

**VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
Tuesday, April 28, 2020
MINUTES**

Call to Order

The Board of Education of the Ventura Unified School District met on Tuesday, April 28, 2020 in the Ventura Adult and Continuing Education, at 5200 Valentine Road, Ventura, CA. President Sabrena Rodriguez called the meeting to order at 5:30 p.m. Public streaming of the Board meeting was made available through the Ventura Adult and Continuing Education, TDC Studios YouTube Channel.

President Rodriguez led the pledge of allegiance, and held a moment of silence in memory of VUSD Personnel Commissioner Mr. Edward Lacey, and Mr. Jeff Gattian VUSD Bus Driver. Mr. Lacey will be remembered for his wisdom, guidance, fairness and factual approach in looking and analyzing employee matters. Mr. Gattian loved being bus driver and took care to ensure that the special education students that he transported were safe.

President:	Mrs. Sabrena Rodriguez
Vice President:	Mrs. Jackie Moran
Board Member:	Mrs. Velma Lomax
Board Member:	Mr. Matt Almaraz
Board Member:	Dr. Jerry Dannenberg
Superintendent:	Dr. Roger Rice
Asst.Supt./Business	Mrs. Betsy George
Asst. Supt. /Ed. Services:	Dr. Danielle Cortes
Asst. Supt. Certificated HR	Dr. Jeff Davis
General Counsel:	Mr. Anthony Ramos

Adoption of Agenda

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote of 5 – 0 to approve the agenda as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

Closed Session

It was moved by Mr. Almaraz, seconded by Mrs. Lomax and carried on a roll call vote 5 – 0 that the Board adjourned to closed session to discuss conference with labor negotiators, and public performance evaluation.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

At 7:00 p.m., Board President Rodriguez called the regular meeting to order and led the pledge of allegiance.

Report of Action Taken in Closed Session – None

Good News

Mrs. Betsy George, Assistant Superintendent of Business Services, Board and Superintendent, welcomed and congratulated Mr. Bill Eisenbaumer for his promotion as the new facilities and operations director.

Correspondence

Mr. Almaraz confirmed receipt of written and verbal communication from the parent community regarding grade proposal for high school.

Board Reports

Mrs. Moran noted participation in the City/College/VUSD Liaison meeting and the Graduation Committee. The 2020 Graduation Committee met and discussed prom, graduation ceremonies and the ways to honor these students impacted by the pandemic and social distancing. Mrs. Moran also helped with the Food and Nutrition lunch distribution and invited volunteers.

Mrs. Lomax noted a future webinar led by the Department of Naval Defense and also acknowledged them for their past, current, and future grant funding. Lots of opportunities for students to learn about Science

Technology Engineering and Math (STEM). She also noted that due to the grant funding, Robotics is now expanding to the lower grade levels.

Mrs. Rodriguez noted topics discussed at the City/College/VUSD Liaison meeting included the Ventura College virtual graduation plans. The City noted that their summer programs, if allowed, may open in August. Also discussed were the negative financial impact of the pandemic to all organizations. Mrs. Rodriguez attended the Westside Community Council meeting. The main topics centered around resources that are needed to support families and students. The Ventura County Museum Art meeting focused on resources and online activities made available to the community.

Public Comment and Public Comment on Closed Session Items

Charlotte Holified regarding support for Board consideration of a pass/incomplete model, option B for Quarter 4 grades for high school students.

CONFERENCE AGENDA

1. SUPERINTENDENT

a. Schools Closure Update

Dr. Rice updated the Board of Education regarding school closures:

- Need to review the grading structure due to the pandemic and impact to learning.
- Noted that all positive and negative feedback received from the community regarding distance learning is valued.
- The graduation planning committee will make a formal presentation at the next Board meeting.
- The reduction of the budget is concerning and the administration is strategizing to focus reductions as far away from classroom instruction as possible.
- State Governor Newsom's suggestions for potential reopening ideas included staggered school schedules. What would that look like and the impact to departments such as transportation? The staff will be discussing this.

b. Presentation & Approval of Resolution # 20-08 "School Nurse Day" (Action Requested)

It was moved by Mrs. Moran, seconded by Mr. Almaraz and carried on a roll call vote of 5 – 0 to approve resolution #20-08 recognizing May 6, 2020, as School Nurse Day.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

c. Presentation & Approval of Resolution #20-09 "California Day of the Teacher" (Action Requested)

