

**VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
Tuesday, February 11, 2020
MINUTES**

Call to Order

The Board of Education of the Ventura Unified School District met on Tuesday, February 11, 2020 in the City of Ventura, Council Chamber, 501 Poli Street., Ventura, CA. President Sabrena Rodriguez called the meeting to order at 5:00 p.m. She noted that Board member Almaraz is running a few minutes late and will be joining the Board in Closed session.

President:	Mrs. Sabrena Rodriguez
Vice President:	Mrs. Jackie Moran
Board Member:	Mrs. Velma Lomax
Board Member:	Mr. Matt Almaraz
Board Member:	Dr. Jerry Dannenberg
Superintendent:	Dr. Roger Rice
Asst.Supt./Business	Mrs. Betsy George
Asst. Supt. /Ed. Services:	Dr. Danielle Cortes
General Counsel:	Mr. Anthony Ramos

Adoption of Agenda

It was moved by Ms. Lomax, seconded by Dr. Dannenberg and carried on a roll call vote of 4 – 0 (Absent Mr. Almaraz) to approve the agenda with the following changes: Pull from presentation schedule the Mayor for a Moment and move to the following meeting. Pull from the Human Resources section, the presentation on Administrative Regulation 1312.1, and move the Superintendent items to the beginning of the conference agenda.

Ayes: Dannenberg, Lomax, Moran, Rodriguez
Noes: None. Absent: Almaraz, Abstain: None.

Public Comment on Closed Session Items - None

Closed Session

It was moved by Dr. Dannenberg, seconded by Mrs. Moran and carried on a roll call vote 4 – 0 (Absent Mr. Almaraz) that the Board adjourned to closed session to discuss pupil matters, conference with labor negotiators, conference with legal counsel, and public employee performance.

Ayes: Dannenberg, Lomax, Moran, Rodriguez
Noes: None. Absent: Almaraz, Abstain: None.

At 7:00 p.m., Board President Rodriguez called the regular meeting to order and led the pledge of allegiance.

Report of Action taken in Closed Session – None

Consideration for approval of Regular Board of Education Meeting Minutes for November 12, 2019

It was moved by Mr. Almaraz, seconded by Mrs. Moran and carried on a roll call vote 5 – 0 to approve the November 12, 2019 minutes as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

Consideration for approval of Special Board of Education Meeting Minutes for November 13, 2019

It was moved by Mrs. Moran, seconded by Mr. Almaraz and carried on a roll call vote 5 – 0 to approve the November 13, 2019 minutes as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

Consideration for approval of Special Board of Education Meeting Minutes for December 2, 2019

It was moved by Mrs. Moran, seconded by Dr. Dannenberg and carried on a roll call vote 5 – 0 to approve the December 2, 2019 minutes as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

Good News

Student Board Members Hayden Hickerson representing Foothill High School, and Ben Ward representing the Ventura Adult Continuing Education shared highlights of their current school news and activities.

Ventura High School Principal Carlos Cohen provided overview of the academic course offerings, athletics, student activism, performing arts and successes in areas of English Learners and Math.

Superintendent Rice noted attendance at the ATLAS and Junipero Serra Elementary Distinguished ceremony, with Board President Rodriguez, Principals and faculty from the school. Dr. Rice acknowledged staff: Ms. Cynthia Frutos, Ms. Cheryl Burns and Mr. Nick Vlahos for a very successful 1st Mental Health Resource Fair that included many community partners. He also acknowledged Foothill High School Teacher Ms. Darcy Duffy for the AVID Mentor program which includes leadership members of the community.

Correspondence - None

Board Reports

The Board of Education attended various activities:

Dr. Dannenberg attended the Ventura Chamber of Commerce Teacher of the Month at Elmhurst Elementary School. The award was given to Ms. Eva Cherrie. He also attended the 7-11 Committee Tour of District Properties, and the Buena/Ventura Girls Soccer game.

Mr. Almaraz attended the VUSD Mental Health Resource Fair. He noted the importance to erase the stigma around mental health and bring awareness to services in the community.

Board Member Lomax, and also the Regional Director for the First Robotics noted the ongoing work in STEM (Science, Technology, Engineering and Math) through grant support of the U.S. Naval Base in the area of Robotics Programs in Ventura County. A future event is planned to include middle school First Lego League Robotic teams.

Mrs. Moran noted future Board meeting planned for Board Discussion on Education Options to allow for interested schools in becoming a K-8 option to present before the Board.

Mrs. Rodriguez also noted participated in many of the events already shared by Board Members. She had the opportunity to visit Poinsettia Elementary School and was very impressed with their adapted learning environment program.

Public Comments

Steve Strong, VHS Special Education Teacher addressed the additional work load placed on Special Education Teachers, no teacher subs available or paraeducator support.

