

**VENTURA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
Tuesday, August 27, 2019  
MINUTES**

**Call to Order**

The Board of Education of the Ventura Unified School District met on Tuesday, August 27, 2019 in the Ventura Unified School District, 255 W. Stanly Ave., Suite 100, Ventura, CA. President Sabrena Rodriguez called the meeting to order at 5:30 p.m.

President:	Mrs. Sabrena Rodriguez
Vice President:	Mrs. Jackie Moran
Board Member:	Mrs. Velma Lomax
Board Member:	Mr. Matt Almaraz
Board Member:	Dr. Jerry Dannenberg
Superintendent:	Dr. Roger Rice
Asst.Supt./Business	Mrs. Betsy George
Asst. Supt. /Ed. Services:	Dr. Danielle Cortes
Asst. Supt. /Certificated HR:	Dr. Jeff Davis
General Counsel:	Mr. Anthony Ramos

**Adoption of Agenda**

It was moved Mrs. Lomax, seconded by Mr. Almaraz and carried on a roll call vote of 4-0, Absent Mrs. Moran to adopt the agenda with request to pull Action item on student admission from outside VUSD #20/A01.

Ayes: Dannenberg, Almaraz, Lomax, Rodriguez  
Noes: None. Absent: Moran (late). Abstain: None.

**Public Comment on Closed Session Items**

Mrs. Deborah Meyer Morris regarding closed session conference with labor negotiators unrepresented employee legal counsel.

**Closed Session**

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote 4-0, Absent Mrs. Moran that the Board adjourned to closed session to discuss pupil matters and conference with labor negotiators.

Ayes: Dannenberg, Almaraz, Lomax, Rodriguez  
Noes: None. Absent: Mrs. Moran (late). Abstain: None.

At 7:00 p.m., Board President Rodriguez called the regular meeting to order. Board member Mr. Almaraz took a moment of silence to honor the memory of former teacher and parent volunteer Ms. Julie Warnke Beeson. Mrs. Rodriguez led in a pledge of allegiance.

**Report of Action taken in Closed Session**

In closed session, it was moved by Mrs. Lomax, seconded by Mr. Almaraz and carried on a 5-0 vote to extend the contract of two employees: The Assistant Superintendent of Certificated Human Resources and Legal Counsel for a one-year period.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

**Good News**

Superintendent Rice reported a great opening of the school year with opportunity to spend quality time at Foothill, Buena, Elmhurst, Anacapa, Blanche Reynolds and Ventura High School. He reported on a very productive week in building community partnerships with the Ventura Community College on building career and industry pathways, met with the Ventura Education Partnership to discuss school initiatives, met with

the President of the Sheet Metal Air Rail Transportation (SMART) Local Union 104. Dr. Rice also had the opportunity to meet with Mayor LeVere to discuss issues of mutual interest, and attended a meeting at the Ventura County Office of Education to discuss the return of a few of the moderate to severe special education programs. Other VUSD initiatives include the Long Range Facility Master Plan, Educational Options Programs, Career Technical Education Grant opportunity, and Professional Development for Staff.

Mr. Almaraz and the entire Board of Education were pleased with the success of the 2019 All-Staff Welcome Back Event and thanked all staff members involved in the organization.

Dr. Dannenberg, Mrs. Moran and Dr. Davis addressed the Eastside Community Council spoke to district programs and needs for the future.

As the CTE Liaison, Mrs. Lomax shared great support of the Navy Base in promoting the Robotics programs, and thanked the New Chief Innovation Officer Mrs. Chandler for her contributions in this area.

Mrs. Rodriguez attended the City Sister Liaison Committee and for those that are not aware the City of Loreto in Baja California is the sister city of Ventura. The Committee discussed possible educational environmental projects as both Cities have National Parks. Mrs. Rodriguez also attended the Ventura Violence Coalition meeting and shared a few of their initiatives.

