

**VENTURA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
Tuesday, January 28, 2020  
MINUTES**

**Call to Order**

The Board of Education of the Ventura Unified School District met on Tuesday, January 28, 2020 in the City of Ventura, Council Chamber, 501 Poli Street., Ventura, CA. President Sabrena Rodriguez called the meeting to order at 5:00 p.m. She noted that Board member Almaraz is running a few minutes late and will be joining the Board in Closed session.

President:	Mrs. Sabrena Rodriguez
Vice President:	Mrs. Jackie Moran
Board Member:	Mrs. Velma Lomax
Board Member:	Mr. Matt Almaraz
Board Member:	Dr. Jerry Dannenberg
Superintendent:	Dr. Roger Rice
Asst.Supt./Business	Mrs. Betsy George
Asst. Supt. /Ed. Services:	Dr. Danielle Cortes
General Counsel:	Mr. Anthony Ramos

**Adoption of Agenda**

It was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote of 4 – 0 (Absent Mr. Almaraz) to approve the agenda with change to delete the last sentence to educational service conference item 2a: Issuance of High School Diploma.

Ayes: Dannenberg, Lomax, Moran, Rodriguez  
Noes: None. Absent: Almaraz, Abstain: None.

**Public Comment on Closed Session Items** - None

**Closed Session**

It was moved by Dr. Dannenberg, seconded by Mrs. Moran and carried on a roll call vote 4 – 0 (Absent Mr. Almaraz) that the Board adjourned to closed session to discuss pupil matters, conference with labor negotiators and public employee performance.

Ayes: Dannenberg, Lomax, Moran, Rodriguez  
Noes: None. Absent: Almaraz, Abstain: None.

At 7:00 p.m., Board President Rodriguez called the regular meeting to order and led the pledge of allegiance.

**Report of Action taken in Closed Session** – None

**Good News**

Student Board Members Mia Rodriguez representing Buena High School, Carys Garvey representing El Camino High School and Siena Lum representing Ventura High School shared highlights of their current school news and activities.

Principal Mayra Vega Manriquez and students from Anacapa Middle School provided highlights of their Two-Way Immersion Program, Science Technology Engineering, and the Arts. Principal Vega Manriquez noted appreciation for the community partnerships. She noted that the current challenges of her school included declining enrollment, chronic absenteeism and the focus of Math and Language Arts Intervention.

Dr. Rice was pleased to report that on February 10, 2020 ATLAS and Junipero Serra Elementary Schools will be honored as a California Distinguished School.

Dr. Rice reminded all that the deadline to submit applications for School of Choice is January 31, 2020 at 4 p.m.

Dr. Rice noted that the career education and innovation efforts continue to move forward with the leadership of Ms. Rebecca Chandler, Chief Innovation Officer, and the support of Mr. Joe Bova, former Foothill Technology High School Principal. Career Technical Education (CTE) facilities grant applications have been submitted.

### **Correspondence**

President Rodriguez received a letter from Mr. Stan Mantooth, Ventura County Superintendent of Schools regarding the opinion of the VUSD first interim report. The letter noted that while deficit spending is a short-term budget strategy when available reserves exist, it is not a long-term solution. Failure to minimize deficit spending could jeopardize the financial standing of the district, including its ability to meet the state recommended minimum reserve for economic uncertainties. The letter also indicated that the district should continue to monitor its multi-year plans that include aligning its expenditures with revenues, while closely watching enrollment.

### **Board Reports**

The Board of Education attended various activities:

Dr. Dannenberg attended the Pacific High School Senior buddies project and had an opportunity to see student project collaborate with seniors from the local Town House Senior Center.

Mr. Almaraz reported out on the Buena, Montalvo and DATA Information Night Events.

Mrs. Lomax acknowledged Communications Coordinator, Ms. Marieanne Quiroz for her excellent work in moving the District forward into a new level of parent and staff communication.

Mrs. Moran visited schools and was pleased to see the different education options available for students. She mentioned; dual immersion programs, El Camino High School alternative education, and the Loma Vista community garden. Also, she noted that as a member of the Delegate Assembly, she has had the opportunity to learn about and contribute towards educational issues and new laws that impact education behavior health and graduation requirements.

Mrs. Rodriguez touched on various topics that included; the Budget Advisory Meeting, Local Control Accountability Plan spending, and the impact of the Governor's Budget to schools. She also attended the City Council meeting where discussion took place regarding the City and CAPS Media five-year contract, and discussion on retail sales of Cannabis and the 600 feet distance away from schools.

### **Public Comments (three minutes per speaker)**

Ms. Martha Lennox representing the Ventura United Education Association shared concerns regarding excessive work hours.

