

**VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
Tuesday, August 13, 2019
MINUTES**

Call to Order

The Board of Education of the Ventura Unified School District met on Tuesday, August 13, 2019 in the Ventura Unified School District, 255 W. Stanly Ave., Suite 100, Ventura, CA. President Sabrena Rodriguez called the meeting to order at 5:30 p.m.

President:	Mrs. Sabrena Rodriguez
Vice President:	Mrs. Jackie Moran
Board Member:	Mrs. Velma Lomax
Board Member:	Mr. Matt Almaraz
Board Member:	Dr. Jerry Dannenberg
Superintendent:	Dr. Roger Rice
Asst.Supt./Business	Mrs. Betsy George
Asst. Supt. /Ed. Services:	Dr. Danielle Cortes
Asst. Supt. /Certificated HR:	Dr. Jeff Davis
General Counsel:	Mr. Anthony Ramos

Adoption of Agenda

It was moved Mrs. Lomax, seconded by Mr. Almaraz and carried on a roll call vote of 4-0, Absent Mrs. Moran to approve the agenda with change to delete under the pupil matters and action item student number 19-B.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: Moran (late). Abstain: None.

Public Comment on Closed Session Items - None

Closed Session

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote 4-0, Absent Mrs. Moran that the Board adjourned to closed session to discuss conference with legal counsel, public employee discipline/dismissal/release, and pupil matters.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: Mrs. Moran (late). Abstain: None.

At 7:00 p.m., President Rodriguez called the regular meeting to order.

Report of Action taken in Closed Session – No action taken.

Approval of Regular Board of Education Meeting Minutes for June 11, 2019

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote of 3-0, Abstain Mrs. Lomax that the Board approve the minutes as presented.

Ayes: Dannenberg, Almaraz, Moran,
Noes: None. Absent: Rodriguez. Abstain: Lomax. None.

Approval of Special Board of Education Meeting Minutes for June 20, 2019

It was moved by Mr. Almaraz, seconded by Mrs. Lomax and carried on a roll call vote of 5-0 that the Board approve the minutes as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez.
Noes: None. Absent: None. Abstain: None.

Approval of Regular Board of Education Meeting Minutes for June 25, 2019

It was moved by Mrs. Moran, seconded by Dr. Dannenberg, and carried on a roll call vote of 5-0 that the Board approve the minutes as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez.
Noes: None. Absent None. Abstain: None.

Good News

Dr. Rice reported out on his participation in the one-day student leadership camp for the incoming Associated Student Body Class. Educators and community members were invited to speak to the students on leadership and the importance of building community partnerships.

Dr. Rice was pleased to report that in preparing for the start of the school year many professional development meetings held. They included; K-12 Principals, District Leadership Team, School Office Assistants, Elementary Principals, new and returning Teachers. Next week, he will welcome the Food and Nutrition Service department team.

The Board of Education and Dr. Rice welcomed, Ms. Tiffany Emhoff as the new assistant principal for Buena High School. Ms. Emhoff will replace Ms. Gayle Carey whose new role will be the assistant principal of El Camino High School.

Public Comments - None

Board Report

Members of the Board of Education attended many of the same events:

Dr. Dannenberg had the opportunity to participate in a mock panel interview for students from the Summer College and Career Course. The purpose of the simulated interview was to provide students the opportunity to experience and prepare for a real job interview.

Mrs. Lomax shared that students from the Robotics class participated in a real live STEM demonstration at the recent "Wings over Camarillo" event. Also, she was pleased to hear positive comments from teachers, regarding the new summer school partnership with Learn for Life.

Mrs. Moran was very excited and pleased with the start of the school year. She also indicated positive addition of Summer school through Learn for Life and student opportunity to take the Driver Education course.

Mrs. Rodriguez noted that the Board of Education participated in an all-day special study session focused on student academics, dashboard results and discussed ways the Board can support student initiatives. Mrs. Rodriguez also attended the Ventura County Board of Education workshop where topics included Budget Forecast, and Vaping. She acknowledged staff for planning of the new teacher orientation.

CONFERENCE AGENDA

Review of Board Policy and Administrative Regulation 5123, Promotion/Acceleration/Retention

The Board had the opportunity to discuss and review Board Policy and Administrative Regulation 5123, Promotion and Acceleration. The policy was revised to reflect suggested changes made by the California School Boards Association that includes the Dashboard Alternative School Status (DASS) to align with BP/AR 5123.1 Acceleration. This item will be brought back for approval at the next regularly scheduled meeting of the Board.

