

**VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
Tuesday, August 22, 2017
Minutes**

Call to Order

The Board of Education of the Ventura Unified School District met on Tuesday, August 22, 2017 in the City of Ventura, Council Chamber, 501 Poli Street, Ventura, California. President Velma Lomax called the meeting to order at 6:00 p.m. Board president Lomax welcomed Mr. Creswell to his first official meeting as superintendent.

President:	Velma Lomax
Vice President:	John Walker
Board Member:	Mary Haffner
Board Member:	Sabrena Rodriguez
Board Member:	Jackie Moran
Superintendent:	David Creswell
Deputy Superintendent:	Mr. Joseph Richards
Asst. Supt./Ed. Services:	Matty Zamora
General Counsel:	Anthony Ramos

Adoption of Agenda

It was moved by Mrs. Moran, seconded by Mrs. Rodriguez and carried on a roll call vote 5-0; to approve the agenda as presented.

Public Comment on Closed Session Items

Ms. Deborah Meyer-Morris spoke before the Board regarding continued case under conference with legal counsel-anticipated litigation, significant exposure to litigation and liability claims.

Closed Session

It was moved by Mrs. Rodriguez, seconded by Mr. Walker and carried on a roll call vote 5-0; to adjourn to closed session to discuss conference with legal counsel on anticipated litigation to significant exposure to litigation and initiation of litigation, liability claims, conference with labor negotiations, public employee discipline/dismissal/release, and public employment.

At 7:00 p.m., President Lomax called the regular meeting to order and led the pledge of allegiance.

Report of Actions Taken in Closed Session

In closed session the Board took action to approve the superintendent's recommendation for employment appointment of the following personnel.

It was moved by Mr. Walker, seconded by Mrs. Moran and carried on a roll call vote 5-0 to employ Jeff Davis as the new assistant superintendent of certificated human resources.

It was moved by Mrs. Haffner, seconded by Mrs. Rodriguez and carried on a roll call vote of 5-0 to appoint Tomas Gaeta as the new assistant principal for Balboa middle school.

It was moved by Mrs. Rodriguez, seconded by Mrs. Moran to appoint Kurt Sowa as the Chief Technology Officer.

In closed session, the Board took action to issue a notice to a permanent certificated employee, identified by #2974, of immediate suspension without pay and intent to dismiss pursuant to Education Code Sections 44932 and 44939, and directed the superintendent or designee to send out appropriate legal notices. It

was moved by Mrs. Haffner, seconded by Mrs. Rodriguez and carried on a roll call vote of 5-0 to issue notice to above mentioned employee.

Good News

Mr. Creswell shared that the Association of California School Administrators (ACSA), Region 13 winner of the Every Student Succeeding Award was a VUSD student; Ms. Linda Rand from Balboa Middle School.

Mr. Creswell introduced Ms. Alejandra Tellez from the Ventura County Regional Energy Alliance who presented VUSD with the 2016-17 Energy Savings Impact Award.

Mr. Creswell noted that the Board of Education at the previous Board meeting, under action taken in closed session, announced new employee/appointments and those individuals present today.

- Principal of Pacific High School - Deidre Monarres
- Principal of Elmhurst Elementary - Deanna Baczek
- Principal of Will Rogers Elementary - Steve Perfect
- Assistant Principal of Foothill Technology High School - Tina Perez
- Assistant Principal of Balboa Middle School - Jena Branstetter

Mrs. Lomax noted that the past few years VUSD has been through some difficult times and Mr. Richards, Deputy Superintendent of Business Services stepped in to help. He took the reigns as interim superintendent and did an amazing job. The Board of Education acknowledged and thanked Deputy Superintendent Mr. Joseph Richards Jr.

Public Comments

Michael Musser from the Ventura Education Support Professionals commented regarding negotiations; no contract for employees and no settlement agreement.

Correspondence

Mr. Creswell noted that the NeaToday magazine has a current online article regarding the Ventura Education Support Professionals Association. The article is titled: Common Sense Organizing Reaps Big Rewards and will also be published soon in NEA Today Magazine.

Report on Board Appointed Committees

Mr. Walker noted that members of the Ventura County School Board Association met to plan future programs which include; CSBA Advocacy and Outreach, Role of the School Resource Officer on School Safety and Intervention, Public Information and Social media.

