

**Board of Education**  
Velma Lomax, President  
Matt Almaraz, Vice President  
Sabrena Rodriguez, Member  
Amy Callahan, Member  
Dr. Jerry Dannenberg, Member  
Dr. Roger Rice, Superintendent &  
Clerk of the Board



255 W. Stanley Avenue, Suite 100 • Ventura, California 93001-1348 • 805.641.5000

For the future of every student

**REGULAR BOARD OF EDUCATION MEETING**  
**November 9, 2021**

**Closed Session: 5:00 p.m.**  
**Regular Session: 7:00 p.m.**

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

**PUBLIC ACCESS/COMMENTS**

In accordance with Assembly Bill 361 (Rivera) which allows legislative bodies to continue to meet remotely during a declared State of Emergency subject to certain conditions and Ventura Unified School District's Board of Education Resolution #21-26, members of the public will continue to have the right to observe the public meeting via <http://bit.ly/TDCStudios> and submit public comment in writing at [public.comment@venturausd.org](mailto:public.comment@venturausd.org) and live (real-time) public comment via Zoom at <https://us02web.zoom.us/j/87243416961?pwd=ZTBxUjV2Q3Zjd0E2L2ZlNnp3SEVvUT09> Passcode: 759177 or via phone at +1 669 900 6833 Webinar ID 872 4341 6961. Both written and live public comment requests are available for Closed Session agenda items and regular session agenda items.

Written public comment will be accepted for 24 hours, ending one hour before the start of the Opening Procedure of the meeting. All written public comments received via the designated email address referenced above will be provided to the Board of Education before the start of the Regular Session of the meeting for review. Written public comment, submitted pursuant to the required process, will not be read or summarized but will be made part of the board meeting minutes. ANY WRITTEN PUBLIC COMMENT RECEIVED BEFORE OR AFTER THE 24-HOUR PERIOD WILL NOT BE PROCESSED. If giving a live public comment, the public must use the "raise hand" function of the Zoom webinar at the time of the item they wish to comment on, including general public comment agenda item or other agenda items. Those attending via phone call, which does not allow the raise hand function, will be unmuted at the beginning of the Public Comment agenda item and asked if they have a public comment to share now or for a subsequent individual agenda item.

In the event of a service disruption that prevents broadcasting the audio portion of the meeting, or in the event of a disruption within the local agency's control that prevents public comment for members of the public using the call-in option or internet-based option, the Board will stop the meeting and take no further action on agenda items until public access is restored.

Any writing or documents that are public records and are provided to the majority of Board Members before the meeting regarding any open session items on the agenda are available via the District website at <https://www.venturausd.org/board/SuperintendentBoard/BoardofEducation/2019-21AgendasInformation.aspx>.

**POSTING INFORMATION**

The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)  
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)  
*This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a)*
- Ventura Adult and Continuing Education (Main Entrance) 5200 Valentine Road, Ventura, CA



**AGENDA**  
**BOARD OF EDUCATION REGULAR MEETING**  
**VENTURA UNIFIED SCHOOL DISTRICT**  
**Tuesday, November 9, 2021**  
Ventura Unified School District  
Ventura Adult and Continuing Education  
Ron Halt Classroom

**Public Access**

**Public Streaming of the Board Meeting at <http://bit.ly/TDCStudios> or <https://us02web.zoom.us/j/87243416961?pwd=ZTBxUUV2Q3Zjd0E2L2ZlNnp3SEVyUT09>**

**1. OPENING PROCEDURE - Ron Halt Classroom - 5:00 p.m.**

**2. Call to Order**

**3. Adoption of Agenda**

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**4. Public Comment on Closed Session Items**

**5. Motion to go to Closed Session**

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**6. CLOSED SESSION - Ron Halt Classroom**

6.a Pupil Matters, Pursuant to Education Code Sections 35146, 48916, 48918  
Administrative recommendation for student expulsion #: 22-05

6.b Conference with Labor Negotiators, Pursuant to Government Code Section 54957.6

a. District Negotiators:	Rebecca Chandler Brett Taylor Anthony Ramos
Employee Organizations:	Ventura Unified Education Association (VUEA) Ventura Education Support Professionals Association (VESPA)