Mr. Steve Strong representing Ventura High School shared concerns regarding special education teachers.

Mr. Jesus Vargas regarding reduction of classified position in area of metal work/industrial arts.

## **CONFERENCE AGENDA**

### **1. BUSINESS SERVICES**

#### **a. Presentation of the 2018-19 Parcel Tax Oversight Committee Report**

Mrs. George stated that on November 8, 2016, the City of Ventura voters approved Measure R, extending the special tax assessment charged per parcel to property owners that was initially approved in November 2012. As a requirement of the ballot passage and language, the Board established a citizens' committee to provide oversight and accountability on expenditures funded by Measure R, and to ensure funds expended are consistent with the ballot language. The established Parcel Tax Oversight Committee presented the 2018-19 annual report to the Board in compliance with Parcel Tax Oversight Committee Bylaws, Section 3.2.

#### **b. Presentation of the 2020-21 Governor's Budget Proposal**

Ms. Anna Campbell, Director of Budget and Finance provided an overview of the January Governor of California budget proposal for the upcoming fiscal year. With moderate funding growth, the Governor provided creditable goals, but few that provide immediate relief when the cost to keep California school district's afloat around 4%. The 15% special education base funding increase described in the budget summary is mostly a repurposing of last year's dollars based on preschoolers with disabilities. The Governor appears to be building in a buffer with one-time spending against a future economic recession.

2. **EDUCATIONAL SERVICES**

a. **Administrative Recommendation to Waive Board Policy 6146.1**

The Board requested that staff provide background information of waiver prior to the day of the Board meeting. The Board needs time to review and ensure that decisions made are equitable across board for all students.

b. **New Flexible High School Options**

Dr. Bayless provided overview of the two new high school program options to increase flexibility and choice for students. The first program is a 7th period digital/online independent study course for Buena High School students, and the second is designed to retain students who would otherwise leave VUSD for independent study charter schools, and is a flex/hybrid program that allows students to remain enrolled in one or more on-campus courses and also enroll in some independent study courses.

c. **Ventura Unified School District Local Control Accountability Plan (LCAP) Trimester 1 Elementary Data: Attendance, Behavior, Assessments**

Directors from the Education Service Department presented information on Trimester 1 Elementary Data that focused on Attendance, Behavior, Assessments and Suspension Data.

d. **Special Education Update**

Mr. Marcus Konantz, Executive Director, Special Education Department provided the Board with information on the history of special education, its current challenges and the proactive work and accomplishments. Next steps identified include maximizing Multi Tier Systems of Support to intervene with struggling students prior to Special Education referrals and to provide teachers with training and tools for student Universal Design for Learning.

3. **HUMAN RESOURCES**

a. **Report Regarding Williams Uniform Complaint Procedures Quarterly Report Pursuant to AR 1312.4 for Quarter Ending December 31, 2019**

As required by the Williams Uniform Complaint procedures, Dr. Jeff Davis noted that for the quarter ending December 31, 2019, no complaints were filed with any school in the district.

**ACTION**

1. **Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order and/or Expulsion**

It was moved by Mrs. Lomax, seconded by Dr. Dannenberg and carried on a roll call vote of 5 – 0 to approve the administrative recommendation regarding Student Admission, Student #'s 19/07, 19/08, 19/13, 19/14, 19/18, 19/19.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

2. **Consideration of a Supplementary Book – AP Physics Test Prep**

It was moved by Mrs. Lomax, seconded by Dr. Dannenberg and carried on a roll call vote of 5 – 0 to approve the Supplementary Book – AP Physics Test Prep as listed below.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

This is an Advanced Placement Exam preparation book for AP Physics, for primary use in the spring prior to the exam for review of material covered over the course of the year.

Title: Preparing for the AP; Physics 1 and AP; Physics Examinations  
Author: Joe Mancino and Vaughn C. Vick  
Publisher: Cengage Learning  
Copyright: 2018  
Status: Supplementary  
ISBN #: ISBN-13: 978-1-305-96540-9  
ISBN-10: 1-305-96540-X

**A. CONSENT CALENDAR**

It was moved by Dr. Dannenberg, seconded by Mrs. Moran and carried on a roll call vote of 5 – 0 to approve consent items #1- #14 as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None

**1. Overnight, Out of the Tri-County and Ratification of Fieldtrips**

Ratification of the Superintendent's approval for students from **Foothill Technology High School's Cross-Country Team** to travel out of the tri-county to a **celebration** on January 27, 2020. This event was held at the **Disneyland, Anaheim, CA**, Orange County. Twenty-eight students and three chaperones attended.