Mr. Walker will be attending the quarterly California Interscholastic Federation Athletic Association meeting in San Francisco.

Mrs. Lomax represents the Board in area of Career Technical Education. She along with students from the Robotics and Balboa Middle School attended the Wings Over Camarillo Flight Airshow. Great opportunity for students in area of STEM (Science, Technology, Engineering and Math) curriculum.

Approval of Minutes from the June 27, 2017 Regular Board Meeting

It was moved by Mrs. Rodriguez, seconded Mr. Walker and carried on a roll call vote 5-0; to approve the minutes as presented.

Continued Discussion regarding Resolution #17-17, Board of Education's Support of California AB 1887, Restriction on Travel to States with Discriminatory Laws

Mr. Creswell noted that the resolution contained in the agenda is solely reflective of current law. Mr. Creswell also noted that staff reviewed past and current field trip request to gather information regarding the impact this would make to students and staff where need exists to travel to these banned states. He

noted creating a mechanism/trigger in the resolution and incorporating into board policy that would allow for exception process under the “extraordinary circumstance” listed in the resolution. Extraordinary circumstance defined per following language: “The Superintendent shall on a case-by-case basis determine the existence of extraordinary circumstances and recommended to the Board of Education whether extraordinary circumstances exist warranting an exception to the use of VUS funds and resources to fund, sponsor, or support travel to states that have implemented laws that authorize or allow discrimination on the bases of sexual orientation, gender identity, gender expression, same-sex relationship or same-sex marriage. Board action, through superintendent recommendation, will be required to approve any use of VUSD funds for any exception and appropriate notification will go out to staff with any approved travel.”

Mrs. Moran noted that conversation had at previous meeting is clearly incorporated, per language above, as desired by the Board. Mrs. Haffner noted appreciation that VUSD is being proactive and placing a resolution before the Board that mirrors AB 1887 state law.

Call for Nominations for California School Board Association (CSBA) Directors-at-Large. African American, American Indian and County

Nominations for District-at-Large are being accepted by CSBA and due on September 29, 2017. At this time, the Board of Education does not wish to submit a nominee.

Presentation and Approval of the Amendment to the Interim Assistant Superintendent of Certificated Human Resource’s Contract (Action Requested)

It was moved by Mrs. Haffner, seconded Mr. Walker and carried on a roll call vote 5-0; to approve the amendment to the interim assistant superintendent of certificated human resoruces, Dr. Bob Fraise, and extend the term to end of August 31, 2017.

ACTION AGENDA

Approval of Supplementary Book - Fast Track to A 5 - Preparing for the AP Chemistry Examination

It was moved by Mrs. Rodriguez, seconded by Mr. Walker and carried on a roll call vote of 5-0; to approve the high schools recommendation of the following textbook and/or supplementary book as listed:

<u>Title:</u>	<u>Fast Track to A 5 - Preparing for the AP Chemistry Examination</u>
Author:	Steven and Susan Zumdahl
Publisher:	Cengage Learning
Copyright:	2018
Status:	Supplementary
Course(s) for which adopted:	AP Chemistry
Grade(s):	11, 12
ISBN #:	ISBN-13: 978-1-133-61151-6 ISBN-10: 1-133-61151-6

Announcement of Intended Appointee to the Personnel Commission and Notice of Public Hearing

It was moved by Mr. Walker, seconded by Mrs. Rodriguez and carried on a roll call vote of 5-0; to announce Mr. Rich Kirby as its intended appointee to the Personnel Commission per Education Code § 45246, and set the date of the public hearing on their intended reappointment of Mr. Kirby for September 26, 2017.

Reduction in Classified Special Education Positions/Layoff of Classified Employees, 2017-18 Fiscal Year

It was moved by Mrs. Haffner, seconded by Mrs. Moran and carried on a roll call vote of 5-0; to approve the reduction in classified special education positions/layoff of classified employees for 2017-18 fiscal year. Due to a lack of funds/lack of work, the following Special Education positions will not be funded for the 2017-18 fiscal year.

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>
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Paraeducator Special Education (3202)	Cabrillo MS	29.75 Hrs. per Week /181 Calendar
Paraeducator Special Education (3199)	E. P. Foster	28.75 Hrs. per Week /181 Calendar

The Board of Education approved the elimination of the identified positions and authorize the issuance of layoff notices for the classified incumbents, pursuant to applicable sections of the VUSD/VESPA Contract, the Personnel Commission Rules and Regulations, and the California Education Code.