- 6.c Conference with Real Property Negotiators, Pursuant to Government Code Section 54956.8  
 Agency Negotiator: Rebecca Chandler, Assistant Superintendent, Business Services  
 Property: Washington School, 96 MacMillan Avenue, Ventura, CA 93001  
 Assessor's Parcel No. 073-0-191-130  
 Negotiating Party(ies): Dr. Perry Geue  
 Under Negotiation: Price and terms of sale and/or lease
- 6.d Public Employee Performance Evaluation - Government Code Section 54957(b) ; Evaluation - Government Code Section 54957(b)
  - Title: Superintendent (Continuation)
- 6.e Public Employment/Appointment, Pursuant to Government Code Section 54957 (b)
  - Director of Student Support Services

**7. REGULAR SESSION - Ron Halt Classroom - 7:00 p.m.**

**8. Pledge of Allegiance**

- Moment of Silence

**9. Roll Call:**

**Velma Lomax, President** \_\_\_\_, **Matt Almaraz, Vice-President** \_\_\_\_,  
**Sabrina Rodriguez** \_\_\_\_, **Amy Callahan** \_\_\_\_, **Dr. Jerry Dannenberg** \_\_\_\_, **Dr. Roger Rice** \_\_\_\_,  
**Karyme Fierros (FTHS)** \_\_\_\_, **Makayla Castaneda (PHS)** \_\_\_\_, **Sophia Green (ELCHS)** \_\_\_\_

**10. Report of Actions Taken in Closed Session**

**11. Superintendent's Report**

- Good News
- Student Board Reports
  - Karyme Fierros - FTHS
  - Makayla Castaneda - PHS
  - Sophia Green - ELCHS

**12. Correspondence**

12.a [Ventura County Office of Education: 2020-21 FY Unaudited Actuals](#)

- Signed Certification for the Unaudited Actuals
- Letter to Board President Velma Lomax Re: Approval of Unaudited Actuals

12.b [Ventura County Office of Education](#)

- Receipt of Disclosure of Collective Bargaining Agreement for the Tentative Agreements with the VUEA and VESPA Bargaining Units

12.c [Ventura County District Attorney's Office](#)

The Board will discuss correspondence received from the Ventura County District Attorney's Office.

**13. Public Comments**

**14. ACTION ITEMS**

- 14.a [Administrative Recommendation for Student Expulsion](#)  
Approval for Administrative Recommendation regarding Student Expulsion: #22-05

Moved:  
Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Dr. Antonio Castro, Assistant Superintendent, Educational Services; Ms. Cheryl Burns, Interim Director, Student Support Services**

- 14.b [Request for Board Approval of Proposed Title Changes Only and New Numbers That Have Been Assigned to the Policies](#)

As part of the transition to the new platform, CSBA has identified policies and/or regulations that are unique to our District. As a result, CSBA has suggested, and we recommend, that the District renumber and/or rename the relevant policies and regulations listed below. This will allow the District to keep its unique policies.

The California School Board Association created the below list identifying several policies that are unique to the District, but are similar to existing CSBA model policies. CSBA is recommending that the District rename the policies to match the CSBA title so that we are alerted to any updates that may impact the District's unique policies. These policies are identified with a "**^**".

In addition, CSBA has also identified unique policies to our District that utilize numbers that are assigned to different and unrelated CSBA policies. CSBA recommends that the District assign new policy numbers so to not conflict with the new CSBA system. The number changes are identified with an "**\* \***".

<b>POLICY NUMBER</b>	<b>DISTRICT TITLE IN OLD GAMUT</b>	<b>NEW TITLE</b>	<b>NEW POLICY NUMBER</b>
BP 0520.1	Comprehensive And Targeted Support And Improvement	Comprehensive and Targeted School Improvement	
AR 3310	Environmentally Preferable Purchasing	^Environmentally Preferable Purchases And Practices	*AR 3510.2
AR 3513.1	Cellular Phone	Cellular Phone Reimbursement	
E 3515.9	Key Policy	^District Keys	*E 3515.04
AR 3515.9	Key Policy	^District Keys	*AR 3515.04
AR 3540.1	District Vehicles	^Use of District Vehicles	*AR 3544.11
BP 5112.5	Open Campus	Open/Closed Campus	
AR 5144.2	Suspension and Expulsion/Due Process (Individuals with Exceptional Needs)	Suspension And Expulsion/Due Process (Students With Disabilities)	
BP 6010	Goals and Objectives	^Instructional Goals and Objectives	
BP 6142.4	Learning Through Community Service	Service Learning/Community Service Classes	
AR 6145.3	Adding A CIF Sport	^Adoption Of A New Sport	*AR 6145.22