Michelle Garland, VUSD teacher addressed crisis facing teachers and support staff with cost of living and equitable salaries.

Anne Campbell, VUSD teacher addressed the need for competitive salary increase to equate to the cost of living.

Sabastien DeClerck, VUSD teacher addressed the issues impacting teachers and the need for equitable salary.

Dan Nelson, VUEA president addressed the need for reasonable class sizes, support in area of Special Education and cost of living raise for members.

CONFERENCE AGENDA

1. **SUPERINTENDENT**

a. **Student Board Members Roles and Responsibilities**

The Board and Student Board members discussed the role of the Student Board Member as representatives and leaders of their schools. Some areas of discussion included; CSBA Conference participation, input from students regarding current issues that are being addressed and means of surveying opinion of students on campus regarding Board agenda and educational topics.

b. **Ballot for California School Board Association Delegate Assembly-Subregion 11-B**

It was moved by Mrs. Lomax, seconded by Dr. Dannenberg and carried on a roll call vote of 5 – 0 to cast its ballot for VUSD-Matthew Almaraz, Hueneme-Darlene Bruno, Ocean View-Efrain Cazares and Conejo Valley-Jenny Fitzgerald.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

2. **EDUCATIONAL SERVICES**

a. **School Accountability Report Cards (SARC) for the 2018-19 School Year Public Announcement**

Education Code §35256(c) states each school district annually shall issue a School Accountability Report Card for each school in the district, publicize those reports, and notify parents or guardians of pupils that a hard copy will be provided upon request.

The Ventura Unified School District issued a School Accountability Report Card for each school in the district. Notice is hereby given to parents or guardians that an updated report card is available on the internet and a hard copy will be provided upon request.

b. **K-12 School Plans for Student Achievement (SPSA) for the 2019-20 School Year**

K-12 School Plans for Student Achievement (SPSA) for the 2019-2020 school year were submitted for Board review. The school plans were collaboratively developed by enVision Consulting Group, Inc., school site council and the principal at each school, with input from other stakeholder groups, working collaboratively to develop and approve a plan to “improve the academic performance of all pupils” at each school. School Plans for Student Achievement are disseminated to school sites and stored in the electronic version as well as a hard copy.

c. **K-12 Schools and Adult Education Comprehensive Safety Plans for the 2019-20 School Year**

K-12 Schools and Adult Education Comprehensive Safety Plans for the 2019-2020 school year were submitted for Board review. Each plan includes the essential components outlined in Education Code §32282-32289. These safety plans were collaboratively developed by enVision Consulting Group, Inc., school site council, and input from law enforcement and community members. Comprehensive School Safety Plans are disseminated to school sites and stored in the electronic version as well as a hard copy.

3. **HUMAN RESOURCES**

a. **Presentation of Proposed Changes to Administrative Regulations AR 1240 and AR 6153**

Administrative Regulation AR1240 and AR 6152 School Sponsored Trips, are being revised to include “As of July 1, 2020 all overnight volunteers/chaperones who are not district employees or fully cleared district Coaches shall obtain fingerprint clearance through the Department of Justice and Federal Bureau of Investigation.” Board members had many questions and concerns that staff addressed. This item will be brought back for approval at the next regularly scheduled Board of Education meeting.

b. Presentation of Proposed Changes to Administrative Regulations AR 1312.1

Administrative Regulation AR 1312.1 Complaints Concerning District Employees is being revised to be in line with BP/AR 1312.3 Uniform Complaint Procedures timeline for filing complaints. This item will be brought back for approval at the next regularly scheduled Board of Education meeting.

4. BUSINESS SERVICES

a. Long Range Facilities Master Plan (LRFMP) and Bond Measure Update

Ms. Betsy George, Assistant Superintendent, Business Services presented the Board with status of the work regarding Long-Range Facility Master Plan and the Bond measure.

ACTION

1. Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order and/or Expulsion

It was moved by Dr. Dannenberg, seconded by Mrs. Moran and carried on a roll call vote of 5 – 0 to approve the administrative recommendation for Student #'s 19/08 and 19/11. (Item #19/12 pulled from the agenda)

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

CONSENT CALENDAR

It was moved by Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote 5 – 0 to approve consent items #1 - #15 with motion to pull item #16 for separate approval.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

It was moved by Dr. Dannenberg, seconded by Mrs. Moran and carried on a roll call vote 4 – 1 (Abstain Ms. Lomax) to approve consent items #16.