### **Public Comments**

Student Sienna Lindsay spoke regarding the state immunization requirement and adverse reaction.

Monica Gray, a former Blanche Reynolds Open Classroom parent, spoke regarding appreciation for inclusivity in supportive schools.

Seven public comments were heard with suggestions for modification to the voter registration policy. The public speakers all represented the organization of CAUSE. Speakers: Leti Gutierrez, Alex Garcia Elizarate, Priscilla Nunez, Daniela Contreras, Itzel Martinez, and Julissa Fernandez.

### **Board Report** - None

## **CONFERENCE AGENDA**

### **Long Range Facilities Master Plan Update**

John Isom, from Isom Advisors noted that VUSD is currently assessing the feasibility of placing a general obligation bond measure on an upcoming ballot. A survey was conducted from Thursday, August 15 – Wednesday August 21 to assess support for the proposed bond measure. The Funds of which would be used for capital improvements to classrooms and school facilities. The survey tested voter attitudes regarding the District projects and tax tolerance for a possible school facilities improvement bond program. The majority of voters believe the District provides an “Excellent” or “Good” education. The survey indicated support above the 55% voter approval threshold. Isom recommends placement of a bond measure on the upcoming 2020 ballot.

### **Family and Community Engagement Update**

The Educational Services Department presented to the Board a list of fall education workshops tailored for parents. The topics included the Long Range Facility Master Plan, Elementary and Secondary Math, Q Parent Connection, Cyberbullying, Social and Emotional Learning and the Local Control Accountability Plan.

### **Consideration of Revised Board Policy 6142.3 Civic Education**

Educational Services presented Board with the addition of 6142.3 Civic Education policy. If approved the Board Policy replaces 5134 Student Voter Registration, which will be deleted once this new Board Policy is adopted. In response to Dr. Dannenberg’s question, Dr. Bayless noted that the voter registration drive can happen in or outside of the classroom. In response to Mrs. Rodriguez’s question regarding partnership

with outside agencies, Mr. Bayless noted the impact to class Instructional time, and teacher ability to integrate. Mrs. Moran noted opportunity for teachers to provide input of subject matter via a survey. Mrs. Lomax noted importance of equity and consistency in implementation of policy. Mr. Almaraz provided feedback on exploring feasible time frames for student voter registration to lessen the impact on instructional time. Mr. Bayless will take input from the Board and come back with revisions to the policy.

**Consideration of Deletion of Board Policy 6142.3 Science Instruction**

Educational Services is recommending the deletion of BP 6142.3 Science Instruction to align with California School Boards Association (CSBA) Sample manual lists 6142.3 as Civic Education. This item will be brought back for approval at the next regularly scheduled Board of Education meeting.

**Consideration of Revised Board Policy and Administrative Regulation 5123  
Promotion/Acceleration/Retention - (Action Requested)**

It was moved by Mr. Almaraz, seconded by Mrs. Moran and carried on a 5-0 vote to approve 5123 Promotion/Acceleration/Retention as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

**Consideration of Revised Administrative Regulation 5123 Acceleration – (Action Requested)**

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a 5-0 vote to approve 5123 Promotion/Acceleration/Retention as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

**Request for Adoption of a Supplementary Book – The Namesake**

Educational Services requested the adoption of the following supplementary book.

Title:	The Namesake
Author:	Jhumpa lahiri
Publisher:	Mariner Books
Copyright:	2003
Status:	Supplementary
Course(s) for which adopted:	AP Literature and Composition
Grade(s):	12
ISBN #:	978-0-618-48522-2

This item will be brought back for approval at the next regularly scheduled Board of Education meeting.

**Request for Adoption of a Supplementary Book – Frida Kahlo**

Educational Services requested the adoption of the following supplementary book.

Title:	Frida Kahlo
Author:	Kristy Placido
Publisher:	TPRS Publishing
Copyright:	2015
Status:	Supplementary
Course(s) for which adopted:	NS3
Grade(s):	6-12
ISBN #:	978-1-940408-36-1

This item will be brought back for approval at the next regularly scheduled Board of Education meeting.