BP 6146.4	Differential Graduation and Competency Standards for Individuals with Exceptional Needs	Differential Graduation And Competency Standards For Students With Disabilities	
AR 6146.4	Differential Graduation and Competency Standards for Individuals with Exceptional Needs	Differential Graduation And Competency Standards For Students With Disabilities	
BP 6146.5	Elementary/Middle School Standards of Proficiency	Elementary/Middle School Graduation Requirements	
AR 6146.5	Elementary/Middle School Standards of Proficiency	Elementary/Middle School Graduation Requirements	

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Mr. Anthony Ramos, General Counsel**

14.c [Request for Board Approval of New Numbers That Have Been Assigned to the Policies](#)

(\*) As part of the transition to the new platform, CSBA identified some policies that are unique to our District and need new policy numbers assigned to them so they can be integrated onto the codification system in GAMUT.

(^) The caret symbol next to a policy title in GAMUT indicates that the policy is unique to our District. The District will monitor for any relevant law or state regulation changes that would require the District policy or regulation to be updated. All other policies CSBA will continue to monitor for any revisions and updates through their quarterly policy updating process.

CURRENT POLICY NUMBER	DISTRICT TITLE	NEW POLICY NUMBER
BP 0420.2	^School Improvement Program	*BP 0420.7
AR 2221	^District Management Team	*AR 2221.1
BP 5126.1	^Scholarship Funds	*BP 5126.2
AR 5126.1	^Scholarship Funds	*AR 5126.2
AR 5139	^Student Body Activities	*AR 5139.1
BP 5142.4	^Skateboarding, Roller Skating, Etc.	*BP 5142.6
AR 5142.4	^Skateboarding, Roller Skating, Etc.	*AR 5142.6
BP 6131	^Assignment to Teachers and Classes	*BP 6131.1
BP 6153.1	^Non-School Sponsored Trips	*BP 6153.4
AR 6158.1	^Independent Study Program Physical Education	*AR 6158.5
AR 6161.12	^Selection Of School Library Materials	*AR 6161.44

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Mr. Anthony Ramos, General Counsel**

14.d [Request for Board Approval of Proposed Changes, Deletions or Additions to Board Policies and Administrative Regulation related to Human Resources:](#)

- BP/AR 4119.11, 4219.11, 4319.11 Sexual Harassment (Revised)
- AR 4119.12, 4219.12, 4319.12 Title IX Sexual Harassment Complaint Procedures (Revised/New)
- E 4119.12, 4219.12, 4319.12 Title IX Sexual Harassment Complaint Procedures (New)
- BP/AR 4157, 4257, 4357 Employee Safety (Revised)
- AR 4157.1, 4257.1, 4357.1 Work-Related Injuries (Revised)

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

14.e [Consideration to Delete Board Policy and Administrative Regulation 0420.1 School Based Program Coordination](#)

Educational Services is recommending deleting the attached BP/AR 0420.1 to comply with California School Boards Association (CSBA) recommendation. CSBA identified this policy that refers to state or federal programs/funding that no longer exist. Because this policy is outdated, it is recommended that we delete it from the policy manual.

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Dr. Antonio Castro, Assistant Superintendent, Educational Services**

14.f

[Request for Board Approval of a New Course - Journalism 3 Honors](#)

Educational Services is requesting approval of the following new course. Action is being requested at this time due to the timeliness of this item.

Course Title:	Journalism 3 Honors
Length of Course:	One year
Grade Level:	12
Prerequisite:	Journalism 1 and 2
Type of Credit:	Applied Arts
Course Description:	Journalism 3 Honors is a capstone course to the Journalism program course sequence, which exposes students to advanced topics of digital journalism, such as making decisions in leadership roles, planning and managing an online news site, online layout, the business of journalism, long form storytelling and enterprise reporting.
Need:	Journalism 3 Honors will provide a culmination experience in the journalism field for students who take the introductory and/or concentrator course and it will make the class more marketable for students and provide them with a connection and experience.
Assessment and Evaluation:	Portfolio of article submissions, content based quizzes and tests, and adherence and compliance with established business operating protocols.
Funding Source:	School budget

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Dr. Antonio Castro, Assistant Superintendent, Educational Services; Dr. Greg Bayless, Director, Secondary Curriculum & Instruction**

**15. CONFERENCE - EDUCATIONAL SERVICES**



15.a [2021-26 Educator Effectiveness Grant Funding Plan](#)

Ventura Unified was allocated a portion of the new Educators Effectiveness block grant. The Educators Effectiveness block grant is a program providing funds to county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness.