Ayes: Dannenberg, Almaraz, Moran, Rodriguez

Noes: None. Absent: None. Abstain: Lomax,

1. Overnight, Out of the Tri-County and Ratification of Fieldtrips

Ventura High School requested permission to send students from their music class to travel overnight and out of the tri-county to the All State Convention to be held at the Fresno Convention Center in Fresno, CA, Fresno County. The trip will take place on February 13-15, 2020. Board approved the request to send 5 students and 2 chaperones to this field trip.

Buena High School requested permission to send students from their music class to travel out of the tri-county to a Drumline Competition to be held at Rancho Cucamonga High School in Rancho Cucamonga, CA, San Bernardino County. The trip will take place on February 29, 2020. Board approved the request to send 43 students and 5 chaperones to this field trip.

Cabrillo Middle School requested permission to send students from their Robotics team to travel out of the tri-county to the Legoland Spring Showdown First Lego League Off-Season Tournament to be held at Legoland California in Carlsbad, CA, San Diego County. The trip will take place on March 7, 2020. Board approved the request to send 30 students and 5 chaperones to this field trip.

Pierpont Elementary School requested permission to send students from their 5th grade class to travel overnight for an Outdoor Education field trip to Catalina Island Marine Institute (CIMI) Toyon Bay, Catalina Island. The trip will take place on March 11-13, 2020. Board approved the request to send 48 5th grade students and 8 chaperones to this field trip.

Buena High School requested permission to send students from their music class to travel out of the tri-county to a Winter Drumline Competition to be held at Great Oak High School in Temecula, CA, Riverside County. The trip will take place on March 15, 2020. Board approved the request to send 43 students and 5 chaperones to this field trip.

Ventura High School requested permission to send students from their Advancement Via Individual Determination (AVID) class to travel overnight and out of the tri-county to visit the following colleges: Cal Poly San Luis Obispo (San Luis Obispo County), California State University Monterey Bay (Monterey County), San Jose State University (Santa Clara County), and University of California, Santa Cruz (Santa Cruz County). The trip will take place on March 18-19, 2020. Board approved the request to send 40 students and 4 chaperones to this field trip.

Cabrillo Middle School requested permission to send students from their Advancement Via Individual Determination (AVID) class to travel overnight and out of the tri-county to a college visit to California State University, Fullerton (Orange County). The trip will take place on March 19, 2020. Board approved the request to send 25 students and 3 chaperones to this field trip.

Foothill Technology High School requested permission to send students from their Track and Field team to travel overnight and out of the tri-county to the Dublin Distance Fiesta to be held at Dublin High School in Dublin, CA, Alameda County. The trip will take place on March 20-22, 2020. Board approved the request to send 14 students and 2 chaperones to this field trip.

Buena High School requested permission to send students from their music class to travel out of the tri-county to a Drumline Competition to be held at Coussoulis Arena in San Bernardino, CA, San Bernardino County. The trip will take place on April 4, 2020. Board approved the request to send 43 students and 5 chaperones to this field trip.

Buena High School requested permission to send students from their music class to travel out of the tri-county to a Drumline Competition to be held at Coussoulis Arena in San Bernardino, CA, San Bernardino County. The trip will take place on April 11, 2020. Board approval the request to send 43 students and 5 chaperones to this field trip.

2. Ratification of Administration’s Approval of Miscellaneous & Part-Time Certificated Assignments for 2019-20 School Year

Ratification of Administration’s Approval of Miscellaneous and Part-Time Certificated Assignments. The list attached to official minutes.

3. Ratification of Administration’s Approval for Leave of Absence for Certificated Personnel for 2019-20 School Year

Last	First	Position	Site	Lv FTE	Lv Begin	Lv End	Reason
Mata	Felicia	Teacher	Buena HS	1.00	2/5/2020	3/31/2020	Parental/FMLA
McCown	Jessica	Teacher	Pacific HS	1.00	2/4/2020	06/12/2020	Child Rearing
Novak	Wendy	Teacher	El Camino	1.00	2/19/20	5/19/20	FMLA
Novak	Wendy	Teacher	El Camino	1.00	5/20/20	6/12/20	Personal
Wallace	Chelsea	Teacher	BHS	1.00	8/14/20	6/11/21	Personal

4. Ratification of Administration’s Approval of Resignations & Retirements for Certificated Personnel for the 2019-20 School Year

Last Name	First	Site	Assignment	Reason	Last Work Day	Effective
Calawa	Elizabeth	Itinerant	Substitute	Relocation		8/2/2019

Hopper	Branden	Itinerant	Substitute	Other Position		1/21/2020
Neilan	Audrey	Itinerant	Substitute	Other Position		1/21/2020
Hillblom-Helgeson	Lindsay	Itinerant	Substitute	Personal		1/16/2020

5. Ratification of Administration’s Approval of Employment and Reemployment of Substitute Teachers for the 2019-20 School Year