Request for Adoption of Supplementary Book – Taking Hold

Taking Hold is part of a series of books written by Francisco Jiménez. The other titles in this series are: Breaking Through, adopted October 9, 2007; The Circuit, adopted April 8, 2008 and Reaching Out adopted April 13, 2010.

Title:	Taking Hold
Author:	Francisco Jiménez
Publisher:	Houghton Mifflin Harcourt

Copyright:	2015
Status:	Supplementary
Course(s) for which adopted:	AVID and Language Arts
Grade(s):	7-12
ISBN #:	978-1-328-74209-4

Request for Adoption of a Leadership Curriculum – Character Strong

DATA Middle School requested the adoption of the Character Strong leadership supplementary curriculum. This curriculum will help build positive climate and will help support Social Emotional Learning (SEL) in the Leadership Elective at the middle school level.

Title:	Character Strong
Publisher:	Character Strong
Copyright:	N/A
Status:	Supplementary
Course(s) for which adopted:	Leadership
Grade(s):	6-8
ISBN #:	None

Review of Board Policy and Administrative Regulation 6146.1 High School Graduation Requirements

Board Policy and Administrative Regulation was changed to reflect Ethnic and Social Justice Studies requirement, modification of graduation requirements for special student groups, and high school diploma with distinction. The Board questioned current practices with the mention of diploma of distinction and inclusivity of all students. The response given by staff was unclear and reason the Board feels further information is needed regarding this policy.

Report Regarding Williams Uniform Complaint Procedures Quarterly Report Pursuant to AR 1312.4 for Quarter Ending June 30, 2019

The summarized data report for the quarter ending June 30, 2019 indicated that no complaints were filed with any schools in the district. The areas were (1) Textbooks and Instructional Material; (2) Teacher Vacancy or Mis-assignment; (3) Facility Condition (urgent/unsafe/unhealthy school facility conditions).

Discussion on Tobacco Use Board Policy 5131.62

The Board of Education discussed aspects of the Tobacco Use Policy 5131.62. Board expressed concerns of rise in youth use of nicotine via electronic devices known as vaping, and the serious health risk to students. A dialogue was had on the prevention aligned in the tobacco resolution that was approved by the Board. Also mentioned was the exploration of adding devices in the restrooms that can detect smoke from vaping. The policy requires for comprehensive educational programs for students and parents in the intervention of tobacco-use / nicotine prevention.

ACTION AGENDA

Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order and/or Expulsion # 18/01

It was moved by Mrs. Lomax, seconded by Mrs. Moran, and carried on a roll call vote of 5-0 that the Board approve the administrative recommendation regarding student admission #18/01

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

Administrative Recommendation for Student Retention Appeal for Students 19-A

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz, and carried on a roll call vote of 3 – 2 Noes that the Board approve the administrative recommendation for student retention appeal 19-A.

Ayes: Dannenberg, Almaraz, & Lomax,
Noes: Mrs. Moran & Mrs. Rodriguez. Absent: None. Abstain: None.

Approval of Board Policy and Administrative Regulation 5137 Positive School Climate

It was moved by Mrs. Lomax, seconded by Mr. Dannenberg, and carried on a roll call vote of 5-0 that the Board approve the administrative regulation 5137 Positive School Climate recently aligned with the Student Assistance Program.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

Approval of New Course – Peer Leaders

It was moved by Mrs. Moran, seconded by Mr. Almaraz, and carried on a roll call vote of 5-0 that the Board approve Foothill Technology High School's request for a new one-year course; Peer Leaders for grade 12. Prerequisite is participation in a leadership position/program. The type of credit is Elective. The course description was presented at the July 23, 2019 Board of Education meeting.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

Approval of New Course – Careers in Education

It was moved by Mrs. Moran, seconded by Dr. Dannenberg, and carried on a roll call vote of 5-0 that the Board approve Foothill Technology High School's request of a new one-year course; Careers in Education for grade 12. Prerequisite is the Peer Leaders course and FIRE crew leader recommended. The type of credit is Elective. The course description was presented at the July 23, 2019 Board of Education meeting.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

Approval of New Course – Digital Media Arts & Communication (DMAC)

It was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote of 5-0 that the Board approve Foothill Technology High School's request for a new one-year course; Digital Media Arts & communication (DMAC) for grades 9, 10, 11, and 12. There is no Prerequisite. The type of credit is Fine Arts. The course description was presented at the July 23, 2019 Board of Education meeting.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