Ventura Unified will present a plan delineating how the Educator Effectiveness funds will be spent including the professional development of teachers, administrators, paraprofessionals, and classified staff. This item will be brought back for Board approval at the December 14, 2021 meeting.

**Dr. Antonio Castro, Assistant Superintendent, Educational Services**

15.b [ASB School Engagement Initiative/Student Voice](#)

Staff will provide an update on the ongoing ASB school engagement initiative/student voice.

**Dr. Antonio Castro, Assistant Superintendent, Educational Services; Dr. Greg Bayless, Director, Curriculum and Instruction, Secondary**

**16. CONFERENCE - BUSINESS SERVICES**

16.a [2021-22 First Interim Financial Report Preview Presentation](#)

On the agenda for the Board of Education meeting on December 14, 2021 will be the 2021-2022 fiscal year First Interim Financial Report. The First Interim Report provides the financial status of all funds in the District as of October 31st, combined with projections for the balance of the year. Also included in the package are the required projections for 2022-23 and 2023-24.

Tonight, staff will present a preview of the 2021-2022 First Interim Financial Report to the Board, and present the report in the final form at the December 14, 2021 regular meeting for final approval.

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services**

16.b [General Obligation Bond Update](#)

Staff will provide the Board with an update on the potential of putting another general obligation bond on the 2022 ballot.

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services**

16.c [Declining Enrollment Committee Update](#)

Staff will provide an update on the status of the Declining Enrollment Committee.

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services**

**17. CONFERENCE - HUMAN RESOURCES - Certificated**

17.a [Consideration of Approval of Ventura Unified Education Association \(VUEA\)/Ventura Unified School District \(VUSD\) Contract Changes, Benefit Contribution and Salary Schedule Increase for the for the 2021-2022 School Year \(Action Requested\)](#)

- Fully Fund Benefit Contribution for 2021-2022 SY at \$18,228 per year per employee
- 3% Increase to the Certificated Salary Schedule, Effective July 1, 2021 (Attached)
- Fully fund step and column for the 2020-2021 and 2021-2022 SY
- Increase Doctoral Stipend from \$500 to \$1,000 effective July 1, 2021
- Modify SLP Salary Schedule effective July 1, 2021 as follows: (Attached)

Step 5 to Step 9 - 1.5% Increase
Step 10 to Step 15 – 1.75% Increase
Step 16 to Step 19 – 2.00 % Increase
Step 20 and above – 2.5% Increase

- Article 9 - Class Size (Section A)

Grade Level	Average
TK-K	24
1-3	24
4-5	30
6-8	34
9-12	35

- Article 9 - Class Size (Section B) - Adjust Not to exceed Amounts per Period:

Level	Above	Amount/Period*
TK-K	25	\$35 per student over the NTE per month
1-3	26	\$35 per student over the NTE per month
4-5	33	\$35 per student over the NTE per month
6-8	38	\$20/per student over the NTE per month
9-12	40	\$20/per student over the NTE per month

\*Except for those departments listed in C(1) of this article

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

17.b [Consideration of Approval of Certificated Hourly Salary Schedule Increase for the 2021-2022 School Year \(Action Requested\)](#)

- 3% Increase to the District Hourly Rate for the 2021-2022 SY, Effective July 1, 2021  
\$39.51 increased to \$40.70

Moved:  
Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

17.c [Ventura Unified School District and Ventura Education Support Professionals Association \(VESPA\) Memorandum of Understanding - Health Technician Hours and Benefits 2021/22 \(Action Requested\)](#)

Consideration of approval of Ventura Unified School District (VUSD) and Ventura Education Support Professionals Association (VESPA) Memorandum of Understanding (MOU) - Health Technician Hours and Benefits 2021/22. Attached is the Health Technician Hours and Benefits 2021/22 MOU between VUSD and VESPA.