It was moved by Dr. Dannenberg, seconded by Mrs. Moran and carried on a roll call vote of 5 – 0 to approve resolution #20-09 recognizing May 13, 2020, as California Day of the Teacher.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

d. Resolution #20-10, Regarding the November 3, 2020 Regular Governing Board Member Election (Action Requested)

It was moved by Mr. Almaraz, seconded by Dr. Dannenberg and carried on a roll call vote of 5 – 0 to approve resolution #20-10 regarding the November 3, 2020 Governing Board Member Election. Up for reelection is Trustee Rodriguez and Trustee Moran.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

2. EDUCATIONAL SERVICES

a. Board Resolution #20-11 Regarding Secondary Grading for 2019-2020 Closure

(Action Requested)

The Board of Trustees of the Ventura Unified School District agreed that a strong consensus exists regarding the recommendation by the District high school and middle school COVID-19 school closure grading committees to enact the a grading system and suspend conflicting systems contained in Board Policy and Administrative Regulation 5121 for the remainder of the 2019-2020 and summer school session.

It was moved by Dr. Dannenberg, seconded by Mrs. Moran and carried on a roll call vote of 5 – 0 to approve resolution #20-11 option B. Resolution attached to official minutes.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

b. Distance Learning Grades TK-12.

Dr. Greg Bayless, Ms. Gina Wolowicz, Directors of Curriculum & Instruction and Ms. Rebecca Chandler, Chief Innovations Officer, presented update on Distance Learning grades TK-12. Mrs. Wolowicz reported that on the first week of the soft launch, 91.33% of TK-5 students were able to log into Canvas. A team of teachers were charged with building and training teachers in the Canvas platform utilizing all tools available to enrich student learning. Mrs. Chandler noted platform benefits that allowed staff members a greater ability to connect to students. Some of these members include; resource teachers, teachers on special assignment, psychologist, occupational therapist, counselors. Principals have the ability to log in and run reports to help monitor student and teacher activity in an effort to best support the needs.

Mrs. Lomax noted that less complaints have been received regarding the implementation and use of the Canvas platform vs Edgenuity. Dr. Rice noted that having the ability to run both platforms will help the District decide the future road taken in online learning for students.

Dr. Bayles reported out that newly customized courses to include Career Technical Education and elective courses using Canvas have been added to Edgenuity which has improved student engagement and learning in the secondary level.

c. Connecting with Students and Social and Emotional Learning (SEL) Update

Ms. Cynthia Frutos, Director of Student Support Services noted that principals, teachers, counselors, and case managers are connecting with students on a one-on-one basis to help determine the needs and provide support to include the areas of social and emotional Learning during the school closure. Some of the issues encountered with distance learning have been: Families moved out of the VUSD boundary area, families did not responded to the early outreach in issuing devices from the schools, and issues with delay response from companies offering free Wi-Fi or requiring services be paid up front. Mrs. Frutos noted the measures are taking place to address and resolve these issues.

3. HUMAN RESOURCES

a. Reduction in Classified Positions/Layoff of Classified Employees, 2020-2021 Fiscal Year (Action Requested)

Due to a lack of funds/ lack of work, the following positions will not be funded in the 2020-2021 fiscal year.

Location	Job Class Description	Position #	Hours/Week	Calendar
Budget & Finance	Accounting Assistant*	271	40.00	12-months
Budget & Finance	Accounting Supervisor	337	40.00	12-months
Assessment, Accountability & Program Evaluation	Administrative Specialist	3576	40.00	12-months
Food & Nutrition Services	Assistant Director, FNS	207	40.00	12-months

