

**VENTURA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
Tuesday, June 2, 2020,  
MINUTES**

**Call to Order**

In accordance with Governor Newsom's executive orders of social distancing due to the COVID-19, the regular Board of Education meeting was held on Tuesday, June 2, 2020 as a teleconference/video conference meeting where one or more members participated. The public had the opportunity to submit their public comment, and public comment on closed session via the public comments email address. The public streaming of the Board meeting was made available through the Ventura Adult and Continuing Education, TDC Studios YouTube Channel.

President:	Mrs. Sabrena Rodriguez
Vice President:	Mrs. Jackie Moran
Board Member:	Mrs. Velma Lomax
Board Member:	Mr. Matt Almaraz
Board Member:	Dr. Jerry Dannenberg
Superintendent:	Dr. Roger Rice
Asst. Supt. /Ed. Services:	Dr. Danielle Cortes
Asst. Supt. Certificated HR	Dr. Jeff Davis
General Counsel:	Mr. Anthony Ramos

**Adoption of Agenda**

It was moved by Mrs. Lomax, seconded by Mr. Almaraz and carried on a roll call vote of 5 – 0 to approve the agenda with modifications to the order of presentations: Move the end-of-the-year presentation to the beginning of the agenda. Also, pull the establishment of classified positions

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

**Closed Session**

It was moved by Mr. Almaraz, seconded by Mrs. Moran and carried on a roll call vote 5-0 that the Board adjourned to closed session to discuss labor negotiators, public employee performance evaluation, and employment/appointment.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

At 7:00 p.m., Board President Rodriguez called the regular meeting to order and led the pledge of allegiance.

**Report of Action Taken in Closed Session**

It was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote 5-0 that the Board appoint Ms. Mere Clobes as the new assistant principal, curriculum and instruction and Ms. Elizabeth Botello at as the new learning director both assigned to Ventura High School.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

**Good News**

Dr. Rice had the opportunity to join the African American Parent meeting via teleconference. He thanked parents for their participation and contributions.

Dr. Rice and the Board of Education took the opportunity to thank the staff from the Food and Nutrition Department and their director Kara Muniz for their tireless work in providing students with meals during this pandemic.

**Correspondence**

Board president Rodriguez noted receipt of correspondence from the community regarding Washington school and shared that information with all Board members. Mrs. Rodriguez indicated that although there is a process for public comment, she noted emails regarding concerns for cuts to the library positions were sent to her email, and therefore will not be added to the public comment section of these minutes.

**Board Reports**

Dr. Dannenberg updated the Board on the 7-11 Committee's work. He indicated that the committee is preparing a report to update the Board on the progress. Dr. Dannenberg noted appreciation to the Ventura Chamber of

Commerce for their teacher of the month recognition events. He attended the honoring of Karen Rose, teacher at Junipero Serra, and will be attending the forthcoming honoring of Cabrillo Middle School Teacher Ms. Lisa York.

Dr. Dannenberg and Trustee Moran met with the Superintendent to discuss progress towards updating the VUSD Board Policies. They indicated appreciation to staff for their commitment to review and revise. All draft policies will be returned to CSBA for final revisions before they are presented to the Board for approval.

Mr. Almaraz attended the CAUSE meeting where VUSD students provided ideas for student inclusivity at future high school graduation events. Mr. Almaraz also noted the wonderful Foothill Technology High School virtual senior awards, and appreciates that through this pandemic many meetings are live streamed.

Mrs. Rodriguez participated in her first California School Board Association Climate Change task force committee. The group discussed a potential model policy to address climate change. Mrs. Rodriguez also attended the African American Council meeting and appreciates input from the parents.

### **Public Comments**

- Deborah Myer Morris public comments were read by Trustee Rodriguez regarding the 2020-21 school budget.
- Ron Cook regarding the proposed position cuts in the 2020-21 school budget.
- Rochida McClure regarding adverse cuts to library position.
- Michael Cromie regarding adverse cuts to library positions.
- Hilary McLeod regarding adverse cuts to library positions.
- Shelia Murphy regarding adverse cuts to library positions.

### **PUBLIC HEARINGS**

#### **Public Hearing for 2020-21 Proposed Budgets**

President Rodriguez opened the public hearing as required regarding the 2020-21 proposed budget. The budgets were made available for public review in the Business Services department and on the district website.