Moved:  
Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

**CONSENT CALENDAR**

It is recommended that the department item numbers **18 to 22** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:  
Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_

**18. CONSENT- EDUCATIONAL SERVICES**

18.a [Lincoln Elementary School 'Dragons Have a Heart' Mural](#)

Lincoln Elementary School is requesting consideration to paint a mural. The mural will depict many aspects representing Lincoln including recycling, ocean themes, flowers, gardening as well as the dragon mascot. The mural will be painted on the wall near the school office facing Ann Street. The dimensions will be 25' wide x 11.5' high upon completion. The project has been coordinated with the Facilities Services Department and the funding source is PTA funds. **Dr. Antonio Castro, Assistant Superintendent, Educational Services; Mr. Mark Asher, Principal, Lincoln Elementary School**

18.b [Overnight and Out of the Tri-County Field Trips](#)

**Ventura High School** is requesting permission to send students from their **Boys and Girls Cross Country team** to travel overnight and out of the tri-county to a **state championship meet** to be held at **Woodward Park in Fresno, CA, Fresno County**. The trip will take place on November 26-27, 2021. Board approval is requested to send twenty-one students and four chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vans and private vehicles. All required paperwork will be on file at the school before departure.

**Ventura High School** is requesting permission to send students from their **Girls Basketball team** to travel overnight and out of the tri-county to the **Brentwood basketball tournament** to be held at **Buchanan High School in Clovis, CA, Fresno County**. The trip will take place on November 30 – December 1, 2021. Board approval is requested to send twelve students and three chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vans. All required paperwork will be on file at the school before departure.

**Buena High School** is requesting permission to send students from their **Boys Basketball team** to travel overnight and out of the tri-county to a **basketball tournament** to be held at **Rancho Mirage High School in Rancho Mirage, CA, Riverside County**. The trip will take place on December 2-4, 2021. Board approval is requested to send fourteen students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vans. All required paperwork will be on file at the school before departure.

**Buena High School** is requesting permission to send students from their **Girls Soccer team** to travel overnight and out of the tri-county to a **varsity national showcase** to be held at **Eastlake High School in Chula Vista, CA, San Diego County**. The trip will take place on December 29 – January 1, 2022. Board approval is requested to send nineteen students and three chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by private vehicles. All required paperwork will be on file at the school before departure.

**Ventura High School** is requesting permission to send students from their **Girls Water Polo team** to travel overnight to a **water polo tournament** to be held at **Downey High School in Downey, CA**. The trip will take place on December 3 - 4, 2021. Board approval is requested to send fourteen students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vans. All required paperwork will be

on file at the school before departure.

**Ventura High School** is requesting permission to send students from their **Girls Water Polo team** to travel overnight and out of the tri-county to a **water polo tournament** to be held at **Villa Park High School in Villa Park, CA, Orange County**. The trip will take place on December 9 - 11, 2021. Board approval is requested to send fourteen students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vans. All required paperwork will be on file at the school before departure. **No student will be excluded due to lack of funds.**

**Dr. Antonio Castro, Assistant Superintendent, Educational Services**

**19. CONSENT - HUMAN RESOURCES - Certificated**

19.a [Ratification of Administration's Approval of Employment and Reemployment of Substitute Teachers for the 2021-22 School Year](#)

It is recommended that the Board of Education ratify the administration's approval of employment of substitute teachers listed below.

<b>Name</b>	<b>Credential Or Program</b>
Patterson, Jared	Emergency 30-Day Substitute Permit
Nauta, Aaron	Emergency 30-Day Substitute Permit
Brown, Marisa	Single Subject Credential: Social Science, Introductory Math, Introductory Spanish
Demars, Diane	Multiple Subject Credential, Single Subject Credential: English
Garcia, Sydnee	Teaching Permit for Statutory Leave
Quizon, Maria Corinne	Emergency 30-Day Substitute Permit
Ochoa Torres, Connie	Emergency 30-Day Substitute Permit
Nunez Garcia, Elizabeth	Emergency 30-Day Substitute Permit
Ramirez, Leilani	Emergency 30-Day Substitute Permit
Velasquez, Paulina	Emergency 30-Day Substitute Permit
Graham, Amber	Emergency 30-Day Substitute Permit
Hobson, Karen	Multiple Subject Credential, Single Subject Credential: English
Benitez-Tadillo, Mayra	Emergency 30-Day Substitute Permit

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

19.b [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2021-22 School Year](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel listed below.