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Facilities	Custodian*	6.5 FTE will be eliminated from current vacant positions - no employees will be affected.		
Location	Job Class Description	Position #	Hours/Week	Calendar
Facilities	Grounds Maintenance Worker I	1494	40.00	12-months
Facilities	Grounds Maintenance Worker I	799	40.00	12-months
Facilities	Grounds Maintenance Worker I	488	40.00	12-months
Facilities	Grounds Maintenance Worker I	1784	40.00	12-months
Transportation	Mechanic II*	1238	40.00	12-months
Sunset	Noon Duty / Playground Supervisor	3774	2.50	180
ATLAS	Noon Duty / Playground Supervisor*	3690	5.00	180X
ATLAS	Noon Duty / Playground Supervisor*	3686	2.75	180X
Lincoln	Noon Duty / Playground Supervisor*	3730	6.50	180X
Will Rogers	Noon Duty / Playground Supervisor*	3721	10.00	180
Citrus Glen	Paraeducator	3523	15.00	180
Elmhurst	Paraeducator	2386	17.50	180X
Juanamaria	Paraeducator	3649	11.25	180X
Juanamaria	Paraeducator	3350	6.00	180X
ATLAS EIC	Paraeducator Special Education	1080	21.20	181X
Citrus Glen	Paraeducator Special Education	2511	25.00	181
Citrus Glen	Paraeducator Special Education	3534	28.75	181
Elmhurst	Paraeducator Special Education	3639	28.75	181
Elmhurst	Paraeducator Special Education	3595	28.75	181
Loma Vista	Paraeducator Special Education	496	25.00	181
Loma Vista	Paraeducator Special Education	3777	17.50	181
Loma Vista	Paraeducator Special Education	1298	28.75	181
Poinsettia	Paraeducator Special Education	3129	28.75	181
Poinsettia	Paraeducator Special Education	3141	28.75	181
Poinsettia	Paraeducator Special Education	3662	28.75	181
Poinsettia	Paraeducator Special Education	2514	28.75	181
Special Education Department	Paraeducator Special Education	1160	28.75	181
Sunset	Paraeducator Special Education	3539	15.00	181
Buena High School	Paraeducator Special Education*	3499	17.50	181
Elmhurst	Paraeducator Special Education*	2816	35.00	181
Elmhurst	Paraeducator Special Education*	3047	28.75	181
Juanamaria	Paraeducator Special Education*	3501	28.75	181
Mound	Paraeducator Special Education*	3377	28.75	181
Sunset	Paraeducator Special Education*	2757	28.75	181
DATA	Paraeducator*	3001	17.00	180
Juanamaria	Paraeducator*	3648	9.75	180X

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Will Rogers	Paraeducator*	3819	10.00	180
Will Rogers	Paraeducator*	1628	10.00	180
Location	Job Class Description	Position #	Hours/Week	Calendar
Poinsettia	Paraeducator, Computer Lab	3582	17.00	180X
Facilities	Roofer*	1543	40.00	12-months
Risk Management	Senior Office Assistant*	3052	20.00	12-months
Facilities	Trades Worker I	222	40.00	12-months

*These positions are currently vacant, therefore no action was required to issue layoff notices. There are no classified incumbents who will be affected as a result of the elimination of these positions.

In addition due to lack of funds / lack of work, the hours and/or workyear of the following positions must be reduced as indicated to be effective with the beginning of the 2020-2021 school year.

Location	Job Classification	Position#	From: Hours/wk	Calendar	TO: Hours/wk	Calendar
Junipero Serra	Library Technician I	182	17.00	180X	15.00	180X
ATLAS	Noon Duty / Playground Supervisor	3684	13.75	180	13.00	180
ATLAS	Noon Duty / Playground Supervisor	3685	14.00	180	13.75	180
ATLAS	Noon Duty / Playground Supervisor	3687	11.50	180	11.25	180
ATLAS	Noon Duty / Playground Supervisor	3688	9.25	180X	8.00	180X
Lincoln	Noon Duty / Playground Supervisor	3731	9.00	180	8.00	180
Lincoln	Noon Duty / Playground Supervisor	3732	10.50	180X	9.50	180X
Lincoln	Noon Duty / Playground Supervisor	3733	10.25	180	9.25	180
Lincoln	Noon Duty / Playground Supervisor	3734	10.75	180	9.75	180
Sunset	Noon Duty / Playground Supervisor	3674	8.75	180	6.25	180
Elmhurst	Paraeducator	245	15.50	180	10.00	180
Pierpont	Paraeducator Special Education	3485	28.75	181	25.00	181
DATA	Parent Teacher Liaison	2162	31.50	180	20.00	180
Buena High School	Parent Teacher Liaison*	2052	20.00	180	10.00	180

*These positions are currently vacant, therefore no action was required to issue layoff notices. There are no classified incumbents who will be affected as a result of the elimination of these positions.