**Presentation on Staffing Update for the 2019-20 School Year**

The Certificated and Classified Human Resources department provided update on their hiring process. The classified department noted ongoing employment processing throughout the year with hard to fill positions that include bus drivers, special education paraeducators, sign language interpreters, school occupational therapist, certified occupational therapy assistant and child development teachers.

On the certificated side, recruiting begins in February/March with hiring in the spring and the summer. In 2019-20, 109 certificated vacancies were filled. The hard to fill certificated positions include special education teachers, speech pathologist, psychologist and special subject areas.

**Presentation and Approval of Variable Term Waiver for Deaf Hard of Hearing Credential – (Action Requested)**

It was moved by Dr. Dannenberg, seconded by Mrs. Moran and carried on a 5-0 vote to approve the variable term waiver as presented below:

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

Due to the shortage of Special Education Teachers the district has re-employed Ms. Ball and requested Board approval for a subsequent waiver. Ms. Ball has completed one successful school year as a Deaf Hard Hearing Teacher with VUSD. Over the past year she has taken and passed the CBEST Test, CSET Multiple Subject Subtest 1, and 6 courses towards her Education Specialist Deaf and Hard of Hearing Credential.

Name:	Marcie Ball
Credential Type:	Education Specialist Deaf, Hard of Hearing Credential
School:	Cabrillo Middle School
Class:	DHH Teacher
Grade Level:	Grades 6-8
Waving:	EC44265 – Professional Presentation Program for Special Education Credential

**2018-19 Unaudited Actuals Preliminary Results**

A brief overview of the 2018-19 Unaudited Actuals was provided by Anna Campbell, Director of Budget and Finance. The presentation provided a preliminary look at the actual results of 2018-19 expenditures compared to the Ventura Unified School District 2018-19 estimated actuals. This is a first look at the expenditures for 2018-19 that will be finalized and presented at the September 10, 2019 board meeting. The 2018-19 Unaudited Actuals data is due to the California Department of Education on or before September 15, 2019.

**ACTION AGENDA**

**Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order and/or Expulsion #'s: 18/04, 18/15 & 18/17**

It was moved by Mrs. Lomax, seconded by Mr. Almaraz and carried on a 4-1 (abstain Moran) vote to approve the administrative recommendation for student re-admission from Expulsion/suspended order and/or Expulsion #'s 18/04, 18/15, & 18/17.

Ayes: Dannenberg, Almaraz, Lomax, Rodriguez  
Noes: None. Absent: None. Abstain: Moran.

**Pulled Item:** Administrative Recommendation for Student Admission from Outside Ventura Unified School District, Student #: 20/A01

**Approval of Supplementary Book – Taking Hold**

It was moved by Mrs. Moran, seconded by Dr. Dannenberg and carried on a 5-0 vote to approve the administrative recommendation for supplementary book – Taking Hold by Author Francisco Jiménez, publisher Houghton Mifflin Harcourt, adopted for AVID and Language, 7-12 grades, ISBN# 978-1-328-74209-4

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

**Approval of Supplementary Book – Character Strong**

It was moved by Mrs. Lomax, seconded by Mr. Almaraz and carried on a 5-0 vote to approve the administrative recommendation for supplementary Book – Character Strong. Publisher Character Strong, Course adoption Leadership Grades 6 -8.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
 Noes: None. Absent: None. Abstain: None.

**CONSENT CALENDAR**

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a 5-0 vote to approve consent items #1 through #15 as presented.

**1. Montalvo Arts Academy Tile Murals**

Montalvo Arts Academy requested permission to paint and install three tile murals. The murals will be 2.5 feet x 2.5 feet and will be located outside of room 11, outside of room 12, and between room 6 and the counselor's office. Michelle Solorio, artist, will be painting the tile murals. The project has been coordinated with the Facilities Services Department and the funding source is PTA.