CONSENT CALENDAR

It was moved by Mrs. Rodriguez, seconded by Mrs. Haffner and carried on a roll call vote of 5-0; to approve consent items 1 – 19 as presented.

1. Overnight, Out of the Tri-County and Ratification Fieldtrips

The Board approved the ratification of the superintendent's approval for 13 students and 4 chaperones from Buena High School cross-country team to travel overnight and out of the tri-county to a running camp on August 6-11, 2017. This event was held at Mammoth Lakes, CA, in Mono County.

The Board approved the request from Ventura High School to send 110 students and 15 chaperones from their cross-country team to travel out of the tri-county to the Greg DeNike Invitational to be held at Talley Fields in Arroyo Grande, CA, in San Luis Obispo County. The trip will take place on September 2, 2017.

2. Ratification of District's Approval of Miscellaneous and Part-Time Certificated Assignments for the 2017-18 School Year

The Board approved the ratification of district's approval of miscellaneous and part-time certificated assignments (list attached to official minutes).

3. Ratification of District's Approval of Resignations & Retirements for Certificated Personnel

<u>Last Name</u>	<u>First</u>	<u>School</u>	<u>Position</u>	<u>Effective</u>	<u>Reason</u>
Steward	Alison	Itinerant	Substitute	7/31/17	Resign – Other Position
Peak	Alicia	Sunset MS	Teacher	8/1/17	Resign – Other Position
Boucher	Nicole	Montalvo	Hourly	8/4/17	Resign – Other Position
Jekogian	Carrie	Itinerant	Speech Therapist	8/1/17	Resign-Other Position

4. Ratification of District's Approval of Employment and Reemployment of Substitute Teachers for the 2017-18 School Year

Ratification of District's approval of employment and reemployment of substitute teachers on the attached list for the 2017-18 School Year.

5. Ratification of District's Approval for Leave of Absence for Certificated Personnel

<u>Last</u>	<u>First</u>	<u>Position</u>	<u>Site</u>	<u>Lv FTE</u>	<u>Begin</u>	<u>End</u>	<u>Reason</u>
England	Priscilla	Teacher	Elmhurst	1.00 FTE	8/17/17	6/14/18	Child Rearing
Laine	Tamara	Teacher	BROC	1.00	8/17/17	6/14/18	Personal

6. Ratification of District's Approval of Employment and Reemployment of Certificated Personnel for the 2017-18 School Year

<u>Last</u>	<u>First</u>	<u>School</u>	<u>Assignment</u>	<u>FTE</u>	<u>Exp</u>	<u>Begin</u>	<u>End</u>	<u>Credential</u>
Crittenden	Katherine	Mound ES	Grade 1/2 ASD	1.00	0	8/17/17	6/14/18	Prelim Ed Spec Mild/Moderate w/ELL

Jordan	Gregory	Loma Vista, Mound, Pierpont, Poinsettia	Elem Counselor	.80	6	8/17/17	6/14/18	Clear PPS School Counselor
Garcia	Allison	EP Foster ES	Grade 4	1.00	3	8/17/17	6/14/18	Clear Multiple Subject w/ELL
Osborn	Katherine	Elmhurst ES	Grade 3	1.00	8	8/17/17	6/14/18	Clear Multiple Subject w/ELL
Wantz	Megan	Elmhurst ES	Grade 5	1.00	2	8/17/17	6/14/18	Preliminary Multiple Subject w/ELL
Kosters	Carrie	DATA MS	7 th /8 th CORE ELA/SS	1.00	3	8/17/17	6/14/18	Clear Multiple Subject w/ELL & Single Subject: English
PaniagualFlores	Maria	Sunset MS	7 th /8 th Core Math/Sci , PE	1.00	1	8/17/17	6/14/18	Prelim Multiple Subject w/ELL

7. Ratification of District's Approval of Assignments Through Various Education Codes

Current statutes and regulations recognize that there may be situations of a temporary nature in which a teacher with the appropriate credential is not available to the School District or the assignment is part-time and not conducive for recruitment. Senate Bill 435 has made it possible to assign staff with their permission to these areas in several ways:

Education Code 44256(b) states that the holder of a self-contained type credential may be assigned, with his or her consent, teach any subject in departmentalized classes, below grade 9, in which the teacher has 12 semester hours of coursework in the subject area.