It was moved by Mrs. Moran, seconded by Mrs. Lomax and carried on a roll call vote of 5 – 0 to approve the reductions of the identified positions and authorize the issuance of layoff notices for the Classified incumbents, pursuant to applicable sections of the VUSD/VESPA Contract, the Personnel Commission Rules and Regulations, and the California Education Code.

As a result of Board action, other Classified positions may be affected and those employees will also be issued layoff notices. All employees impacted will be advised of their transfer and bumping rights pursuant to the VUSD/VESPA Contract and the Personnel Commission Rules and Regulations.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

ACTION

1. Approval of the Long Range Facilities Master Plan (LRFMP)

It was moved by Mrs. Moran, seconded by Mrs. Lomax and carried on a roll call vote of 5 – 0 vote to approve the draft of the LRFMP plan.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

CONSENT

It was moved by Mr. Almaraz, seconded by Mrs. Moran and carried on a roll call vote of 5 – 0 vote to approve consent items 1- 4. Item 5 pulled for discussion.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

It was moved by Mrs. Lomax, seconded by Mr. Almaraz and carried on a roll call vote of 5 – 0 to approve consent item 5 with the stipulation to correct date error of minutes of May 10, 2020.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

1. Ratification of Administration’s Approval of Miscellaneous & Part-Time Certificated Assignments for the 2019-20 School Year

Ratification of Administration’s Approval of Miscellaneous and Part-Time Certificated Assignments. List attached to official minutes.

2. Ratification of Administration’s Approval of Resignations & Retirements for Certificated Personnel for the 2019-20 School Year

Last Name	First	Site	Assignment	Reason	Last Work Day	Effective
Dilbeck	Joseph	Anacapa MS	Teacher	Retire	6/11/20	7/30/20
Schneider	Sharon	Cabrillo MS	Teacher	Retire	6/11/20	7/30/20
Diebolt	David	Ventura HS	Teacher	Retire	6/12/20	6/13/20
Salazar	Paul	DATA	Teacher	Retire	6/11/2020	6/12/20
PoloDixon	Angela	VHS - 80%	Teacher	Retire	6/12/2020	7/13/2020
Minniear	Anita	B. Reynolds	Teacher	Retire	7/21/2020	7/22/2020
Uvari	Lynda	EP Foster	Teacher	Retire	6/11/20	7/30/20
Davenport	Al Richard	Loma Vista	Teacher	Retire	6/11/20	6/12/20
Sargent	Annabelle	Adult Ed.	Teacher	Retire	6/16/20	6/17/20

3. Approval of Variable Term Waiver for Pupil Personnel Services (PPS): School Psychologist Authorization

Name: Peter J. Aguirre
 Credential Type: PPS: School Psychologist Authorization
 School: Educational Service Center
 Class: Management
 Waving: EC44266 – Professional Preparation Program for Pupil Personnel Services Credential

4. Ratification of Purchase Orders (April 2, 2020 – April 14, 2020)

Approval of the following purchase orders and change orders is requested. A list is available for review, as an attachment, on the District Superintendent/Board webpage.

75 Purchase Orders	=	\$251,062.07
PO Changes	=	\$0
GRAND TOTAL	=	\$251,062.07

5. Consideration of Board Meeting Minutes

- a. Regular Board of Education Meeting Minutes for February 25, 2020
- b. Special Board of Education Meeting Minutes for February 28, 2020
- c. Regular Board of Education Meeting Minutes for March 10, 2020 with Board request to correct the date on page two to reflect March 10, 2020.

COMING EVENTS - None

FUTURE BOARD ITEMS

- Board study session to discuss a plan in the event Governor Newsom gives the order to open schools.

BOARD/SUPERINTENDENT COMMENTS - none

CLOSED SESSION - none

ADJOURNMENT

At 9:53 p.m. it was moved by Mrs. Moran, seconded by Mr. Almaraz, and carried on a roll call vote of 5 - 0 that the Board adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, May 12, 2020.

Ayes: Dannenberg, Almaraz, Lomax, Moran
Noes: None. Absent: Rodriguez, Abstain: None.

APPROVED _____ President

_____ Secretary