### **CONFERENCE AGENDA**

#### **1. SUPERINTENDENT**

##### **a. End of the Year Events**

Mr. Joe Bova and Dr. Rene Rickard presented an update on the year-end culminating events for K, 5<sup>th</sup>, 8<sup>th</sup> and 12<sup>th</sup> graders. A schedule of events was finalized to honor these students and made available to the parents. The majority of promotion events will take place as a car line parade in order to maintain the social distancing. The seniors will have a walk-up graduation event using the outside of city hall steps as the platform. The event will be timed to meet the social distancing requirement. Parents will drop off the student at a specific location, and use their vehicle to drive-by and see the student receive their diploma. With the help of the Ventura Adult and Continuing Education TDC studio, a live stream of the senior event for all to see.

##### **b. School Reopening Fall 2020**

Dr. Rice indicated that VUSD is still waiting for guidelines from the state, public health and county in regards to the reopening of the 2020-21 school year. The staff provided an overview to the Board on different scenarios that focused on the potential limitations and constraints on a traditional instructional delivery model. Also, included in the presentation were issues of student and staff safety, and the impact budget reductions. Dr. Rice shared that the priority of the District is to make reductions as far away from the classroom and programs.

#### **2. BUSINESS SERVICES**

##### **a. Presentation of the Proposed 2020-21 Budget**

Mrs. Campbell provided to the Board information of the required reporting cycle. She noted a 10% funding cuts, concerns with deferrals delaying payments to school districts, categorical cuts including after school education, K-12 strong workforce career technical education and adult education cuts. In comparing prior years of funding, a 14 billion cut is expected to education. This means a 20 million cut to VUSD funding. The final revised presentation will be presented to the Board at the June 23, 2020 meeting.

**b. Notice of Public Hearing Regarding 7-11 Advisory Committee Report on Recommendations for Surplus Space and Real Property**

A notice of public hearing will be held on June 17, 2020, at 12:00 p.m., via video conference to review the 7-11 Advisory Committee Report on surplus space and real property. A report was placed on display for public review from June 15, 2020 to June 23, 2020 on the District's website.

**c. Notice Public Hearing Regarding Review of Developer Impact Fees Justification Report and Proposed Developer Impact Fee Increase**

A notice of public hearing will be held June 23, 2020, at 7:30 p.m., via video conference to review the fees justification report prepared by Schoolhouse Services, and to propose an increase in developer impact fees. A report was placed on display for public review from May 26, 2020 to June 23, 2020 on the District's website.

**d. Potential November 2020 Ballot Measures: Parcel Tax Renewal and/or Facilities General Obligation Bond**

A discussion was held by the Board regarding the feasibility of extending the current parcel tax to the community and/or placing a general obligation bond on the November 2020 ballot. After detailed discussion, the Board provided direction to staff to move forward with the Parcel Tax Renewal and not with the General Obligation Bond.

**3. EDUCATIONAL SERVICES**

**a. Local Control and Accountability Plan (LCAP) Process Update**

The Educational Services Division informed the Board of Education about the continuous development of the Local Control and Accountability Plan (LCAP) for the 2020-2021 school year and the change in reporting requirements. The COVID-19 LCAP Operations Written Report was made available for review on the District website.

**4. HUMAN RESOURCES**

**a. Reduction in Classified Positions/Layoff of Classified Employees, 2020-2021 Fiscal Year (Action Requested)**

It was moved by Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote 5-0 that the Board approve the reduction in classified positions/layoff of classified employees due to lack of funds for the 2020-21 school year as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

Location	Job Classification	Position #	Hours/Week	Calendar
Facilities	Maintenance Manager*	1289	40.00	12-months
Facilities	Operations Manager*	409	40.00	12-months
Facilities	Facilities Planner	613	40.00	12-months
Technology	Chief Technology Officer	881	40.00	12-months
Technology	Information Systems Analyst	1581	40.00	12-months
Transportation	Mechanic Shop Supervisor	1250	40.00	12-months
Transportation	Mechanic I	862	40.00	12-months
Purchasing	Buyer**	1692	40.00	12-months
Food & Nutrition	Nutrition Specialist***	2336	24.00	185X
Food & Nutrition	Nutrition Specialist***	3489	20.00	185
Food & Nutrition	Registered Dietitian***	2679	40.00	225
Anacapa Middle School	Library Technician II*	5	40.00	205
Balboa Middle School	Library Technician II	1403	40.00	200
Cabrillo Middle School	Library Technician II	980	40.00	200

DATA Middle School	Library Technician II	190	40.00	200
Buena High	Library Technician II	1533	40.00	205
Ventura High	Library Technician II	1801	35.00	205
Pacific High	Paraeducator*	264	20.00	180
Pacific High (Jumpstart)	Parent Teacher Liaison**	818	40.00	182
Itinerant (Jumpstart)	Health Technician	3556	2.25	182
Poinsettia	Noon Duty/Playground Supervisor	3758	2.00	180X
Juanamaria	Noon Duty/Playground Supervisor	3879	5.75	180

In addition, due to lack of funds, the hours and/or work year of the following positions will be reduced as indicated to be effective with the beginning of the 2020-2021 fiscal year.