Education Code 44258.7(b) allows full-time teacher who holds a credential in a subject other than physical education to coach a competitive sport for which the students receive physical education credit for one period a day.

Education Code 44258.7(c) & (d) (COA) allows a full-time teacher with special skills and preparation outside of his or her credential authorization to be assigned to teach in the area.

Education Code 44263 states that the holder may be assigned, with his or her consent, to teach any single subject class in which the teacher has 18 semester hours of coursework or a self-contained classroom with 60 semester hours distributed among four of the following subjects: language studies, literature, mathematics, science, social science, history, humanities, the arts, physical education, and human development.

Education Code Section 44831 allows an individual who holds a master's degree in communication disorders; meets the basic skills requirement; has a valid license from the Speech-Language Pathology and Audiology Board; and has the criminal record summary according to EC §44332.6 to provide speech and language services.

Education Code Section 80053(b) (1) provides a method for holders of teaching credentials based upon a bachelor's degree who are pursuing library media teacher services certification to serve in the role of library media teacher if the teacher is being trained by a credentialed library media service teacher. This is a bridge by which a credentialed teacher may provide library media teacher services while enrolling in a Library Media Teacher Services Credential program and beginning the required course work for that credential (list attached to official minutes).

8. Classified Personnel Changes

The Personnel Commission approved the list of Classified Personnel Changes at its August 9, 2017 meeting. The Board of Education approved the changes at this meeting. A copy of the list was posted on the Ventura Unified School District website under Superintendent/Board of Education.

9. Establishment of Classified Positions

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>	<u>Funding</u>
Paraeducator Special Education(3482)	Buena HS	28.75 Hrs. per Week/181 Calendar	Federal Spec Ed
Paraeducator Special Education(3484)	Buena HS	28.75 Hrs. per Week/181 Calendar	Federal Spec Ed
Paraeducator Special Education(3502)	Day Road	28.75 Hrs. per Week/181 Calendar	Federal Spec Ed
Paraeducator Special Education(3485)	Pierpont ES	28.75 Hrs. per Week/181 Calendar	Federal Spec Ed
Paraeducator Special Education(3480)	Ventura HS	28.75 Hrs. per Week/181 Calendar	Federal Spec Ed
Paraeducator Special Education(3481)	Ventura HS	28.75 Hrs. per Week/181 Calendar	Federal Spec Ed
Paraeducator Special Education(3515)	Ventura HS	25.00 Hrs. per Week/181 Calendar	Federal Spec Ed
Paraeducator Special Education(3516)	Ventura HS	25.00 Hrs. per Week/181 Calendar	Federal Spec Ed
Paraeducator Special Education(3517)	Ventura HS	25.00 Hrs. per Week/181 Calendar	Federal Spec Ed
Paraeducator Speech & Language(3507)	Itinerant/ SPED Dept.	28.75 Hrs. per Week/ 181 Calendar	Federal Spec Ed

10. Increase in Time Base of Classified Position

The Board of Education ratified the increase in time base of the following classified position:

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>	<u>Funding</u>
Paraeducator Special Education (0086)	Day Road	From: 28.75 Hrs per Week/181 Calendar To: 32.50 Hrs per Week/181 Calendar	Federal Spec Ed

11. 2017-18 Clinicas del Camino Real Memorandum of Understanding

The District renewed the agreement with Clinicas del Camino Real for mobile dental services to students and families district-wide. The term of this agreement is effective July 1, 2017 through June 30, 2018.

12. 2016-19 Ventura County Children and Families First Commission Agreement, Amendment #1

The District operates the Ventura Neighborhood for Learning Program. This agreement between the District and Ventura County Children and Families First Commission, also known as First 5 Ventura County, was originally approved July 26, 2016 as a one-year agreement instead of a three-year agreement. Amendment #1 revises service provisions on exhibits B and C, and is effective July 1, 2016 to June 30, 2019.

13. Approval of Final Settlement Agreement and Release No. 20170727

An agreement was reached regarding Case No. 20170727. The agreement was posted on the District Superintendent/Board webpage.