Last Name	First Name	Site	Assignment	Reason	Last Work Day
Ezell	Ashley	Itinerant	Substitute	Other Position	06/08/2021
Wesley	Tobi	Homestead	Independent Study Teacher	Resign-Moving	10/22/2021
Garcia	Cassandra	Itinerant	Substitute	Other Position	06/10/2021
Szmidt	Gabrielle	Itinerant	Substitute	Other Position	02/01/2020
Serrano	Olivia	Itinerant	Substitute	Other Position	05/06/2021
Hollenbeck	Caitlin	Itinerant	Substitute	Other Position	09/21/2021

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

19.c [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2021-22 School Year](#)

Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

19.d [Ratification of Administration's Approval of Assignments Through Various Education Codes](#)

Current statutes and regulations recognize that there may be situations of a temporary nature in which a teacher with the appropriate credential is not available to the School District or the assignment is part-time and not conducive for recruitment. Senate Bill 435 has made it possible to assign staff with their permission to these areas in several ways:

**Education Code 44263** Authorizes that the holder of a teaching credential may be assigned, with his or her consent, to teach any single subject class in which the teacher has 18 semester hours of coursework in subject area being taught or a self-contained classroom with 60 semester hours distributed among four of the following subjects: language studies, literature, mathematics, science, social science, history, humanities, the arts, physical education, and human development.

**Education Code 44256(b)** states that the holder of a self-contained type credential may be assigned, with his or her consent, teach any subject in departmentalized classes, below grade 9, in which the teacher has 12 semester hours of coursework in the subject area.

The Board is asked to approve the individuals on the list below per the Education Code noted.

Last Name	First Name	SS#	Site	Credential(s)	Board Approval Subject	Ed Code	Units
Noel	Erin	1089	CMS	Ed. Sp. M/M	English	44263	18+
Harter	Shelley	3792	BMS	Multiple Subject	Math	44256(b)	12+
Marshall	Joann	9805	BMS	Multiple Subject	Social Science	44256(b)	12+
Marshall	Joann	9805	BMS	Multiple Subject	English	44256(b)	12+

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

19.e [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2021-22 School Year](#)

It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

**20. CONSENT - HUMAN RESOURCES - Classified**

20.a [Classified Personnel Changes](#)

The Personnel Commission approved the attached list of Classified Personnel Changes at its October 20, 2021 meeting. It is recommended that the Board of Education approve the changes at this time.

**Ms. Andrea Crouch, Director of Classified Human Resources**

20.b [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed; see attached list.

Note: Positions being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change. It is requested that the Board of Education approve the attached Classified position changes for the 2021-2022 fiscal year.

**Ms. Andrea Crouch, Director of Classified Human Resources**

20.c [Winter Recess Leave for Classified Employees](#)

There are some District Classified employees who are scheduled to work through the Winter Recess. Some of these employees do not have vacation or other discretionary leave time available to them.

It has been the District's practice to have the Board of Education provide for these few individuals to take leave without pay during the Winter Recess, but not lose pay for the holidays (December 22, 23, 24, 30 and 31) due to the fact they are not in paid status the day before or the day after a holiday. This has the potential of cost savings to the District (through unpaid leave time, possible closing of offices and/or sites, etc.) but does not deprive the employee of credit for the holidays.

It is recommended that the Board of Education provide this opportunity to Classified employees again for the 2021-2022 Winter Recess with the understanding that any leave time must be approved in advance by the employee's supervisor.

**Ms. Andrea Crouch, Director of Classified Human Resources**

20.d [Revisions to Exempt Salary Schedule](#)

It is recommended that the Board of Education adopt the attached changes to the Classified Exempt Hourly Salary Schedule.

Minor modifications and realignment of wages are proposed, which includes: classifications in the ASB category have been combined to streamline payroll processing; Music Coaches have been converted to an hourly rate to comply with CalPERS reporting requirements; and an increase in minimum wage from \$14.00 to \$15.00 per hour, as mandated by the State of California effective January 1, 2022. Therefore, it is necessary that the Exempt Salary schedule reflect these changes.

**Ms. Andrea Crouch, Director of Classified Human Resources**

**21. CONSENT - BUSINESS SERVICES**

21.a [Designation of Gold Coast Joint Benefits Trust Representatives 2021-22](#)

The District is required to designate representatives and alternates to the Gold Coast Joint Benefits Trust. Due to staff changes, approval is requested to designate Brett Taylor, Assistant Superintendent, Certificated Human Resources as one of the two alternates. Rebecca Chandler, Assistant Superintendent, Business Services and Eric Reynolds, Risk Manager will continue to be the main representatives, and Anna Campbell, Director of Fiscal Services will continue to serve as the other alternate.