Approval of New Course – Advanced Digital Media and Communications (DMAC)

It was moved by Mr. Almaraz, seconded by Mrs. Moran and carried on a roll call vote of 5-0 that the Board approve Foothill Technology High School's request for a new one-year course; Advanced Digital Media and Communication (DMAC) for grades 10, 11, and 12. Prerequisite is Digital Media Arts and Communications (DMAC). The type of credit is Applied Arts. The course description was presented at the July 23, 2019 Board of Education meeting.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

Approval of Revised Course – Design Technology (DTech) Survey

It was moved by Mrs. Moran, seconded by Dr. Dannenberg, and carried on a roll call vote of 5-0 that the Board approve Foothill Technology High School's request for a revision of an existing course; Design Technology (DTech) Survey for grade 10. Prerequisite is successful completion of College and Career Seminar vis Computer Literacy. Revised type of credit is Elective and a letter grade will be assigned. Student will earn 10 credits upon completion of course. The course description was presented at the July 23, 2019 Board of Education meeting.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

Approval of Resolution #19-22, VW Environmental Mitigation Settlement Electric School Bus Incentive Program Grant Application

It was moved by Mrs. Moran, seconded by Mr. Almaraz, and carried on a roll call vote of 5-0 that the Board approve Resolution #19-22 in order to authorize submission of an application positioning the District for funding under the VW Environmental Mitigation Settlement Electric School Bus Incentive Program Grant.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

CONSENT CALENDAR

It was moved by Mr. Almaraz, seconded by Dr. Dannenberg, and carried on a roll call vote of 5-0 to approve consent items #1 through #14 as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

1. Ratification of District's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2019-20 School Year

The Board approved the ratification of district's approval of miscellaneous and part-time certificated assignments (list attached to official minutes).

2. Ratification of District's Approval of Resignation & Retirements for Certificated Personnel

Last Name	First Name	School	Position	Effective	Last Work Day	Reason
Edgmond	Jason	Foothill HS	Teacher	7-12-19	6-14-19	Moving from area
Dolton	Grace	Itinerant	Substitute	7-18-19		Relocation
Cardoza	Matthew	Itinerant	Substitute	7-18-19		Relocation
Manzano	Kristin Ann	Itinerant	Substitute	7-18-19		Personal
Clabaugh	Jason	Itinerant	Substitute	7-17-19		Personal
Donovan	Kathryn	Itinerant	Substitute	7-19-19		Other Position
Malone	Colleen	Foothill HS	Teacher	8-2-19	6-14-19	Other Position
Carey	Gayle	EICHS/Ed Opts	Asst. Principal	10-1-19	9-30-19	Retirement

3. Ratification of District's Approval for Leave of Absence for Certificated Personnel

Last Name	First Name	Position	Site	Lv FTE	Lv Begin	Lv End	Reason
Mitchell	Sarah	Teacher	Elmhurst	.80	8/16/19	9/20/19	Parental/FLMA
Good	Megan	Psychologist	Elmhurst	.80	8/19/19	11/17/19	Parental/FMLA
Urenda	Esmeralda	Teacher	Poinsettia	1.00	8/19/19	01/19/20	Parental/FMLA
Soles	Alyssa	Teacher	Pacific	1.00	8/20/19	11/03/19	Parental/FMLA

4. Ratification of District's Approval of Employment and Reemployment of Substitute Teachers for the 2019-20 School Year

Name	Credential Or Program	Ref /Date
Acevedo, Arnold	Emergency 30-Day Substitute Permit	8/13/2019
Aguilera, Olivia	Emergency 30-Day Substitute Permit	8/13/2019
Aist, Kari	Emergency 30-Day Substitute Permit	8/13/2019
Allen, Timothy	Emergency 30-Day Substitute Permit	8/13/2019
Anderson, Ann	Multiple Subject Credential	8/13/2019
Anderson, Mary	Pupil Personnel Services Credential: School Counseling + CBEST	8/13/2019
Angeli, Louisa	Multiple Subject Credential	8/13/2019
Angelo, Marilyn	Emergency 30-Day Substitute Permit	8/13/2019
Arambula, Simon	Emergency 30-Day Substitute Permit	8/13/2019
Archer, Joan	Multiple Subject Credential	8/13/2019
Aspell, Sarah	Emergency 30-Day Substitute Permit	8/13/2019
Baermann, Katherine	Emergency 30-Day Substitute Permit	8/13/2019
Baker, Erin	Emergency 30-Day Substitute Permit	8/13/2019
Balakrishnan, Usha	Emergency 30-Day Substitute Permit	8/13/2019
Benitez-Tadillo, Mayra	Emergency 30-Day Substitute Permit	8/13/2019
Bishop, Brian	Emergency 30-Day Substitute Permit	8/13/2019
Boydston, Natalie	Multiple Subject Credential	8/13/2019
Brooks, Heather	Emergency 30-Day Substitute Permit	8/13/2019
Brown, Marisa	Single Subject Credential: Social Science	8/13/2019

