

VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
Tuesday, April 23, 2019
MINUTES

Call to Order

The Board of Education of the Ventura Unified School District met on Tuesday, April 23, 2019 in the City of Ventura, Council Chamber, 501 Poli Street, Ventura, California. President Rodriguez called the meeting to order at 6:00 p.m. Board Member Mrs. Lomax will be joining the Board via teleconference during the Closed Session portion of the agenda.

President:	Mrs. Sabrena Rodriguez
Vice President:	Mrs. Jackie Moran
Board Member:	Mrs. Velma Lomax
Board Member:	Mr. Matt Almaraz
Board Member:	Dr. Jerry Dannenberg
Interim Superintendent:	Dr. Roger Rice
Asst. Supt./Business:	Mrs. Betsy George
Asst. Supt./Ed. Serv.	Dr. Danielle Cortes
Asst. Supt./HR.	Dr. Jeff Davis
General Counsel:	Mr. Anthony Ramos

Adoption of Agenda

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote 4 – 1/Absent to approve the agenda as presented.

Ayes: Dannenberg, Almaraz, Moran, Rodriguez
Noes: None. Absent: Lomax, Abstain: None.

Public Comment on Closed Session Items - None

Closed Session

It was moved by Mr. Almaraz, seconded by Mr. Dannenberg and carried on a roll call vote 4–1/Absent that the Board adjourn to closed session to discuss public employee discipline/dismissal/release, public employee appointment.

Ayes: Dannenberg, Almaraz, Moran, Rodriguez
Noes: None. Absent: Lomax, Abstain: None.

At 7:00 p.m., President Rodriguez called the regular meeting to order and led the pledge of allegiance.

Report of Actions Taken in Closed Session

In closed session, the Board took action to appoint the following changes:

It was moved by Mr. Almaraz, seconded by Mrs. Moran and carried on a roll call vote of 5 – 0 to appoint Karin Just as the new principal for Citrus Glen Elementary School.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

It was moved by Mrs. Moran, Seconded by Mr. Dannenberg and carried on a roll call vote of 5 –0 to appoint Mike Wise as the new principal for Loma Vista Elementary School.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez
Noes: None. Absent: None. Abstain: None.

Good News

Student Board Member Labiba Sardar representing Buena High School shared highlights and future school events. Students Kaylan Ouerbacker from El Camino and Brock Donaldson from Ventura High School were not present.

Principal Ms. Deanna Baczek from Elmhurst Elementary School shared video with school highlights. She also had the opportunity to share some of the challenges.

Superintendent Dr. Rice acknowledged Junipero Sera student Joey Becerra. His winning essay on sportsmanship won him the opportunity to be a Mayor for a Moment at a City council meeting. Dr. Rice presented him with the prestigious Superintendent Award Medal.

Superintendent Report:

Superintendent Dr. Rice reported the following: 1) He completed all school site visits to include a tour of all VUSD property. 2) He attended the Pacific High School Iron Chef where students from their culinary class prepared meals. 3) He was present with the Board at the recent City Council Meeting to present resolution urging the city to enforce a stricter policy on retail sales of tobacco products near schools. 4) Other activities included attendance at the Student Art Show, State of the City address and he hosted the second City/College/VUSD liaison meeting of the school year.

CORRESPONDENCE

Board President Mrs. Rodriguez read a letter from the Ventura County Office of Education accepting the VUSD second interim report and giving VUSD a positive certification.

Board Report

Board member Dr. Dannenberg engaged in various meetings/activities to include attendance at the State of the City address, the Local Control Accountability Plan meeting, Battle of the Books at Citrus Glen, Pacific High School Iron Chef, he invited the community to support the High School drama productions and attended the Student Art Show event held at the Museum of Ventura County.

Board member Mr. Almaraz also attended activities noted by Dr. Rice and Dr. Dannenberg. Mr. Almaraz noted the attendance of all Board members and superintendent at the April special board meeting, facilitated by the CSBA Good Beginnings consultant Ms. Luan Rivera. The workshop focused on conversation regarding best Board governance practices.