Ratification of Administration’s approval of Employment of substitute teachers listed below for 2019-20 School Year:

Name	Credential Or Program	Ref /Date
Garcia, Tanya	Emergency 30-Day Substitute Permit	2/11/2020
Guettler, Eileen	Emergency 30-Day Substitute Permit	2/11/2020
Lucareli, Ysobella	Single Subject Credentials: English and Introductory Music	2/11/2020
Murphy, Philippe	Single Subject Credentials: Social Science and French	2/11/2020
Rose, Janelle	Emergency 30-Day Substitute Permit	2/11/2020
White, Elisabeth	Emergency 30-Day Substitute Permit	2/11/2020

6. Ratification of Administration’s Approval of Assignments Through Various Education Code for the 2019-20 School Year

Current statutes and regulations recognize that there may be situations of a temporary nature in which a teacher with the appropriate credential is not available to the School District or the assignment is part-time and not conducive for recruitment per Senate Bill 435.

Education Code 44263 states that the holder may be assigned, with his or her consent, to teach any single subject class in which the teacher has 18 semester hours of coursework or a self-contained classroom with 60 semester hours distributed among four of the following subjects: language studies, literature, mathematics, science, social science, history, humanities, the arts, physical education, and human development. Therefore, the Board approved the individual listed below as per the Education Code noted.

Verdades	Alicia	VHS	SS: Social Science	Child Development	44263	18+
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7. Classified Personnel Changes

The Personnel Commission approved the list of Classified Personnel Changes at its January 23, 2020 meeting. The Board of Education approved those changes at this time. A copy of the list was made available on the Ventura Unified School District website.

8. Decrease in Time Base of Classified Position

The Board of Education approved the decrease in time base of the following Classified position for the 2019-2020 fiscal year:

Classification	Location	Time Base	Funding
Paraeducator Special Education (2090)	Ventura High	From: 6.00 Hrs /181 Calendar To: 5.50 Hrs /181 Calendar	Federal Spec Ed

9. Increase in Time Base of Classified Positions

Classification	Location	Time Base	Funding
Elementary School Services Assistant (3458)	Sheridan Way	From: 3.25 Hrs / 180 Calendar To: 3.50 Hrs / 180 Calendar	Supplemental
Classification	Location	Time Base	Funding

Noon Duty / Playground Supervisor (3685)	ATLAS	From: 12.75 Hrs per Week/ 180 Calendar To: 14.00 Hrs per Week/ 180 Calendar	Site Funded
Noon Duty / Playground Supervisor (3687)	ATLAS	From: 9.25 Hrs per Week/ 180 Calendar To: 11.50 Hrs per Week/ 180 Calendar	Site Funded

10. CliftonLarsonAllen LLP Audit Services Agreement 2019-22

The District renewed its agreement with CliftonLarsonAllen, LLP for professional audit services that cover financial statements ending June 30, 2022. Ratification of this three-year agreement was approved.

11. Granicus Agreement 2019-22

The District entered into agreement with Granicus for Peak Agenda Management, which will be used to create Board of Education meeting agendas. Peak is a web based agenda and minutes program. The agreement is effective December 2019 through June 2022.

12. Purchin Consulting Agreement 2019-20

The District renewed the agreement with Purchin Consulting for mediation, coaching and team building services. The Assistant Superintendent of Certificated Human Resources is the main contact concerning this agreement in effect during the 2019-20 school year. Board ratification of this agreement is requested.

13. Ratification of Approval of Final Settlement Agreement and Release of all Claims Case No. JR201912

An agreement was reached regarding Case No. JR201912. Board approved the agreement.

14. Checks for January 2020

Board approved the ratification of checks for the month of January 2020.

15. Ratification of Purchase Orders (January 15, 2020 to January 28, 2020)

The Board approved the purchase orders and change orders.

155 Purchase Orders	=	\$1,607,651.51
PO Changes	=	2,786.17
GRAND TOTAL	=	<u>\$1,610,437.68</u>

16. Resolution #20-02, Remuneration of Board Member

Approval of Resolution #20-02, entitled: *Remuneration for Board Member Lomax* in accordance with the provisions of Education Code Section 35120(c). Ms. Lomax was unable to attend the January 14, 2020 meeting due to hardship.

COMING EVENTS

- Special Board Meeting regarding K-8 Options
- Supporting students social emotional learning workshop
- Adult Education Showcase
- TK Registration begins

FUTURE BOARD ITEMS

Board wishes opportunity to discuss Special Education concerns regarding additional workload and managing challenges of Special Education Teachers.

CLOSED SESSION - None

ADJOURNMENT

At 9:40 p.m. it was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote of 5 - 0 that the Board adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, February 25, 2020.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None

APPROVED _____President
_____Secretary