	Supplementals: Foundational Math and Introductory Spanish	
Brown, Michelle K.	Multiple Subject Credential	8/13/2019
Burgess, Luke	Emergency 30-Day Substitute Permit	8/13/2019
Burnell, Ruthann	Multiple Subject Credential	8/13/2019
Mann, Kevin	Emergency 30-Day Substitute Permit	8/13/2019
Pitman, Isaac	Emergency 30-Day Substitute Permit	8/13/2019

5. Ratification of District's Approval of Assignments Through Various Education Codes

Current statutes and regulations recognize that there may be situations of a temporary nature in which a teacher with the appropriate credential is not available to the School District or the assignment is part-time and not conducive for recruitment. Senate Bill 435 has made it possible to assign staff with their permission to these areas in several ways: Education Code 44256(b), Education Code 44258.2 Education Code 44258.7(b), Education Code 44263, Education Code Section 44831, and Education Code Section 44861. (List attached to official minutes)

6. Ratification of District's Approval of Employment and Reemployment of Certificated Personnel for the 2019-20 School Year

Last	First	School	Assign	Status	FTE	Exp	Begin/End	Credential
Mendoza	Camille	W. Rogers	Teacher	Temp 1	1.00	1	8/16/19-6/11/20	Prelim Multiple Subject w/ELL
Gonzales	Alyssa	Child Dev	Counselor	Temp 1	.75	0	8/16/19-6/11/20	Clear Pupil Personnel Services, School Counselor
Robinson	Courtney	Balboa	Speech Therapist	Prob 2	1.00	7	8/16/19-6/11/20	Clinical Rehab Services: Speech, Language
Gondna	Brandon	Elmhurst	Psychologist	Temp 1	.80	1	8/8/19-12/20/19	Intern Pupil Personnel Services School Psychologist

7. Classified Personnel Changes

The Personnel Commission approved the list of Classified Personnel Changes at its July 17, 2019 meeting. The Board of Education approved the changes at this time. A copy of the list was made available for public view.

8. Establishment of Classified Positions

Classification	Location	Time Base	Funding
Paraeducator – Bilingual (3819)	Will Rogers	2.00 Hrs / 180 Days	Supplemental
Paraeducator – Special Education (3825)	Poinsettia	20.50 Hrs per Week / 181 Days	Federal Spec Ed
Paraeducator – Special Education (3826)	Loma Vista	28.75 Hrs per Week / 181 Days	Federal Spec Ed
Paraeducator – Special Education (3827)	Buena High	6.00 Hrs / 181 Days	Federal Spec Ed

9. Increase in Time Base of Classified Positions

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>	<u>Funding</u>
Noon Duty / Playground Supervisor (3735)	Montalvo	From: 3.00 Hrs / 180 Calendar To: 4.00 Hrs / 180 Calendar	Supplemental – Site Funds
Paraeducator (0046)	Pacific High	From: 3.00 Hrs / 180 Calendar To: 4.50 Hrs / 180 Calendar	Supplemental
Paraeducator (2140)	Pacific High	From: 3.00 Hrs / 180 Calendar To: 4.50 Hrs / 180 Calendar	Supplemental
Paraeducator – Special Education (3592)	ATLAS	From: 25.75 Hrs per Week / 181 Calendar To: 28.75 Hrs per Week / 181 Calendar	Federal Spec Ed
Paraeducator – Special Education (3635)	Balboa Middle School	From: 20.50 Hrs per Week / 181 Calendar To: 28.75 Hrs per Week / 181 Calendar	Federal Spec Ed
Paraeducator – Special Education (3209)	Sunset	From: 28.75 Hrs per Week / 181 Calendar To: 30.25 Hrs per Week / 181 Calendar	Federal Spec Ed
Paraeducator – Special Education (3321)	Sunset	From: 28.75 Hrs per Week / 181 Calendar To: 30.25 Hrs per Week / 181 Calendar	Federal Spec Ed
Paraeducator – Special Education (1652)	Will Rogers	From: 25.00 Hrs per Week / 181 Calendar To: 28.75 Hrs per Week / 181 Calendar	Federal Spec Ed
Parent Teacher Liaison (2162)	DATA	From: 17.50 Hrs per Week / 180 Calendar* (*4 days/week) To: 31.50 Hrs per Week / 180 Calendar	Supplemental & Title I