Board member Mrs. Moran also attended many of the meetings, however her main focus was the City/College/VUSD meeting. She noted conversation had regarding a recent Assembly Bill that passed. The consequence of this Bill will force Ventura Community College to reduce or eliminate lower level classes. This will impact dual enrollment class opportunities for VUSD students.

Board member Mrs. Rodriguez thanked the entire Board members for time taken to attend the City Council meeting to present the Tobacco resolution. She noted that the City is already taking action to review and amend their ordinance. She attended the Ventura County Leadership meeting where huge education advocate Ms. Pattie Braga was honored as the alumna of the year. There she learned about program course offerings by local universities eliminating the cost of books. She also attended the City/College/VUSD meeting and topics discussed include; increase access to water safety for students and VUSD students with Ventura College ID can ride on the city bus for free. Mrs. Rodriguez thanked the teachers and students for their participation and involvement in the Student Art Show. Lastly, she thanked Mrs. Sherry Manley, VUSD Human Resources for organization of the AARLA workshop on Special Education.

Public Comments - None

CONFERENCE AGENDA

District English Learner Advisory Committee (DELAC) Report

Members of the District's English Learner Advisory Committee presented their annual advisory report to the Board in English and Spanish. The presentation provided the Board of Education with information on Ventura Unified School District's (VUSD) progress towards DELAC goals and DELAC recommendations for English Learner programs in VUSD. Dr. Soledad Molinar, Director of Multilingual & Multicultural Education noted that her Department will use this information for district planning for the 2019-2020 school year.

High School History-Social Science Textbook Adoption Recommendations

Dr. Greg Bayless, Director of Secondary Curriculum and Instruction & Career Technical Education presented the listed recommendations for High School History-Social Science Adoption.

Grade	Textbook Title	Copyright Date	Publisher	ISBN #
10	World History, Culture and Geography; The Modern World	2019	McGraw Hill	9780076755769
11	American History; Reconstruction to the Present	2019	Houghton Mifflin Harcourt	9781328824776
12	Principles of American Democracy	2019	McGraw Hill	9780076755639
12	Economics	2018	Houghton Mifflin Harcourt	9780544859296

Review of Board Policy and Administrative Regulations; BP/AR 5123.1 Acceleration

The Educational Service Department presented an update on the final work of the Acceleration Committee as well as recommended revisions to Board Policy/Administrative Regulation 5123.1. The revised BP & AR attached to official minutes. This item will be brought back for approval at the next regularly scheduled Board of Education meeting.

Review of Administrative Regulations; AR 6158.1 Independent Study Program Physical Education

The Independent Study PE (ISPE) Committee and High School ISPE Subcommittee, chaired by Dr. Greg Bayless, presented their proposals for revisions to AR 6158.1 that expand access to ISPE and clarified ISPE eligibility and procedures for students, parents and staff. The revised AR attached to official minutes. This item will be brought back for approval at the next regularly scheduled Board of Education meeting.

Poinsettia Elementary School Rock Garden

The staff and students at Poinsettia Elementary School requested permission to create a rock garden on the campus. The rock garden will be 10.5 feet x 6 feet and located in an existing brick planter outside the cafeteria. Colorful plants and rocks painted by students will be placed in the garden. This item will be brought back for approval at the next regularly scheduled Board of Education meeting.

DeAnza Academy of Technology and the Arts Middle School Marquee

DeAnza Academy of Technology and the Arts Middle School requested replacement of their current marquee with a new one. The current non-working marquee will be replaced with a new one that will be used to facilitate improved communication with parents, students and the community. The new marquee will be 50 inches x 87 inches and will be located on the cafeteria building facing out to Cameron Street and DeAnza Way. The marquee is black with multiple color lights. This item will be brought back for approval at the next regularly scheduled Board of Education meeting.