14. Ratification of Change Order #1, C3-18 Asphalt at Balboa Middle School

The change order to Landmark Grading & Paving dba Quality Paving consists of the following:

1. Added Scope: restripe Main Parking Lot; clean parking lot, restripe all stalls, hashed areas, arrows and curbs. \$3,587.00
- Total for Change Order #1 \$3,587.00**

The Board ratified change order #1 in the amount of \$3,587.00 for asphalt at Balboa Middle School, for a total contract of \$40,567.00 for Contract #C3-18.

15. Ratification of Change Order #1, C4-18A Flooring at Various Sites

The change order to Gallagher Interiors, Inc. consists of the following:

1. Citrus Glen: additional floor prep to remove unknown Ardex leveler, install 6" base instead of 4", unknown site conditions \$5,126.70
 2. Poinsettia Rms. 21 and 22: remove and dispose of subfloor, provide and install new subfloor. \$3,000.00
- Total for Change Order #1 \$8,126.70**

The Board ratified change order #1 in the amount of \$8,126.70 for flooring at Various Sites, for a total contract of \$53,650.70 for Contract #C4-18A.

16. Ratification of Change Order #1, C4-18B Flooring at Various Sites

The change order to Reliable Floor Covering, Inc. consists of the following:

1. Portola: remove carpet and install vinyl composite tile at (2) offices due to air quality issues.

\$2,000.00

Total for Change Order #1

\$2,000.00

The Board ratified change order #1 in the amount of \$2,000.00 for Flooring at Various Sites, for a total contract of \$67,248.00 for Contract #C4-18B.

17. Notice of Completion for C3-18 Asphalt at Balboa Middle School

This contract was awarded to Landmark Grading & Paving dba Quality Paving in the amount of \$36,980.00. Change orders have increased this amount to \$40,567.00. This contract has been completed, inspected and found satisfactory.

18. Notice of Completion for C4-18A Flooring at Various Sites

This contract was awarded to Gallagher Interiors, Inc. in the amount of \$45,524.00. Change orders have increased this amount to \$53,650.70. This contract has been completed, inspected and found satisfactory.

19. Ratification of Purchase Orders

Approval of the following purchase orders and change orders. A list was made available for review, as an attachment, on the District Superintendent/Board webpage.

July 26, 2017 – August 08, 2017

162 Purchase Orders = \$3,034,039.69

PO Changes = \$ 307.77

GRAND TOTAL = \$3,034,347.46

BOARD UPDATE - None

COMING EVENTS

Mr. Creswell is looking forward to the/his First day of school. Back-to-School events begin on August 30 with the first being at DeAnza Academy of Technology and the Arts, followed by Anacapa and Cabrillo on August 31, 2017.

FUTURE BOARD ITEMS

The Board of Education received a list of future topics from prior requested Board meetings. Mr. Creswell asked the Board to review for accuracy.

In reference to rebranding, Mrs. Rodriguez proposes a cohesive strategy in implementation and someone assigned to the process, such as a public information officer/communicator. Mr. Walker noted that Simi Valley just went through a rebranding process led by Zest Net. Item for possible discussion at future meeting.

Mrs. Moran would like to see offerings at all high schools of FAFSA (Financial Aid) clinics, especially at Pacific High School.

Mrs. Lomax would like to thank, at a future Board meeting, the Downtown Rotary Club involved in providing backpacks to VUSD students. Mrs. Rodriguez would like to add to the agenda an additional category where community partners can be acknowledged. She noted that many support our schools in a variety of ways. Such as the Kiwanas Club through direct student engagement or the Y with free swim lessons. Our community does a lot to support our students and families and we should begin a process to acknowledge them.

Mrs. Moran would like more information regarding Policy and authority of School Resource Officers to question students. Mr. Walker noted that the topic of Ventura Police Department/School Resources Officers will be discussed at a future Ventura County School Board meeting and suggest that VUSD Board wait until February to discuss.

BOARD/SUPERINTENDENT COMMENTS

Mr. Creswell noted that appreciation for opportunity as superintendent and very impressed so far with District. He also noted that the welcome back staff event was positive, motivational and filled with lots of energy!

CLOSED SESSION - None

ADJOURNMENT

At 8:30 p.m. it was moved by Mr. Walker seconded by Mrs. Haffner and carried on a roll call vote of 5-0; to adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, September 12, 2017.

APPROVED

_____ President

_____ Secretary