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services**

21.b [Ratification of Change Orders](#)

The following change orders are related to current or continuing projects throughout the District. Additional details for each change order request are attached.

Project	C/O #	Vendor	Total Additional Cost	Total Project Cost
C1-22 Lemon Grove Classroom Conversion	2	Tomar Construction	\$1,661.38	\$376,331.03
C2-22 Lemon Grove Playground Project	2	BC Rincon	\$4,772.69	\$446,770.07
C5-22 Sa'aliyas Ranch at Pacific HS	1	Staples Construction	\$18,905.22	\$1,194,904.22

Ratification of the listed change orders is requested at this time.

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Terri Allison, Facilities Manager**

21.c [Notice of Completion for C1-22 Lemon Grove Classroom Conversion](#)

This contract was awarded to Tomar Construction in the amount of \$362,600.00. Change orders have increased this amount to \$376,331.03. This contract has been completed, inspected and found satisfactory. It is recommended that the Board approve the filing of the Notice of Completion for this project with the County Superintendent of Schools. Approval of the Notice of Completion is requested at this time.

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Terri Allison, Facilities Manager**



21.d [Notice of Completion for C2-22 Lemon Grove Playground Project](#)

This contract was awarded to BC Rincon Construction in the amount of \$426,394.33. Change Orders have increased this amount to \$446,770.07. This contract has been completed, inspected and found satisfactory. It is recommended that the Board approve the filing of the Notice of Completion with the County Superintendent of Schools.

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Terri Allison, Facilities Manager**

21.e [Notice of Completion for C10-21 Ventura HS Cabling Project](#)

This contract was awarded to Pacific Low Voltage in the amount of \$636,000. Change Orders have increased this amount to \$678,557.80. This contract has been completed, inspected and found satisfactory. It is recommended that the Board approve the filing of the Notice of Completion for this project with the County Superintendent of Schools. Approval of the Notice of Completion is requested at this time.

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Terri Allison, Facilities Manager**

21.f [Permission to Solicit Bids for Sa'aliyas Ranch Greenhouse Installation](#)

Project C8-22, Sa'aliyas Ranch Greenhouse Installation, consists of installation of a new greenhouse and greenhouse environmental components, which are part of the Sa'aliyas Ranch grant project. The project is estimated to cost around \$325,000 and requires a bidding process. Funds will be derived from CTE Grant and Building Funds. Permission to issue a bid is requested at this time.

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Natalie Gerardi, Purchasing Supervisor**

21.g [Ratification of Purchase Orders, Contracts, and Agreements](#)

Purchase orders, contracts, and agreements are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued.

**Period:** October 7,2021 - October 27,2021

Purchase Orders:	\$2,408,623.29
Change Orders:	\$43,651.17
Contracts:	\$30,000.00
<b>GRAND TOTAL:</b>	<b>\$2,482,274.46</b>

Ratification of the attached purchase orders, changes, contracts, and agreements is requested.

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services**

21.h [Ratification of Check Payments](#)

Check payments are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Check payments have been processed and approved in accordance with applicable regulations, processed against previously ratified purchase orders and/or appropriate accounting processes. Any payment item that reaches audit thresholds undergoes additional review and approval by VCOE before any payments can be processed. Ratification of the attached check payment list is requested.

**Period:** October 1, 2021 - October 27, 2021

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services**

21.i [Donations to Ventura Unified School District and Schools](#)

Donations received by the District from external entities and individuals are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Donations must be reviewed and approved by the appropriate school site or receiving department to ensure that the District can meet any compliance or reporting requirements that may be associated with a donation.

It is recommended that the Board accept the attached donations on behalf of the District at this time. **Period:** October 2021

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services**

**22. CONSENT - SUPERINTENDENT**

22.a [Consideration of Board Meeting Minutes](#)

- Special Board of Education Meeting Minutes for October 1, 2021
- Regular Board of Education Meeting Minutes for October 12, 2021
- Special Board of Education Meeting Minutes for October 13, 2021
- Special Board of Education Meeting Minutes for October 26, 2021

**23. BOARD REPORTS**

**24. COMING EVENTS**

**25. FUTURE BOARD ITEMS**

- Redistricting - December

**26. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)**

**27. CLOSED SESSION**

**28. ADJOURNMENT**

Moved:

Seconded:

ROLL CALL VOTE:

Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_, Lomax \_\_\_\_