Presentation and Approval of Resolution #19-12, Regarding “California Day of the Teacher” – (Action Requested)

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote 4–1/Absent to approve Resolution #19-12 recognizing May 8, 2019 as “California Day of the Teacher.”

Ayes: Dannenberg, Almaraz, Moran, Rodriguez

Noes: None. Absent: Lomax, Abstain: None.

Reduction in Classified Positions/Layoff of Classified Employees, 2019-2020 Fiscal Year - (Action Requested)

It was moved by Mrs. Moran, seconded by Mr. Almaraz and carried on a roll call vote 4–1/Absent to approve the reduction in classified positions/layoff of classified employees as listed below.

Ayes: Dannenberg, Almaraz, Moran, Rodriguez

Noes: None. Absent: Lomax, Abstain: None.

Due to a lack of funds/lack of work, the following positions will not be funded in the 2019-2020 fiscal year.

Classification	Location	Time Base
Attendance Accounting Specialist (0954)	Budget & Finance/ESC	8.00 Hrs/12 months
Campus Supervisor (3137)	Ventura High / ASSETS*	1.50 Hrs / 180 Calendar
District Testing Specialist (1454)	Assessment, Accountability, and Program Evaluation /ESC	6.00 Hrs./200 Calendar
Paraeducator (3641)	Junipero Serra	3.00 Hrs / 180 Calendar* (*4 days/week)
Paraeducator (3642)	Junipero Serra	3.00 Hrs / 180 Calendar* (*4 days/week)
Paraeducator (3644)	Junipero Serra	3.00 Hrs / 180 Calendar* (*4 days/week)

In addition, due to lack of funds and lack of work, the hours and/or work year of the following positions must be reduced as indicated to be effective with the beginning of the 2019-2020 school year.

Classification	Location	Time Base
Health Technician (0560)	Sheridan Way	From: 6.00 Hrs / 182 Calendar To: 5.00 Hrs / 182 Calendar
Parent Teacher Liaison (0818)	Pacific First Steps	From: 8.00 Hrs / 188 Calendar To: 8.00 Hrs / 182 Calendar

The Board of Education approved the elimination of the identified positions and authorized the issuance of layoff notices for the Classified incumbents, pursuant to applicable sections of the VUSD/VESPA Contract, the Personnel Commission Rules and Regulations, and the California Education Code. As a result of this action, other Classified positions may be affected and those employees will also be issued layoff notices. All employees impacted will be advised of their transfer and bumping rights pursuant to the VUSD/VESPA Contract and the Personnel Commission Rules and Regulations.

Proposed New Board Policy 3470 – Debt Issuance and Management – (Action Requested)

It was moved by Mrs. Moran, seconded by Mr. Dannenberg and carried on a roll call vote 4–1/Absent that the Board that the Board approve BP 3470.

Ayes: Dannenberg, Almaraz, Moran, Rodriguez
Noes: None. Absent: Lomax, Abstain: None.

Resolution #19-13, Authorizing the Issuance and Sale of General Obligation Refunding Bonds, Series 2020, in a Principal Amount Not to Exceed \$10,000,000 and Approving Related Documents and Actions - (Action Requested)

It was moved by Mr. Almaraz, seconded by Mrs. Moran and carried on a roll call vote 4–1/Absent that the Board approve this item per recommendation listed below.

Ayes: Dannenberg, Almaraz, Moran, Rodriguez
Noes: None. Absent: Lomax, Abstain: None.

The District is proposing to refund and obtain a lower interest rate on the previously issued 2010 General Obligation (GO) Refunding Bonds. The 2010 GO Refunding Bonds were issued to refund the District's outstanding 1997 Election Series E Bonds and a portion of outstanding 1997 Election Series F Bonds. The approved Resolution authorized the issuance of the general obligation refunding bonds, on a forward delivery basis, to provide savings for taxpayers. **Additional Documents Authorized.** The approval of the resolution authorizes the District officials to bring into final form and execute the Preliminary Official Statement, Forward Delivery Bond Purchase Agreement, Continuing Disclosure Certificate and Escrow Agreement.