10. Resolution #19-23, Approving Settlement with Ventura County Schools Self-Funding Authority of Thomas Fire Claim for Damage to the Education Service Center

In December 2017, Ventura Unified School District suffered extensive smoke damage from the Thomas Fire to the Education Service Center, located at 255 W. Stanley Avenue, Ventura, CA 93001. Due to this loss, the District submitted a claim to the Ventura County Self-Funding Authority (VCSSFA) for restoration costs. The claim has been pending while the District and VCSSFA reach consensus on the costs associated with restoring the facility. VUSD and the VCSSFA have reached an agreement that requires a resolution stipulating the full agreement, and requires Board approval. Approval of Resolution #19-23 is requested in order to close out the Thomas Fire related damages claim.

11. Ratification of Change Order #2, C6-20 Buena High School Site Improvements

The change order to Hughes General Engineering consists of the following:

1.	Provide and install 50 LF paver restraining curb to facilitate drainage where pavers meet new landscape area	\$1,150.00
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2.	Additional concrete to make up for shade shelter manufacturer's grading mistake. (Will be back-charged to manufacturer)	\$900.00
3.	Discovered unknown water main. Repair leaking water mainline gate valve and saddle, re-route mainline	\$2,991.70
	Total for Change Order #2	\$5,041.70

The Board approved the ratification of change order #2 in the amount of \$5,041.70 for C6-20 Buena High School Site Improvements, for a total contract of \$272,025.90

12. Ratification of Change Order #2, C7-20 Pacific High School Plumbing Infrastructure

The change order to Kiwitt's General Building consists of the following:

1.	Install new copper cold water and shutoff valve to both single front bathrooms, due to unexpected site condition. Install one (1) extra cold water connection to supply the cafeteria bathroom, janitor sink and two (2) drinking fountains found during exploratory work. Install cold water connection and angle stops to Bldg. A classroom sinks, bubblers and washing machine located in infant room.	\$15,785.00
	Total for Change Order #2	\$15,785.00

The Board approved the ratification of change order #2 in the amount of \$15,785.00 for C7-20 Pacific HS Plumbing Infrastructure, for a total contract of \$609,565.50

13. Checks for July 2019

The Board approved the ratification of checks for the month of July 2019. The checks list was made available for public view.

14. Ratification of Purchase Orders (July 10, 2019 – July 30, 2019)

The Board approved the following purchase orders and change orders. A list is available for review.

292 Purchase Orders	=	\$7,039,493.23
PO Changes	=	5,625.62
GRAND TOTAL	=	\$7,045,118.85

COMING EVENTS

- Ms. George shared that the annual bidding for 32 bus routes will take place based on employee seniority.
- Dr. Davis reminded staff to attend the all-staff welcome back event at Ventura High School.
- Mrs. Lomax shared out on the many future Back-to-School nights and would like Board to venture out of their normal attendance.

FUTURE BOARD ITEMS

- Dr. Dannenberg regarding curb appeal, process and protocol for business banner advertisement on school fences.
- Mrs. Moran requests discussion on sports and fundraising.
- Mrs. Rodriguez regarding feedback of student survey regarding summer school.
- Mrs. Moran requested more information on the website parent intent to return online application, and process for digital implementation of parent packets.

BOARD/SUPERINTENDENT COMMENTS

Mr. Almaraz attended the Ventura County Civic Alliance State of the Region Report. The Alliance main focus are Environment, Economy and Social Equity.

CLOSED SESSION

ADJOURNMENT

At 10:00 p.m. it was moved by Mrs. Lomax, seconded by Dr. Dannenberg and carried on a roll call vote of 5 - 0 the Board adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, August 27, 2019.

Ayes: Dannenberg, Almaraz, Lomax, Moran
Noes: None. Absent: Rodriguez, Abstain: None.

APPROVED _____ President

_____ Secretary