**2. Overnight Field Trip**

Buena High School requested permission to send 14 students and 4 chaperones from their Boys' Water Polo team to travel overnight to a water polo tournament to be held at Long Beach Polytechnic High School in Long Beach, CA, Los Angeles County. The trip will take place on August 30-31, 2019.

**3. Ratification of District's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2019-20 School Year**

Board approved the Ratification of District's Approval of Miscellaneous and Part-Time Certificated Assignments. List attached to official minutes.

**4. Ratification of District's Approval of Resignation & Retirements for Certificated Personnel**

Last Name	First	School	Position	Effective	Last Work Day	Reason
Bollingmo	Kristin	Will Rogers	Teacher	8/6/19	6/13/19	Other position
Schick	Eric	Poinsettia	Teacher	8/5/19	6/13/19	Other position
Stifel	Skye	Special Ed	Program Specialist	8/2/19	6/30/19	Other position
Avila	Aurora	S. Way	Counselor	7/31/19	8/13/19	Other position
Yahr	Trevelyn	Montalvo	Hourly Teacher	8/5/19	6/13/19	Other position
Werner	Scott	Balboa	Teacher	7/1/19	6/13/19	Retirement
Villa	Yocelin C.	Will Rogers	Teacher	8/12/19	6/13/19	Other position

**5. Ratification of District's Approval for Leave of Absence for Certificated Personnel**

Last	First	Position	Site	Lv FTE	Lv Begin	Lv End	Reason
Ramos	Teresa	Teacher	Will Rogers	1.00	08/19/19	11/17/19	Parental/FMLA

**6. Ratification of District's Approval of Employment and Reemployment of Substitute Teachers for the 2019-20 School Year**

Ratification of District's approval of Employment of substitute teachers. List attached to for the 2019-20 School Year.

**7. Ratification of District's Approval of Assignments Through Various Education Codes**

Current statutes and regulations recognize that there may be situations of a temporary nature in which a teacher with the appropriate credential is not available to the School District or the assignment is part-time and not conducive for recruitment. Senate Bill 435 has made it possible to assign staff with their permission to these areas in several ways:

**Education Code 44256(b)** states that the holder of a self-contained type credential may be assigned, with his or her consent, teach any subject in departmentalized classes, below grade 9, in which the teacher has 12 semester hours of coursework in the subject area.

The Board approved the individual listed below as per the Education Code noted.

Last Name	First Name	Site	Board Approval Subject	Ed Code	Units
Cuico	Morgan	CMS	English	44256(b)	12+

**8. Ratification of District’s Approval of Employment and Reemployment of Certificated Personnel for the 2019-20 School Year**

The Board approved the ratification to employ the individuals listed below for certificated positions as indicated. All will have temporary status unless otherwise noted.

Last	First	School	Assignment	Status	FTE	Exp	Begin/End	Credential
Hobbie	Shannen	DATA	Resource Specialist	Temp 2	1.00	2	8/16/2019 to 6/11/20	Intern Ed Specialist MM & Prelim Multiple Subject w/ELL
Jackson	Sarah	Balboa	Mild/Moderate ASD SDC	Temp 1	1.00	1	8/16/2019 to 6/11/20	Prelim Education Specialist MM w/ELL
Lindquist	Elizabeth	Anacapa	Special Education ED	Temp 1	1.00	5	8/16/2019 to 6/11/20	Intern Education Specialist MM w/ELL
Oltz	Kate	EP/S. Way	Resource Specialist	Temp 1	1.00	4	8/16/2019 to 6/11/20	STSP Ed Specialist MM & Clear Multiple Subject w/ELL

**9. Increase in Time Base of Classified Positions**

The Board of Education ratified the increase in the time base of the following classified positions:

Classification	Location	Time Base	Funding
Noon Duty / Playground Supervisor (3743)	Mound	<b>From:</b> 1.50 Hrs / 180 Calendar* (*4 days/week) <b>To:</b> 2.00 Hrs / 180 Calendar* (*4 days/week)	Supplemental – Site Funds
Noon Duty / Playground Supervisor (3745)	Mound	<b>From:</b> 1.25 Hrs / 180 Calendar* (*2 days/week) <b>To:</b> 1.25 Hrs / 180 Calendar* (*4 days/week)	Supplemental – Site Funds

**10. Decision Insite, LLC Agreement 2019-22**

The District renewed the agreement with Decision Insite, LLC for services related to residential development impact research. The term of the agreement is effective July 1, 2019 through June 30, 2022.

**11. School Services of California, Inc. Agreement 2019-20**

The District renewed the agreement with School Services of California, Inc. for services related to school finance, legislation, school budgeting and general fiscal issues. The term of the agreement is effective September 1, 2019 through August 31, 2020.

**12. Student Teaching and Practicum Agreements**

The District entered into agreements with universities and/or agencies for student teaching experience, and internships for teachers, counselors, psychologists, occupational therapists, physical therapists and speech therapists. The District credentials analyst assigns students to District schools.

University/Agency	Experience	Term
CA State University - Cal TEACH Program	Student Teacher	August, 2019 – June, 2022
CA State University, Northridge	Teacher Intern	none
Pepperdine University	Student Teacher	August 1, 2019 – July 31, 2024
University of CA, Santa Barbara	Student Teacher	July 1, 2019 – June 30, 2024

**13. Ratification of Change Order #2, C9-20 Pierpont Quad Improvements**

The change order to Hughes General Engineering consists of the following:

1.	Install additional 57 Skate stoppers at seat walls	\$1,572.07
2.	Work performed to assist District staff with replacement of leaking water main. Scope includes saw cutting asphalt for access to classroom building, patch back of asphalt and purchase of new concrete utility box for District to install	\$2,831.54
3.	Provide and install (1) 48" box tree to replace District/PTA supplied tree that broke during installation due to poor health	\$1,950.00
	<b>Total for Change Order #2</b>	<b>\$6,353.61</b>

The Board ratified change order #2 in the amount of \$6,353.61 for C9-20 Pierpont Quad Improvement, for a total contract of \$263,569.28.

**14. Notice of Completion, C9-20 Pierpont Quad Improvements**

This contract was awarded to Hughes General Engineering, Inc. in the amount of \$244,750.00. Change orders have increased this amount to \$263,569.28. This contract has been completed, inspected and found satisfactory. The Board approved the filing of the above Notice of Completion with the County Superintendent of Schools.

**15. Ratification of Purchase Orders (July 31, 2019 – August 13, 2019)**

The Board approved the ratification of purchase orders. A list was made available for review.

239 Purchase Orders	=	<b>\$2,509,982.29</b>
PO Changes	=	<b>44,722.50</b>
GRAND TOTAL	=	<b>\$2,554,704.79</b>

**COMING EVENTS**

- A schedule of Back to School Nights was made available to the Board.
- A flyer of all the Fall Education Workshops will be distributed to all elementary students, to include posting on social media.

**FUTURE BOARD ITEMS**

Mr. Almaraz asked Board for consensus on drafting a resolution for the Beeson family in honor of Ms. Julie Warnke Beeson. Mrs. Rodriguez noted that the City Council prepares a proclamations to present at their City meetings. .

**BOARD/SUPERINTENDENT COMMENTS**

**CLOSED SESSION**

**ADJOURNMENT**

At 10:00 p.m. it was moved by Mr. Almaraz, seconded by Mrs. Lomax and carried on a roll call vote of 5 - 0 that the Board adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, September 10, 2019.

Ayes: Dannenberg, Almaraz, Lomax, Moran  
Noes: None. Absent: Rodriguez, Abstain: None.

APPROVED \_\_\_\_\_ President

\_\_\_\_\_ Secretary