- (a) **Official Statement.** The Preliminary Official Statement (the "POS") will be circulated to potential investors. The POS describes to investors the terms of and security for the bonds (*ad valorem* taxes levied and collected in the District), the District's tax base, and information about the District. The Resolution delegates authority to the District's staff to make changes to the POS following approval but before the Preliminary Official Statement is printed and distributed to investors. The POS may not contain any material misstatements or

omissions.

- (b) Forward Delivery Bond Purchase Agreement. This agreement sets forth all of the terms of the sale of the refunding bonds to RBC Capital Markets, the underwriter of the refunding bonds. The Forward Delivery Bond Purchase Agreement will govern the sale of the refunding bonds, which will close in 2020.
- (c) Continuing Disclosure Certificate. Under the Resolution, the District covenants to comply with all of the terms of the Continuing Disclosure Certificate, which is attached to the POS as Appendix E, and will be executed upon the delivery of the Refunding Bonds. Under this agreement, the District must file certain information with the Municipal Securities Rulemaking Board, consisting generally of an annual report and certain significant event filings. This reporting obligation extends to the maturity of the Bonds.
- (a) Escrow Agreement. This agreement appoints the escrow agent, who will administer the escrow fund. Once the proceeds of the Refunding Bonds are received by the escrow agent, they will be used to currently refund the 2010 General Obligation Refunding Bonds that will become callable on August 1, 2020.

Resolution #19-14, Acknowledging Proposition 51 Bond Authority Insufficiency

On February 28, 2019, the Office of Public-School Construction (OPSC) declared that it had received requests for funding that exceed available bond authority from Proposition 51 for the School Facilities Modernization Program. On September 12, 2018, the same occurred for the New Construction Program. All school districts that choose to submit applications for funding must also submit a school board resolution pursuant to State Facilities Program regulation, section 1859.95.1(b). This resolution acknowledges there is no guarantee the application will be funded as a future school facilities bond or other funding source will need to be identified to fund current and future funding applications.

By providing this resolution, OPSC will continue to accept and record the applications as received by date order, positioning the District to be in line for future funding opportunities. Resolution #19-14 will be brought back for approval at next regularly scheduled board meeting.

Proposal to Revise Parcel Tax Oversight Committee Bylaws

Parcel Tax Oversight Committee (PTOC) Bylaws were Board approved on March 26, 2013 by way of Resolution #13-05, Establishment of a Parcel Tax Oversight Committee and Bylaws. They were revised October 11, 2016 in order to conduct business for the renewal of the parcel tax. At this time, District staff is recommending a few revisions to the bylaws in order to continue to conduct the business of the committee within the guidelines set forth by the PTOC Bylaws. The proposed revisions were provided to the Board and public for review. The Bylaws are attached to official minutes.

Volunteerism

Mr. Eric Reynolds, Director of Risk Management provided overview of the current volunteer procedure and practices currently in place per Board Policy and Administrative Regulation 1240 and Administrative Regulation 6153.

ACTION AGENDA

Approval of Sunset K-8 School California Green Ribbon Award Mural

It was moved by Mr. Almaraz, seconded by Mrs. Moran and carried on a roll call vote 4–1/Absent that the Board approve Sunset’s K-8 School recommendation to paint a California Green Ribbon Award mural on the Sunset award wall.

Ayes: Dannenberg, Almaraz, Moran, Rodriguez
Noes: None. Absent: Lomax, Abstain: None.

Approval of California Interscholastic Federation (CIF) Applications for Renewal of Multi-School Membership

It was moved by Mrs. Moran, seconded by Mr. Dannenberg and carried on a roll call vote 4–1/Absent that the Board approve the annual application process for approval from CIF to allow students in grades 9 – 12 at El Camino High School to participate in CIF sports at the student’s boundary school – either Buena or Ventura High School. CIF regulations require Buena and Ventura High Schools to file a CIF application annually.