**Cabrillo Middle School** requested permission to send students from their **Music Department** to travel overnight and out of the tri-county to the **2020 California All-State Junior High School Honor Band and Music Educator Convention** to be held at the **Fresno Convention Center** in **Fresno, CA**, Fresno County. The trip will take place on February 20-23, 2020. Seven students and one chaperone to this field trip.

**Cabrillo Middle School** requested permission to send students from their **Music Department** to travel out of the tri-county to the **Cuesta College Music Festival** to be held at **Cuesta College Auditorium, San Luis Obispo, CA**, San Luis Obispo County. The trip will take place on March 18, 2020. The Board approved the request to send 124 students and 13 chaperones to this field trip.

**2. Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for 19-20 School Year**

Ratification of Administration's Approval of Miscellaneous and Part-Time Certificated Assignments, the list is attached to the official minutes.

**3. Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for 2019-20 School Year**

Last	First	Position	Site	Lv FTE	Lv Begin	Lv End	Reason
Mata	Felicia	Teacher	Buena HS	1.00	2/5/2020	3/31/2020	Parental/FMLA

**4. Ratification of Administration's Approval of Resignations & Retirements for Certificated Personnel for 2019-20 School Year**

Last Name	First	Site	Assignment	Reason	Last Work Day	Effective
BednarStanley	Monica	EICamino HS	Teacher	Retire ET	6/12/20	6/13/20
Graham	Jennifer	Poinsettia	Teacher	Retire ET	6/11/20	6/12/20
Hardy	Jared	Pacific HS	Teacher	Resign	3/2/20	3/2/20
Hartwell	Karen	Pacific HS	Counselor	Retire ET	6/17/20	6/30/20
Johnstone	Robert	Buena HS	Teacher	Retire ET	6/12/20	6/13/20
Kountz	Cathy	Elmhurst ES	Teacher	Retire ET	6/11/20	6/12/20
Landis	Dyane	Citrus Glen	Teacher	Retire ET	6/11/20	6/30/20
Rodriguez	Cara	Special Ed	Spch Therap	Resign to 80%	6/11/20	7/1/20
Smith	Richard	Buena HS	Teacher	Retire ET	6/12/20	6/13/20
Spevak	Natalie	DATA MS	Asst. Principal	Resign	1/31/20	1/31/20
VonEssen	Linda	Day Road	Teacher	Retire ET	6/11/20	6/12/20
Rodelo	Carina	Citrus Glen	Teacher	Resign; Rtn Sch	12/19/19	12/19/19
Schuster	Paul	Buena HS	Teacher	Retire ET	6/12/20	6/13/20
Coffman	Melissa	Sunset	Teacher	Retire ET	6/11/20	6/12/20

**5. Ratification of Administration's Approval of Employment and Reemployment of Substitute Teachers for 2019-20 School Year**

Ratification of Administration's approval of Employment of substitute teachers listed below for 19-20 School Year:

<b>Name</b>	<b>Credential Or Program</b>	<b>Ref /Date</b>
Avila, Jessica	Emergency 30-Day Substitute Permit	1/28/2020
Camacho, Sharnelle	Emergency 30-Day Substitute Permit	1/28/2020
Davidson-Fitzgerald, Cheryl	Multiple Subject Credential	1/28/2020
Eckerson, Megan	Emergency 30-Day Substitute Permit	1/28/2020
Friedman, Danna	Emergency 30-Day Substitute Permit	1/28/2020
Puccetti, Michelle	Emergency 30-Day Substitute Permit	1/28/2020
Tharp, Cheryl	Emergency 30-Day Substitute Permit	1/28/2020
Young, Michel	Emergency 30-Day Substitute Permit	1/28/2020

**6. Establishment of Classified Positions**

The Board of Education approved the establishment of the following Classified positions, effective for the 2019-2020 fiscal year:

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>	<u>Funding</u>
Paraeducator Special Ed (3883)	Elmhurst	4.50 Hrs / 181 Calendar	Federal Spec Ed
Paraeducator Special Ed (3882)	Junipero Serra	28.75 Hrs per Week / 181 Calendar	Federal Spec Ed

**7. Increase in Time Base of Classified Position**

The Board of Education approved the increase in time base of the following Classified position:

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>	<u>Funding</u>
Paraeducator Special Education (0697)	Balboa Middle School	<b>From:</b> 13.75 Hrs per Week / 181 Calendar <b>To:</b> 28.75 Hrs per Week / 181 Calendar	Federal Spec Ed

**8. Reduction in Classified Positions**

The Board of Education approved the elimination of the identified positions. These positions are vacant, therefore no action required to issue layoff notices.