Location	Job Classification	Position #	From: Hours	Calendar	TO: Hours	Calendar
Transportation	Senior Office Assistant	3560	8.00/day	225	4.00/day	225
Poinsettia	Noon Duty/Playground Supervisor	3694	7.75/week	180	6.50/week	180

**b. Pulled Item from the Agenda - Establishment of Classified Positions**

This item will be brought forth at the next meeting.

**CONSENT CALENDAR**

It was moved by Mr. Almaraz, seconded by Dr. Dannenberg and carried on a roll call vote 5-0 that the Board approve consent items 1 through 9 as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

**1. Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2019-20 School Year**

The Board approved the ratification of administration's approval of miscellaneous and part-time Certificated Assignments. List attached to official minutes.

**2. Ratification of Administration's Approval of Resignations & Retirements for Certificated Personnel for the 2019-20 School Year**

Last Name	First	Site	Assignment	Reason	Last Work Day	Effective
Newlee	Allison	Itinerant	Substitute	Resign		5/20/20
Robinson	Courtney	SPED Itinerant	Speech Thp	Resign	6/11/12	6/11/12
Torres	Georgina	Itinerant	Substitute	Resign		5/18/20

**3. Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2019-20 School Year**

Last	First	Position	Site	Lv FTE	Lv Begin	Lv End	Reason
Novak	Wendy	Teacher	El Camino HS	.20	5/15/20	6/12/20	Personal

**4. Appointment of the Ventura Unified School District Representative on the Ventura County Schools Self-Funding Authority (VCSSFA) Board of Directors**

The VCSSFA is governed by a Board of Directors. The Board consists of one representative and one alternate for each member school district. The current Ventura Unified School District VCSSFA board representative is Betsy George, Assistant Superintendent, and the Alternate is

Eric Reynolds, Risk Manager. Due to the resignation of Ms. Betsy George, Assistant Superintendent of Business Services, the Board wished to appoint Dr. Roger Rice, Superintendent, as the district representative to the VCSSFA governing board as of June 1, 2020, and Mr. Eric Reynolds will continue as the alternate.

**5. Antelope Valley Learning Academy, Inc. and Antelope Valley Learning Academy 2020 K-8 Summer Program Agreement**

The District entered into an agreement with Antelope Valley Learning Academy, Inc. and Antelope Valley Learning Academy to collaborate in the delivery of a K-8 summer school program. The program will operate from July 6, 2020 through July 31, 2020.

**6. Vista Real Public Charter, Inc. (Learn4Life) 2020 High School Summer Program Agreement**

The District renewed the agreement with Vista Real Public Charter, Inc., (Learn4Life) to collaborate in the delivery of a high school summer school program. The program will operate from July 6, 2020 through July 31, 2020.

**7. Checks for May 2020**

The Board approved the ratification of checks for the month of May 2020. The checks list was made available on the district website

**8. Ratification of Purchase Orders (May 13, 2020 to May 20, 2020)**

The Board approved the purchase orders and change orders is requested. A list is available for review, as an attachment, on the District Superintendent/Board webpage.

62 Purchase Orders	=	<b>\$150,132.23</b>
PO Changes	=	<b>3,676.71</b>
GRAND TOTAL	=	<b>\$153,808.94</b>

**9. Approval of Board Meeting Minutes**

- a. Regular Board of Education Meeting Minutes for May 12, 2020
- b. Special Board of Education Meeting Minutes for May 19, 2020

**COMING EVENTS** – A schedule of year-end events was provided to the Board.

**FUTURE BOARD ITEMS** – Mrs. Moran suggest a special meeting to brain storm ideas of possible partnerships within the community in the area of hybrid and distance learning models.

**BOARD/SUPERINTENDENT COMMENTS** - None

**CLOSED SESSION** – A consensus was taken from the Board to return to closed session at 9:55 p.m. to continue the discussion on closed session items.

**ADJOURNMENT**

At 10:30 p.m. it was moved by Mrs. Lomax, seconded by Mr. Almaraz, and carried on a roll call vote of 5 - 0 that the Board adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, June 23, 2020.

Ayes: Dannenberg, Almaraz, Lomax, Moran  
 Noes: None. Absent: Rodriguez, Abstain: None.

APPROVED \_\_\_\_\_ President

\_\_\_\_\_ Secretary