Ayes: Dannenberg, Almaraz, Moran, Rodriguez
Noes: None. Absent: Lomax, Abstain: None.

Approval of Supplemental Books for StudySync, Benchmark Advance, and Read 180

The StudySync, Benchmark Advance, and Read 180 curriculum were adopted by the Board of Education in past years (see dates below). At this time, the Board approved the adoption of the supplemental/trade books that were not listed for these adoptions. The complete list of supplemental/trade books was made available for review in the Educational Services Department.

Curriculum	Board Adoption Date
StudySync 6-12 English Language Arts	April 25, 2017
Benchmark Advance K-5 English Language Arts	April 26, 2016
Read 180	November 25, 2008

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote 4–1/Absent that the Board approve this item as presented.

Ayes: Dannenberg, Almaraz, Moran, Rodriguez
Noes: None. Absent: Lomax, Abstain: None.

Resolution #19-09, Requesting Board of Supervisors of Ventura County to Include the Voter-Approved Parcel Tax on the 2019-20 Tax Roll

It was moved by Mrs. Moran, seconded by Dr. Dannenberg and carried on a roll call vote 4–1/Absent that the Board approve Resolution #19-09.

Ayes: Dannenberg, Almaraz, Moran, Rodriguez
Noes: None. Absent: Lomax, Abstain: None.

Award of Bid C9-20 Pierpont Quad Improvement

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote 4–1/Absent that the Board approve permission to award the bid for C9-20 Pierpont Quad Improvement to the lowest responsive, responsible bidder, Hughes General Engineering in the amount of \$244,750.00.

Ayes: Dannenberg, Almaraz, Moran, Rodriguez
Noes: None. Absent: Lomax, Abstain: None.

CONSENT CALENDAR

It was moved by Mrs. Moran, seconded by Dr. Dannenberg and carried on a roll call vote 4–1/Absent that the Board approve Consent Items # 1 – 9 as presented.

Ayes: Dannenberg, Almaraz, Moran, Rodriguez
Noes: None. Absent: Lomax, Abstain: None.

1. Overnight and Out of the Tri-county Field Trips

- a. **Ventura High School** requested permission to send students from their **Agriculture Class** to travel overnight for the **California Future Farmers of America State Convention** to be held at the Anaheim Convention Center, **Anaheim, CA**, Orange County. The trip will take place on April 25-28, 2019. The Board Approved the request to send three students and one chaperone to this field trip.
- b. **Ventura High School** requested permission to send students from their **After-School Safety and Enrichment for Teens (ASSETS) program** to travel overnight for a **college visit to California State University and a tour and lunch at the Long Beach Aquarium in Long Beach, Long Beach, CA**, Los Angeles County. The trip will take place on April 26-27, 2019. Board approved the request to send 14 students and two chaperones to this field trip.
- c. **Will Rogers Elementary School** requested permission to send students from their **5th Grade Classes** to travel overnight to the zoo and a college visit to be held at the **Santa Barbara Zoo and University of California, Santa Barbara Reef Lab, Santa Barbara, CA**, Santa Barbara County. The trip will take place on

May 23-May 24, 2019. Board approved the request to send 84 students and 18 chaperones to this field trip.

2. Ratification of District's Approval of Miscellaneous and Part-Time Certificated Assignments for the 2018-19 School Year

The Board approved the Ratification of District's Approval of Miscellaneous and Part-Time Certificated Assignments. List attached to official minutes.