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>
Computer Repair Technician (2995)	<b>Technology</b>	8.00 Hrs / 12 Months
Computer Repair Technician (2997)	<b>Technology</b>	8.00 Hrs / 12 Months
Metal Worker-Welder (1450)	<b>Facilities Services</b>	8.00 Hrs / 12 Months

**9. Eastern New Mexico University Clinical Affiliation Agreement 2019-24**

The District entered into agreement with Eastern New Mexico University, Speech and Hearing Rehabilitation Outreach Center to provide a clinical learning experience for Speech Language Pathology students. The agreement is effective October 7, 2019 to October 7, 2024.

**10. Disposal of Obsolete and Surplus Equipment**

The Board approved the disposal of obsolete and surplus district-owned personal property, and authorized the Director of Purchasing to advertise, sell, auction, dispose or donate the listed items as indicated and in accordance with Board Policy 3270.

<b>Qty/Unit</b>	<b>Description</b>	<b>Dispose</b>
3 ESC Pick-ups	10/21/19, 12/6/19 and 12/19/19 Various e-waste items	X
3	A/C Units (swamp coolers)	X
5	Tables	X
20	Student Desks	X
1	Ice Maker	X
1	Cabinet	X
1	Piano	X
1	Convection Oven	X

**11. Outdoor Education Agreements 2019-20**

The District entered into agreements with various groups that provide outdoor education and science camp programs. The Board approved the ratification of the agreements.

<b>ORGANIZATION</b>	<b>SCHOOL</b>	<b>DATES</b>	<b>LOCATION</b>
Guided Discoveries, Inc.	Loma Vista	April 13-15, 2020	CIMI - Toyon Bay
Guided Discoveries, Inc.	Lincoln	March 18-20, 2020	CIMI - Fox Landing
Guided Discoveries, Inc.	Mound	March 23-25, 2020	CIMI - Fox Landing
Island Packers	Foothill	May 24, 2020	Santa Rosa Island - CSUCI Field Station
Island Packers	Junipero Serra	June 8, 2020	Santa Cruz - Scorpion Cove
Island Packers	E.P. Foster	June 4, 2020	Santa Cruz - Prisoners Harbor
United Boys & Girls Clubs	Poinsettia	February 18-21, 2020	Camp Whittier
W.O.L.F.	Juanamaria	May 12-15, 2020	Brandeis Bardin
W.O.L.F.	Sunset	May 12-15, 2020	Brandeis Bardin

**12. Ventura County Indian Education Consortium Agreement 2019-20**

The District, as the Local Education Agency (LEA) for the Ventura County Indian Education Consortium, entered into agreement with the Simi Valley Unified School District for a continued partnership to maintain efforts to preserve the heritage of Native American students in Ventura County and the rural history of our region. The agreement is effective July 1, 2019 to June 30, 2020.

**13. Gifts to School District**

<b><u>DONOR</u></b>	<b><u>GIFT</u></b>	<b><u>LOCATION</u></b>	<b><u>VALUE</u></b>
Amgen Foundation	Cash	Cabrillo	\$130.00
Balboa Middle School	Cash	Balboa	\$100.00
Music Boosters			
Channel Islands	Supplies	Cabrillo	\$106.43
Woodturners			
Cornerstone Photography	Cash	Various	\$2,116.21
Dwyer Clan Corporation	Cash	Cabrillo	\$250.00
Norm Fort	Cash	E.P. Foster	\$200.00
Frontstream	Cash	Cabrillo	\$88.00
Junipero Serra PTA	Cash	Junipero Serra	\$17,370.00
Kroger	Cash	Montalvo	\$138.23
Market Track	Cash	Juanamaria	\$172.07
One Capitol Management	Phone Equipment	VUSD	\$11,146.50

**14. Ratification of Purchase Orders (December 20, 2019 – January 14, 2020)**

The Board approved the listed purchase orders and change orders.

166 Purchase Orders	=	\$582,547.39
PO Changes	=	193,709.33
GRAND TOTAL	=	<u>\$776,256.72</u>

**COMING EVENTS**

- School Information Nights: Balboa, Blanche Reynolds & Mound
- VHS Winter Drama Performance
- Cabrillo Music Concert
- Festival of Talent Show
- Robotics
- VEP LAUNCH Event

**FUTURE BOARD ITEMS**

- The Bond Process
- Student Board Member Role

**BOARD/SUPERINTENDENT COMMENTS** – In memory of NBA player Mr. Kobe Bryant, Board Member Almaraz shared a few words.

**CLOSED SESSION – None**

**ADJOURNMENT**

At 10:50 p.m. it was moved by Mrs. Moran, seconded by Mrs. Lomax and carried on a roll call vote of 5 - 0 that the Board adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, February 11, 2020.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None

APPROVED \_\_\_\_\_ President

\_\_\_\_\_ Secretary