist

Waving: EC44265.3 – Professional Preparation Program for the Speech-Language Pathology Services Credential

Name: Theresa Lee

Credential Type: Speech -Language Pathology Service Credential

School: Itinerant

Class: Speech & Language Pathologist

Waving: EC44265.3 – Professional Preparation Program for the Speech-Language Pathology Services Credential

6. Certification of Temporary Athletic Team Coaches

The Board of Education approved all temporary Athletic Team Coaches and certified that the provisions of Title 5, Code of Regulations Section 5590 Title 5, and Code of Regulations Section 5592 have been met.

7. Classified Personnel Changes

The Personnel Commission approved the list of Classified Personnel Changes at its April 30, 2020 meeting. The Board of Education approved those changes at this time. A copy of the list was made available to the public and the Board.

8. Southern California Gas Company Temporary Right of Entry Agreement

The Board approved the agreement to give the Gas Company temporary access to property located behind DeAnza Academy of Technology and the Arts for necessary underground work scheduled to start in early May 2020. The project is scheduled for completion within 35 days, before the new school year starts.

9. Checks for April 2020

The Board approved the ratification of checks for the month of April 2020. A copy was made available to the Board and the public.

10. Ratification of Purchase Orders (April 15, 2020 – April 28, 2020)

The Board approved the orders and change orders. A list was made available to the Board and the public.

89 Purchase Orders	=	\$438,582.87
PO Changes	=	206.16
GRAND TOTAL	=	\$438,789.03

11. Approval of Board Meeting Minutes

a. Special Board of Education Meeting Minutes for April 2, 2020

COMING EVENTS (Video Conference)

- 7-11 Committee Meeting.
- LCAP Advisory Meeting.
- Canvas parent support sessions.
- East Side Community Council Meeting. Dr. Rice guest speaker.
- Covid 19 Assemblywomen Monique Limon Townhall meeting.

FUTURE BOARD ITEMS

- Honoring of 2020-21 Retirees.
- Need to begin conversation on Alternative Education Options and distance learning for the 2020-21 School Year.
- Add homeschool and homestead information on the website.

BOARD/SUPERINTENDENT COMMENTS

Mr. Almaraz and the Board expressed words of appreciation to all teachers.

Mrs. Lomax noted a need to move forward in keeping staff informed of plans for educational learning for 2020-21 School Year.

Mrs. Rodriguez thanked staff for all their work to build coursework and keep the district afloat.

Superintendent also echoed words of appreciation to all certificated and classified staff.

CLOSED SESSION

ADJOURNMENT

At 9:15 p.m. it was moved by Mrs. Moran, seconded by Mrs. Lomax, and carried on a roll call vote of 5 - 0 that the Board adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, May 26, 2020.

Ayes: Dannenberg, Almaraz, Lomax, Moran
Noes: None. Absent: Rodriguez, Abstain: None.

APPROVED _____ President

_____ Secretary