3. Ratification of District's Approval of Resignations and Retirements for Certificated Personnel

Last Name	First	School	Position	Effective	Last Work Day	Reason
Wagner	Mathew	Special Ed	Psychologist	06/17/19	06/17/19	Resigned
Reyes	Maria	Elmhurst	Counselor	04/08/19	04/08/19	Other position
Bennett	Alyssa	Elmhurst	Teacher	06/13/19	06/13/19	Resigned
Spellman	Evan	VHS	Teacher	6/14/19	6/14/19	Resigned
Flores	Stephen	Montalvo	Teacher	6/30/19	6/13/19	Retirement

4. Ratification of District's Approval of Employment and Reemployment of Substitute Teachers for the 2018-19 School Year

Ratification of District's approval of employment and reemployment of substitute teachers listed below for the 2018-19 School Year:

Name	Credential or Program	Ref /Date
Ferling, Jane	Emergency 30-Day Substitute Permit	4/23/2019
Heiberger, Fanny	Emergency 30-Day Substitute Permit	4/23/2019
Manriquez, Liliana	Emergency 30-Day Substitute Permit	4/23/2019
Tuschka, Laurie	Emergency 30-Day Substitute Permit	4/23/2019

5. Ratification of District's Approval of Employment Status Changes for 2018-19 School Year

The Board approved the employment status changes, from Temporary status to Probationary status, for the employees listed below. Employees will be moved to Prob 1 or Prob 2 as listed; changes will be effective retroactive to the first day of the individual's employment in the 2018-19 school year.

Emp Id	Credential	FTE	New Status	Site
2017007	Pupil Personnel Services-School Psychologist	.90 FTE	Probationary 2	SPED Itinerant

6. Classified Personnel Changes

The Personnel Commission approved the list of Classified Personnel Changes at its March 20, 2019 meeting. The Board of Education also approved the changes as presented.

7. Establishment of Classified Positions

Classification	Location	Time Base	Funding
Accounting Specialist	Budget & Finance/ESC	8.00 Hrs / 12 months	General Fund
Delegated Behind the Wheel Trainer	Transportation	6.00 Hrs / 185 Calendar	General Fund

8. Gifts to School District

Listed below are donations made to Ventura Unified School District.

<u>DONOR</u>	<u>GIFT</u>	<u>LOCATION</u>	<u>VALUE</u>
Amgen Foundation Staff Giving Programs	Cash	Juanamaria	\$220.00
FC Juice Partners, LLC	Cash	Blanche Reynolds	\$40.00
Junipero Serra PTA	Cash	Junipero Serra	\$82.45
Kroger	Cash	Montalvo	\$84.43
Mound PTO	Cash	Mound	\$2,000.00

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Rogério C. Peixoto	Trumpet	VUSD	\$1,500.00
Pizza Man Dan's	Pizza	DATA	\$202.40
Portola FFO	Cash	Portola	\$10,000.00
Special Olympics Southern California	Cash	Lincoln	\$500.00

9. Ratification of Purchase Orders (March 27, 2019 – April 9, 2019)

The Board approved the following purchase orders and change orders. A complete list was made available for review.

151 Purchase Orders	=	\$293,663.85
PO Changes	=	231,955.89
GRAND TOTAL	=	\$525,619.74

COMING EVENTS - None

FUTURE BOARD ITEMS

In the near future, the staff will be requesting Board participation on two committees: The Long-Range Facility Master Plan and Alternative Ed. Task Force. Board president Rodriguez noted the importance to discuss a uniform process on how committees are established, the role of the Board, scope and time commitment on these and future committees.

Mrs. Moran noted the need to establish a at Risk / Special Education needs committee similar to DELAC.

Mrs. Rodriguez mentioned need to follow-up with staff regarding conversation had with the Buena Spectrum Club specific to non-gender restrooms.

Dr. Rice noted that the staff has been directed to provide ongoing presentations regarding progress on the Local Control Accountability Plan (LCAP).

Mrs. Moran requested information on the current College and Career Seminar course requirements via the Superintendent Friday letter.

BOARD/SUPERINTENDENT COMMENTS - none

CLOSED SESSION - none

ADJOURNMENT

At 10:20 p.m. it was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote of 4–1/Absent to adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, May 14, 2019.

Ayes: Dannenberg, Almaraz, Moran, Rodriguez
Noes: None. Absent: Lomax, Abstain: None.

APPROVED

_____ President

_____ Secretary